

Town of Smithfield Rhode Island 2011 Operating Budget



Smithfield Town Hall

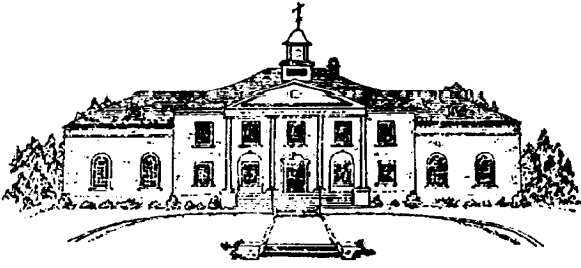
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Town of Smithfield

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DENNIS G. FINLAY
TOWN MANAGER

April 15, 2010

Citizens of the Town of Smithfield;
The Honorable Ronald F. Manni, President and
Members of the Smithfield Town Council

Dear Citizens and Members of the Smithfield Town Council:

In accordance with Town Charter, I respectfully present for your review the Proposed Town of Smithfield Budget Program for Fiscal Year 2010-2011.

The audited financial results for the Fiscal Years ended 2007-2008 and 2008-2009, the adopted and projected FY 2009-2010 budget, and the proposed FY 2010-2011 budget presented below provide a synopsis of the five funds presented in this document.

	Fiscal Year 2008	Fiscal Year 2009	Fiscal Year 2010	Fiscal Year Proposed 2011
General Fund:				
Municipal Fund	\$ 31,107,314	\$ 28,361,652	\$ 28,533,429	\$ 28,181,932
School Fund	\$ 30,706,973	\$ 31,628,496	\$ 32,437,157	\$ 32,437,157
Total General Fund	\$ 61,814,287	\$ 59,990,148	\$ 60,970,586	\$ 60,619,089
Enterprise Fund:				
Sewer Fund	\$ 3,377,703	\$ 3,630,576	\$ 4,812,965	\$ 4,784,269
Water Fund	\$ 1,102,921	\$ 1,239,683	\$ 2,300,618	\$ 1,633,483
Ice Rink Fund	\$ 600,635	\$ 609,587	\$ 840,947	\$ 690,720
Total Enterprise Fund	\$ 5,081,259	\$ 5,479,846	\$ 7,954,530	\$ 7,108,472
Total All Funds	\$ 66,895,546	\$ 65,469,994	\$ 68,925,116	\$ 67,727,561

General Fund Overview

On the Expenditure side, a total General Fund budget is proposed at \$60,619,089, which is comprised of \$28,181,932 for Municipal expenditures (46%) and \$32,437,157 for School expenditures (54%). This funding proposal represents a \$351,497 decrease or (1.23%) from the Municipal current year appropriation of \$28,533,429 and a level funding proposal of \$32,437,157 or -0-% increase from the School current year appropriation.. Apportioning the debt service expensed from the municipal budget for school related bonding projects, amounting to \$876,183, to the school fund area, the percentages would then be 45% for the Municipal Fund and 55% for the School Fund.

The inclusion of the debt service payment on the \$7.5 million C.O.P. (Certificate of Participation) bond issue for the capital upgrades at our Wastewater Treatment Facility, amounting to \$872,500 or an increase of \$30,000 for principal and a decrease of \$29,425 for interest has been charged in the Town's debt service from last year. For financial presentation purposes, the payment and bond receipts must be presented as a Revenue and Expenditure item in the General Fund, even though this debt service is budgeted and remitted by the Sewer Enterprise Fund. This issue is backed by the full faith and credit of the Town of Smithfield.

A category on the Expenditure side being continued this year is "Municipal Capital Improvements." Previously, capital items were listed under the particular department that would be responsible for the project. This category lists proposed Capital Expenditures by departments and the source of funding for the individual proposals. Any department that receives an appropriation in its entirety and determines their own capital budget based on the total appropriation is not included in this schedule. This would include the School Department, Libraries, and the East Smithfield Neighborhood Center. Each Enterprise Fund's proposed capital items (Sewer, Water and Ice) are listed separately from the General Fund Expenditures within their own appropriate budget. In addition, you will see on the projected first year of the six year Capital Expenditure Project Schedule, located in the Supplementary Information section of the budget, that we have delayed some very necessary capital projects due to the fact of limited revenue resources.

Major municipal highlights of the FY2010- 2011 budget include the following:

- No new full-time positions.
- Level Funding or reduced funding of all expenditure line items wherever feasible.
- Maintain the same per unit fee for sewer usage
- 0% Tax Rate increase
- Maintain current service levels for residents

The Fiscal Year 2010 approved department budget salary appropriation line item displayed level funding for all union and non-union employees. Subsequently, salary levels for all union employees were required to be adjusted because a town wide (municipal and school) wage freeze could not be negotiated.

Therefore, municipal department percentage increases for salaries displayed for the proposed Fiscal year 2011 reflect the actual increases that occurred in Fiscal Year 2010 and the anticipated level funding for all salary levels for Fiscal Year 2011.

Property Tax Program

This document must reflect the change in state law whereby annual growth on the previous year's tax levy cannot exceed 4.50%. The FY 2010-2011 budget reflects a -0-% increase in the tax rate. Emphasis was placed on maintaining essential services for residents given the optimum available revenue resources, while realizing that the residents of the Town of Smithfield cannot afford a tax increase due to the current economic environment that we all are experiencing.

It is anticipated that the value of residential property may show a decrease in overall assessed value upon completion of the revaluation process. As a result of this potential reduction in taxable value and the requirement to raise the same tax levy, an example is shown below that demonstrates the different tax rate level needed to maintain the Town's tax base, in this case a hypothetical situation of a 15% reduction in final certified assessed value of a residential property. As the example depicts, a tax rate of \$16.65 or \$2.67 more than the \$13.98 would be required to raise the total final certified value of \$46,156,583. The tax liability for this residential property would remain the same as illustrated below:

Average Residential Property Tax

	Actual	15% Residential
	2009-2010	Reduction
		2009-2010
Average House Assessment	\$319,200.00	\$268,012.00
Tax Rate	\$13.98	\$16.65
Property Tax To Homeowner	\$4,462.41	\$4,462.41

Please be advised that because this is a revaluation year, individual values of properties may have fluctuated more or less than the estimated 15% for an individual residence, which may result in a tax bill differential from last year to this year, even though there is a proposed -0-% tax rate increase.

Revenue Resources

All State Revenue budget projections utilized in this budget represent the latest proposals by the Governor or the General Assembly, which have the possibility of additional amendments before being enacted by the General Assembly as a final document. The Motor Vehicle Phase Out category, which was a component in previous State Aid for prior budget cycles, has been reduced for communities, which represents approximately a \$600,000 revenue reduction for Smithfield in the Fiscal Year 2010-2011. The prior Fiscal Year 2009-2010 sustained a loss in General Revenue Sharing from the State in the amount of approximately \$1.6 million dollars. This was a profound impact that has occurred in the Town's budget development for the General Fund on both the municipal side and the school side.

A summary of revenue sources is as follows:

Anticipated State Revenue	\$ 4,399,107
Federal Aid	\$ 176,247
Local Non Property Tax Revenue	\$ 1,420,000
Revenue for Capital and Operations (various sources)	\$ 3,818,674
School State Aid	\$ 4,648,478
Tax Levy	\$ 46,156,583
Total Anticipated Revenue	<u>\$ 60,619,089</u>

Smithfield, as every other community in the State of Rhode Island, has experienced a level of State funding that has been dramatically reduced, or in some cases eliminated. A total of \$1.6 million was eliminated last fiscal year by the State in the form of General Revenue Sharing, and this year the Governor's proposal includes the elimination of the Motor Vehicle Phase Out reimbursement in the amount of approximately \$3.6 million, for a total proposed State reduction of \$5.2 million over the last two fiscal year periods. However, the House Finance Committee has proposed a restitution of approximately 84% of the Motor Vehicle Phase Out reimbursement to communities, which amounts to approximately \$3,000,000 for Smithfield. This amount is reflected in the proposed budget for Fiscal Year 2010-2011. This year's budget cycle was particularly difficult because priority was given to preserving a level tax rate while attempting to keep current services. As this proposed budget moves forward through Fiscal Year 2010-2011, adjustments may have to be considered and instituted.

The development of this budget had one major theme – to maintain current services based upon the revenue resources available, and applying those resources to sustain current services to the residents of the Town of Smithfield within a cost containment budgetary framework. Because every resident is experiencing critical and difficult times, the entire tax levy, and in particular the property tax rate for residents, was a priority in the development of this budget.

Based on a total anticipated amount of Revenue at \$60,619,089., departmental budget requests required further analysis. Due to the current economic conditions and the desire to maintain our financial stability, prioritization of all spending requests, whether capital or operational was reviewed. Additional needs for departments will occur during future budget cycles, even though such needs may be worthwhile today.

On the Enterprise Expenditure Funds proposed budget, the sewer usage fee remains level funded at \$270 per unit, plus the applicable IPP (Industrial Pretreatment Program) fee. This budget incorporates required infrastructure improvements to the entire usage system due to age and deterioration. The Water Supply Board has to account for increases charged by the Providence Water Board, the Town's sole supplier of water. Discussions and a draft agreement are near completion in joining the Smithfield Water Supply Board and the East Smithfield Water District to reduce costs. In addition, the Ice Rink Fund has to anticipate repairs and maintenance, to facilitate operational demands, which will be funded through their operational budget.

During the past fiscal year, a new way of approaching how communities conduct business has been developing and evolving. Discussions have occurred and will continue until a plan of action is formulated. Smithfield will explore the areas of joint purchasing, and seek to reduce costs by entering into consortiums with neighboring municipalities for comparable services, equipment, work force and sharing of facilities.

The Town must continue to maintain a satisfactory financial position through structurally balanced operations and maintenance of flexible reserves.

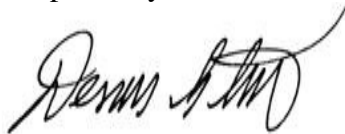
Moody's Investors Service, a national rating agency, recently conducted a review of the Town of Smithfield. The last full review for the Town occurred in 2003. The Town of Smithfield was upgraded from an A1 rating to an Aa3 rating by Moody's, reflecting the Town's healthy financial position due to conservative budgeting, maintaining healthy reserves, and tight fiscal control. The rating will be effective on the Town of Smithfield's existing \$10.2 million of outstanding long-term general obligation debt and any new debt issued in the future.

The Town Council has been supportive with their leadership in the policy decision process during the development of this document. I am truly grateful for their guidance.

I especially wish to thank every Department Manager for their dedication, conscientiousness, loyalty, and assistance in formulating this budget into a viable working document for the common good of the Town. I am very fortunate to have a management group that works in harmony as a team every day, to ensure that this Town moves steadfastly forward. This budget represents their joint effort, for which I am most appreciative.

The Public Hearing on the FY 2010-2011 budget is scheduled for Tuesday, May 11th and the Financial Town Meeting is scheduled for Thursday, June 10th, both taking place in the Smithfield High School Auditorium beginning at 7:00 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Dennis G. Finlay". The signature is fluid and cursive, with a large initial "D" and "F".

Dennis G. Finlay
Town Manager

Town of Smithfield, Rhode Island

PROPOSED OPERATING BUDGET

FISCAL YEAR 2011

TOWN COUNCIL

Ronald F. Manni, President
Michael J. Flynn, Vice-President

Stephen R. Archambault
Maxine Cavanagh
S. Jean Cerroni

TOWN MANAGER

Dennis G. Finlay

DEPARTMENT DIRECTORS

Animal Control Warden	Thomas B. Taylor
Building Official	Peter Scorpio
Emergency Management Director	Todd S. Manni
Engineer	Kevin Cleary
Finance Director	Randy R. Rossi
Fire Chief	Joseph P. Mollo III
Human Resources/Personnel	Susan M. Pilkington
Library Director (East Smithfield)	Elodie E. Blackmore
Library Director (Greenville)	Christopher LaRoux
Ice Rink and Recreation Manager	Thomas J. Tullie
Planning & Economic Dev. Director	Michael A. Phillips
Police Chief	Richard P. St. Sauveur, Acting
Public Welfare Director	Janet M. Prairie
Public Works Director/Water Supt.	John Ratcliffe, Acting
Senior Center Director	Janet M. Prairie
School Superintendent	Robert O'Brien
Tax Assessor	Suzanne P. Kogut
Town Clerk	Dianne L. Ady

BUDGET DELIBERATION AND ADOPTION PROCESS

The Council conducts a hearing on the proposed budget submitted by the Manager in May of each year, based upon requests submitted by Town departments and municipally supported agencies. The Council then makes modifications and its recommended budget is placed before the Financial Town Meeting.

The Financial Town Meeting of the Town of Smithfield is held annually in June. Eligible Smithfield residents, who must be registered voters, determine the tax levy for the coming fiscal year as the result of their vote upon the proposed municipal budget. Each activity of the budget may be debated and voted upon. Increases in the Council-recommended budget require an 80% favorable vote (commonly referred to as the “80% Rule”) to open discussion. Following discussion, a simple majority is required for approval. Budget reductions require a simple majority to discuss or authorize.

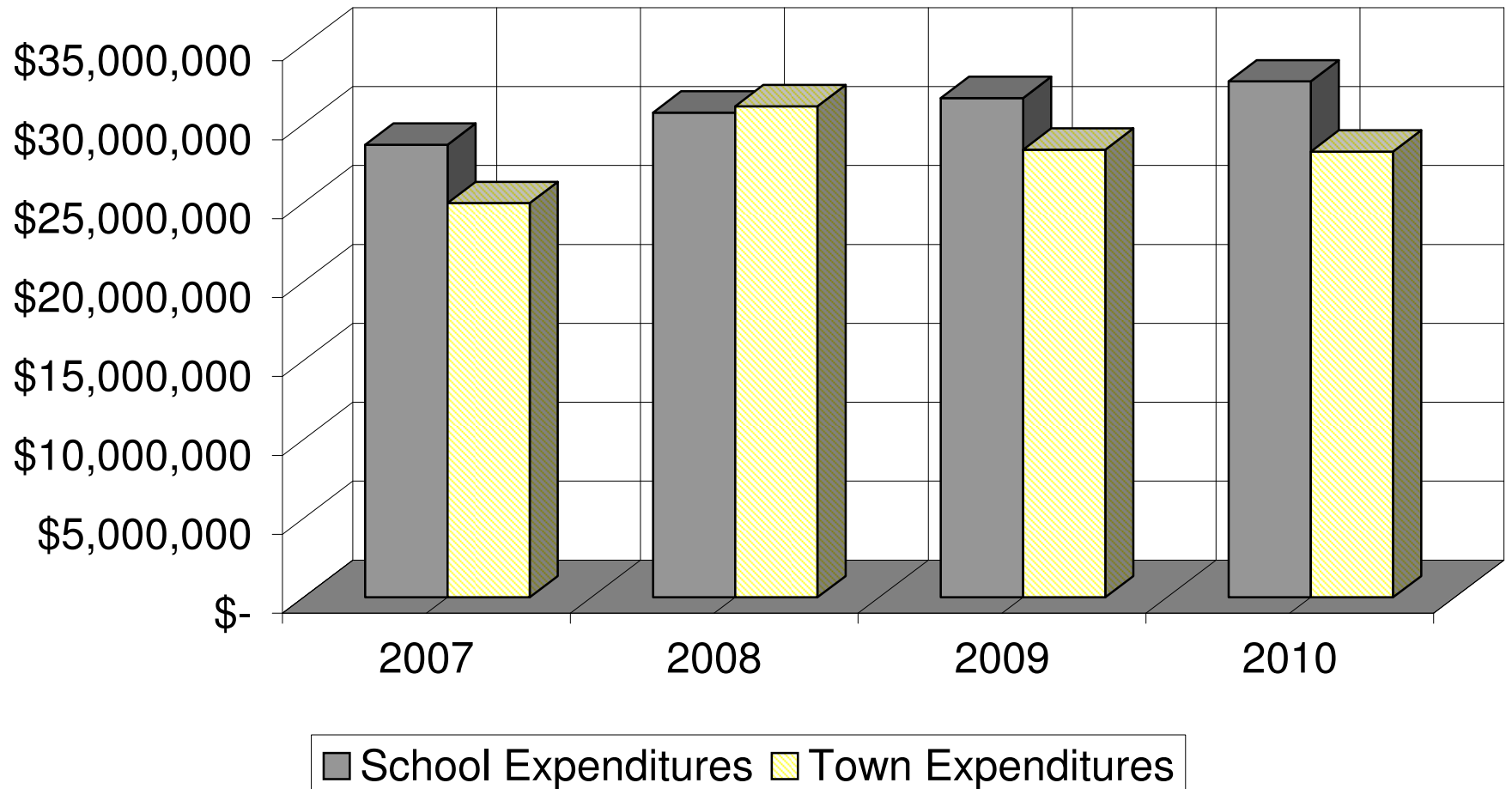
The Town Moderator, who is appointed by the Council, conducts the Financial Town Meeting. The Town Council sits as the Budget Committee, and responds to questions along with the Town Manager and staff regarding the recommended municipal budget. The moderator conducts the meeting, ensures that the Rules of Order are enforced, and provides adequate opportunity for discussion upon each issue.

