

SMITHFIELD TOWN COUNCIL MEETING

OPEN SESSION

TUESDAY
October 15, 2024



**SMITHFIELD TOWN COUNCIL MEETING
SMITHFIELD TOWN HALL
COUNCIL CHAMBERS
64 FARNUM PIKE
TUESDAY, OCTOBER 15, 2024
6:45 P.M. – EXECUTIVE SESSION
7:00 P.M. – OPEN SESSION**

6:45 P.M. EXECUTIVE SESSION AGENDA

Convene into executive session to consider, discuss, and act upon matters pursuant to Rhode Island General Laws Section 42-46-5(a)(1) Personnel; Interim Town Manager Robert Seltzer.

7:00 P.M. OPEN SESSION AGENDA

- I. Regular meeting reconvened at 7:00 p.m.
 - Announce any executive session votes required to be disclosed pursuant to Rhode Island General Laws, Sec. 42-46-4.
- II. Prayer
- III. Salute to the Flag
- IV. Emergency Evacuation and Health Notification
- V. Presentations: Smithfield High School National Honor Society and Town-wide Hurricane Helene Relief Effort.
- VI. Minutes:
 - A. Move that the minutes of the October 1, 2024 work session meeting be approved as recorded.
 - B. Move that the minutes of the October 1, 2024 open session meeting be approved as recorded.
- VII. Consider, discuss and act upon the following possible appointments and reappointments: None
 - A. Boyle Athletic Complex Building Committee appointment.
- VIII. Public Hearings:
 - A. Conduct a public hearing to consider and act upon the Smithfield Wastewater Treatment Facility Plan amendment application to RIDEM in regards to the reallocation of reserved sewer capacity in anticipation of the Sand Trace Development.

- B. Conduct a public hearing to consider a new B-Victualling Beverage License for Smithfield Pizza House, LLC d/b/a “Smithfield Pizza House”, 345 Waterman Avenue, Unit C with the hours of operation to be Monday through Sunday, 6:00 A.M. to 1:00 A.M., subject to compliance with all State regulations and local ordinances.
- C. Conduct a public hearing to consider, discuss and act upon approving the renewal of the Intoxicating Beverage Licenses, as listed, as applied, subject to compliance with all State regulations, local ordinances and a Certificate of Good Standing from the RI Division of Taxation.

INTOXICATING BEVERAGE LICENSE RENEWALS 2024-2025

CLASS A RETAILER’S BEVERAGE LICENSES

- 1. Mac’s Liquor Mart, Inc. d/b/a “Mac’s Liquor Mart”, 200 Pleasant View Avenue
- 2. Putnam Liquor, Inc. d/b/a “Putnam Pike Liquors”, 637B Putnam Pike
- 3. Putnam Pike Liquors, Inc. d/b/a “B & C Liquor”, 253 Putnam Pike

CLASS B-VICTUALLER BEVERAGE LICENSES

- 1. Apple New England, LLC d/b/a “Applebee’s Neighborhood Grill & Bar”, 446 Putnam Pike
- 2. BKH, LLC d/b/a “Jack’s Pizza Pub”, 970 Douglas Pike, Bldg A, Unit 2 (approved for outdoor bar service)
- 3. BZB Enterprises, Inc. d/b/a “Parente’s Family Restaurant”, 1114 Douglas Pike (approved for outdoor bar service)
- 4. Chelo’s Steak House, Inc. d/b/a “Chelo’s Steak House”, 445 Putnam Pike (approved for outdoor bar service)
- 5. Crudo, LLC d/b/a “Crudo”, 266 Putnam Pike
- 6. Ditto, Inc. d/b/a “Fresco”, 181 George Washington Highway (approved for outdoor bar service)
- 7. Pastry Land Bakery, Inc., d/b/a “Pastry Land Bakery”, 19 Sanderson Road
- 8. Rangoon, LLC d/b/a “Rangoon Chinese & Japanese Restaurant”, 294 Waterman Avenue
- 9. SVP Corporation d/b/a “Mai Thai Cuisine”, 115 Pleasant View Avenue
- 10. The Last Resort, Inc. d/b/a “The Last Resort”, 325 Farnum Pike (approved for outdoor bar service)
- 11. The Orchard Grill, Inc. d/b/a “The Orchard Grille” 132 Pleasant View Avenue (approved for outdoor bar service)

CLASS D- BEVERAGE LICENSE

- 1. Portuguese American Social & Athletic Club, 40 Fenwood Avenue
 - 2. Smithfield Sportsman’s Club, 14 Walter Carey Road
- D. Conduct a public hearing to consider, discuss and act upon approving the renewal of the following six (6) Victualling Only Licenses to include renewal

of the Extended Hours of Operation, as listed, as applied, subject to compliance with all State Regulations and local ordinances:

1. 7-Eleven Store#32614A d/b/a “7-Eleven#32614A”, 970 Douglas Pike to extend hours of operation to **24/7 hours.**
2. Colbea Enterprises, LLC d/b/a “Seasons Corner Market”, 947 Douglas Pike to extend hours of operation to **24/7 hours.**
3. Colbea Enterprises, LLC d/b/a “Shell #36”, 370 Putnam Pike to extend hours of operation to **24/7 hours.**
4. KAC Foods, Inc. d/b/a “McDonald’s”, 445 Putnam Pike, Unit 19 to extend hours of operation to **4:30 a.m. to 2:00 a.m.**, the Drive –Thru Window portion of the restaurant will remain open with the hours of operation to be **24/7 hours** Monday through Sunday.
5. Marylou’s News, Inc. d/b/a “Marylou’s Coffee”, 370 Putnam Pike to extend hours of operation to **4:30 a.m. to 2:00 a.m.**
6. Wedge Donuts, Inc. d/b/a “Dunkin’ Donuts”, 151 Douglas Pike, to extend hours of operation to **4:30 a.m. to 2:00 a.m.**