The following is the budget deliberation and adoption process:

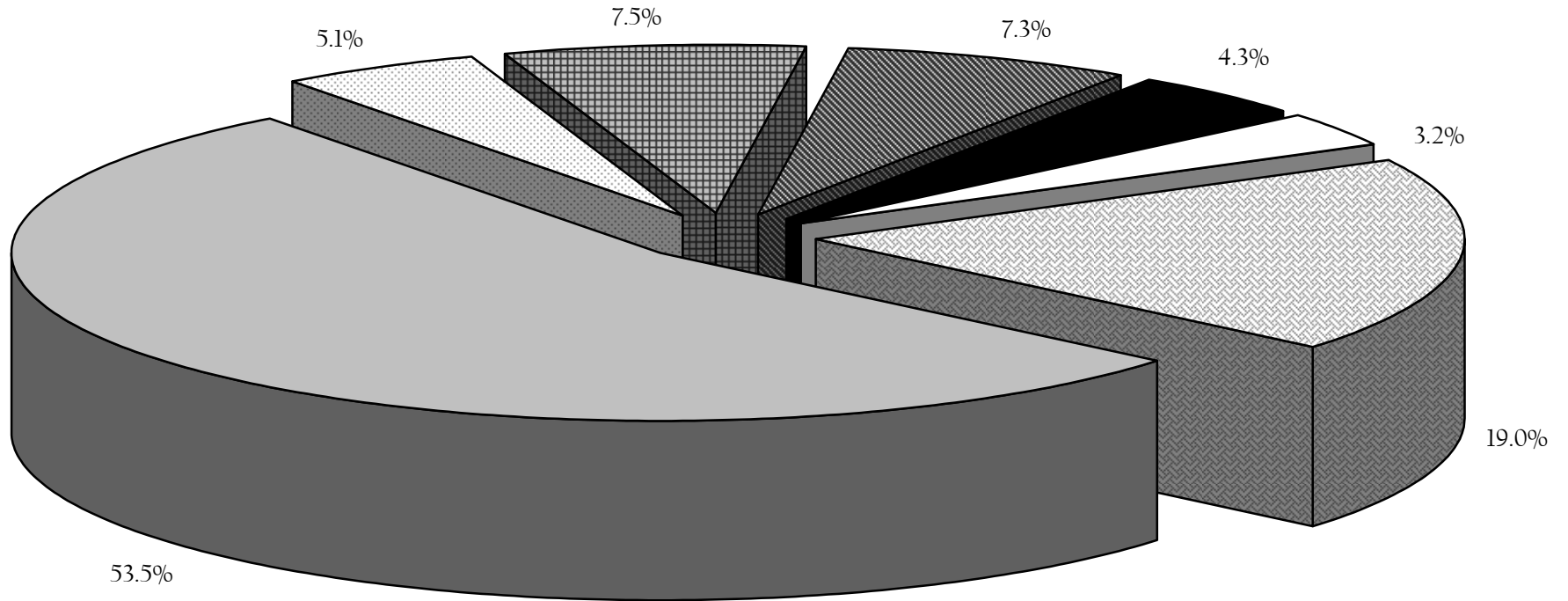
Budget Calendar FY 2011

<u>ACTIVITY</u>	<u>DATE</u>
Finance Director Submits Budget Forms to Department Directors and Agencies	December 11
Departments Submit Budget Requests to Town Manager.....	February 4
Town Manager Transmits, Without Modification Proposed Budget Reports to Council...	February 25
Town Manager Submits Proposed Budget to Council	April 8
Budget Summaries Made available for All Town Residents.....	April 24
Council Conducts Public Hearing and Makes Amendments It Deems Appropriate.....	May 11
Financial Town Meeting Adopts Budget It Deems Appropriate	June 10
Start of New Fiscal Year	July 1

3-Year Expenditure History and FY 2010 Projected Expenditures



Proposed FY 2011 Operating Budget Pie Distribution



- School Dept. - 53.5%
- Public Works Dept. - 5.1%
- Police & Animal Control - 7.5%
- Fire Dept - 7.3%
- General Government - 4.3%
- Recreation, Senior Center and Libraries - 3.2%
- Municipal Obligations, including Debt Service and Municipal Capital Improvements - 19.0%

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Town of Smithfield Proposed OPERATING BUDGET Fiscal Year 2011

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BUDGET

SUMMARY

EXHIBIT A-1

Tax Rate Disclosure

**Town of Smithfield
Budget Analyses
FY 2010-2011**

Current Year - Proposed

	Gross Assessed Valuation	Exemptions	Net Assessed Valuation
Real Estate	1,824,829,787	(3,692,140)	1,821,137,647
Real Estate - Frozen (Market Value)	522,543,990	(12,357,190)	510,186,800
Motor Vehicle	155,773,708	(75,191,729)	80,581,979
Tangible Property	90,312,510		90,312,510

		Proposed Tax Rate	Revaluation Adjusted Prior Year Tax Rate	Increase \$	Increase %
Tax Levy					
Real Estate	30,321,942	16.65	16.65	0.00	0.00%
Real Estate - Frozen	7,181,663				
Motor Vehicle	3,142,697	39.00	39.00	0.00	0.00%
Tangible Property	5,510,281	61.01	61.01	0.00	0.00%
	<u>46,156,583</u>				

Tax Levies	
Proposed Year Tax Levy	46,156,583
Prior Year Tax Levy	46,156,583

Levy Increase - Amount	0
Levy Increase - %	0.00%

BUDGET EXPENSES	
GROSS Budget	\$ 60,619,089
TOTAL Revenues	14,462,506

NET Budget (Tax Levy)	<u>\$ 46,156,583</u>
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<u>Current Estimated Tax Levy</u>	<u>\$ 46,156,583</u>
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EXHIBIT A-2

Tax Rate Disclosure

Town of Smithfield Budget Analyses FY 2010-2011

Current Year-Proposed

	Gross Assessed Valuation	Exemptions	Net Assessed Valuation
Real Estate	1,824,829,787	(3,692,140)	1,821,137,647
Real Estate - Frozen (Market Value)	522,543,990	(12,357,190)	510,186,800
Motor Vehicle	155,773,708	(75,191,729)	80,581,979
Tangible Property	90,312,510		90,312,510

Tax Levy		Proposed Tax Rate	Prior Year Tax Rate	Increase \$	Increase %
Real Estate	30,321,942	16.65	13.98	2.67	19.10%
Real Estate - Frozen	7,181,663				
Motor Vehicle	3,142,697	39.00	39.00	0.00	0.00%
Tangible Property	5,510,281	61.01	51.10	9.91	19.40%
	<u>46,156,583</u>				

Tax Levies	
Proposed Year Tax Levy	46,156,583
Prior Year Tax Levy	46,156,583

Levy Increase - Amount	0
Levy Increase - %	0.00%

BUDGET EXPENSES	
GROSS Budget	\$ 60,619,089
TOTAL Revenues	14,462,506
NET Budget (Tax Levy)	<u>\$ 46,156,583</u>

Current Estimated Tax Levy \$ 46,156,583

EXHIBIT B
Town of Smithfield
FY 2011
Summary Comparison

	TAX RATE REAL ESTATE (1)	PERCENT INCREASE	TOTAL TAX LEVY	AMOUNT OF FUND BALANCE UTILIZED	AMOUNT FROM OTHER ESCROW FUNDS UTILIZED	TOTAL BUDGET
FY 2011 Estimated (2)	\$ 16.65	0.00%	\$ 46,156,583	\$ -	\$ 3,818,674	\$ 60,619,089
FY 2010	\$ 13.98	2.19%	\$ 46,156,583	\$ -	\$ 3,500,373	\$ 60,970,586
FY 2009	\$ 13.68	3.40%	\$ 44,064,149	\$ -	\$ 3,820,444	\$ 61,538,789
FY 2008 Revaluation	\$ 13.23	5.19%	\$ 41,966,249	\$ -	\$ 2,375,833	\$ 58,235,323
FY 2007	\$ 15.40	4.90%	\$ 39,873,408	\$ -	\$ 2,217,704	\$ 54,947,763
FY 2006	\$ 14.68	5.23%	\$ 37,721,249	\$ -	\$ 2,198,266	\$ 51,766,323
FY 2005 Revaluation	\$ 13.95	5.50%	\$ 35,369,460	\$ -	\$ 2,334,444	\$ 49,264,872
FY 2004	\$ 21.40	8.74%	\$ 33,020,550	\$ -	\$ 3,331,472	\$ 48,100,401
FY 2003	\$ 19.68	5.47%	\$ 32,372,871	\$ -	\$ 1,647,627	\$ 44,336,416
FY 2002 Revaluation	\$ 18.66	0.00%	\$ 29,800,739	\$ 100,000	\$ 1,040,000	\$ 40,622,741
FY 2001	\$ 22.40	0.00%	\$ 27,891,542	\$ -	\$ 1,314,000	\$ 38,183,918
FY 2000	\$ 22.40	9.75%	\$ 27,754,385	\$ -	\$ 971,500	\$ 36,236,885
FY 1999	\$ 20.41	2.56%	\$ 25,521,694	\$ 1,220,000	\$ 1,413,334	\$ 34,374,592
FY 1998	\$ 19.90	0.00%	\$ 24,391,296	\$ 1,375,000	\$ 1,457,500	\$ 33,429,754
FY 1997	\$ 19.90	0.00%	\$ 23,741,124	\$ 500,000	\$ 955,504	\$ 30,645,221

Note:

The town has utilized \$3,195,000 in Fund Balance and \$32,396,675 in escrow funds in prior years budgetary procedures.

- 1) The tax rate for motor vehicles remain constant at \$39.00 per thousand. The Phase out exemption is applied based on State mandates.
- 2) Percent Increase is calculated using the revaluation adjusted rate.

Town of Smithfield

GENERAL FUND

SUMMARY OF REVENUE, TRANSFERS AND EXPENDITURES ON *BUDGETARY BASIS* FY 2011

	FY 2008 ¹	FY 2009 ¹	Appropriated FY 2010	Projected FY 2010	Anticipated FY 2011
<u>REVENUE AND TRANSFERS:</u>					
School State Aid	\$ 5,753,993	\$ 4,832,845	\$ 5,031,655	\$ 4,992,643	\$ 4,648,478
School Receipts - Miscellaneous	266,533	305,836	213,500	213,500	350,000
Property Taxes	42,551,567	44,394,300	45,890,738	45,890,738	48,045,583
Intergovernmental Revenue	6,701,242	5,810,134	5,053,320	5,072,331	1,660,107
Licenses, Fees and Permits	841,184	714,910	460,000	460,000	460,000
Departmental Revenue	79,892	733,328	2,000	2,000	226,247
Miscellaneous	1,048,943	903,717	519,000	499,000	1,410,000
Transfers from Fund Balance	2,030,154	3,442,372	-	-	-
Undesignated Fund Bal. Approp. - Town	-	-	-	-	-
Undesignated Fund Bal. Approp. - School	-	-	300,000	300,000	-
Restricted Fund Bal. Approp. - School	-	-	-	-	-
Revenue for Capital Exp. and Operations	2,870,090	2,654,844	3,500,373	3,500,373	3,818,674
Total Revenue and Transfers	62,143,598	63,792,286	60,970,586	60,930,585	60,619,089
<u>EXPENDITURES:</u>					
General Government	3,211,600	2,678,980	2,724,923	2,615,027	2,620,058
Public Safety	8,657,691	9,092,610	8,976,654	9,063,128	8,974,331
Public Works	3,146,421	2,780,652	3,174,695	2,994,247	3,111,039
Public Health and Assistance	39,475	45,058	39,675	39,675	34,141
Recreation and Senior Center	778,069	779,996	780,152	773,793	722,097
Libraries	1,100,959	1,156,009	1,187,734	1,187,734	1,187,734
Education	30,706,973	31,628,496	32,437,157	32,681,899	32,437,157
Miscellaneous	8,701,499	7,286,177	8,510,460	8,510,460	8,739,857
Debt Service	4,245,065	4,022,009	2,274,275	2,274,275	2,272,475
Municipal Capital Improvements	1,226,535	520,160	864,861	777,400	520,200
Total Expenditures	61,814,286	59,990,148	60,970,586	60,917,638	60,619,089
EXCESS OF REVENUES AND TRANSFERS OVER EXPENDITURES INCLUDING RUBS ²	\$ 329,312	3,802,138	\$ 0	\$ 12,947	\$ (0)

Note: 1. FY 2008 and 2009 are audited amounts.
2. RUB = Reappropriated Unexpended Balance

Town of Smithfield

GENERAL FUND

ACTUAL AND ANTICIPATED REVENUE

FY 2011

	FY 2008	FY 2009	Appropriated FY 2010	Projected FY 2010	Anticipated FY 2011
<u>MISCELLANEOUS FEDERAL, STATE & LOCAL REVENUES</u>					
<u>School Aid</u>					
State Aid Schools	5,753,993	4,832,845	5,031,655	4,992,643	4,648,478
<u>State Revenues</u>					
School Housing Aid	360,434	353,668	320,000	320,000	290,000
General State Aid	1,607,243	742,742	-	-	-
Payment-in-lieu of Taxes - University	437,602	466,237	457,147	457,147	428,500
Telephone Tax	200,658	180,989	180,989	200,000	200,452
Hotel/ Meals Tax	557,728	524,181	495,184	495,184	480,155
Grants	-	-	-	-	-
Motor Vehicle Phase-out	3,537,577	3,542,317	3,600,000	3,600,000	261,000
<u>Federal Aid</u>					
Emergency Management Reimbursement	2,000	2,000	2,000	2,000	2,000
Federal Stabilization Fund - School	-	373,470	-	-	174,247
<u>Local - Non-Property Tax Revenue</u>					
School Miscellaneous	266,533	305,836	213,500	213,500	350,000
Departmental Revenue	77,892	357,858	-	-	50,000
Local Miscellaneous	266,696	301,803	40,000	40,000	40,000
Licenses, Fees and Permits	841,184	714,910	460,000	460,000	460,000
Impact Fees	-	-	19,000	19,000	60,000
Reserve for Future Tax Assessments	-	-	-	-	850,000
Interest on Invested Funds	498,802	255,229	220,000	200,000	220,000
Interest on Taxes	283,445	346,685	240,000	240,000	240,000
<u>Revenue for Capital Exp. and Operations</u>					
Revenue for Capital Exp. and Operations	2,870,090	2,654,844	3,500,373	3,500,373	3,818,674
<u>Fund Balance</u>					
Undesignated Fund Bal. Approp. - School	-	-	300,000	300,000	-
Restricted Fund Bal. Approp. - School	-	-	-	-	-
Undesignated Fund Bal. Approp. - Town	-	-	-	-	-
Transfers from Fund Balance	2,030,154	3,442,372	-	-	-
Total Miscellaneous Revenue	19,592,031	19,397,986	15,079,848	15,039,847	12,573,506
<u>Local Property Tax Revenues</u>					
Local Taxes (Tax Levy)	42,551,567	44,394,300	45,890,738	45,890,738	48,045,583
TOTAL - ACTUAL AND ANTICIPATED REVENUES	\$ 62,143,598	\$ 63,792,286	\$ 60,970,586	\$ 60,930,585	\$ 60,619,089

Town of Smithfield

GENERAL FUND

Revenue Detail Summary Fiscal Year 2010-2011

ANTICIPATED REVENUE - FUND	Revised - Final Version FY 2010 - 2011	
<u>Miscellaneous Federal, State & Local Revenue</u>		
<u>State Revenues</u>		
School Housing Aid	\$ 290,000	
General State Aid	-0-	
Payment -in-Lieu of Taxes- University	428,500	
Telephone Tax	200,452	
Hotel Tax / Meals Tax	480,155	
Motor Vehicle Phase-out	261,000	
Total - State Revenues:		1,660,107
<u>Federal Aid</u>		
Emergency Management Reimbursement	2,000	
Federal Stabilization Fund - School	174,247	
Total - Federal Revenues:		176,247
<u>Local - Non-Property Tax Revenue</u>		
Local Miscellaneous - Town	550,000	
Local Miscellaneous - School	350,000	
Undesignated Fund Bal. Approp. - School	-0-	
Impact Fees	60,000	
Reserve for Future Tax Assessments	850,000	
Interest on Invested Funds	220,000	
Interest on Taxes	240,000	
Total - Local Miscellaneous:		2,270,000
Total - Federal, State & Local Revenues		4,106,354
<u>Revenue for Capital Expenditures and Operations</u>		
Municipal Contingency	200,000	
Soil Performance	177,788	
Operational Encumbrance	300,000	
Review Fees	62,686	
Encumbrance	400,000	
Highway Drainage	40,000	
Sewer Enterprise Fund	300,000	
Rescue Billing Fund	550,000	
Police Capital Equipment Escrow Fund	129,000	
Water Enterprise Fund	300,000	
Capital Reserve Fund	486,700	
Sewer Enterprise Debt Reserve Fund	872,500	
Total Revenue - Capital Expenditures and Operations		3,818,674
<u>School Revenues - State Aid</u>		
State Aid School		4,648,478
<u>Local Property Tax Revenues</u>		
Local Taxes (Tax Levy)		48,045,583
TOTAL - ANTICIPATED REVENUE		\$ 60,619,089

Town of Smithfield
GENERAL FUND & ENTERPRISE FUNDS

EXPENDITURES - SUMMARY BY DEPARTMENT
FY 2011

	Department	FY 2008	FY 2009	FY 2010 Appropriation	FY 2010 Projected	FY 2010-2011 Request	FY 2010-2011 Town Manager's
1	Building Official	382,232	279,587	309,560	271,200	309,436	303,349
2	Treasurer-Tax Collector	459,644	519,058	481,972	473,645	481,972	470,584
3	Tax Assessor	190,809	197,315	202,183	202,183	212,149	198,139
4	Fire Department	4,419,107	4,472,955	4,438,820	4,506,420	4,634,472	4,438,820
5	East Smithfield Library	424,469	445,694	457,885	457,885	490,807	457,885
6	Greenville Library	676,490	710,315	729,849	729,849	749,552	729,849
7	Recreation Department	161,552	138,983	137,466	132,057	137,553	92,279
8	Senior Center Department	304,245	321,816	322,539	322,539	340,940	316,094
9	East Smithfield Neighborhood Center	18,870	19,840	20,387	20,387	30,532	19,979
10	Planning and Economic Development	125,212	94,618	163,405	156,605	154,905	158,271
11	Police Department	4,131,682	4,510,962	4,421,564	4,440,438	4,646,916	4,421,564
12	Animal Control	106,902	108,693	116,270	116,270	122,253	113,947
13	Public Works	3,146,421	2,780,652	3,174,695	2,994,247	3,239,257	3,111,039
14	Parks	293,402	299,357	299,760	298,810	312,798	293,746
15	Town Engineer	453,976	226,669	265,323	253,102	265,323	191,941
16	School Department	30,706,973	31,628,496	32,437,157	32,681,899	33,769,307	32,437,157
17	Town Clerk	277,841	301,200	288,683	251,810	294,925	282,919
18	Town Manager	231,358	254,757	253,507	253,457	262,730	248,427
19	Town Hall	301,244	152,451	200,200	198,950	205,000	196,196
20	Welfare Dept./Gen. Public Assistance	6,070	12,058	6,675	6,675	6,675	6,541
21	Emergency Management Agency	8,219	7,039	8,670	8,670	10,670	8,497
22	Legislative and Policy	703,542	552,106	486,500	486,500	466,500	476,770
23	Town-Aided Programs	102,400	102,400	107,400	107,400	129,550	100,732
24	Board of Affordable Housing	1,650	1,702	1,600	1,350	1,600	1,568
25	Board of Assessment Review	2,400	2,490	2,800	2,800	2,800	2,744
26	Board of Canvassers	27,183	34,281	13,700	11,000	36,525	36,525
27	Conservation Commission	16,926	12,602	17,350	17,350	17,350	17,003
28	Economic Development Commission	2,866	1,375	2,800	2,800	2,800	2,744
29	Land Trust Commission	2,375	3,133	5,500	3,210	3,635	3,635
30	Planning Board	5,988	13,965	4,500	4,100	4,800	4,410
31	Sewer Board of Review	-	-	200	200	200	196
32	Soil Erosion Committee	1,121	1,000	1,500	1,125	1,500	1,470
33	Zoning Board	17,014	23,633	14,970	14,970	15,470	14,670
34	System-Wide Municipal Obligations	8,632,504	7,216,777	8,436,060	8,436,060	8,654,374	8,666,725
35	Municipal Debt Service	4,245,065	4,022,009	2,274,275	2,274,275	2,322,475	2,272,475
36	Municipal Capital Improvements	1,226,535	520,160	864,861	777,400	889,715	520,200
	Total General Fund Expenditures	61,814,287	59,990,148	60,970,586	60,917,638	63,227,467	60,619,089
1	Smithfield Sewer Authority	3,377,703	3,630,576	4,812,965	4,467,816	4,719,626	4,784,269
2	Smithfield Water Supply Board	1,102,921	1,239,683	2,300,618	1,741,000	1,561,561	1,633,484
3	Smithfield Ice Rink	600,635	609,587	840,948	754,030	694,810	690,720
	Total Enterprise Fund Expenditures	5,081,259	5,479,846	7,954,530	6,962,846	6,975,997	7,108,472
	TOTAL EXPENDITURES	\$ 66,895,546	\$ 65,469,994	\$ 68,925,115	\$ 67,880,484	\$ 70,203,464	\$ 67,727,561