IX. Licenses:

- A. Consider, discuss, and act upon approving the renewal of six (6) of Entertainment Licenses, as listed, as applied, subject to compliance with all State regulations and local ordinances:
 1. BKH, LLC d/b/a “Jack’s Pizza Pub”, 970 Douglas Pike, Bldg. A, Unit 2
 2. BZB Enterprises, Inc. d/b/a “Parente’s Family Restaurant”, 1114 Douglas Pike
 3. Chelo’s Steak House, Inc. d/b/a “Chelo’s Steak House”, 445 Putnam Pike
 4. Crudo, LLC d/b/a “Crudo”, 266 Putnam Pike
 5. Ditto, Inc. d/b/a “Fresco”, 181 George Washington Highway
 6. The Last Resort, Inc. d/b/a “The Last Resort”, 325 Farnum Pike
- B. Consider, discuss, and act upon approving the renewal of four (4) Special Dance Licenses, as listed, as applied, subject to compliance with all State regulations and local ordinances:
 1. Crudo, LLC d/b/a “Crudo”, 266 Putnam Pike
 2. Ditto, Inc. d/b/a “Fresco”, 181 George Washington Highway
 3. Smithfield Senior Center, 1 William J. Hawkins, Jr. Trail
 4. The Last Resort, Inc. d/b/a “The Last Resort”, 325 Farnum Pike
- C. Consider, discuss, and act upon approving the renewal of twenty-six (26) Victualling Only Licenses, as listed, as applied, subject to compliance with all State regulations and local ordinances:
 1. A & W of Rhode Island, Inc. d/b/a “A & W”, 460 Putnam Pike
 2. Addie & Colts Bagels, LLC d/b/a “Café Such a Bagel Too”, 285 George Washington Highway
 3. B & B Hospitality, Inc. d/b/a “Sure Sty Plus by Best Western”, 355 George Washington Highway

4. CALM Enterprises, Inc. d/b/a “Del’s of Smithfield”, 115 Pleasant View Avenue
 5. Country Creamery, Inc. d/b/a “Country Creamery”, 3 Commerce Street
 6. DNL Food, Inc. d/b/a “Tin Tsin Restaurant”, 400K Putnam Pike
 7. Daniel Dumican d/b/a “Daily Catch Seafood of Smithfield”, 9 Cedar Swamp Road
 8. Dave’s Fruitland, Inc. d/b/a “Dave’s Marketplace of Smithfield”, 4 Cedar Swamp Road
 9. Dave’s Marketplace of Smithfield, Inc. d/b/a “Dave’s Marketplace”, 371 Putnam Pike, Suite 590
 10. Early Eats, LLC d/b/a “Early Eats”, 345 Waterman Avenue, Unit B
 11. Global Montello Group Corp. d/b/a “Alltown Smithfield”, 471 Putnam Pike
 12. Howley Bread Group, LTD d/b/a “Panera Bakery Café”, 473 Putnam Pike
 13. JGKG Enterprises, LLC d/b/a “The Fresh Monkee”, 9 Cedar Swamp Road, Unit 5
 14. KelCarQ, LLC d/b/a “KelCarQ BBQ”, 375 Putnam Pike, Suite 25
 15. Mac’s Convenience Mart, Inc. d/b/a “Mac’s Convenience Mart”, 200 Pleasant View Avenue, Unit 3
 16. New England Authentic Eats, LLC d/b/a “D’Angelo Sandwich Shop”, 375 Putnam Pike
 17. New England Authentic Eats d/b/a “Papa Gino’s”, 400 Putnam Pike
 18. Newport Creamery, LLC #12 d/b/a “Newport Creamery #12”, 568 Putnam Pike
 19. Pat & Mike’s Bagels, LLC d/b/a “Café Such a Bagel”, 445 Putnam Pike, Unit 8
 20. Plant City X Bryant, LLC d/b/a “Plant City X Bryant”, 1150 Douglas Pike
 21. Princes & Sons Pizza, Inc. d/b/a “Depetrillo’s Pizza & Bakery”, 105 Pleasant View Avenue
 22. Quicket’s, Inc. d/b/a “Quicket’s”, 285 George Washington Highway
 23. Smithfield Senior Center, 1 William J. Hawkins, Jr. Trail
 24. St. Philip Church, 622 Putnam Pike
 25. Starbucks Corporation d/b/a “Starbucks Coffee #17343”, 400 Putnam Pike
 26. The Stop & Shop Supermarket Co., LLC d/b/a “Stop & Shop Supermarket #705”, 446 Putnam Pike
- D. Consider, discuss, and act upon approving a One-Day Beer/Wine License for St. Philip Church, 622 Putnam Pike, to hold a Wine Tasting to be held on Saturday, November 9, 2024, from 7:00 p.m. to 10:00 p.m., as applied, subject to compliance with all State regulations and local ordinances.
- E. Consider, discuss, and act upon approving a new Mobile Food Truck License for Ramon Montalvo d/b/a “Poppin Minis RI”, to sell mini donuts from a truck with RI Reg. #1by145, 134 Westwood Avenue, Cranston, RI, as applied, subject to compliance with all State regulations and local ordinances.

- F. Consider, discuss, and act upon approving a new Victualling Only License for Soar Restaurants Inc., LLC d/b/a “Sonic Drive In 6490” 393 Putnam Pike, with the hours of operation to be Monday through Sunday 6:00 a.m. to 2:00 a.m., as applied, subject to compliance with all State regulations and local ordinances.
- X. Old Business: None
- XI. New Business:
 - A. Consider, discuss, and act upon authorizing the Town Manager to purchase, through the Sourcewell contract, one (1) new replacement fuel card system from Trask Petroleum Equipment Company of Providence, RI in the amount of fourteen thousand, seven hundred sixty-one dollars and zero cents (\$14,761.00).
 - B. Consider, discuss, and act upon authorizing a request for quotes for eight (8) pickleball courts color coat application subject to review by the Town Solicitor.
- XII. Public Comment.
- XIII. Adjournment.

AGENDA POSTED: October 10, 2024

The public is welcome to any meeting of the Town Council or its sub-committees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager’s office at 401-233-1010 at least forty-eight (48) hours prior to the meeting.

MINUTES OF SMITHFIELD TOWN COUNCIL WORK SESSION

Date: Tuesday, October 1, 2024

Place: Smithfield Town Hall

Time: 6:00 P.M.

Present:

Town Council President T. Michael Lawton
Town Council Vice President Michael P. Iannotti
Town Council Member Sean M. Kilduff
Town Council Member Rachel S. Toppi
Town Council Member John J. Tassoni, Jr.
Town Manager Randy R. Rossi
Town Solicitor Anthony Gallone
Town Clerk Lyn M. Antonuccio

Evaluation Committee Members

David Kane
Kenneth J. Sousa
Scott Boyd
Richard St. Sauveur, Jr.

A. President Lawton calls the Tuesday, October 1, 2024 Smithfield Town Council Work Session to order at 6:00 P.M.

B. Emergency Evacuation and Health Notification

C. Discussion Items:

1. Discuss roles and responsibilities of the Evaluation Committee.

President Lawton states that he has asked a member of the last Search Committee to discuss their process.

Keith Christensen explains the following: He was one (1) of the five (5) people chosen to serve on the Advisory Committee in 2017 when Town Manager Dennis Finlay was retiring. There are a few things to keep in mind as this moves forward.

This is an Advisory Committee that advises the council, and while the committee put Randy forward as a finalist, the committee did not make the final decision. That decision belongs to the council.

When the Advisory Committee was selected there was an approved job selection, an approved advertising plan, and a posted description all before the committee met. At their first meeting, former Town Manager Dennis Finlay and HR Director Susan Pilkington were present. Throughout the process they were the committee's gateway to the council. He does not recall ever meeting with the council during the process.

A Chair and Vice Chair were named at their first meeting. He reminds the members that those titles brought work, and your name is on the letter sent to those candidates that were not selected.

The committee saw fifty-six (56) applicants coming from the posting. There was no search firm involved, therefore, there was no outreach to targeted candidates. There was a listing of where to post the position. The committee reviewed and scored all fifty-six (56) applicants, and their guiding principle throughout the process was “fairness” and “consistency”. This allowed people to see a process that was applied evenly across the board and to see how they were making decisions.

The committee had a checklist, and the council met with former Town Manager Finlay to determine what things they were most concerned with. This checklist was used as the first “filter” for the candidates off their resumes. Via the scoring process, the committee was able to reduce the list of fifty-six (56) candidates down to fifteen (15). This was strictly a read, review, and discuss (no candidate contact at this stage).

After that stage, over the course of three (3) nights, phone interviews were conducted with those fifteen (15) candidates. The committee developed a set of questions as group and a scoring rubric was also developed. The committee agreed who would be asking the questions.

Member Toppi questions if one (1) member conducted all of the interviews. Mr. Christensen explains that the entire committee participated in those interviews, each member asked two (2) questions and scored all of the candidates were scored.

The Committee was then able to reduce the candidate list to six (6) candidates. The sixth candidate was on the edge, and the council was nice enough to give the committee the latitude. All of the six (6) candidates were given a homework assignment and that was to write essays. He reminds the members that there are a great deal of hours involved in serving on this committee.

The committee interviewed each of the six (6) candidates, and a recommendation was sent to the council. The council had requested they be sent the top three (3). A memo was also sent to the council advising them that with one (1) exception, the committee considered five (5) of the six (6) candidates to be capable. This left the council with flexibility to do what they wanted.

Member Toppi questions if all fifty-six (56) candidates were from a job posting and if there was no active recruiting. Mr. Christensen states that there was no active recruiting.

Kenneth Sousa states that this process is considered a filter, and the committee went from fifty-six (56), to fifteen (15) and finally down to six (6) candidates. Mr. Sousa questions how the “first cut” was made. Mr. Christensen explains the following: It was resume versus job description, and by using the checklist to score the candidates. Mr. Christensen further explains that they were scored one (1), two (2) or three (3). A score of three (3) meant that the candidate met everything on the checklist, a score of two (2) meant that the candidate met some or most of the what was on the checklist, and lastly, a score of one (1) meant the candidate did not meet any of what was on the checklist.

Mr. Sousa states that they were being very objective because you did not talk to the person.

Mr. Sousa states that this position has a degree requirement, and he questions if the candidate did not possess the degree, were they crossed off the list. Mr. Christensen explains that this was debated, however, there were a couple of areas where the committee “colored outside of the lines” in the first round. Mr. Christensen further explains that municipal government service was a big requirement. Mr. Sousa states that this was not completely objective and there is not a yes/no answer. Mr. Christensen states that he would not call it completely objective.

Mr. Sousa questions where this listing is and assumes it is the same checklist, word for word, that was used the last time. Mr. Sousa states that the committee does not have anything, and he would at least like to have that. Mr. Christensen states that when their committee first met, they did not have anything either. Town Manager Rossi explains that the checklist does exist and was provided by the council. Town Manager Rossi further explains that if the council so desires to give this to the committee members that is their decision. Mr. Sousa states that if the committee does not have a checklist, they will be starting from scratch.

Mr. Sousa states that the last committee had more than double the applicants than is currently in the “pool”, therefore, the last committee took a 73% hit. Mr. Sousa questions if Mr. Christensen has a sense of why that happened. Mr. Christensen explains that the committee was scoring on the basis of “highly acceptable”, “acceptable” and “nonacceptable”, and there are a great deal more Number 3 candidates than you may think there are (highly acceptable). Mr. Christensen further explains there were also a great deal of Number 1, which knocked them off the list quickly, and just because the committee had fifty-six (56) candidates does not mean that all of them were good.

Mr. Sousa again questions why, from an objective standpoint, so many candidates did not “fit”. Member Toppi states that is what happens with a job posting. Mr. Sousa states if that same 73% happens again, there will only be five (5) applicants.

President Lawton questions how Mr. Sousa knows the number of current applicants. Mr. Sousa states this was just talked about at the last meeting, and there was twenty-one (21). Mr. Sousa further states that the committee must look at numbers because the “pool” shrinks. Mr. Christensen states that he does not know what has been done with advertising or posting, however, those kinds of levers can change the dynamic very quickly.

Member Toppi questions if the members asked about their roles as a group or individually. Mr. Christensen explains that the committee did not have that direct conversation with the council, he believes that with Mr. Finlay and HR Director Pilkington had that conversation. Mr. Christensen further explains that that conversation was then made into the checklist by the committee.

Member Toppi feels this is important, and to meet with the committee individually. Member Toppi states that she would feel more comfortable doing that because you can speak freely about their goals, objectives, concerns, etc. Member Toppi further states that, personally, she would like to see this happen even if it is for fifteen (15) minutes.

Mr. Sousa states that the Town needs a good leader, and we need to ask “what are you looking for in the future” and “what kind of person are you looking for”. Mr. Sousa thinks this would be good to do, and we have done it before. Mr. Sousa further states you would ask each candidate separately, and there will be five (5) different sets of narratives. Mr. Sousa also thinks that the external knowledge from the committee members is invaluable.

Mr. Sousa finds having the candidates write an essay is fascinating. Mr. Sousa states it is hard unless the candidates are given specific questions.

Mr. St. Sauveur questions if there was a reason why the committee decided on an essay rather than a list of interrogatories. Mr. Christensen is not sure why the committee chose an essay rather than interrogatories. Mr. Christensen believes that the committee gave the candidates some key questions that they wanted them to write about. Mr. Christensen states that the committee asked the candidates to review the 2018 budget and complete an analysis, a strategic plan, future initiatives, and how they would go about building it. Mr. Christensen further states that those were some of the broad topics the committee gave the candidates.

Mr. Sousa expresses his concerns about essay writing with respect to Artificial Intelligence (AI). Mr. Sousa states that it could work to your advantage because it is a great assembler of information that is not plagiarized. Mr. Sousa also expresses his concerns about someone else writing the essay. Mr. Christensen reminds the members that the essay is not “standalone”. Mr. Christensen also reminds the members that by the time the candidates got to the essay portion, they had already been through a resume review, phone screening, the essay, and lastly, an in-person interview. Mr. Christensen states that the committee had the opportunity to ask questions, including questions on the essay which was pre-read. Mr. Christensen further states that someone else could have written, but ultimately, a candidate must be able to stand on their own two (2) feet with it.