TOWN OF SMITHFIELD

GENERAL FUND

ADOPTED CAPITAL IMPROVEMENT PROJECTS

FY 2011

FIRE DEPARTMENT

Engine #38 (payment 6 of 7)	\$	55,500	
Administrative Vehicle		33,000	
Vehicle Computers		31,000	
Total Fire Department		\$	119,500

POLICE DEPARTMENT

Police Vehicles	\$	113,000	
Ballistic Vests		16,000	
Total Police Department		\$	129,000

Parks Department

Concession Stand Roof - Deerfield Park	\$	50,000	
Whipple Field Rehab		40,000	
Total Parks Department		\$	90,000

PUBLIC WORKS DEPARTMENT

Replace Road Sweeper (payment 1 of 3)	\$	60,000	
Total Public Works Department		\$	60,000

LEGISLATIVE AND POLICY

Historical Preservation Society		20,000	
RIPDES Phase II Storm Water Program		25,000	
Total Legislative and Policy		\$	45,000

SENIOR CENTER

Painting Interior&Exterior of Center	\$	56,700	
Total Senior Center		\$	56,700

SYSTEM-WIDE MUNICIPAL OBLIGATIONS

Various Capital Item Replacements	\$	20,000	
Total Other Municipal Obligations		\$	20,000

PROPOSED CAPITAL IMPROVEMENT PROJECTS \$ 520,200

LESS: REVENUE TOWARD PROJECTS

Police Department Equipment Account	\$	129,000	
Fire Department - Rescue Billing		119,500	
Impact Fees		60,000	
Capital Reserve Fund		211,700	
Total Revenue/Grants Toward Projects		\$	520,200

TOTAL PROPOSED CAPITAL IMPROVEMENT PROJECTS

LESS REVENUE TOWARDS PROJECTS \$ -0-

Town of Smithfield

GENERAL FUND & ENTERPRISE FUNDS

SUMMARY OF FY 2010 APPROPRIATED and FY 2011 REQUESTED

OPERATING EXPENDITURES BY DEPARTMENT

FY 2011

	Department	FY 2010 Appropriation	FY 2010 Projected	FY 2010-2011 Requested	FY 2010-2011 Town Manager's	Percentage Change
1	Building Official	309,560	271,200	309,436	303,349	-2.01%
2	Treasurer-Tax Collector	481,972	473,645	481,972	470,584	-2.36%
3	Tax Assessor	202,183	202,183	212,149	198,139	-2.00%
4	Fire Department	4,438,820	4,506,420	4,634,472	4,438,820	0.00%
5	East Smithfield Library	457,885	457,885	490,807	457,885	0.00%
6	Greenville Library	729,849	729,849	749,552	729,849	0.00%
7	Recreation Department	137,466	132,057	137,553	92,279	-32.87%
8	Senior Center Department	322,539	322,539	340,940	316,094	-2.00%
9	East Smithfield Neighborhood Center	20,387	20,387	30,532	19,979	-2.00%
10	Planning and Economic Development	163,405	156,605	154,905	158,271	-3.14%
11	Police Department	4,421,564	4,440,438	4,646,916	4,421,564	0.00%
12	Animal Control	116,270	116,270	122,253	113,947	-2.00%
13	Public Works	3,174,695	2,994,247	3,239,257	3,111,039	-2.01%
14	Parks	299,760	298,810	312,798	293,746	-2.01%
15	Town Engineer	265,323	253,102	265,323	191,941	-27.66%
16	School Department	32,437,157	32,681,899	33,769,307	32,437,157	0.00%
17	Town Clerk	288,683	251,810	294,925	282,919	-2.00%
18	Town Manager	253,507	253,457	262,730	248,427	-2.00%
19	Town Hall	200,200	198,950	205,000	196,196	-2.00%
20	Welfare Dept./Gen. Public Assistance	6,675	6,675	6,675	6,541	-2.01%
21	Emergency Management Agency	8,670	8,670	10,670	8,497	-2.00%
22	Legislative and Policy	486,500	486,500	466,500	476,770	-2.00%
23	Town-Aided Programs	107,400	107,400	129,550	100,732	-6.21%
24	Board of Affordable Housing	1,600	1,350	1,600	1,568	-2.00%
25	Board of Assessment Review	2,800	2,800	2,800	2,744	-2.00%
26	Board of Canvassers	13,700	11,000	36,525	36,525	166.61%
27	Conservation Commission	17,350	17,350	17,350	17,003	-2.00%
28	Economic Development Commission	2,800	2,800	2,800	2,744	-2.00%
29	Land Trust Commission	5,500	3,210	3,635	3,635	-33.91%
30	Planning Board	4,500	4,100	4,800	4,410	-2.00%
31	Sewer Board of Review	200	200	200	196	-2.00%
32	Soil Erosion Committee	1,500	1,125	1,500	1,470	-2.00%
33	Zoning Board	14,970	14,970	15,470	14,670	-2.00%
34	System-Wide Municipal Obligations	8,436,060	8,436,060	8,654,374	8,666,725	2.73%
35	Municipal Debt Service	2,274,275	2,274,275	2,322,475	2,272,475	-0.08%
36	Municipal Capital Improvements	864,861	777,400	889,715	520,200	-39.85%
	Total General Fund Expenditures	60,970,586	60,917,638	63,227,467	60,619,089	-0.58%
1	Smithfield Sewer Authority	4,812,965	4,467,816	4,719,626	4,784,269	-0.60%
2	Smithfield Water Supply Board	2,300,618	1,741,000	1,561,561	1,633,484	-29.00%
3	Smithfield Ice Rink	840,948	754,030	694,810	690,720	-17.86%
	Total Enterprise Fund Expenditures	7,954,530	6,962,846	6,975,997	7,108,472	
	TOTAL EXPENDITURES	\$ 68,925,116	\$ 67,880,484	\$ 70,203,464	\$ 67,727,561	-1.74%

Town of Smithfield

GENERAL FUND

BALANCE SHEET June 30, 2009

ASSETS

Cash, Investments, and cash equivalents	\$ 12,059,592
Property taxes receivable	4,247,729
Due from other funds, entities and intergovernmental receivable	7,423,256
TOTAL ASSETS	\$ 23,730,577

LIABILITIES AND FUND BALANCE

Liabilities:

Accounts payable and accrued expenses	\$ 638,644
Due to other funds and intergovernmental payable	7,315,352
Deferred revenue - taxes	1,262,809
Other Liabilities	243,991
Total Liabilities	9,460,796

Fund Balance:

Reserved	6,710,951
Unreserved: Designated	4,510,302
Unreserved: Undesignated	3,048,528
Total Fund Balance	14,269,781

TOTAL LIABILITIES AND FUND BALANCE	\$ 23,730,577
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Town of Smithfield
Summary of Debt Service to General Fund Expenditures

(Gross of Outside Revenue)

Budget	Fiscal 2011	%	Fiscal 2010	%	\$ Change	% Change
Municipal Budget	\$ 25,909,457	42.7%	\$ 26,259,154	43.1%	\$ (349,697)	-1.33%
Debt Service	<u>\$ 523,792</u>	<u>0.9%</u>	<u>\$ 499,416</u>	<u>0.8%</u>	<u>\$ 24,376</u>	<u>4.88%</u>
Total Municipal	\$ 26,433,249	43.6%	\$ 26,758,570	43.9%	\$ (325,321)	-1.22%
School Budget	\$ 32,437,157	53.5%	\$ 32,437,157	53.2%	\$ -0-	0.00%
Debt Service	<u>\$ 876,183</u>	<u>1.4%</u>	<u>\$ 902,934</u>	<u>1.5%</u>	<u>\$ (26,751)</u>	<u>-2.96%</u>
Total School	\$ 33,313,340	55.0%	\$ 33,340,091	54.7%	\$ (26,751)	-0.08%
WWTP Debt Service	\$ 872,500	1.4%	\$ 871,925	1.4%	\$ 575	0.07%
Operating Budget	\$ 58,346,614	96.3%	\$ 58,696,311	96.3%	\$ (349,697)	-0.60%
Debt Service	<u>\$ 2,272,475</u>	<u>3.7%</u>	<u>\$ 2,274,275</u>	<u>3.7%</u>	<u>\$ (1,800)</u>	<u>-0.08%</u>
Total Budget	\$ 60,619,089	100.0%	\$ 60,970,586	100.0%	\$ (351,497)	-0.58%

**Town of Smithfield
Charter Amendment Balances
Budget FY 2011**

Undesignated Fund Balance June 30, 2009 \$ 3,048,528

	<u>Land Trust</u>	<u>Capital Reserve Fund</u>
Cash Balance as of June 30, 2009	\$ 458,719	\$ 1,194,710
Fiscal Year '09 Designated Contributions	<u>\$ 53,434</u>	<u>\$ 106,868</u>
Cash Balance Available	\$ 512,153	\$ 1,301,578
Fiscal Year 2010 Expenditures	<u>\$ -</u>	<u>\$ (300,000)</u>
Estimated Cash Balance June 30, 2010	\$ 512,153	\$ 1,001,578
Fiscal Year Proposed 2011 Expenditures	<u>\$ -</u>	<u> </u>
Estimated Cash Balance June 30, 2011	<u><u>\$ 512,153</u></u>	<u><u>\$ 1,001,578</u></u>

GENERAL FUND

GENERAL FUND

DEPARTMENT: Building & Zoning

ACTIVITY: General Operating

Narrative: This department is responsible for interpreting and enforcing the State of Rhode Island Building Codes and Minimum Housing Codes, the Town of Smithfield Zoning Ordinances, various sections of the Town Code, Health Ordinance, the Americans with Disabilities Act, along with several State regulations. The office responds to complaints, corrects violations, processes permit applications and performs plan review, as well as numerous other related functions.

Objectives:

1. To keep staff well-trained and educated on current and proposed regulations.
2. Continue to maintain an exemplary rating under the national insurance rating system (ISO).
3. Enhance code enforcement activity through two, full-time deputy officials to perform proactive inspections to better monitor Zoning Board Resolutions, and Ordinance and Building Code compliance.
4. Assist the Town Planner in updating the Comprehensive Community Plan, Land Use Regulations and Zoning Ordinances.
5. Continue to maintain the Town Hall building.
6. Continue to improve customer service.

BUDGET SUMMARY

Building Official's Office	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	279,121	260,350	283,560	245,200	277,449
Utilities	2,664	2,988	4,500	3,500	3,400
Publications	80	-	200	1,200	1,200
Official Travel Expenses	4,930	7,516	12,100	10,500	10,500
Office Expenses	2,886	2,561	4,200	5,800	5,800
Miscellaneous	92,552	6,171	5,000	5,000	5,000
<i>Operations Sub-Total:</i>	382,232	279,587	309,560	271,200	303,349
<i>Capital Improvements</i>	-	-	-	-	-
OVERALL TOTAL:	382,232	279,587	309,560	271,200	303,349

PROGRAM NOTES

Salaries and Wages: FY 2011 reflects level union and management salaries.

Includes \$67,000 for part-time inspectors.

Official Travel Expense: Includes \$5,500 for gas and oil and \$5,000 for vehicle maintenance for three vehicles.

Miscellaneous: Includes \$4,000 for attendance by Building/Zoning Official and Deputies to state-mandated conferences for certification and \$1,000 for contingency.

GENERAL FUND

DEPARTMENT: Finance

ACTIVITY: Treasurer-Tax Collector

Narrative: A full-time Chief Financial Officer, who also serves as the Finance Director, Treasurer, Tax Collector and Purchasing Agent heads this office. The Finance Director is required by State statute to receive and take charge of all revenues belonging to the Town Treasury and to account for the same. The Chief Financial Officer is the agent of the Town designated to collect taxes and other revenue.

Objectives:

1. Maximize investment returns while minimizing risk.
2. Utilize purchasing procedures to recognize optimum savings.
3. Continue to strengthen internal controls.
4. Work to improve relations with citizens through increased employee-customer relations training.
5. Strengthen financial accounting procedures to facilitate the fiscal year-end audit function.
6. Maximize the collection of tax, sewer and water revenues.
7. Monitor the management and maintenance of approved budgetary expenditures.
8. Work with the Town Manager to improve budget preparation involvement with departments, Town Council and agencies.
9. Monitor, evaluate and account for the Capital Improvement Program.
10. Evaluate and Maintain the Post Employment Reporting Plan.
11. Develop a post employment benefits trust.
12. Develop a five-year Financial Plan.

BUDGET SUMMARY

Treasurer-Tax Collector's Office	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	408,271	389,328	425,922	391,022	391,226
Utilities	3,718	2,967	8,700	8,700	8,700
Publications	184	178	500	500	500
Official Travel Expenses	36	407	300	300	300
Office Expense	14,539	8,278	18,950	18,950	18,950
Tax Sale & Expenses *	29,647	105,719	26,000	42,673	49,308
Miscellaneous	3,249	12,180	1,600	11,500	1,600
<i>Operations Sub-Total:</i>	459,644	519,058	481,972	473,645	470,584
<i>Capital Improvements</i>	-	-	-	-	-
OVERALL TOTAL:	459,644	519,058	481,972	473,645	470,584

PROGRAM NOTES

Salaries and Wages: FY 2011 reflects level union and management salaries.

Office Expense: Includes an appropriate amount for equipment service contracts and printing of forms.

Miscellaneous: Dues for National and RI Government Finance Officers' Association, Tax Officials' Association, National Association of Purchasing Managers, related meetings and conferences.

Tax Sale Expense: Legal fees and other related expenditures for the sale of real, personal and tangible property in arrears for taxes.

GENERAL FUND

DEPARTMENT: Finance

ACTIVITY: Tax Assessor

Narrative: The primary role of the Assessor's Office is to produce an annual tax roll. The Office is responsible for various aspects of mass appraisal of real estate and personal property for ad valorem tax purposes and the collection and maintenance of adequate property data including property ownership, location, size, use, physical characteristics, sales prices, rents, costs, and operating expenses. In addition, consistently update revaluation procedures on property data for required performance audits, defense of appeals, public relations, and management information. The Assessor and staff make periodic field inspections to identify properties and ensure that property characteristic data is complete and accurate. The Department implements the Business Registration Ordinance as well as maintains the Senior Exemption on a yearly basis. Assessor attends Board of Assessment Review Meetings. Assessment office implements a full revaluation every nine years with a statistical update every three years, as mandated by RIGL 44-5-11.6. The last statistical update was completed as of December 31st, 2009. All real estate data is available on-line on the Town's web site www.smithfieldri.com or at visionappraisal.com. The GIS software online can be accessed under the Town's website under the Site Directory.

Objectives:

1. Continue to improve service to the public and generate tax information to the public.
2. Continue to co-ordinate the GIS program. Work with various departments to implement Pictometry and GIS especially, in our public safety departments. The Fire Department is utilizing Pictometry and it will be installed in various other departments, including Police, very shortly.

BUDGET SUMMARY

Tax Assessor's Office	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	180,842	187,013	187,083	187,083	191,561
Utilities	1,634	1,009	1,400	1,400	300
Publications	505	1,061	1,500	1,500	500
Official Travel	3,725	3,761	4,000	4,000	3,600
Office Expenses	1,791	1,834	3,500	3,500	1,300
Miscellaneous	2,312	2,639	4,700	4,700	878
<i>Operations Sub-Total:</i>	190,809	197,315	202,183	202,183	198,139
<i>Capital Improvements</i>	-	-	-	-	-
OVERALL TOTAL:	190,809	197,315	202,183	202,183	198,139

PROGRAM NOTES

Salaries and Wages: FY 2011 reflects level union and management salaries.

Official Travel: Car allowance for Assessor and mileage for staff.

Office Expense: Includes \$500 for office supplies and \$800 for printing.

Miscellaneous: Includes education and training for staff, professional dues, IAAO National Conference, New England Regional Association of Assessing Officers Conference, GIS related seminars, and contingency fund.

GENERAL FUND

DEPARTMENT: Fire Department

ACTIVITY: General Operating

Narrative: The Fire Department is staffed by 54 career personnel and supported by six (6) paid-on-call firefighters providing emergency services to the town and its residents. The Town's three fire stations are staffed 24 hours daily by ten career firefighter/EMTs per shift. The Fire Prevention Bureau is the Department's proactive arm, responsible for plan review of all new residential and commercial buildings, and code enforcement for existing buildings. An aggressive public education program attempts to reach all schools and day care facilities during fire prevention week and throughout the winter months, delivering our fire safety message to our children. The EMS division delivers CPR and first aid training to businesses in town and in-service training to nursing home staff. In 2009, the Fire Department responded to 3,889 emergency incidents.