Mr. Sousa questions the committee scoring the essay. Mr. Christensen explains that the committee read the essay, but did not score it.

Mr. Sousa questions what happened with the final six (6) candidates going forward. Mr. Christensen explains that the committee gave those six (6) candidate’s names to Mr. Finlay who brought them to the council, and the council made the decision on how many to interview. Mr. Sousa questions there being only one (1) transference of the six (6) candidates and nothing after that. Mr. Christensen states that he does not recall anything after that, which does not mean there wasn’t something further. Mr. Christensen reminds the members that the committee was not there to get to the finalist, the committee was there to give the council the “shortlist” and let them make the decision.

Mr. Sousa questions the council not asking for eight (8) or ten (10) candidates, and they were given six (6) and that was how they made their decision. Mr. Christensen explains that the committee gave the council the six (6) candidates along with their top three (3) choices identified, and one (1) candidate eliminated from consideration. Mr. Sousa states that from six (6) candidates it changed to a different number.

Mr. Christensen explains that the committee gave the council the list of six (6) candidates and let them know that these are the (3) candidates they should focus on, however, four (4) and five (5) the committee would also consider to meet the qualifications if they choose to look at them.

Mr. St. Sauveur states that one of the “draft” responsibilities for this committee is to review background and references as appropriate. Mr. St. Sauveur questions Mr. Christensen’s committee finding themselves in a position reviewing any background or reference checks. Mr. Christensen states that the committee did not complete or review background or reference checks.

Mr. Sousa questions if, in Mr. Christensen’s professional opinion, he would suggest that the committee complete references. Mr. Christensen states that, it is his professional opinion, that he would suggest it as part of the selection process, however, he would probably not assign that task to the advisory committee.

Member Toppi would like to hear from Member Boyd’s opinion on this since he is in this professionally. Mr. Boyd states the following: He is not convinced that the committee needs something in writing because you are doing phone interviews and in person, you are looking the person in the eye. He is interested to know if the council feels that an essay is necessary. Ultimately, this ad-hoc committee reports to the council, and with respect to the amount of candidates, he thinks the council would want a range. He does not think that the council should be saying “give us five (5) candidate” when you could have a great sixth or seventh candidate that they may want to talk to. Since he has not spoken with the council members, he would like feedback as to what they are looking for from this ad-hoc committee.

Mr. Sousa questions if the essay added value to the process or allowed for talking points during the interviews. Mr. Sousa also questions if the essay would be helpful if it were shorter. Mr. Boyd thinks that would be up for debate, but it could be helpful. Mr. Boyd states that maybe it would scale down the length of the interview, however, he is still not sure an essay is necessary. Mr. Boyd feels an essay may be a little antiquated.

Member Toppi states that Mr. Sousa brought up a good point with respect to AI. Member Toppi, speaking for herself, states that if there are thirty (30) applicants, and the council ideally wants five (5), she does not want the five (5) best from that pile. Member Toppi wants the five (5) best that match the job description, what the council’s goals are, and experience. Member Toppi questions if it makes sense that the council is given the five (5) that are the best.

Member Kilduff states that the committee did narrow the candidates down, and then it was the council’s decision to make the final selection. Member Toppi explains that there is a possibility that no one could be what the council is looking for. Member Toppi reiterates, that speaking for herself, she does not want to see applicants that the council is not looking for. Member Toppi further explains that if the council needs to advertise again, we will.

Mr. Boyd states that there is a fair and consistent way to do this, however, he has not seen the checklist, but it is a good starting point. Mr. Boyd further states that you want something that is objective.

Mr. Sousa states that you want something objective and very consistent from an integrity standpoint. Mr. Sousa questions if any of the six (6) candidates should be, theoretically, qualified to take the position if the committee is going through the same process.

President Lawton states that the council conducted two (2) interviews, and it was not an easy decision. Member Kilduff questions what if the council wants the six (6) candidates, and each of them is able to fill the role if they were chosen that day. Member Kilduff states this is how the pool is narrowed down (going from fifty-six (56), to fifteen (15), and then to six (6)).

Mr. Sousa states that he does not want to pick six (6) just for the sake of picking six (6). President Lawton states that if no one qualifies, then the council starts over. Town Manager Rossi clarifies this by saying that Member Kilduff did not mean that the six (6) candidates did not meet all of the qualifications, but rather, within the fifteen (15) there may have been one (1) that did not have the municipal experience. Town Manager Rossi states that he/she was interviewed but did not make it to the final six (6).

Mr. Boyd reminds the members the applicants must meet the job description, and if there are only two (2) or three (3), then those are the candidates to bring forward to the council.

Mr. St. Sauveur would like the council's perspective about the draft responsibilities stating "the committee is to forward five (5) – ten (10) final candidates. Mr. St. Sauveur questions if the committee is not doing their job if there are only four (4) final candidates. Member Toppi states that "up to" should be used. Mr. Sousa states he would use the word "minimum".

President Lawton explains that if the committee feels that some candidates do not qualify, they need to say that. Mr. Sousa questions if President Lawton is trying to say re-open the search. President Lawton states that hopefully that would not happen, but if it does, the search can be reopened.

Mr. Sousa wants to be clear that the committee is not giving the council names just for the sake of it. Vice President Iannotti states that the draft responsibilities should just be a guideline.

Mr. Sousa states that there are very specific requirements such as an MBA and an MS in Business Analytics. Mr. Sousa questions the MS in Business Analytics, which did not exist seven (7) years ago. Mr. St. Sauveur states that the posting and the Charter states a Master's in Public Administration or its equivalent is preferred. Mr. St. Sauveur questions the council's interpretation of "equivalent", and if this is left up to the committee.

Mr. Sousa states that there is no equivalent to an MPA, in his opinion, from a Master's standpoint. Mr. Sousa further states that an MBA and an MS in Accounting is close, but there is no equivalent to an MPA. President Lawton states if this comes up, the council will have an open discussion.

Mr. Boyd explains that you may have a great Town Manager that has been doing the job for years, but lacks an MPA, and you would not want to consider that person?

Page 7

Town Council Work Session – Evaluation Committee

October 1, 2024

Mr. St. Sauveur questions if the council will be fine with the committee having the flexibility to determine what that equivalent is. President Lawton states that is why the members were chosen.

Mr. Boyd questions if there was other equivalent language. Mr. St. Sauveur states that he is referring to what the Charter requires. President Lawton and Member Tassoni have no issues with the committee having flexibility. Member Kilduff states this is why the council have appointed them, and the council has put their faith in them because they are the experts. President Lawton states he is sure that the committee will have reasoning.

Member Toppi states that the committee should use their discernment, however, she expects that if someone does not have an MPA, they should have a really good resume, and many years of experience in lieu of that.