Objectives:

1. Establish a building site for a new Headquarters fire station.
2. Provide and install access control system for three fire stations.
3. Review and update department's strategic plan.
4. Review and update department's apparatus replacement plan.
5. Develop plan for continuity of operations.
6. Look at cost reduction for equipment and supplies, move towards centralized purchasing.
7. Upgrade radio and communications systems.
8. Provide Mobil Data Terminals for EMS and administrative vehicles.
9. Upgrade information systems utilizing data from GPS and Pictometry.
10. Continue to reduce unscheduled maintenance events for fire apparatus and equipment, self-contained breathing apparatus, cardiac monitor/defibrillators and the breathing air compressor through the preventative maintenance and testing programs.
11. Provide new and continuing education to Department career and paid-on-call personnel on new and existing evolutions and procedures.
12. Perform required annual ladder, hose and pump tests.
13. Maintain and equip the Department's Underwater Search and Recovery Team.
14. Continue to update all Department Rules, Regulations and S.O.P.s.
15. Continue to maintain the Department's statistical base to track causes of fires.

GENERAL FUND

DEPARTMENT: Fire Department

ACTIVITY: General Operating
(continued)

BUDGET SUMMARY

Fire Department	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	3,894,722	4,048,842	3,903,820	3,986,820	3,969,320
Utilities	78,428	75,042	82,000	82,000	72,000
Personal Supplies/Services	136,002	104,090	134,000	128,600	128,500
Supplies & Maintenance	274,065	216,095	280,000	270,000	240,000
Office Expenses	5,726	6,001	6,000	6,000	6,000
Miscellaneous	30,164	22,886	33,000	33,000	23,000
<i>Operations Sub-Total:</i>	4,419,107	4,472,955	4,438,820	4,506,420	4,438,820
<i>Capital Improvements</i>	-	-	-	-	-
OVERALL TOTAL:	4,419,107	4,472,955	4,438,820	4,506,420	4,438,820

PROGRAM NOTES

Salaries: FY 2011 reflects level union and management salaries.

Personal Supplies/Services: Reflects an amount for protective gear clothing and fire prevention.

Miscellaneous: Includes \$22,000 for education and training and \$1,000 for dues and conferences.

Capital Improvements:

Please refer to Page I-40 – Municipal Capital Improvements

\$55,500	Engine #38 - 6 of 7 annual lease payments – Funded from the Rescue Billing Fund
33,000	Administrative vehicle – Funded from the Rescue Billing Fund
31,000	Vehicle Computers – Funded from Rescue Billing Fund

GENERAL FUND

DEPARTMENT: Libraries

ACTIVITY: East Smithfield Library

Narrative: Originally there was the Bernon Public Library and the Esmond Free Public Library. In 1872, the Bernon Mills Company founded a public library in the village of Georgiaville, and in 1916, the Esmond Mills contributed space and money to start the Esmond Library. In 1967, the Trustees of both Libraries decided to incorporate into what is known today as the East Smithfield Public Library. The library is supported by the Town of Smithfield, the State of Rhode Island Grant-In-Aid (G-I-A) Program, private grants, fund raising, endowment funds, and donations. Use of the library is free. The library has recently doubled its size by renovating the second floor, installing an elevator, doubling the number of computers available for public use, as well as making available a Conference Room for use by community groups. We have also increased the number of hours we are open. With our professional staff, increased space, and extended hours, we provide all information services to the public.

Objectives:

1. Increase children's and adult programming to meet community needs.
2. Continue meetings of the Smithfield Library Council.
3. Promote cooperative purchases, services, and programming for *The Libraries of Smithfield*.
4. Provide equitable funding for *The Libraries of Smithfield*.
5. Pursue development of a long-range plan for *The Libraries of Smithfield*.

BUDGET SUMMARY

East Smithfield Public Library	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	395,455	415,758	417,871	426,604	449,447
Utilities	29,796	25,167	31,380	29,090	31,430
Official Travel Expense	336	319	500	500	500
Supplies & Maintenance	5,872	4,468	6,234	5,682	6,230
Office Expenses	40,961	44,510	44,500	44,934	45,800
Miscellaneous	64,292	72,321	68,400	66,075	72,400
<i>Operations Sub-Total:</i>	536,712	562,543	568,885	572,885	605,807
<i>Anticipated Income</i>	(113,671)	(116,849)	(111,000)	(115,000)	(115,000)
<i>Increase(Decrease) in Net Assets</i>	1,428	-	-	-	(32,922)
TOWN APPROPRIATION:	424,469	445,694	457,885	457,885	457,885

PROGRAM NOTES

Note: Budget approved is for appropriation total only.

GENERAL FUND

DEPARTMENT: Libraries

ACTIVITY: Greenville Library

Narrative: The Greenville Public Library has been serving the Town of Smithfield since 1882. It is a non-profit corporation supported by: dues and contributions from its Library Association, the Town of Smithfield, the State of Rhode Island grant-in-aid, private grants, donations, and income from endowments and savings. The Library is open every day during the school year and six days a week during the summer. It has a web site through which it offers access to databases and magazines in electronic format, downloadable audio and electronic books, as well as access to the holdings of all of the public libraries in Rhode Island. School children are offered homework assistance in the building during operating hours and on-line via the Library web site from 2-10 p.m. daily. Story hours are offered for young children during the week. The library has 40 computers for public use and has been designated as the Town's technology center. The Library employs professional librarians holding Master of Library Science degrees and support staff trained to provide information services to the public. Use of the Library is free.

Objectives:

1. Continue to provide information services and support life long learning.
2. Revise operations to maximize services and minimize staff hours
3. Maintain hours of operation
4. Continue to secure grants for programs and the building project.
5. Construct a library addition to meet the needs of Smithfield for the next 20 years.
6. Implement strategic plan developed in 2008/09
7. Continue collaboration with the East Smithfield Public Library to maximize resources

BUDGET SUMMARY

Greenville Public Library	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	591,921	609,113	637,997	644,703	686,428
Utilities	31,700	33,380	33,400	33,400	34,400
Official Travel Expense	3,500	3,876	4,000	4,000	4,000
Supplies & Maintenance	35,000	40,040	38,200	38,200	38,700
Office Expenses	73,500	87,317	98,910	95,516	82,816
Miscellaneous	193,029	241,382	113,486	324,574	115,400
<i>Operations Sub-Total:</i>	928,650	1,015,108	925,993	1,140,393	961,744
<i>Anticipated Income</i>	(194,700)	(222,849)	(196,144)	(400,544)	(212,192)
<i>Debt Service</i>	(57,460)	(81,944)	-	-	-
<i>Increase(Decrease) in Net Assets</i>	-	-	-	-	(19,703)
TOWN APPROPRIATION:	676,490	710,315	729,849	739,849	729,849

PROGRAM NOTES

Note: Budget approved is for appropriation total only.

GENERAL FUND

DEPARTMENT: Recreation

ACTIVITY: Recreation Department

Narrative: The Recreation Department provides recreational activities for youth and adult residents. Its primary responsibilities are recreational programming, Town-wide event planning, facility development and youth employment opportunities. The Recreation Department also works directly with the Department of Public Works, School Department and all youth sports organizations in accomplishing these tasks.

Objectives:

1. Develop Recreation Five Year Master Plan.
2. Establish Town of Smithfield Recreation Sports Advisory Council
3. Purchase New Artificial External Defibrillators (AEDs) for Whipple Complex Concession Stand.

BUDGET SUMMARY

Recreation Department	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	64,723	47,933	56,516	43,557	51,216
Utilities	-	-	-	-	-
Personal Supplies	-	-	-	-	-
Official Travel Expenses	25,863	(4,266)	6,000	6,000	3,500
Supplies & Maintenance	-	206	250	250	200
			+RUB		+RUB
Office Expenses	68,832	91,659	70,250	82,250	37,363
Miscellaneous	2,135	3,451	4,450	-	-
<i>Operations Sub-Total:</i>	161,552	138,983	137,466	132,057	92,279
			+RUB	+RUB	+RUB
<i>Capital Improvements</i>	-	-	-	-	-
OVERALL TOTAL:	161,552	138,983	137,466	132,057	92,279
			+RUB	+RUB	+RUB

PROGRAM NOTES

Salaries: FY 2011 reflects level management salary amounts. Part-time staff budgeted at \$45,000 with a \$6,216 salary differential for the Ice Rink Manager. Recreational activities are under the direction of the Ice Rink Manager. Parks Department activities are under the direction of the Public Works Director.

Miscellaneous: Includes insurance premiums, fireworks, dues and conferences, various fee-based and non-fee-based recreational programs, as well as contractual obligations for summer activities.

GENERAL FUND

DEPARTMENT: Senior Center

ACTIVITY: Senior Center

Narrative: It is the mission of the Smithfield Senior Center to actively promote the social, physical and emotional well being of its members by implementing and maintaining quality educational, recreational and wellness programs and activities in order to enhance their quality of life. The Center acts as a resource and referral agency sharing linkages with other relevant outreach agencies. The Center shall continue to provide food services for its luncheons and meals on wheels participants, along with transportation services for the homebound. It shall continue to recruit the services of volunteers to help enrich their lives in a comfortable and appreciative environment and to ensure that all needs of the members are consistently met within a positive and professional environment.

Objectives:

1. Continue to monitor the usage of electricity and heating throughout the day and evening to save on utility expenses.
2. Developed a new partnership with LOJACK Safety Net – a reliable solution for rescuing children and adults who are at risk for wandering.
3. Continue our contractual services with Meals-on-Wheels and Woonsocket Senior Services, Inc. who provide us with daily luncheons.
4. Schedule seminars for telemarketing, scams, health clinics and other speakers regarding important senior issues and information.
5. Share our input, issues and concerns with Links, a group consisting of health care providers within the community.
6. Developed the Consortium, an outreach program designed to forward information to the community which describes the missions of the Smithfield Senior Center and other health facilities in the Town of Smithfield.

BUDGET SUMMARY

Senior Center	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	218,325	209,917	210,206	210,206	220,249
Utilities	35,144	48,920	57,421	57,221	50,433
Supplies & Maintenance	35,377	52,083	47,412	47,612	37,912
Office Expenses	3,654	3,224	4,500	4,500	4,500
Programs	-	-	-	-	-
			+RUB		+RUB
Miscellaneous	11,745	7,672	3,000	3,000	3,000
<i>Operations Sub-Total:</i>	304,245	321,816	322,539	322,539	316,094
			+RUB	+RUB	+RUB
<i>Capital Improvements</i>	-	-	-	-	-
OVERALL TOTAL:	304,245	321,816	322,539	322,539	316,094
			+RUB	+RUB	+RUB

PROGRAM NOTES

Salaries: FY 2011 reflects level union and management salaries. Part-time amounts to \$41,865.

Supplies and Maintenance: Includes \$11,000 for Vehicle Maintenance, \$14,912 for Building Supplies and Equipment and \$12,000 for Building Maintenance and Renovations.

Capital Improvements:

Please refer to Page I-40 – Municipal Capital Improvements

GENERAL FUND

DEPARTMENT: Recreation

**ACTIVITY: East Smithfield
Neighborhood Center**

Narrative: This East Smithfield Neighborhood Center serves the Smithfield community as a meeting place for recreational and civic activities, dances, social functions and other events. Although the Town funds the Center, an independent Board of Directors operates the facility.

BUDGET SUMMARY

East Smithfield Neighborhood Center	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	18,732	21,800	22,532	22,532	22,532
Utilities	7,600	10,033	9,835	11,900	9,835
Supplies & Maintenance	4,000	2,657	4,000	4,000	4,000
Office Expenses	100	100	100	100	100
Capital Expenditures	-	-	-	-	-
Miscellaneous	3,938	10,050	3,920	10,100	3,920
<i>Operations Sub-Total:</i>	34,370	44,640	40,387	48,632	40,387
<i>Anticipated Income</i>	(15,500)	(23,191)	(20,000)	(28,245)	(20,000)
<i>Increase(Decrease) in Net Assets</i>	-	(1,609)	-	-	(408)
TOWN APPROPRIATION:	18,870	19,840	20,387	20,387	19,979

PROGRAM NOTES

Note: Budget approved is for appropriation total only.

GENERAL FUND

DEPARTMENT: Planning & Economic Development ACTIVITY: General Operating

Narrative: The Department of Planning and Economic Development works with municipal departments, Town boards and commissions, state departments, local businesses, chambers of commerce and the public-at-large to develop and implement short and long range planning and economic development projects and initiatives. The Department works to facilitate positive social change and assist the community in developing and implementing its vision. A wide range of services ranging from performing long and short term planning studies and analyses, developing and implementing special projects, preparing and administering Federal and State grant proposals and programs, and providing technical and professional planning support are provided by the Department. The Department is a conduit for information to the public at large on planning and economic development initiatives. In the coming year, the Department will focus on implementing the Comprehensive Plan (approved in 2007). This will involve major amendments to the Land Development and Subdivision Regulations and Zoning Ordinance.

Objectives:

1. Provide technical and advisory assistance to the Town Council, Economic Development Commission, Land Development Technical Review Committee, Planning Board, Zoning Board of Review, Affordable Housing Advisory Board and other municipal boards and commissions.
2. Implement Town economic development strategies and incorporate grant funds to foster economic development, which accomplishes determined goals and objectives.
3. Formalize the economic development vision, goals, and specific objectives of the Town, and involve the business community and citizen organizations to implement project-based activities.
4. Implement the Comprehensive Community Plan's goals with amendments to the Smithfield Zoning Ordinance.
5. Update the Smithfield Subdivision and Land Development Regulations, and work with the Planning Board to update the land development checklists and materials relative to the land development process and other planning related issues.
6. Update Town zoning regulations working with Building and Zoning Office and Planning Board.
7. Prepare grant applications for CDBG and other sources of funding, administer grant funds; and, implement CDBG programs.
8. Work with the Town Manager and other applicable departments to continue the refinement of the Transportation Improvement Program and Comprehensive Economic Development Strategy.
9. Provide technical and advisory assistance to Low to Moderate Income Housing Program.
10. Coordinate Town grant activities to insure proper and timely reporting, accounting and requests for payment.

GENERAL FUND

DEPARTMENT: Planning & Economic Development ACTIVITY: General Operating
(continued)

BUDGET SUMMARY

Planning and Economic Develop.	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	92,641	92,822	127,205	126,005	122,571
Utilities	982	969	1,400	1,000	1,000
Publications	-	-	200	200	200
Official Travel Expenses	1,297	58	1,200	1,200	1,200
Office Expenses	30,487	769	22,600	22,400	22,100
Miscellaneous	(194)	-	10,800	5,800	11,200
<i>Operations Sub-Total:</i>	125,212	94,618	163,405	156,605	158,271
<i>Capital Improvements</i>	-	-	-	-	-
OVERALL TOTAL:	125,212	94,618	163,405	156,605	158,271

PROGRAM NOTES

Salaries and Wages: FY 2011 reflects level management salary amounts. \$5,000 is included for a part-time Clerk's position.

Official Travel Expenses: Vehicle allowance and travel for planning and economic director and assistant.

Office Expenses: Includes \$1,000 for office supplies and \$400 for equipment, \$700 for printing and reproduction and \$20,000 for a consultant to assist in plan development.

Miscellaneous: Includes \$1,200 for dues and conferences and \$10,000 for plan and policy review.

GENERAL FUND

DEPARTMENT: Police

ACTIVITY: General Operating

Narrative: The Police Department employs 41 police officers and 14 full-time civilians, and is headquartered in a two-level building on four acres overlooking the Stillwater Reservoir on Route 116. Smithfield police officers are dispatched utilizing civilian dispatchers. The department is organized under three divisions: the uniform, detective and administrative divisions each headed by captains. During FY 2008-09, the Department made 861 arrests, issued 4,665 traffic summonses, made 91 DWI arrests, investigated 31 house/business breaks, investigated 932 motor vehicle collisions, responded to 1,199 private security alarms, and answered 18,109 calls for service.

Objectives:

1. Expand and renovate police headquarters, providing needed work space, storage, and increased employee safety.
2. Maintain accredited status through the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA).

BUDGET SUMMARY

Police Department	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	3,683,027	4,039,222	3,861,871	3,892,625	3,941,595
Utilities	71,132	83,689	84,000	83,300	70,156
Personal Supplies	77,670	83,049	78,230	78,230	80,050
Supplies & Maintenance	180,234	181,009	233,775	222,775	182,875
Office Expenses	68,333	75,388	91,608	91,608	79,608
Miscellaneous	51,286	48,606	72,080	71,900	67,280
<i>Operations Sub-Total:</i>	4,131,682	4,510,962	4,421,564	4,440,438	4,421,564
<i>Capital Improvements</i>	-	-	-	-	-
OVERALL TOTAL:	4,131,682	4,510,962	4,421,564	4,440,438	4,421,564

PROGRAM NOTES

Salaries: FY 2011 reflects level union and management salaries.

Office Expense: Maintenance contracts on office and computer equipment.

Miscellaneous: Includes \$23,000 for college educational expenses, \$27,600 for training, \$8,000 for community policing, \$2,500 for special services and \$6,180 for dues and conferences.

Capital Improvements:

Please refer to Page I-40 – Municipal Capital Improvements

- \$ 113,000 Police Vehicles – Funded from the Police Equipment Fund
- \$ 16,000 Replacement of Ballistic Vests – Funded from the Police Equipment Fund

GENERAL FUND

DEPARTMENT: Police

ACTIVITY: Animal Control Division

Narrative: The Animal Control Division is staffed by an Animal Control Officer and Assistant Animal Control Officer. It is responsible for enforcing the Town's ordinances and licensing requirements related to animal control. The Division operates an animal shelter and responds to help injured animals found mainly within the Town of Smithfield. This division falls under the purview of the Police Department.

Objectives:

1. Operate a rabies clinic, in conjunction with the Town Clerk's office.
2. Care for injured animals.
3. Investigate animal control complaints.