President Lawton explains that they had a candidate that told the council he was not able to move here, and he was one of the six (6) candidates. President Lawton further explains that there was open discussion and the council made that decision. President Lawton reminds the members that it is in the Charter.

Mr. Sousa states that it is his opinion that residency, with respect to housing prices, could stop the Town from getting the right person. Mr. Sousa needs to get some sense on this because if a candidate lives in Lincoln, they are not going to sell their house to move her. President Lawton states that he is fine with this. Vice President Iannotti states that he is also fine with any of the Town's neighboring communities, however, if a candidate lives in New Hampshire or Boston this is a different situation.

Member Toppi states it should be a reasonable commute, questions what that means because the person must be here for emergencies.

Member Kilduff states that he firmly believes that the next Town Manager needs to live in the Town, and if they do not live in the Town, an expected timeframe must be set. Member Kilduff further states that the Town Manager is a member of this community.

Mr. Boyd reminds the members that the applicants know this requirement, and the timeframe is within six (6) months of acceptance. President Lawton states if that issue happens, the council can adjust this. Town Manager Rossi explains that the council has the right to waive this requirement.

Mr. St. Sauveur explains that he wanted to ensure the committee wasn't supposed to not submit finalist's names if they weren't willing to move to Town. Mr. Sousa hopes that applicants are reading the advertisement. Member Kilduff explains this should stop the committee should not sending applicants that do not to move to Town, just because he is not comfortable with this, the rest of the council is.

President Lawton states that if the committee has any ideas during the process, they should let the council know.

Mr. Sousa states that he does not want to make the wrong decision.

Member Toppi questions if the committee feels as though they have enough direction at this point or if they feel like there are a great deal of unanswered questions.

Mr. Kane states that he thinks the committee has a good list of what the minimum qualifications are. Mr. Kane further states that knowing there was discussion with respect to the committee forwarding a name that may not have met one (1) of the minimum requirements, with an explanation and a strong recommendation of why they were forwarded would be something that would be considered.

Mr. Kane explains the following: Member Toppi indicated that in addition to these two (2) minimum qualifications the committee may have an idea of what the council is looking for, and that would be helpful. The committee could have the minimum qualifications, however, he would like to balance this with what the council is looking for. It would then be a matter of the committee balancing the two (2) and taking a look at who submitted their resume for consideration. If the committee has questions along the way, he would imagine those questions could be submitted to the council requesting advice. The part he is not confident about having at this point, is what the council is looking for.

Mr. Sousa states the following: He is not going past Number 4 (of the draft responsibilities) and he does not feel comfortable with Numbers 2 and 3. The committee does not have enough information. Mr. Sousa would like to start developing a rubric, evaluation criteria and ranking/scale. The committee needs input, otherwise, this is a blanket sheet of paper right now.

After reviewing the profile, Mr. St. Sauveur questions if the council's response to that is "our answer is in the profile".

Speaking for herself, Member Toppi states that there are certain things she would like to see from things she has observed in the Town. Member Toppi thinks it is important to speak with the council on an individual basis.

Mr. St. Sauveur states that there is an "Ideal Candidate" section in the profile, and if the council has adopted that, then there is the committee's answer. Member Toppi feels this can be elaborated on.

Mr. Sousa questions if the council approved each of the items under the "Ideal Candidate" section of the profile. Town Manager Rossi states that the council members added to the list, and confirms the list was approved before it was posted. Mr. Sousa states that the committee can put those items into a spreadsheet, create a rubric and a scale.

President Lawton states that at the committee's first meeting this can all be "hashed out", and this committee could possibly have a different way of doing things.

Mr. Sousa feels that good words are being used such as ability and absolute integrity. Mr. Sousa questions if there is anything in additional to that.

Member Toppi questions who will be completing the background/reference checks. Mr. Sousa states this has not been discussed, and everyone knows how he feels about it. Mr. Sousa further states that it is not just “who”, it is “when”.

Member Kilduff explains that this will be figured out, and the good part about forming a committee to go over these things. Member Kilduff further explains that the council knows that the committee can achieve this task of narrowing down the pool of applicants. Member Kilduff further explains that he does not want to get into the “black and white” in terms of who will be doing what, because he feels that as a group the committee should be doing this together.

Mr. Sousa states that the committee knows what they have to do, and he questions “when”. Mr. Sousa further states that you should not wait too long. Vice President Iannotti explains that this may be the committee does not have to do this for all of the applicants (the ones that do not meet the criteria).

Member Toppi states that she has never heard of performing background checks on people before they are interviewed. Mr. Sousa states that a background is easy, they may have a felony on their record or bad credit rating, and therefore, it is objective. Mr. Sousa further states that reference checks are different.

Mr. Kane questions if the committee can figure out that process. Mr. Sousa states that the committee needs to determine who will be conducting the reference checks.

2. Discuss Town Council expectations of the Evaluation Committee.

President Lawton states that his only expectation is to be as fair as possible. President Lawton reminds the members to not be political, just fair.

Member Kilduff states that the committee should be consistent and transparent, and until the election happens, the council is here to be of assistance and listen. Member Kilduff further states that if there is something that has come up or something that you may want the council to keep in the back of their head, there is nothing from preventing the committee from doing so.

Mr. Sousa explains that he has done these in the past, and has a process that will be anonymous. President Lawton reminds Mr. Sousa that everyone on the committee has a say, and you must be open. Mr. Sousa states that he wants to do this transparently and with no names. Member Kilduff reminds the committee members that when they first meet, a Chair and Vice Chair are chosen.

President Lawton questions if someone will be taking the minutes. Town Manager Rossi confirms that someone will be taking minutes.

Mr. Sousa states that at some point the committee will need the number because the committee will need to do “volume assessments”. Mr. Sousa requests just the number of candidates for the committee’s first meeting. Mr. Sousa questions when the application period closes. HR Director Pilkington states that the deadline to submit applications is October 11, 2024 or until the position is filled.

Town Manager Rossi states that when the committee has their first meeting, they can begin to review the applications that have been received.

Member Kilduff states that this process is confidential. Vice President Iannotti questions if the current number of applicants is confidential. Town Manager Rossi confirms that this information is confidential. Vice President Iannotti questions why this is confidential. Town Manager Rossi states that it is up to the council if they want to release that number. Vice President Iannotti states that the Solicitor says this is not confidential information. Director Pilkington states that thirty-three (33) applications have been received thus far.

Mr. Sousa feels that the amount of applications received will “trickle off”. Town Manager Rossi disagrees and thinks the amount of applications received will pick back up because people will wait until the last day because people do not want it “out there” until they know they are going to apply.

Member Kilduff feels that is something the committee could take into consideration; applicants that “lollygag”.

Member Toppi questions if the date people apply are kept track of. Director Pilkington explains that she received some application via email.