BUDGET SUMMARY

Animal Control Division	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	92,088	94,449	97,276	97,276	100,604
Utilities	5,870	6,879	7,461	7,461	4,640
Maintenance	7,403	4,822	9,172	9,172	6,600
Office Expenses	1,541	2,543	2,361	2,361	2,103
Miscellaneous	-	-	-	-	-
<i>Operations Sub-Total:</i>	106,902	108,693	116,270	116,270	113,947
<i>Capital Improvements</i>	-	-	-	-	-
OVERALL TOTAL:	106,902	108,693	116,270	116,270	113,947

PROGRAM NOTES

Salaries and Wages: FY 2011 reflects level union salaries.

GENERAL FUND

DEPARTMENT: Public Works

ACTIVITY: Operations

Narrative: The Department of Public Works (DPW) is charged with the responsibility of maintaining the Town's public rights of way and all infrastructures, except sanitary sewers. Traditional public works maintenance is provided for road reconstruction, resurfacing, crack filling/sealing, pot-hole repair, street sweeping, curbs, bridges, culverts, drainage ditches, sedimentation, detention and retention basins, roadside mowing, brush, vegetative control, forestry operations and mosquito treatment for West Nile Virus. Weather-related operations include winter snow and ice control and emergency event response. Environmental programs include the operations of an oil igloo, contractual curbside yard waste and recycling, and Christmas tree pick-up programs.

Other responsibilities include the installation of regulatory, warning, and traffic guidance signs. The fleet garage and gas pumps are also operated by DPW.

Administrative operations include the direction of privatized sanitation and recycling contracts in conjunction with State landfill operations. Recycling buckets may be obtained for a nominal fee. Various permits for physical alteration, road openings, and others are also administered by this department. Street light requests and billings are processed through this office, as well.

Objectives:

1. Continue to monitor new refuse and recycling pick-up contracts;
2. Increase recycling diversion and participation rates; attain state/RIRRC goals
3. Continue efforts to implement a trash metering system
4. Implement upgrades to the fuel tank monitoring system
5. Continue CIP Scheduled Equipment Replacement Program.
6. Continue roadway centerline-painting program; expand program to include stop-bars & crosswalks.
7. Implement detention/retention basin maintenance/cleaning program w/leased equipment/contractors
8. Continue West Nile Virus/EEE mosquito treatment program.
9. Continue seasonal cemetery maintenance program.
10. Increase citizen participation for the expanded recycling program.
11. Continue employee technical training with the RIDOT T² & RIPWA Program(s).
12. Continue participation/staff reviews/special projects w/Town Engineer, Planner, Code Officials, etc.
13. Continue Town-wide Traffic Safety Commission; update codification of Traffic Regulations.
14. Update road/permit standards.
15. Continue with administration of Town pavement management program

GENERAL FUND

DEPARTMENT: Public Works

ACTIVITY: Operations
(continued)

BUDGET SUMMARY

Public Works Department	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	803,211	829,929	877,095	877,447	897,899
Utilities	31,559	31,834	45,100	32,900	33,040
Uniform Services	16,213	21,603	17,000	10,200	11,000
Supplies & Equipment	339,591	301,544	381,500	366,500	372,000
Maintenance			+RUB		+RUB
Office Expenses	5,700	2,557	6,000	12,200	5,000
Miscellaneous	35,891	15,210	43,000	30,000	30,100
<i>Operations Sub-Total:</i>	1,232,164	1,202,678	1,369,695	1,329,247	1,349,039
			+RUB	+RUB	+RUB
<i>Capital Improvements</i>	-	-	-	-	-
OVERALL TOTAL:	1,232,164	1,202,678	1,369,695	1,329,247	1,349,039
			+RUB	+RUB	+RUB

PROGRAM NOTES

Supplies and Equipment Maintenance

Includes \$130,000 for vehicle maintenance, \$7,000 for tires and tubes, \$55,000 for gas and oil, \$15,000 for building maintenance and supplies and \$165,000 for road materials.

Capital Improvements:

Please refer to Page I-40 – Municipal Capital Improvements

\$ 60,000 Replace Road Sweeper (payment 1 of 3) – Funded from the General Fund

GENERAL FUND

DEPARTMENT: Public Works

ACTIVITY: Special Projects

Narrative: This fund accounts for special projects administered by the Public Works Department.

Objectives:

1. Completing Year 3 Implementation of the “Road” Bond Issue/ *Pavement Management Program* - Crack-filling & Maintenance, Resurfacing & Cold-Planning, Reclamation/Reconstruction.
2. Issue bids/complete Special Road Reconstruction & Drainage Projects.
3. Continue to coordinate street light requests with National Grid Company.
4. Continued contract monitoring for Refuse & Recycling Contractual Services, Curbside Yard Waste Collection, Heavy Items/Appliances, Electronics and Christmas Trees.

BUDGET SUMMARY

Public Works Special Projects	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Highway Drainage *	36,345	571	25,000 +RUB	25,000	42,000 +RUB
Highway Resurfacing *	224,497	13,412	75,000 +RUB	75,000	125,000 +RUB
Hydrant Services *	198,299	145,865	170,000 +RUB	160,000	170,000 +RUB
Street Lights *	191,238	230,393	225,000	233,000	225,000
Sanitary Landfill *	320,083	223,844	335,000 +RUB	226,000	250,000 +RUB
Rubbish & Garbage Collection	943,795	963,888	975,000	946,000	950,000
<i>Operations Sub-Total:</i>	1,914,257	1,577,974	1,805,000 +RUB	1,665,000 +RUB	1,762,000 +RUB
<i>Capital Improvements</i>	-	-	-	-	-
OVERALL TOTAL:	1,914,257	1,577,974	1,805,000 +RUB	1,665,000 +RUB	1,762,000 +RUB

PROGRAM NOTES

Highway Drainage: Includes \$42,000 for drainage structures (frames, grates & appurtenances).

Highway Resurfacing: Includes \$125,000 to supplement *Pavement Management Program*.

Hydrant Services: Payments to Greenville, East Smithfield, Lincoln and Smithfield water districts.

Refuse & Recycling Collection: \$950,000 rubbish/garbage and recycling contract.

Sanitary Landfill: Includes \$250,000 for “tipping/disposal fees”.

GENERAL FUND

DEPARTMENT: Public Works

ACTIVITY: Parks

Narrative: The Parks Department is charged with the responsibility of maintaining the Town’s recreational fields, parks, trails, walking paths and areas. It operates under the direction of the Public Works Director. An active roll is taken in the development of facilities, upgrading, planning for additional needs, refurbishing and daily care of the present facilities.

Objectives:

1. Develop Recreation Master Plan Comprehensive Plan “element” w/Town Planner.
2. Develop Plan for Willow Field restoration/expansion w/Town Planner, Advisory Citizen & Recreation Committee.
3. Continue field re-seeding schedule.
4. Continue Scheduled Equipment Upgrade Program.
5. Evaluate space and garage needs in conjunction with other Public Works units.
6. Continue town-wide maintenance at all fields, parks, properties.
7. Continue employee technical training.
8. Increase efforts to encourage recycling at all Town recreation facilities.

BUDGET SUMMARY

Parks Department	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	214,425	219,824	218,560	219,560	223,146
Utilities	14,303	12,059	16,800	16,750	14,900
Personal Supplies	3,148	3,030	3,300	2,400	2,400
Official Travel Expenses	-	-	-	-	-
Supplies & Maintenance	61,426	64,424	61,000	60,000	53,200
			+RUB		+RUB
Office Expenses	100	20	100	100	100
Miscellaneous	-	-	-	-	-
<i>Operations Sub-Total:</i>	293,402	299,357	299,760	298,810	293,746
			+RUB	+RUB	+RUB
<i>Capital Improvements</i>	-	-	-	-	-
OVERALL TOTAL:	293,402	299,357	299,760	298,810	293,746
			+RUB	+RUB	+RUB

PROGRAM NOTES

Salaries and Wages: FY 2011 reflects level union salaries. Part-time is \$25,000 and includes seasonal summer youth labor maintenance.

Supplies and Equipment Maintenance: Includes \$28,200 for recreation supplies/equipment, \$20,000 for vehicle maintenance, and \$5,000 for building maintenance.

Capital Improvements:

Please refer to Page I-40 – Municipal Capital Improvements

\$ 50,000 Concession Stand Roof – Deerfield Park

\$ 40,000 Whipple Field Rehab

GENERAL FUND

DEPARTMENT: Engineering

ACTIVITY: Engineering/Sewer

Narrative: The Town Engineer's Office acts as the technical branch of the Town's government reporting to the Town Manager. The main responsibilities of this office include:

- Plan review, permitting and enforcement of the Soil Erosion, Earth Removal, Stump Removal, Landscape, Flood Plain Management and Sewer Ordinances.
- Investigate complaints regarding drainage, erosion, land clearing and correspondence as appropriate.
- Administer Flood Plain map interpretation to both citizens and Town departments in accordance with the Flood Plain Management ordinance.
- Provide engineering design, drafting (AutoCAD), cost estimates, specifications and construction inspection for various Town projects.
- Review all zoning site plans in conformance with the Town's Zoning Ordinance for Special Use Permits under Sec. 10.9 of the Smithfield Zoning Ordinance.
- Provide construction inspection for all subdivisions and development projects requiring soil erosion and landscaping approvals.
- Responsible for all oversight of bridges, dams and roadway infrastructure management town-wide.
- Perform topographical surveys to compliment engineering plans and designs.
- Perform construction management on projects as assigned by the Town Manager.
- Develop Requests for Qualifications/Proposals (RFQ/P) and bid documents for professional services and municipal construction projects.
- Review plans for all road-opening permits on state highways.
- Review and comment on all RI DOT physical alteration permits and road reconstruction plans and formal RI DEM applications on town wide projects.
- Submit wetland applications to RI DEM for all in-house design projects as required.
- Perform in-depth review of all projects applicable to the Land Development Regulations and provide formal comments to the Planning Department through the Technical Review Committee.
- Attend all Technical Review meetings for the Planning Board.
- Attend all Sewer Authority meetings.
- Attend all Erosion Committee meetings, as required.
- Attend Town Council meetings, as required.

Objectives:

1. Continue the progress of GIS use internally and expand mapping services.
2. Complete the Public Works Construction Standards for the Town of Smithfield.
3. Review and upgrade the technical portions of the Land Development and Subdivision Review Regulations.
4. Implementation of the RIDEM RIPDES Storm-water Management Plan, Phase II EPA requirements.
5. GPS locate all town owned drainage infrastructure to incorporate as a GIS data set and as required by RIPDES Phase II storm water requirements.
6. Reorganize filing system within the Town Engineers Office.
7. Administer the Ridge Road Landfill Closure Program, as mandated by RIDEM Office of Solid Waste Management.
8. Coordinate condition reports of Town owned infrastructure; such as bridges, dams, major culverts, etc.
9. Develop standard operating procedures and associated forms for various permitting activities.
10. Complete design & construction for grant funded Mann School Road Drainage Project.
11. Complete drainage designs for 110 Smith Ave/1 Greenbriar Ct. and install this season.
12. Complete drainage designs for 17 Powder Mill Drive
13. Finalize two new ordinances as required by RIPDES and obtain Town Council approval.

GENERAL FUND

DEPARTMENT: Engineering
(continued)

ACTIVITY: Engineering/Sewer

- 13. Amend Soil Erosion Sediment Control Ordinance and update to agree with the new RIDEM Manual on Soil Erosion and Sediment Control Handbook.
- 14. Provide technical and planning assistance to the Public Works Department.
- 15. Also see Sewer Authority Goals & Objective

BUDGET SUMMARY

Town Engineer's Office	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	206,218	193,945	204,023	193,802	138,902
Utilities	1,956	2,009	2,500	1,500	1,000
Publications	600	588	450	450	300
Official Travel Expenses	2,641	2,392	3,150	3,150	2,750
Office Expenses	3,575	3,140	4,000	3,500	3,000
Engineering Services *	238,120	22,793	50,000	50,000	45,289
			+RUB		+RUB
Miscellaneous 867		1,802	1,200	700	700
<i>Operations Sub-Total:</i>	453,976	226,669	265,323	253,102	191,941
			+RUB	+RUB	+RUB
<i>Capital Improvements</i>	-	-	-	-	-
OVERALL TOTAL:	453,976	226,669	265,323	253,102	191,941
			+RUB	+RUB	+RUB

PROGRAM NOTES

Salaries and Wages: FY 2011 reflects level union and management salaries. Also included are an engineering construction inspector and a summer intern for filing and data collection.

Miscellaneous: Includes \$500 for dues and conferences and \$200 for contingency.

GENERAL FUND

DEPARTMENT: School Department

ACTIVITY: General Operating

Narrative: Under the direction of a five-member School Committee, 2,578 students receive their education in four elementary schools, one middle school, and one senior high school. Five students require out-of-district placements for a total enrollment of 2,583 as of March 4, 2010. Each school has a principal and the middle school has an assistant principal, and the high school has two assistant principals. The Department employs 235 professional personnel, 58 clerical staff and aides, and 28 custodians and maintenance workers. The administrative staff includes a Superintendent, Assistant Superintendent, Director of Special Education, Business Manager, Technology Director and Director of Buildings and Grounds. The graduation rate for the Class of 2009 was 97% with 95% of the class going on to post secondary education, 4% entering the work force and 1% entering the military.

BUDGET SUMMARY

School Department	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Instruction	10,819,167	10,938,202	11,730,504	11,677,620	11,973,851
Other Instructional Expense	412,584	256,847	554,752	262,732	189,479
Textbooks	93,078	21,585	19,809	12,512	123,227
Staff Development	221,479	211,517	248,092	250,000	246,700
Curriculums	8,468	22,984	19,600	49,600	58,000
School Library	309,885	315,024	319,886	354,725	294,914
Audio Visual	6,196	5,394	9,649	2,700	2,871
LEP	35,901	36,430	40,274	40,374	38,808
Special Education	4,547,826	4,937,014	5,142,872	4,966,973	5,111,280
Attendance	3,300	10,000	10,300	10,300	10,609
Guidance Services	541,774	583,685	578,572	591,993	617,771
Health Services	418,445	428,878	407,772	414,248	431,319
Plant Oper./Maintenance	2,268,375	2,224,797	2,259,808	2,466,044	2,403,843
Interscholastic Athletics	270,090	277,672	280,566	281,600	290,436
Co-Curriculum Activities	56,572	55,241	77,380	70,415	77,259
Pupil Transportation Services	1,383,702	1,411,916	1,761,807	1,749,042	2,027,076
Systemwide Management	647,342	669,848	681,350	665,988	711,314
School Administration	1,326,627	1,360,733	1,448,102	1,402,981	1,448,643
Fiscal Services	192,230	227,585	248,469	252,254	256,453
Data Processing Services	79,315	103,875	172,950	236,399	228,333
Policy Formulation/Direc.	38,920	35,970	42,899	38,279	40,461
Legal Services	57,002	39,702	50,000	50,000	48,400
Non-Public Schools	18,923	13,193	25,000	15,000	15,000
Employee Benefits	6,531,900	6,247,626	7,268,656	6,794,408	7,082,171
Audit Budget Appropriation	66,983	642,778	(1,411,912)	(424,288)	(1,741,061)
<i>Operations Sub-Total:</i>	30,356,084	31,078,496	31,987,157	32,231,899	31,987,157
<i>Capital Improvements</i>	350,889	550,000	450,000	450,000	450,000
OVERALL TOTAL:	30,706,973	31,628,496	32,437,157	32,681,899	32,437,157
<i>Anticipated Revenues: Federal Stabilization</i>	-	(373,470)	-	(283,754)	(174,247)
<i>Anticipated Revenues: State Aid</i>	(5,743,567)	(4,832,809)	(5,031,655)	(4,992,643)	(4,648,478)
<i>Anticipated Revenues: Local</i>	(1,276,400)	(328,268)	(513,500)	(513,500)	(350,000)
TOWN APPROPRIATION:	23,687,006	26,093,949	26,892,002	26,892,002	27,264,432

GENERAL FUND

DEPARTMENT: School Department

ACTIVITY: General Operating
(continued)

PROGRAM NOTES

The FY 2011 recommended budget reflects a total appropriation of \$32,437,157. Of that amount, \$450,000 is recommended for capital improvements and the remaining \$31,987,157 for operations. The School Committee is responsible for expenditures, as prescribed by State law and has the ability to retain their prior year fund balance for use in future years for any portion of their budget, operations or capital. The town funds the School Department budget, exclusive of state, federal and other funds.

Capital Improvements: The Town Council will approve Capital Expenditures and any Capital Technology Expenditures, as included in the overall School Department budget.

GENERAL FUND

DEPARTMENT: Town Clerk's Office

ACTIVITY: General Operating

NARRATIVE: Serving the citizens of Smithfield with dedication, the employees in the Town Clerk's Office are committed to providing quality services that keep Smithfield at the forefront of Rhode Island's best communities. The Town Clerk, assisted by three (3) staff members, provides a number of services to the public through seven (7) sub-divisions as follows: Smithfield Town Council, Smithfield Board of Canvassers, Smithfield Probate Court, Town's Vital Records, Town's Land Evidence Records, Business Licenses, and Communications/Information Services. In addition to serving as no-fee public notaries, the following statistics for annual year-end 2009 reflect a portion of services provided: 368 probate estate transactions; 4,581 land evidence transactions; 472 dog licenses; 722 certified copies to public for birth, marriage and death records; 91 marriage licenses; 36 fishing and hunting licenses; 1,382 miscellaneous copies to the public; 305 licenses and permits (liquor, holiday, entertainment, kennel, massage therapy, peddlers, pool table, private detective, special dance, special event, victually, weapons); 608 business registration transactions; 18 oaths of office for new/renewed Commission-Board members; 58 public hearing notices; and 350 Town Council votes recorded. Internally, the Town Clerk's staff, located on the first floor of the Town Hall, serves as an information source and communication conduit to residents and the general public on all things relating to Town Government.

2010-2011 OBJECTIVES:

1. Administer election process for the Financial Town Meeting on Thursday, June 11, 2009, at 7:00 p.m. at the Smithfield High School.
2. Administer Town-wide Election process for the Primary Election on Tuesday, September 14, 2010.
3. Administer Town-wide Election process for the General Election on Tuesday, November 2, 2010.
4. Continue goal to provide an accurate electronic database of land evidence recordings, with indexes and images, specifically viewing images of mortgages, deeds, discharges, liens, etc., back to the year 1980 (back to 1987 accomplished).
5. Continue goal to provide accurate electronic database of land evidence recordings, specifically viewing images of new and existing condo, plat, and survey maps (2009 to present databased; 2008 back to year 2000 planned).
6. Initiate electronic database for Town Council minutes with searchable topic field, from 1985 to present, which would allow quick access and printing by Town staff and the public. Presently in paper format.
7. Continuation of ongoing goal to organize, protect and refurbish historical records.
8. Continuation of ongoing goal to cross-train department staff.