D. Public Comment:

Fire Chief Robert Seltzer asks the council to define Director Pilkington’s role in this process because she is the HR Director, and there will be employment questions that she will need to address. Chief Seltzer states that we have already run across this when hiring for other positions, and there are also questions that can and cannot be asked.

Member Kilduff explains that the gentleman who spoke earlier, stated that Mr. Finlay and Director Pilkington almost acted as “liaisons” between the committee and the council. Town Manager Rossi explains that he was unaware of Mr. Finlay, however, he was aware about Director Pilkington who was their secretary as well. Town Manager Rossi further explains that Director Pilkington scheduled the meetings and posted the agendas.

Member Toppi feels this is a conflict as a “direct report” attending the meetings. Member Toppi also feels this is not a good idea and someone else should be taking minutes.

Mr. Sousa states that in closed session, there are no minutes. Solicitor Gallone states that there are minutes, and it depends on what is being discussed (electing a Chair/Vice Chair, an organizational meeting).

President Lawton states that he is comfortable with Director Pilkington, she is professional. Member Toppi would like Mr. Boyd’s opinion on this because, he too, is in the human resources field. Mr. Boyd explains that Director Pilkington is great on the Personnel Board, and if she present to just take minutes, what is the conflict. Mr. Sousa states that the Director Pilkington reports to the Town Manager. President Lawton states that she is not choosing the Town Manager.

Mr. Sousa states that she will hear things that the committee talks about, and they do not want any HR people involved. President Lawton reiterates that Director Pilkington is a professional. Member Kilduff states that the council appointments the committee members, and they will speak to the committee as well.

Chief Seltzer states that someone on the committee will need to take minutes. Chief Seltzer questions who they would have if it is not Director Pilkington. Chief Seltzer reiterates that her role in this process needs to be clear, and certain processes need to be followed. Chief Seltzer states that this is municipal government and different from private industry. Chief Seltzer further states that she needs to be involved in the process regardless if she is taking minutes. Chief Seltzer also states that certain employment questions will need to be addressed by her. President Lawton is in agreement with this.

Mr. Sousa states that what he would appreciate from Director Pilkington is a list of questions that the committee can ask. Chief Seltzer states that Director Pilkington has several questions that have been used for different managers that have been interviewed.

Director Pilkington questions if she would be sitting in on the meetings. Director Pilkington feels that, regardless of if she is taking minutes, she should be part of this process because applicants will have questions (benefits, hours, healthcare, life insurance, etc.). Mr. Sousa states that he hopes this will be provided as a document that would be given to any employee. Director Pilkington states that applicants may ask questions during the interview.

Solicitor Gallone explains the following: Director Pilkington serves in various capacities as HR Director, and one (1) of her capacities is essentially a Director of Compensation and Benefits. This is something that will come into play.

Vice President Iannotti states that applicants can go to see her outside of the process. Vice President Iannotti further states that Director Pilkington will handle the applications as they are received, and perhaps schedule the meetings. Vice President Iannotti feels that if she is part of the deliberative process there may be a problem, because the committee is selecting her boss. Member Tassoni states that no matter what employee is involved in the meetings, they report to the Town Manager.

Member Kilduff asks Director Pilkington if she feels comfortable taking the meeting minutes, as well as responding to questions or does she feel someone else should be used to transcribe the minutes. Director Pilkington explains that she feels confident and will do whatever the council wants her to do.

Town Manager Rossi asks Director Pilkington to go through the last couple of processes and her involvement.

Director Pilkington explains the following: She did not have voting authority, however, she attended meetings, wrote letters, scheduled interviews, and answered email questions. When she attended meetings, she sat in the background and listened. If a question was asked during a meeting, the Chair would nod or ask her to answer the question.

Mr. Sousa states that he believes what Director Pilkington has stated, however, whatever she hears cannot leave that room. Town Manager Rossi explains that after all the years Director Pilkington has worked for the Town, she has never repeated anything she has heard in a meeting.

Page 12

Town Council Work Session – Evaluation Committee

October 1, 2024

Member Toppi states that if an applicant is asking questions about benefits during a first interview, there is a problem. President Lawton disagrees with this. Member Toppi states that if this is an applicant's biggest concern, that is a problem.

Paul Santucci, 10 Appletown Lane, states the following: With respect to the Chief's question about the Charter, there is a great deal of context in the minutes and there are recordings. If the committee is looking for what we meant by certain things, there is an able amount of documentation.

E. Adjournment:

Motion to adjourn is made by Member Kilduff, seconded by Vice President Iannotti, to adjourn the work session. **Motion is approved by a unanimous 5/0 vote.**

Meeting adjourns at 7:00 p.m.

Town Clerk

MINUTES OF SMITHFIELD TOWN COUNCIL MEETING

Date: Tuesday, October 1, 2024

Place: Smithfield Town Hall

Time: 7:00 p.m.

Present:

Town Council President T. Michael Lawton
Town Council Member Sean M. Kilduff
Town Council Member Michael P. Iannotti
Town Council Member Rachel S. Toppi
Town Council Member John J. Tassoni, Jr.
Town Manager Randy R. Rossi
Town Solicitor Anthony Gallone
Town Clerk Lyn M. Antonuccio

I. President Lawton calls the Tuesday, October 1, 2024 Smithfield Town Council Meeting to order at 7:02 p.m.

II. President Lawton offers a prayer

III. Salute to the flag

IV. Emergency Evacuation and Health Notification

V. Presentations:

A. Special Recognition to Town Manager Randy R. Rossi

On behalf of the Town Council, Member Kilduff presents Town Manager Rossi with a citation: "For over 16 years of providing exceptional service to the residents of Smithfield and for furthering the financial integrity of the Town during your tenure as both Finance Director and Town Manager. The Town of Smithfield is forever grateful to you for your enduring dedication."

VI. Minutes:

A. Move that the minutes of the September 17, 2024 executive session meeting held pursuant to Rhode Island General Laws Section 42-46-5(a)(1) Personnel; to interview Adrienne Cinelli for possible appointment to a Town board or commission, Section 42-46-5(a)(5) Real Estate; potential acquisition of real property, and Section 42-46-5(a)(2); Pending Litigation (Superior Court C.A. No. PC2009-0843 and Rhode Island Supreme Court No. 2021-279-Appeal, Erin Beaudry, in her capacity as Personal Representative of the Estate of Armand Beaudry v. Randy Rossi, in his capacity as Finance Director/Treasurer for the Town of Smithfield be approved as recorded and sealed.

Motion is made by Vice President Iannotti, seconded by Member Tassoni, that the minutes of the September 17, 2024 executive session meeting, excluding the interview process, be approved as recorded and sealed. **Motion is approved by a unanimous 5/0 vote.**

Motion is made by Vice President Iannotti, seconded by Member Toppi, that the minutes of the September 17, 2024 executive session meeting, be approved as recorded. Motion is approved is approved by a 4/0. Member Tassoni recuses himself.