BUDGET SUMMARY

Town Clerk's Office	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	235,073	256,329	237,833	212,000	240,609
Utilities	2,460	1,684	2,350	500	2,350
Office Expenses	4,302	1,886	7,700	3,050	3,950
Miscellaneous *	36,005	41,301	40,800	36,260	36,010
<i>Operations Sub-Total:</i>	277,841	301,200	288,683	251,810	282,919
<i>Capital Improvements</i>	-	-	-	-	-
OVERALL TOTAL:	277,841	301,200	288,683	251,810	282,919

PROGRAM NOTES

Salaries and Wages: FY 2011 reflects level union and management salaries.

Miscellaneous: Includes \$1,500 for dues and conferences and \$34,260 for records and indexing and \$250 for contingency.

GENERAL FUND

DEPARTMENT: Town Manager's Office

ACTIVITY: General Operating

Narrative: The Town Manager is the Chief Administrative Officer of the Town, responsible to the Council for the administration of all Town affairs placed in the Manager's charge by or under the Charter. The Manager's responsibilities are to:

- Make recommendations as to ordinances and policies to the Town Council.
- Execute all laws, provisions of the Charter and acts of the Town Council, subject to enforcement by the Town Manager or by officers subject to the Manager's direction and supervision.
- Appoint and suspend or remove all Town employees and appointive administrative officers provided in the Charter.
- Direct and supervise the administration of all departments, except as otherwise provided by Charter or by law.
- Prepare and submit the annual budget program to the Town Council.
- Submit to the Town Council and make available to the public a complete report on the finances and administrative activities of the Town at the end of each fiscal year.
- Keep the Town Council fully advised as to the financial condition and future needs of the Town.
- Carry out assignments and policy directives promulgated by the Town Council.
- Attend Town Council Meetings.

Objectives:

1. Continue to promote high quality long term development within the Route 7/116 gateway corridor to strengthen our tax base.
2. Continue implementation of Town based computer network and technology system and integrate into a regionalized networking system.
3. Continue to promote our community by making public presentations and working closely with Chambers of Commerce, as well as the RI Economic Development Corporation.
4. Promote economic development within the Town that will sustain the community as a viable asset.
5. Work to promote common solutions with Smithfield multiple water districts for efficiencies.
6. Continue to implement changes in the budgetary process as mandated by the State.
7. Work towards efficiencies within Town and School operations.
8. Continue to train and develop the professional managerial staff as a team unit.

GENERAL FUND

DEPARTMENT: Town Manager's Office
(continued)

ACTIVITY: General Operating

BUDGET SUMMARY

Town Manager's Office	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	220,457	245,257	240,907	240,907	235,967
Utilities	982	1,648	1,600	1,625	1,500
Publications	194	322	500	450	500
Official Travel Expenses	3,850	4,200	4,200	4,200	4,200
Office Expenses	5,714	2,289	3,800	3,775	3,760
Miscellaneous	161	1,041	2,500	2,500	2,500
<i>Operations Sub-Total:</i>	231,358	254,757	253,507	253,457	248,427
<i>Capital Improvements</i>	-	-	-	-	-
OVERALL TOTAL:	231,358	254,757	253,507	253,457	248,427

PROGRAM NOTES

Salaries and Wages: FY 2011 reflects level management salary amounts.

Official Travel: Contract car allowance of \$350, per month, in lieu of Town vehicle.

Miscellaneous: Includes \$2,500 for dues and annual conference fees for the International City Management Association, dues and attendance fees at the R.I. Annual Manager's Association conference and other related organizations.

GENERAL FUND

DEPARTMENT: Town Manager's Office

ACTIVITY: Town Hall

Narrative: This Town Hall provides for the operational and maintenance support for all Town government.

Objectives:

1. Maintain the integrity of the Geographic Information System (GIS) through upgrades.
2. Continue development of a Pictometry Software System for public safety and operations.
3. Continue Town Hall computer upgrades and networking plan system for all Town buildings.
4. Development of a comprehensive plan for staff training in conjunction with the economic environment.

BUDGET SUMMARY

Town Hall	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	18,640	21,956	55,500	55,500	58,800
Utilities	30,560	37,233	53,700	51,650	45,396
Bldg. Maint./Supplies	48,630	42,991	29,000	28,800	31,000
			+RUB		+RUB
Office Expenses *	61,352	50,271	62,000	63,000	61,000
			+RUB		+RUB
Miscellaneous	142,063	-	-	-	-
<i>Operations Sub-Total:</i>	301,244	152,451	200,200	198,950	196,196
			+RUB	+RUB	+RUB
<i>Capital Improvements</i>					
OVERALL TOTAL:	301,244	152,451	200,200	198,950	196,196
			+RUB	+RUB	+RUB

PROGRAM NOTES

Salaries: Reflects two part-time custodians and one part-time clerk.

Office Expense: Reflects \$29,000 for printing and reproduction, \$23,000 for equipment maintenance and \$9,000 for office supplies and equipment.

GENERAL FUND

DEPARTMENT: Town Manager's Office

ACTIVITY: General Public Assistance/
Welfare

Narrative: The General Public Assistance/Welfare Director which is the responsibility of the Senior Center Department which coordinates food banks, clothing drives and holiday basket distributions. The Director acts as a representative for disadvantaged residents and provides information on assistance programs provided by others.

The Director is also a Salvation Army service worker, assisting residents with utility bills, heating, gas and any other emergency needs.

Objectives:

Continue to service the needy resident in our community

BUDGET SUMMARY

General Public Assistance	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	5,300	5,681	6,000	6,000	6,000
Utilities	493	289	500	500	366
Office Expenses	252	49	100	111	100
Miscellaneous	25	6,039	75	64	75
<i>Operations Sub-Total:</i>	6,070	12,058	6,675	6,675	6,541
<i>Capital Improvements</i>	-	-	-	-	-
OVERALL TOTAL:	6,070	12,058	6,675	6,675	6,541

GENERAL FUND

DEPARTMENT: Emergency Management Agency

ACTIVITY: General Operating

Narrative: The Town of Smithfield’s Emergency Management Agency (EMA) is charged with fulfilling the four phases of comprehensive emergency management (CEM), which includes preparedness, mitigation, response and recovery from disasters that impact the residents, businesses and visitors of the Town. Incidents such as severe weather, hazardous material spills, dam failures, major transportation accidents, public health threats, fires within residential buildings, and terrorism often require temporary sheltering of victims, evacuations, emergency public information, and coordination of state, federal and private resources. In addition, the agency operates a ground Search and Rescue Team that is part of Rhode Island’s Search and Rescue response system.

Funded in part by the United States Department of Homeland Security, the agency is headed by a part-time Director, two volunteer Deputy Directors, four volunteer Assistant Directors, and a staff of twenty volunteers. The EMA operates from a two room facility located in the lower level of Police Headquarters that also serves as the Town’s Emergency Operating Center. In addition, a mobile communication and coordination unit is maintained by the agency to support on-scene EMA operations.

The Smithfield Emergency Management Agency was one of the first communities in the State of Rhode Island to be designated as StormReady® community by the National Weather Service. This designation was renewed in 2008.

Objectives:

1. Develop construction plans for a new Emergency Operating Center/EMA Headquarters and secure supplemental funds from the United States Department of Homeland Security.
2. Recruit and train citizen volunteers to participate in the US Citizen’s Corps Community Emergency Response Team (CERT) program.
3. Continue realigning the Town’s emergency readiness and response plans to conform to NFPA 1600 (Disaster/Emergency Management & Business Continuity) standards and guidelines set forth by the United States Department of Homeland Security and United States Centers for Disease Control.
4. Continue to work on the agency accreditation through the Emergency Management Accreditation Program (EMAP).
5. Further develop the agency’s disaster equipment and supplies cache.

BUDGET SUMMARY

Emergency Management Agency	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	4,120	4,120	4,120	4,120	4,120
Supplies & Maintenance	2,849	2,919	3,300 +RUB	3,300	3,300 +RUB
Office Expenses	900	-	900 +RUB	900	727 +RUB
Miscellaneous	350	-	350 +RUB	350	350 +RUB
Operations Sub-Total:	8,219	7,039	8,670 +RUB	8,670 +RUB	8,497 +RUB
Capital Improvements	-	-	-	-	-
OVERALL TOTAL:	8,219	7,039	8,670 +RUB	8,670 +RUB	8,497 +RUB

PROGRAM NOTES

Supplies and Maintenance: Includes \$2,000 for telephone and \$1,300 for vehicle maintenance.

GENERAL FUND

DEPARTMENT: Legislative and Policy Direction

ACTIVITY: General Operating

Narrative: The Town Council is composed of five members, elected at-large bi-annually on a partisan basis. The Council elects its own President and Vice-President, who conduct Council meetings, work sessions and special meetings as required. The Council is the legislative and policy making body of the Town.

Objectives:

1. Initiate and establish town-wide policy direction.

BUDGET SUMMARY

Legislative and Policy Direction	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages (Town Council)	18,125	22,208	20,500	20,500	20,500
Salaries & Wages (Legal & Judicial)	6,500	8,500	43,500	13,500	38,500
Office Expenses	76	-	500	475	500
Advertising *	60,988	55,547	60,000	60,000	50,270
Legal Fees *	509,834	440,491	300,000	330,225	300,000
Rezoning/Comp. Plan	15,000	-	15,000	15,000	15,000
			+RUB		+RUB
Town Surveyor	1,500	1,500	1,500	1,500	1,500
Tree Warden	1,500	1,500	1,500	1,500	1,500
Codification Ordinances	880	6,445	8,000	8,000	8,000
Contingency *	81,614	6,070	10,000	10,000	10,000
.			+RUB		+RUB
Miscellaneous *	7,526	9,845	26,000	25,800	31,000
Operations Sub-Total:	703,542	552,106	486,500	486,500	476,770
			+RUB	+RUB	+RUB
Capital Improvements	-	-	-	-	-
OVERALL TOTAL:	703,542	552,106	486,500	486,500	476,770
			+RUB	+RUB	+RUB

RUB - Reappropriated Unexpended Balance

* Amount Sufficient Estimated at Amount Shown

GENERAL FUND

DEPARTMENT: Legislative and Policy Direction

ACTIVITY: General Operating
(continued)

PROGRAM NOTES

Salaries & Wages (Council):

\$ 4,500 Council President
4,000 Four Members (amount per member)

Salaries & Wages (Legal & Judicial):

\$ 7,000 Probate Judge
1,500 Town Sergeant
30,000 Part Time Clerks

Miscellaneous: Includes \$25,000 for personnel services, and \$6,000 for training for Town Hall employees, rezoning comprehensive permit plan updates and temporary help.

Capital Improvements:

Please refer to Page I-40 – Municipal Capital Improvements

\$ 20,000 Historical Preservation Society – Funded from Impact Fees
25,000 RIPDES Phase II Storm Water Program – Funded from the General Fund

GENERAL FUND

DEPARTMENT: Town-Aided Programs

ACTIVITY: General Operating

Narrative: This program accounts for transfers to various organizations, which serve the citizens and government of Smithfield. The Town Council has approved a Policy Relating to Charitable Donations Made from Town Funds under which the Town operates. This Policy is used to determine the recipient of such funds based on financial reporting, supporting data on types of services, cost of service delivery, benefit to the town, and an agreement for service.

BUDGET SUMMARY

Town Aided Programs	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
NW Health Center	20,000	20,000	20,000	20,000	19,600
NW Mental Health Services	13,000	13,000	13,000	13,000	8,000
Dora C. Howard, Inc.	20,000	20,000	20,000	20,000	19,600
Tri-Town, EOC	14,000	14,000	14,000	14,000	13,720
Decorate Soldiers Graves	700	700	700	700	686
No. RI Extension Services	4,500	4,500	4,500	4,500	4,410
Georgiaville Pond Association	1,000	1,000	1,000	1,000	980
RI League Cities/Towns	9,000	9,000	9,000	9,000	9,000
No. Central Chamber of Com.	500	500	500	500	500
No. RI Chamber of Commerce	1,500	1,500	1,500	1,500	1,500
Blackstone Valley Tourism	1,000	1,000	1,000	1,000	980
RI Resource, Conser., Dev.	100	100	100	100	98
Retired Senior Volunteers	5,000	5,000	5,000	5,000	4,900
Senior Services	1,000	1,000	1,000	1,000	980
The Samaritans	100	100	100	100	98
Volunteer Center of RI	500	500	500	500	490
Historical Society	5,000	5,000	10,000	10,000	9,800
Woonasquatucket River Watershed Council Project	5,000	5,000	5,000	5,000	4,900
Narragansett Council Boys Scouts	500	500	500	500	490
OVERALL TOTAL:	102,400	102,400	107,400	107,400	100,732

GENERAL FUND

DEPARTMENT: Boards & Commissions

ACTIVITY: General Operating

Narrative: This program summarizes funding for Town Boards and Commissions established by Charter, Ordinance, or State statute.

BUDGET SUMMARY

Boards & Commissions	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Affordable Housing	1,650	1,702	1,600	1,350	1,568
Conservation Commission	16,926	12,602	17,350	17,350	17,003
Planning Board	5,988	13,965	4,500	4,100	4,410
Zoning Board of Review	17,014	23,633	14,970	14,970	14,670
Board of Canvassers *	27,183	34,281	13,700	11,000	36,525
Economic Dev. Commission	2,866	1,375	2,800	2,800	2,744
Soil Erosion Committee	1,121	1,000	1,500	1,125	1,470
Sewer Board of Review	-	-	200	200	196
Land Trust Commission	2,375	3,133	5,500	3,210	3,635
Board of Assessment Review	2,400	2,490	2,800	2,800	2,744
<i>Operations Sub-Total:</i>	77,523	94,180	64,920	58,905	84,965
<i>Capital Improvements</i>	-	-	-	-	-
OVERALL TOTAL:	77,523	94,180	64,920	58,905	84,965

PROGRAM NOTES

Zoning Board of Review: Reflects secretarial and part-time stipends.

Planning Commission: Application fees balance expenditures and are shown as General Fund Revenue.

Soil Erosion: Reflects secretarial expenditures for one meeting per month.

GENERAL FUND

DEPARTMENT: System-Wide Municipal Obligations

ACTIVITY: General Operating

Narrative: This activity accounts for various employee benefits and other uncategorized municipal obligations.

BUDGET SUMMARY

Miscellaneous Municipal Obligations	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
FICA/Soc. Sec. Taxes *	842,140	870,450	975,000	975,000	980,000
Unemployment Comp. *	10,855	11,866	20,000	20,000	20,000
Health Insurance *	2,500,112	2,525,665	3,062,738	3,062,738	3,220,975
Retirement *	3,402,507	2,334,729	2,413,222	2,413,222	2,488,250
Retirement Escrow *	98,000	50,000	50,000	50,000	50,000
Municipal Escrow	263,505	300,000	300,000	300,000	300,000
Insurance Premiums *	470,877	475,049	519,750	519,750	510,000
Financial Audit *	65,885	52,380	60,000	60,000	60,000
Computer Expenses *	301,451	77,731	145,000	145,000	150,000
			+RUB	+RUB	+RUB
Revaluation Escrow	138,000	50,000	50,000	50,000	50,000
Economic Corridor Evaluation	-	-	50,000	50,000	50,000
Sewer Expenses *	37,460	840	4,000	4,000	4,000
			+RUB	+RUB	+RUB
Postage *	39,534	37,576	58,000	58,000	58,000
Town Newsletter	2,000	-	-	-	-
Merit Escrow/ Reserve Escrow	100,000	-	125,000	125,000	125,000
Capital Reserve - Greenville Library	-	5,500	5,500	5,500	5,500
Postemployment Escrow*	250,000	100,000	100,000	100,000	100,000
Handicapped Access *	110,178	-	-	-	-
			+RUB	+RUB	+RUB
GASB 34 Compliance-Mandated	-	-	25,000	25,000	25,000
Reserve Unpaid Taxes & Abatements	-	-	100,000	100,000	100,000
Reserve Fund	-	324,990	372,850	372,850	370,000
Capital Expenditures	-	-	-	-	-
OVERALL TOTAL:	8,632,504	7,216,777	8,436,060	8,436,060	8,666,725
			+RUB	+RUB	+RUB

RUB - Reappropriated Unexpended Balance

* Amount Sufficient Estimated at Amount Shown

GENERAL FUND

DEPARTMENT: System-Wide Municipal
Obligations

ACTIVITY: General Operating
(continued)

PROGRAM NOTES

Health Insurance: Anticipated 10.2% average increase in health insurance with a provision for retirements.

Retirement: Employer contributions for all employee retirements. The town will continue to contribute an annual payment of \$1,048,000 into the Police Pension Fund.

Retirement Escrow: Reserve for payouts of separated employees.

Municipal Escrow: Reserved for unanticipated expenditures not budgeted elsewhere, such as, operational and/or capital outlays, and anticipated, as well as unanticipated projects and expenditures.

Merit Escrow/Reserve Escrow: Reserve for negotiated contract settlements and mandatory charter requirements for Undesignated Fund Balance.

GENERAL FUND

DEPARTMENT: Municipal Debt Service

ACTIVITY: General Operating

Narrative: This program funds the debt service obligations for capital projects financed through General Obligation Bonds, and includes the Sewer Enterprise Debt Service Fund. An appropriate reimbursement to the General Fund is made through the Sewer Usage Budget Appropriation.