B. Move that the minutes of the September 17, 2024 open session meeting be approved as recorded.

Motion is made by Member Tassoni, seconded by Member Kilduff that the minutes of the September 17, 2024 open session meeting be approved as recorded. **Motion is approved by a unanimous 5/0 vote.**

VII. Consider, discuss and act upon the following possible appointments and reappointments: None

VIII. Public Hearings: None

IX. Licenses:

A. Consider, discuss and act upon approving two (2) One-Day Beer/Wine Licenses for the Smithfield Senior Center as follows:

- **“Halloween Party” to be held on Tuesday, October 29, 2024 from 12:00 p.m. to 3:00 p.m.**
- **“Christmas Party” to be held on Thursday, December 12, 2024 from 12:00 p.m. to 3:00 p.m.**

The parties will take place at the Smithfield Senior Center, 1 William J. Hawkins, Jr. Trail from 12:00 p.m. to 3:00 p.m., as applied, subject to compliance with all state regulations and local ordinances.

Motion is made by Member Tassoni, seconded by Vice President Iannotti, that the Smithfield Town Council approve two (2) One-Day Beer/Wine Licenses as follows:

- **“Halloween Party” to be held on Tuesday, October 29, 2024 from 12:00 p.m. to 3:00 p.m.**
- **“Christmas Party” to be held on Thursday, December 12, 2024 from 12:00 p.m. to 3:00 p.m.**

The parties will take place at the Smithfield Senior Center, 1 William J. Hawkins, Jr. Trail from 12:00 p.m. to 3:00 p.m., as applied, subject to all with all state regulations and local ordinances.

Motion is approved by a unanimous 5/0 vote.

B. Consider, discuss and act upon approving one (1) One-Day Beer/Wine License for the Smithfield Senior Center as follows:

“Comedy Dinner Show” to be held on Thursday, November 7, 2024 from 6:00 p.m. to 9:00 p.m.

The party will take place at the Smithfield Senior Center, 1 William J. Hawkins, Jr. Trail from 6:00 p.m. to 9:00 p.m., as applied, subject to all State regulations and local ordinances.

Motion is made by Member Kilduff, seconded by Member Toppi, that the Smithfield Town Council approve one (1) One-Day Beer/Wine License as follows:

“Comedy Dinner Show” to be held on Thursday, November 7, 2024 from 6:00 p.m. to 9:00 p.m.

The party will take place at the Smithfield Senior Center, 1 William J. Hawkins, Jr. Trail from 6:00 p.m. to 9:00 p.m., as applied, subject to all State regulations and local ordinances.

Motion is approved by a unanimous 5/0 vote.

- C. Consider, discuss and act upon approving a new Mobile Food Truck License for Boba Wave, LLC d/b/a “Boba Wave”, to sell green tea, black tea, lemonade and water from a truck with RI Reg. #3F131, 28A Mount Hygeia Road, Foster RI, as applied, subject to compliance with all State regulations and local ordinances.**

Motion is made by Member Tassoni, seconded by Member Kilduff, that the Smithfield Town Council consider, discuss and act upon approving a new Mobile Food Truck License, as applied, subject to compliance with all state regulations and local ordinances.

1. Boba Wave, LLC d/b/a “Boba Wave”, to sell green tea, black tea, lemonade and water from a truck with RI Reg. #3F131, 28A

Motion is approved by a unanimous 5/0 vote.

- D. Consider, discuss and act upon approving a new Mobile Food Truck License for Sara Macmillan d/b/a “Mac’s Screaming Corn & Tacos”, to sell a variety of tacos, street corn, taco salads, quesadillas and nachos from a truck with RI Reg. #45580, 2 Palmer Street, Barrington, RI, as applied, subject to compliance with all State regulations and local ordinances.**

Motion is made by Member Tassoni, seconded by Vice President Iannotti, that the Smithfield Town Council consider, discuss and act upon approving a new Mobile Food Truck License, as applied, subject to compliance with all state regulations and local ordinances.

1. Sara Macmillan d/b/a “Mac’s Screaming Corn & Tacos”, to sell a variety of tacos, street corn, taco salads, quesadillas and nachos from a truck with RI Reg. #45580.

Motion is approved by a unanimous 5/0 vote.

- E. Consider, discuss and act upon approving a new Peddler’s License for RI Kona , LLC d/b/a “Kona Ice of Warwick /EG”, 4 Cider Lane, Smithfield, RI to sell shaved ice from a truck with RI Reg. #21700, subject to compliance with all State regulations and local ordinances.**

Vice President Iannotti questions the confidential background memo included in the council packet because the applicant was not listed on the license application. Town Clerk Antonuccio states that she has not seen this information. Vice President Iannotti thinks it was a copying error and questions if this memo was included in the public packet. Town Manager Rossi states that he believes it was copying error and assures the members that this was not included in the public packet.

Motion is made by Member Tassoni, seconded by Member Kilduff, that the Smithfield Town Council approve a new Peddler’s License for RI Kona , LLC d/b/a “Kona Ice of Warwick /EG”, 4 Cider Lane, Smithfield, RI to sell shaved ice from a truck with RI Reg. #21700, subject to compliance with all state regulations and local ordinances. **Motion is approved by a unanimous 5/0 vote.**

X. Old Business: None

XI. New Business

- A. Consider, discuss, and act upon authorizing a request for qualifications for Owners Project Manager services for projects associated with RIDE Stage 1 & II on behalf of the School Department.**

Angelo Mencucci Director of Building & Grounds for the School Department explains the following: This RFQ is for Stage I & Stage II and most of the work revolves around improvements at the high school such as the CT program, culinary arts, and Special Education area. RIDE does require Stage I & Stage II in order to get housing aid reimbursement associated with these projects going forward. You should incorporate as many capital projects as you can to capitalize on those improvements and costs.

Member Toppi questions if this is for the construction of those departments because the information given was a bit vague. Director Mencucci states that this is only for an OPM service, and this is what the OPM service is for.

Vice President Iannotti questions if these are projects that will be undertaken this year. Director Mencucci states that these projects will not be undertaken this year, however, to meet the timeline for RIDE, the projects need to be identified by an OPM. Director Mencucci further states that once the projects are identified by the OPM, they must be submitted to RIDE by February 15, 2025.

Vice President Iannotti also questions this being a RIDE requirement that the School Department has to have a Project Manager. Director Mencucci states that is factual.

Member Kilduff questions if the non-mandatory pre-proposal site visit and meeting is open to the public or just for the School Department. Director Mencucci states that this is an open meeting for contractors, however, the public is welcome. Director Mencucci further states that this meeting is to give any OPM firm a flavor for what the building's construction is and what it entails.