BUDGET SUMMARY

Municipal Debt Service	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Principal - Bonds *	1,811,337	1,685,000	1,570,000	1,570,000	1,600,000
			+RUB	+RUB	+RUB
Principal - Notes *	75,095	411,565	-	-	-
			+RUB	+RUB	+RUB
Interest - Bonds *	1,720,676	1,925,444	604,275	604,275	557,475
			+RUB	+RUB	+RUB
Interest - Notes *	637,958	-	100,000	100,000	115,000
			+RUB	+RUB	+RUB
<i>Operations Sub-Total:</i>	4,245,065	4,022,009	2,274,275	2,274,275	2,272,475
			+RUB	+RUB	+RUB
<i>Capital Improvements</i>	-	-	-	-	-
OVERALL TOTAL:	4,245,065	4,022,009	2,274,275	2,274,275	2,272,475
			+RUB	+RUB	+RUB

Note: Principal and interest amounts reflect the required payments on outstanding indebtedness and allow for a provision for temporary note interest on approved bond expenditures. There is an expenditure for the Sewer Enterprise Fund Certificate of Participation for Capital Expenditures. Corresponding revenue has been recognized from the Sewer Enterprise Fund on the General Fund Revenue Detail Summary proposed budget.

Municipal Debt Service

7/1/2010 - 6/30/2011

Town	<u>Payment Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
\$8.6 GO 07/03	10/15/2010	\$ 430,000	3.00% \$ 112,954	\$ 542,954
	4/15/2011		3.00% \$ 105,271	<u>\$ 105,271</u>
				<u>\$ 648,225</u>
\$9.160 GO 5/97	10/15/2010	\$ 200,000	5.15% \$ 63,023	\$ 263,023
	4/15/2011	\$ 200,000	5.20% \$ 58,727	<u>\$ 258,727</u>
				<u>\$ 521,750</u>
Temporary Note		<u>\$ -</u>	2.80% <u>\$ 115,000</u>	<u>\$ 115,000</u>
Total Town Debt Service		<u>\$ 830,000</u>	<u>\$ 454,975</u>	<u>\$ 1,284,975</u>
<hr/>				
Sewer				
COPS- Capital Projects 3/12/03		<u>\$ 770,000</u>	2.75% <u>\$ 102,500</u>	<u>\$ 872,500</u>
Total Sewer Debt Service		<u>\$ 770,000</u>	<u>\$ 102,500</u>	<u>\$ 872,500</u>
<hr/>				
Total Municipal Debt Service		<u><u>\$ 1,600,000</u></u>	<u><u>\$ 672,475</u></u>	<u><u>\$ 2,272,475</u></u>

GENERAL FUND

DEPARTMENT: Municipal Capital Improvement

ACTIVITY: General Operating

FIRE DEPARTMENT

Engine #38 (payment 6 of 7)	\$ 55,500	
Administrative Vehicle	33,000	
Vehicle Computers	31,000	
Total Fire Department	<u>119,500</u>	\$

POLICE DEPARTMENT

Police Vehicles	\$ 113,000	
Ballistic Vests	\$ 16,000	
Total Police Department	<u>129,000</u>	\$ 129,000

Parks Department

Concession Stand Roof - Deerfield Park	\$ 50,000	
Whipple Field Rehab	40,000	
Total Parks Department	<u>90,000</u>	\$ 90,000

PUBLIC WORKS DEPARTMENT

Replace Road Sweeper (payment 1 of 3)	\$ 60,000	
Total Public Works Department	<u>60,000</u>	\$ 60,000

LEGISLATIVE AND POLICY

Historical Preservation Society	20,000	
RIPDES Phase II Storm Water Program	25,000	
Total Legislative and Policy	<u>45,000</u>	\$ 45,000

SENIOR CENTER

Painting Interior&Exterior of Center	\$ 56,700	
Total Senior Center	<u>56,700</u>	\$ 56,700

SYSTEM-WIDE MUNICIPAL OBLIGATIONS

Various Capital Item Replacements	\$ 20,000	
Total Other Municipal Obligations	<u>20,000</u>	\$ 20,000

PROPOSED CAPITAL IMPROVEMENT PROJECTS \$ 520,200

LESS: REVENUE TOWARD PROJECTS

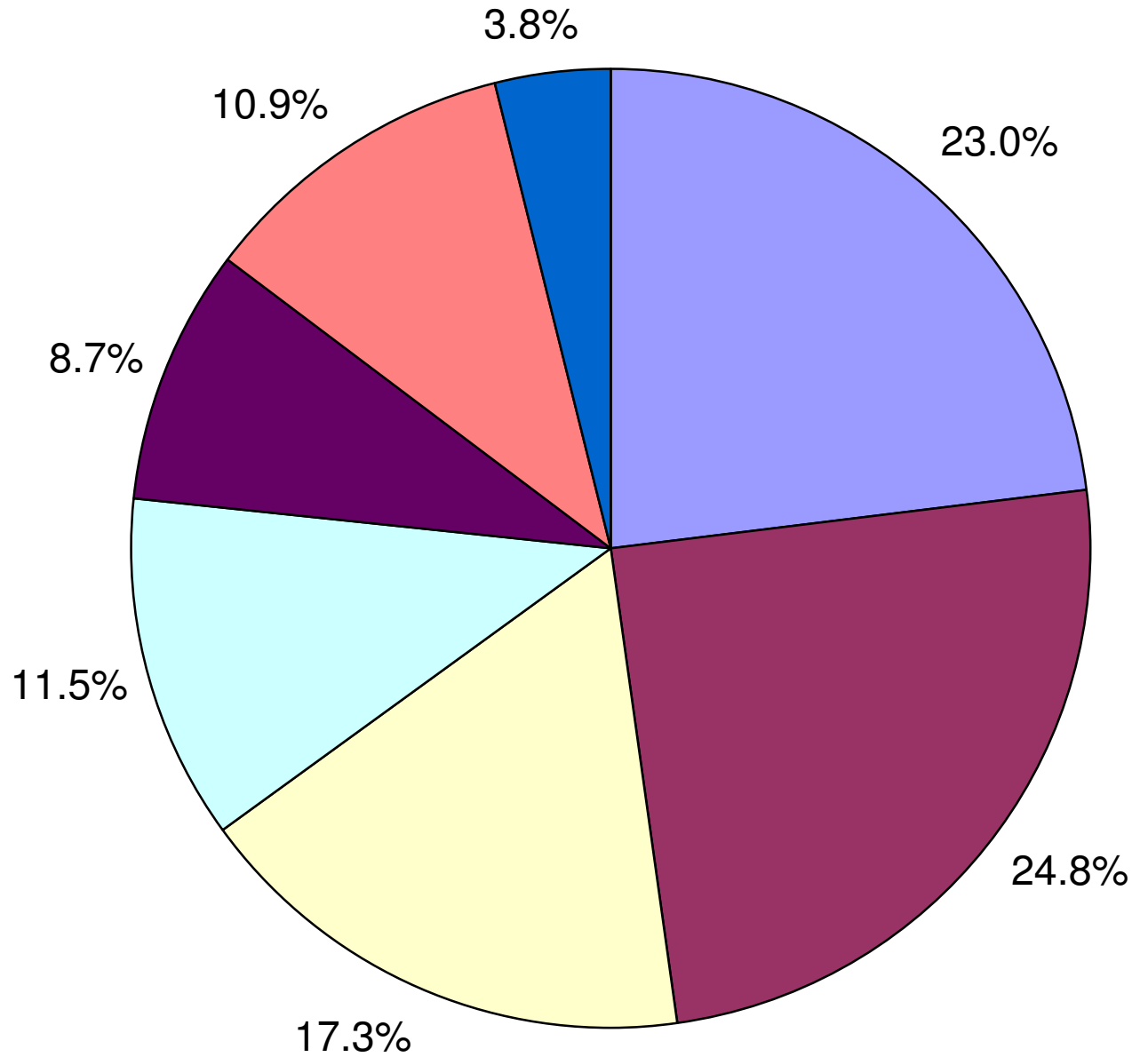
Police Department Equipment Account	\$ 129,000	
Fire Department - Rescue Billing	119,500	
Impact Fees	60,000	
Capital Reserve Fund	211,700	
Total Revenue/Grants Toward Projects	<u>520,200</u>	\$ 520,200

TOTAL PROPOSED CAPITAL IMPROVEMENT PROJECTS

LESS REVENUE TOWARDS PROJECTS \$ -0-

RUB - Reappropriated Unexpended Balance
 * Amount Sufficient Estimated at Amount Shown

Proposed Capital Improvements



- Fire Department - 23.0%
- Police Department - 24.8%
- Parks Department - 17.3%
- Public Works Department - 11.5%
- Legislative and Policy - 8.7%
- Senior Center - 10.9%
- System-Wide Municipal Obligations - 3.8%

GENERAL FUND

DEPARTMENT: Municipal Capital Improvement

ACTIVITY: General Operating
(continued)

	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
FIRE DEPARTMENT	296,749	119,437	222,500	154,900	119,500
POLICE DEPARTMENT	192,013	146,423	144,361	125,000	129,000
PARKS DEPARTMENT	49,643	27,826	48,500	48,500	90,000
PUBLIC WORKS DEPARTMENT	341,963	175,639	60,500	60,000	60,000
TOWN HALL	199,700	36,563	180,000	180,000	-
LEGISLATIVE AND POLICY	50,000	-	189,000	189,000	45,000
LAND TRUST	26,448	-	-	-	-
SENIOR CENTER	45,019	14,272	-	-	56,700
SYSTEM-WIDE MUNICIPAL OBLIGATIONS	25,000	-	20,000	20,000	20,000
TOTAL MUNICIPAL CAPITAL IMPROVEMENTS	1,226,535	520,160	864,861	777,400	520,200

RUB - Reappropriated Unexpended Balance

* Amount Sufficient Estimated at Amount Shown

ENTERPRISE FUNDS

ENTERPRISE FUND

DEPARTMENT: Smithfield Sewer Authority

ACTIVITY: Sewer Services

Narrative: The Smithfield Wastewater Treatment Plant opened on June 5, 1978 and has a design capacity of 3.5 MGD. The current flow is approximately 1.85 MGD. The facility is a tertiary treatment plant, which removes approximately 98% of organic matter. Maintaining odor control and meeting mandated nutrient standards are major objectives. The plant is operated by Texas-based, Veolia Water North America under the general supervision of the Town.

Objectives:

1. Oversee capital improvements to the Town's Waste Water Treatment Plant and Pump Stations and Collection System Infrastructure.
2. Maintain a working Managed Asset Registry.
3. Oversee the contractor operating the Waste Water Treatment Plant and the Waste Water Collections System.
4. Oversee the consulting engineers responsible for Sewer Authority plan review, sewer construction inspection and on-call engineering services.
5. Comply with all US EPA and RIDEM mandates and administrative orders.
6. Design and implement facility upgrades to meet RIDEM RIPDES permit.
7. Complete pilot study for advanced tertiary treatment systems at the facility.
8. Implement aspects of the 20-year capital improvements plan.
9. Complete, manage and implement CMOM (capacity, maintenance, operation management) program.
 - a) Propose underground asset management program to better quantify the collection system branches.
 - b) Complete ongoing Flow Monitoring Study to better obtain data on the current flows experienced in the various branches of the sewer system.
 - c) Start Sanitary Sewer Evaluation Study to better obtain system limitations; branch built out capacities and pump station limits of growth once flow monitoring data is complete.
 - d) Conduct feasibility studies for future expansion of sewer system into undeveloped portions of Town.
 - e) In coordination with the Underground Asset Management Program, institute a working GIS map of the Town's Sewer System by way of GPS location.
10. Implement recommended user fee rate study to further enhance capital improvement funding.
11. Complete construction of Kimberly Ann Drive Sewer Extension, as petitioned.
12. Install energy efficiency upgrades to the Treatment Facility.
13. Install two new pumps at Camp Street pump station.
14. Design backup generator site for Roger Williams Drive pump station.
15. Redevelop complete and comprehensive contract documents and technical specifications for sewer extensions by petition.
16. Develop a clear standard operating procedure for residents to follow for the extension of sewers by petition. Also included with this objective is to create a standard petition template for residents to complete when a sewer petition has been requested.
17. Update antiquated sewer connection permit forms and drain layers applications.

ENTERPRISE FUND

DEPARTMENT: Smithfield Sewer Authority

ACTIVITY: Sewer Services
(continued)

BUDGET SUMMARY

Expenditures & Anticipated Expenditures

Smithfield Sewer Authority	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2009-2010	FY 2010-2011
	Actual	Actual	Budget	Projected	Recommended
Salaries & Wages	61,533	75,862	85,040	85,891	167,269
Utilities	4,330	4,358	5,000	2,500	2,500
Supplies & Maintenance	4,589	75,040	50,000	10,000	35,000
Office Expenses & Other Service Fees	105,173	25,641	126,000	72,500	101,000
Contract Services	1,181,262	1,221,728	1,350,000	1,350,000	1,350,000
Debt Service Fund Reserve Expense	902,466	865,273	871,925	871,925	872,500
Depreciation	975,941	1,028,330	1,125,000	1,125,000	1,125,000
Miscellaneous	142,408	315,000	300,000	300,000	300,000
<i>Operations Sub-Total:</i>	3,377,703	3,611,233	3,912,965	3,817,816	3,953,269
<i>Capital Improvements</i>	-	19,343	900,000	650,000	831,000
OVERALL TOTAL:	3,377,703	3,630,576	4,812,965	4,467,816	4,784,269

Revenues & Anticipated Revenues

Smithfield Sewer Authority	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2009-2010	FY 2010-2011
	Actual	Actual	Budget	Projected	Recommended
Charges for Service	2,254,779	2,440,920	2,367,965	2,420,000	2,428,269
Other Revenues	70,402	91,223	200,000	170,000	180,000
Plan Review and Inspection Services	10,200	66,405	100,000	80,000	100,000
Non-Cash Depreciation	975,941	1,028,330	1,125,000	1,125,000	1,125,000
Capital Reserve	-	19,343	900,000	650,000	831,000
Interest Income	221,160	153,006	120,000	120,000	120,000
OVERALL TOTAL:	3,532,483	3,799,227	4,812,965	4,565,000	4,784,269

Increase (Decrease) in Retained Earnings	154,780	168,651	-0-	97,184	-0-
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PROGRAM NOTES

Budget Summary: The proposed budget for Fiscal Year 2011 reflects a per unit User Fee of \$270 plus the applicable Industrial Pretreatment Program charge.

Salaries: Reflects a Contract Administrator/Engineer and a part-time inspector.

Contract Services: Reflects a plant operations contract service fee, plus any applicable contract amendments.

Debt Service Fund Expense: Represents \$872,500 for reimbursement to the General Fund for payment of the Certificate of Participation required payments.

ENTERPRISE FUND

DEPARTMENT: Smithfield Water Supply Board

ACTIVITY: Water Service

Narrative: A Water Supply Commission for the Town of Smithfield was authorized and established by Chapter 1676, 1930 Public Laws of Rhode Island, charged with the responsibility to make “an accurate and comprehensive study of the water supply of the Town of Smithfield.” Subsequent legislation delineated the service area of the Smithfield Water Supply Board (SWSB).

In 1963-64, the Longview Pump Station fed by the Providence Water Supply Board and a twelve-inch diameter cast iron transmission line was constructed in/on Smithfield Road in North Providence. This transmission line traverses along Ridge Road in Smithfield to the Rocky Hill one-million-gallon storage tank. Today, the SWSB includes approximately sixty thousand feet of transmission and distribution water mains of varying sizes and materials. In addition to the Rocky Hill Storage Tank, the Island Woods four-million-gallon storage tank was put into service in 1993.

The system’s 1,600 residential and industrial metered accounts serve approximately 9,900 persons. Of these, an estimated one-third reside in the Town of North Providence. System capacity is approximately 2.1 million gallons per day; approximately 250,000 to 300,000 gallons per day are delivered to North Providence users. Also, the system delivers about 65,000 gallons per day to users in the East Smithfield Water District.

As part of the U.S. Environmental Protection Agency Superfund Project completed in 1997, there exists an additional 20,000 feet of twelve-inch transmission line in Log Road and adjacent roadways, along with a 300,000 gallon storage tank on Burlingame Road. Also, this project included the construction of two new booster-pumping stations (Limerock Road and Log Road) and appurtenances, as well as the complete retrofitting of the existing Longview Pump Station.

Objectives:

1. Execute agreement/system expansion for emergency interconnections; Complete engineering and proceed to bid.
2. Continue residential meter replacement program (Capital Improvement Program).
3. Update/continue implementing recommendations of Hydraulic Model and Water Supply Management Plan.
4. Comply, monitor, and implement recommendations of Clean Water Infrastructure Replacement Plan (RI DOH requirement)
5. Maintain RI Department of Health potable water supply certification.
6. Maintain & upgrade (new) computerized billing system software.
7. Continue retrofit of hydrants to a break away type.
8. Continue implementation of Cross Connection – Back Flow Prevention Program.
9. Continue private yard-hydrant inspection & maintenance program.
10. Update and standardize water system equipment specifications.
11. Continue standard review procedure with Fire Chief, Town Engineer, and/or consultant engineer for service area expansion(s).
12. Continue to maintain and expand employee training and certifications as follows:
RI DOH/AWWA, Operation Certification, Cross Connection; OSHA.
13. Continue DPW employee cross-training for water system field knowledge.
14. Liaison to Providence Water Supply, system users, town officials, other town water districts.
15. Improve efficiency in collecting water consumption data through upgrades to equipment.

ENTERPRISE FUND

DEPARTMENT: Smithfield Water Supply Board
(continued)

ACTIVITY: Water Service

- 16. Continue maintenance programs for valves, dead-ends, and hydrants.
- 17. Complete annual *Consumer Confidence Report*.
- 18. Implement 2x/year billing w/estimate read alternate cycles.
- 19. Continue study toward feasibility of a consolidation of water distribution systems within the Town.

BUDGET SUMMARY

Expenditures & Anticipated Expenditures

Smithfield Water Supply Board	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	231,876	219,711	245,618	239,775	244,189
Utilities	63,459	71,949	80,000	75,000	80,000
Supplies & Maintenance	72,427	54,165	62,000	53,000	59,000
Office Expenses	85,561	51,793	68,500	45,995	63,295
Contract Services	-	-	12,000	12,000	12,000
Purchased Water	529,597	565,358	750,000	650,000	750,000
Interest Expense	-	-	-	-	-
Transfer to General Fund	50,000	202,494	225,000	225,000	300,000
Depreciation	70,000	74,213	70,000	75,000	75,000
<i>Operations Sub-Total:</i>	1,102,921	1,239,683	1,513,118	1,375,770	1,583,484
<i>Capital Improvements</i>	-	-	787,500	365,230	50,000
OVERALL TOTAL:	1,102,921	1,239,683	2,300,618	1,741,000	1,633,484

Revenues & Anticipated Revenues

Smithfield Water Supply Board	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Charges for Service	1,213,346	1,116,429	1,777,000	1,650,000	1,540,889
Sales	12,000	36,100	6,000	6,000	6,000
Other Revenues	103,582	48,425	75,000	75,000	74,595
Water Improvement Bond Fund	-	-	430,618	-	-
Interest Income	16,186	11,704	12,000	10,000	12,000
OVERALL TOTAL:	1,345,113	1,212,658	2,300,618	1,741,000	1,633,484

Increase (Decrease) in Retained Earnings	242,192	(27,025)	-0-	-0-	-0-
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ENTERPRISE FUND

DEPARTMENT: Smithfield Water Supply Board
(continued)

ACTIVITY: Water Service

PROGRAM NOTES

Salaries: FY 2011 reflects level union and management salaries.

Contract Services: Includes reserve for payments to outside contractors for both services not provided as well as emergency services. Includes professional services as required: engineering, rate consultant, and others.

Purchases Water: Wholesale water purchased from Providence Water Supply.

Transfer to General Fund: Reimburses General Fund for various services provided to Water Fund.

Capital Improvements:

\$ 30,000	Radio Read Meter System
20,000	Rebuild Pumps

ENTERPRISE FUND

DEPARTMENT: Smithfield Ice Rink

ACTIVITY: Recreation

Narrative: The Smithfield Ice Rink has a long tradition of excellence and service to the Smithfield community. This premiere Ice Rink facility is used for Interscholastic High School Hockey, Youth Hockey, Figure Skating, and all other forms of competitive and recreational skating.

Objectives:

1. Repaint Ice Rink Stands and Public Areas.
2. Replace Ice Rink and Locker Room Roof.
3. Replace Ice Rink Dehumidifiers.
4. Finalize Ice Rink Master Plan.
5. Host 6 Youth Hockey Tournaments.
6. Host 2010 USA Hockey Regional Tournament.

BUDGET SUMMARY

Expenditures & Anticipated Expenditures

Smithfield Ice Rink	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Salaries & Wages	237,873	239,523	307,170	223,880	285,595
Utilities	142,004	95,084	147,308	88,200	94,225
Supplies & Maintenance	119,671	126,136	154,545	145,050	186,450
Office Expenses	19,299	12,961	20,925	8,900	10,450
Resale Purchases	-	20,067	-	3,000	14,000
Depreciation	81,788	113,467	70,000	70,000	100,000
<i>Operations Sub-Total:</i>	600,635	607,237	699,948	539,030	690,720
<i>Capital Improvements</i>	-	2,350	141,000	215,000	-
OVERALL TOTAL:	600,635	609,587	840,948	754,030	690,720

ENTERPRISE FUND

DEPARTMENT: **Smithfield Ice Rink**
(continued)

ACTIVITY: **Recreation**

Revenues & Anticipated Revenues

Smithfield Ice Rink	FY 2007-2008 Actual	FY 2008-2009 Actual	FY 2009-2010 Budget	FY 2009-2010 Projected	FY 2010-2011 Recommended
Charges for Service	560,234	602,583	506,300	476,275	497,660
Other Revenues	13,962	5,313	28,033	6,000	6,900
Sales	73,694	87,958	95,615	56,400	86,160
Non Cash Depreciation	81,788	-	70,000	70,000	100,000
Interest Income	22,776	8,140	-	6,000	-
Capital Reserve Fund	-	-	141,000	141,000	-
OVERALL TOTAL:	752,455	703,994	840,948	755,675	690,720
Increase (Decrease) in Retained Earnings	151,820	94,407	-0-	1,645	-0-

PROGRAM NOTES

Salaries and Wages: The FY 2011 reflects level management salary amounts. An amount of \$100,000 represents part-time remuneration.

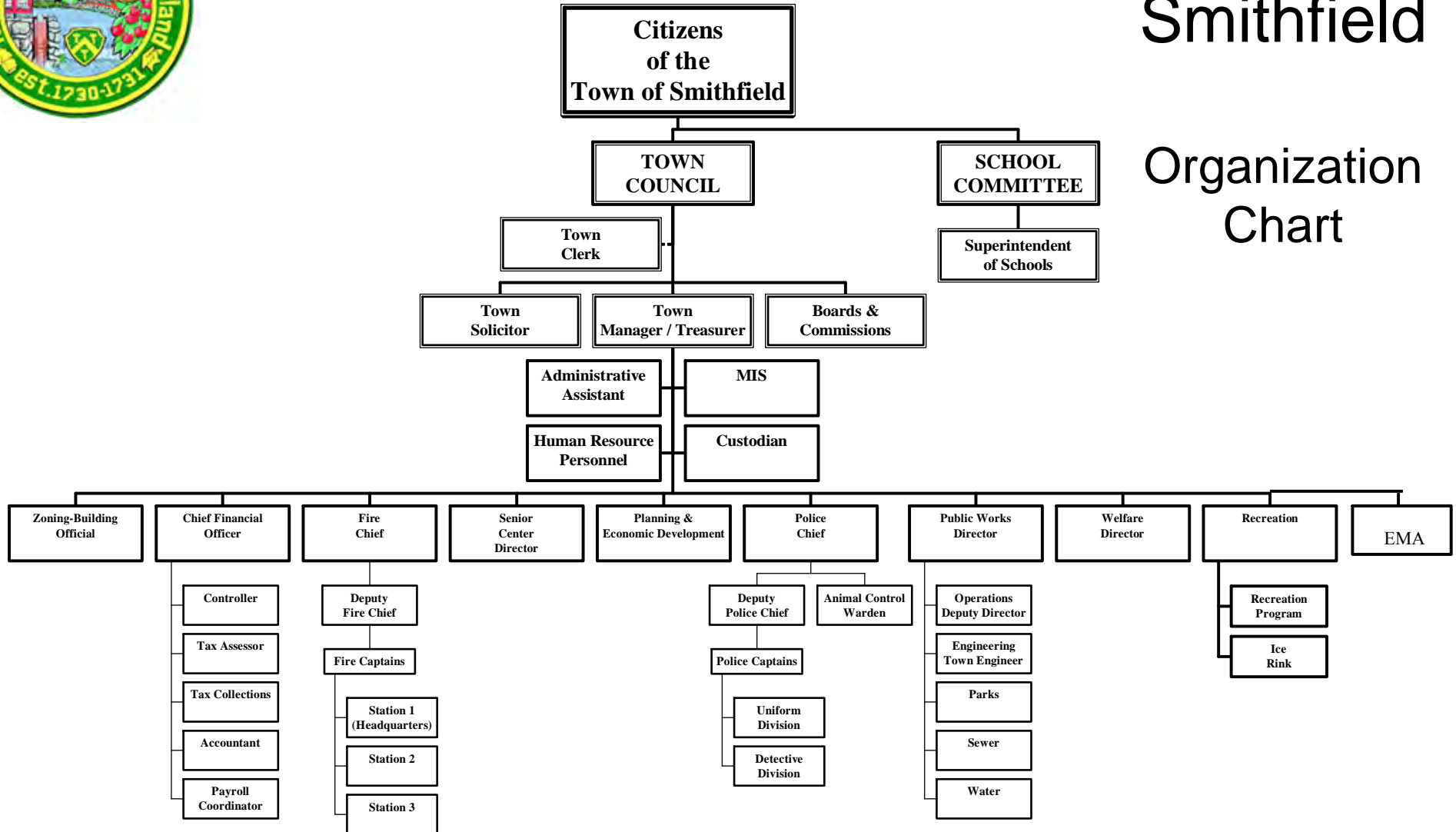
Supplies and Maintenance: Reflects increase in maintenance of new and existing upgrades.

**SUPPLEMENTARY
INFORMATION**



Town of Smithfield

Organization Chart



Personnel Summary

Department	Position / Title	FY 2010		FY 2011	
		#	Salary	#	Salary
School Department	Superintendent of Schools	1	131,408	1	131,408
School Department	Assistant Superintendent of Schools	1	125,157	1	125,157
School Department	Special Education Director	1	114,883	1	114,883
School Department	Principal - High School	1	111,075	1	111,075
School Department	Principal - McCabe School	1	107,268	1	107,268
School Department	Principal - Middle School	1	105,615	1	105,615
School Department	Assistant Principal - High School	2	101,592	2	101,592
School Department	Principal - LaPerche School	1	100,514	1	100,514
School Department	Principal - Winsor School	1	100,514	1	100,514
Town Manager's Office	Town Manager	1	98,000	1	98,000
School Department	Principal - Old County Road School	1	96,778	1	96,778
School Department	Assistant Principal - Middle School	1	93,186	1	93,186
School Department	Technology Director	1	93,186	1	93,186
School Department	Business Manager	1	92,817	1	92,817
Fire Department	Fire Chief	1	90,537	1	90,537
Police Department	Police Chief	1	91,626	1	88,873
Public Library - Greenville	Library Director	1	77,494	1	77,494
Police Department	Police Deputy Chief	1	77,246	1	77,246
School Department	Teacher - Top Step with Masters Degree	142.3	74,347	145.3	76,215
Public Works/Water Dept./Sewer	Director (50/40/10% time)	1	75,000	1	75,000
Finance Department	Chief Financial Officer	1	75,000	1	75,000
Engineering Office	Town Engineer	1	70,380	1	70,380
Public Works/Water Dept./Sewer	Deputy Director (56/22/22% time)	1	69,702	1	69,702
School Department	Buildings and Grounds Director	1	69,428	1	69,428
Town Manager's Office	MIS Administrator	1	68,680	1	68,680
Finance Department	Controller	1	68,610	1	68,610
Police Department	Network Administrator	1	65,393	1	65,393
Tax Assessor's Office	Tax Assessor	1	65,012	1	65,012
Planning and Economic Office	Planning and Economic Director	1	64,000	1	64,000
Building/Zoning Office	Building Official	1	63,202	1	63,202
Town Clerk's Office	Town Clerk	1	62,697	1	62,697
Ice Rink	Manager (90.00%) Recreation(10.00%)	1	62,155	1	62,155
Public Library - East Smithfield	Assistant Director	1	59,108	1	59,108
Town Manager's Office	Human Resources Administrator	1	56,440	1	56,440
Finance Department	Accountant	1	55,862	1	55,862
Public Library - Greenville	Assistant Library Director	1	55,702	1	55,702
School Department	Technology Technician	2	46,460-55,271	2	46,460-55,271
Public Library - East Smithfield	Library Manager	1	55,034	1	55,034
Public Library - Greenville	Children Librarian	1	53,560	1	53,560
Engineering Office	Assistant Town Engineer	1	53,122	1	53,122
Sewer Authority	Administrative Clerk	1	52,785	1	52,785
Senior Center	Senior Center Director	1	52,695	1	52,695
Public Library - East Smithfield	Library Director	PT	49,809	PT	49,809
School Department	Secretary to Superintendent of Schools	1	49,602	1	49,602
Animal Control	Animal Control Warden	1	49,469	1	49,469
Public Library - Greenville	Technology Coordinator	1	49,275	1	49,275
Water Department	Water Field Observer	1	48,987	1	48,987
Public Works Department	Senior Mechanic / Shop Foreman	1	48,985	1	48,985
Public Works Department	Working Lead Person	3	48,985	3	48,985
Parks Department	Working Lead Person	1	48,985	1	48,985
Planning and Economic Office	Assistant Planning and Economic Dir	1	48,205	1	48,205
Police Department	Administrative Clerk	1	47,987	1	47,987
Police Department	Criminal Case Coordinator	1	47,987	1	47,987

Personnel Summary

Department	Position / Title	FY 2010		FY 2011	
		#	Salary	#	Salary
Police Department	Fiscal Coordinator	1	47,987	1	47,987
Police Department	Executive Secretary	1	47,720	1	47,720
Public Works Department	Welder/Mechanic	1	47,400	1	47,400
Police Department	Mechanic	1	46,671	1	46,671
Building/Zoning Office	Deputy Building Official	1	46,598	1	46,598
Building/Zoning Office	Deputy Zoning Official	1	46,598	1	46,598
Finance Department	Fiscal Coordinator	1	46,560	1	46,560
Public Library - Greenville	Young Adult Librarian	1	46,453	1	46,453
Water Department	Water Field Assistant	1	46,245	1	46,245
Police Department	Custodian/ Maintenance	1	45,021	1	45,021
School Department	Secretary to Assistant Superintendent	1	43,860	1	43,860
Public Works Department	Driver / Equipment Operator	2	43,484	2	43,484
School Department	Secretaries	17	26,857-42,600	17	28,653-43,467
Building/Zoning Office	Secretary	1	43,207	1	43,207
Police Department	Clerk-Dispatcher	5	42,542	5	42,542
Town Clerk's Office	Deputy Town Clerk	1	42,187	1	42,187
Public Works Department	Administrative Assistant (50/50 time)	1	42,187	1	42,187
Finance Department	Chief Clerk	1	42,187	1	42,187
School Department	Teacher - 1st Step with Masters Degree	5	41,102	0	42,105
Public Works Department	Driver / Laborer	8	42,026	8	42,026
Parks Department	Driver / Laborer	2	42,026	2	42,026
Parks Department	Recreation / Senior Center / Laborer	1	42,008	1	42,008
Town Clerk's Office	Licensing Coordinator and Clerk	1	41,582	1	41,582
Finance Department	Administrative Clerk (Sewer)	1	41,582	1	41,582
Senior Center	Senior Van Driver	1	40,733	1	40,733
Senior Center	Assistant Director	1	40,013	1	40,013
Engineering Office	Secretary	1	40,012	1	40,012
Town Manager's Office	Administrative Assistant	1	39,847	1	39,847
Tax Assessor's Office	Administrative Tax Specialist	3	39,312	3	39,312
Animal Control	Assistant Animal Control Warden	1	39,025	1	39,025
Town Hall	Custodian	1	39,000	1	39,000
Town Clerk's Office	Administrative Clerk	2	37,278	1	37,278
Senior Center	Program/Activities Coordinator	1	37,278	1	37,278
Finance Department	Administrative Clerk	2	37,278	1	37,278
Ice Rink	Assistant Manager - Level 2	1	35,752	1	35,752
Public Library - Greenville	Technical Services Librarian	1	34,643	1	34,643
School Department	Paraprofessionals	38	24,073-29,234	39	24,555-29,812
Public Library - Greenville	Circulation Supervisor	1	29,193	1	29,193
Ice Rink	Assistant Manager - Level 1	1	28,688	1	28,688
Public Library - Greenville	Administrative Secretary	1	31,990	1	26,686

**Town of Smithfield
CAPITAL IMPROVEMENT PROGRAM PLAN: FY 2011 Funding Sources**

Project Name	Fiscal Year 2011	General Fund	General Fund/ General Obligation Bond	RI Clean Water Financing Agency	Reserve Fund Equipment Account	State/Federal Grant	Sewer Authority Special Revenue	Water Supply Reserve Fund	Service Fee/General Fund	Ice Rink Reserve Fund
Vehicles Purchase	157,915				157,915					
Patrol Rifle Purchase	34,000				34,000					
Police Department - Totals	191,915	-	-	-	191,915	-	-	-	-	-
Administrative Vehicle Replacement	30,000				30,000					
Station 3 Training Center Paving	40,000				40,000					
Advance Life Support Unit	150,000				150,000					
Station Security System	36,000				36,000					
New Fire Headquarters	5,000,000					5,000,000				
Fire Department - Totals	5,256,000	-	-	-	256,000	5,000,000	-	-	-	-
Elgin Sweeper	60,000	60,000								
Public Works Department - Totals	60,000	60,000	-	-	-	-	-	-	-	-
Concession Stand Improvements - Deerfield Park	50,000	50,000								
Parks Department - Totals	50,000	50,000	-	-	-	-	-	-	-	-
Painting the Exterior/Interior	56,700	56,700								
Senior Center - Totals	56,700	56,700	-	-	-	-	-	-	-	-
Administration Building Renovations, Improvements and Repairs	150,000	150,000								
Smithfield High School Renovations, Improvements and Repairs	76,300	76,300								
LaPerche Elementary School Renovations, Improvements & Repairs	140,000	140,000								
McCabe Elementary School Renovations, Improvements and Repairs	226,000	226,000								
Old County Road Elementary School Renovations, Improvements and Repairs	62,500	62,500								
William Winsor Elementary School Renovations, Improvements and Repairs	75,000	75,000								
School Department - Totals	729,800	729,800	-	-	-	-	-	-	-	-
Greenville Public Library Expansion	9,636,562		5,889,912			3,746,650				
Greenville Public Library - Totals	9,636,562	-	5,889,912	-	-	3,746,650	-	-	-	-
Land Purchase	600,000	-	600,000							
Technology Upgrades	55,000	55,000								
GIS Mapping	60,000								60,000	
Town Hall Renovations	60,000	60,000								
Vehicle Replacement	20,000	20,000								
Town Hall and Town Administration - Totals	795,000	135,000	600,000	-	-	-	-	-	60,000	-
Mann School Road Drainage Improvements	137,473	38,513				15,000				
Esmond Streetscape Project	281,500	15,000				266,500				
Culvert Replacement #149	125,000	125,000							83,960	
RIPDES Phase II Storm water Management Program	20,000	20,000								
Ridge Road Landfill Closure Program	50,000	30,000							20,000	
John Mowry Road Drainage Improvements	50,000	50,000								
Engineering Department - Totals	663,973	278,513	-	-	-	281,500	-	-	103,960	-
New Ice Resurfacer Machine (Zamboni)	140,000									140,000
Roof Replacement	185,000									185,000
Ice Rink - Totals	325,000	-	-	-	-	-	-	-	-	325,000
Facilities Plan Amendments	425,000						425,000			
Underground Asset Management	168,000						168,000			
Sewer System Evaluation Study	242,000						242,000			
Pump Station Instrumentation & Comm. Upgrade	130,000						130,000			
Pump Station Generators	98,000						98,000			
Sewer Easement Locations and Clearings	10,000						10,000			
Sewer Authority - Totals	1,073,000	-	-	-	-	-	1,073,000	-	-	-
Meter Replacement System	30,000							30,000		
Rebuild Water Pumps at Longview	20,000							20,000		
Water Supply Board - Totals	50,000	-	-	-	-	-	-	50,000	-	-
OVERALL TOTALS	18,887,950	1,310,013	6,489,912	-	447,915	9,028,150	1,073,000	50,000	163,960	325,000