Motion is made by Member Tassoni, seconded by Member Kilduff, that the Smithfield Town Council, on behalf of the Smithfield School Committee, approve the advertising of RFQ #24-913 to identify companies capable of providing the services of Owners Project Manager (OPM) for projects associated with RIDE Stage I & II. **Motion is approved by a unanimous 5/0 vote.**

B. Consider, discuss, and act upon authorizing a request for proposals to furnish and install an electronic messaging board at the Smithfield High School on behalf of the School Department.

Director Mencucci explains the following: This was a donation by the Class of 2020. The location of the sign would be in the same area as the former sign. The electrical service is in place for a sign to be erected.

Motion is made by Member Kilduff, seconded by Member Tassoni, that the Smithfield Town Council hereby approve the advertisement of RFP #24-925 to furnish and install an electronic messaging board at Smithfield High School. The School Department received a \$15,000.00 donation from the Smithfield High School Class of 2020. Subject to School Committee approval at their Monday, October 7, 2024. **Motion is approved by a unanimous 5/0 vote.**

C. Consider, discuss, and act upon authorizing a request for proposals for infrared heater flue pipe replacement at the Smithfield Ice Rink.

Ice Rink Director Thomas Tullie explains the following: He would like to get the infrared heaters that the ice rink has in the spectator stands, and the flue pipes for the heaters are exhaust flues. The units are thirteen (13) years old and the flues are original to those units. There are four (4) units, and one (1) flue per unit is needed. He did pricing and both prices were over \$15,000.

Motion is made by Member Tassoni, seconded by Member Kilduff, that the Smithfield Town Council authorizes the advertisement of RFP #240-820 for the ice rink's infrared heater flue pipe replacement. **Motion is approved by a unanimous 5/0 vote.**

D. Consider, discuss, and act upon authorizing a bid award for a town insurance broker.

Finance Director Caitlyn Choiniere explains after the bid process, Capital City Insurance Agency was the lowest bidder and the most qualified.

Vice President Iannotti states the following: There were two (2) bids and both bids required that the broker would be paid a commission from whichever insurance company was hired. One of the bidders wanted a \$50,000 guarantee, every year, if they did not receive enough money to cover that as part of a commission. This was the difference between the two (2) bids.

Motion is made by Member Tassoni, seconded by Member Kilduff, that the Smithfield Town hereby approve the Town insurance broker contract, to the lowest qualified bidder, Capital City Insurance Agency. **Motion is approved by a unanimous 5/0 vote.**

E. Consider, discuss, and act upon authorizing an amendment to the Town’s American Rescue Plan Act funding program.

Town Manager Rossi explains the following: This is the ability to get projects obligated prior to the December 31, 2024 deadline as required by the federal guidelines and the U.S. Treasury. The outstanding balances in the various departments are listed in the memo. It was necessary to reallocate the projects that we know are in the forefront are “shovel ready”. The projects that we are reallocating the funds from, we were able to get funded through various grants as well. One of the biggest ones is the East Smithfield Neighborhood Center, and the Town was able to get over \$2.4M in funding. We were able to reallocate these funds to the other projects: pickleball courts, a garage at the fire station, air conditioning for the fire station next door, DPW roof, and additional funding for road paving/improvements.

Member Kilduff questions the reallocation of funds for the Georgiaville Pond aeration system and if this will rectify the problem of the blue algae. Town Manager Rossi explains that this will hopefully improve it, and this is part of the prior plan. Town Manager Rossi further explains the Town has that, and it has now been installed. Town Manager Rossi also explains that with the heat, what comes out of the land in that area, and until septic systems are replaced, we will continue to see that.

Proposed Balances for Reallocation

Legislative and Policy	\$280,000.00
Town Hall	\$372,395.24
Police Department	\$540.00
East Smithfield Neighborhood Center	\$276,881.55
Senior Center	\$31,083.54
Total Proposed Amount	\$960,900.33

Proposed Projects from Reallocation of Funds

Willow Field Complex Improvements and Pickleball Courts	\$400,000.00
Log Road Fire Station Garage Addition	\$300,000.00
Farnum Pike Fire Station AC Replacement	\$20,000.00
Roof Replacement at DPW Garage	\$50,000.00
Additional Road Improvement / Paving	\$190,900.33
Total Proposed Amount	\$960,900.33

Vice President Iannotti states that these things do not just happen, and he thanks Town Manager Rossi for leveraging all of the grants and the COVID money so that the Town would get the most “bang for its buck”.

Motion is made by Member Toppi, seconded by Member Kilduff, that the Smithfield Town Council hereby approves the proposed amendment to the American Rescue Plan Act Funding Program and the reallocation of \$960,900.33. **Motion is approved by a unanimous 5/0 vote.**

F. Consider, discuss, and act upon authorizing a request for qualifications for the purchase of infield mix for the Town's baseball and softball fields subject to review by the Town Solicitor.

DPW Director Gene Allen explains the following: We are in the process of reconstruction the twelve (12) baseball fields throughout the Town. This RFQ will essentially will allow the DPW to bring in the additional mix that is needed. He believes that approximately six hundred (600) tons for the native material and approximately two hundred (200) tons of the infield mix is needed. If there is a light winter, the DPW may be able to get a great deal of this done during that time.

Motion is made by Member Tassoni, seconded by Member Kilduff, that the Smithfield Town Council authorize the Purchasing Agent to advertise a Request for Quotes for purchase of infield mix and native infield mix, subject to legal counsel's review. **Motion is approved by a unanimous 5/0 vote.**

G. Consider, discuss, and act upon authorizing the Town Manager to enter into contract, through the RI Master Price Agreement #381, with Narragansett Improvement Company of Providence, RI, for paving services for the installation of eight (8) pickleball courts at Willow Field in the amount of one hundred forty-two thousand, two hundred, fifty dollars and zero cents (\$142,250.00) to be funded from ARPA funds.

Director Allen explains the following: This is through an MPA contract that Narragansett Improvement Company currently holds. He has met with them and reviewed the project with them. This will scarify the existing pavement, regrade it, put it at a 1% pitch, and install the base material. Once this is completed, the fencing will be brought in and installed. In the springtime the surface will be placed on top, and be finished off with the pavement and fencing.

Vice President Iannotti questions if the project will be completed in the spring. Director Allen states that is what he is hoping for.

Vice President Iannotti states that he was walking there, and he noticed dirt bikes riding through there. Vice President Iannotti questions if there will be any security cameras for this area. Director Allen states that he will look into this. Director Allen further states that he know that a waterline from Greenville Water was installed, and he is going to try to install conduits for electrical. Director Allen also states that prior to next spring he will take a look at installing communications as well for security cameras.

Senator David Tikoian states the following: This doesn't just happen, and he thanks Town Manager Rossi for his vision. Town Manager Rossi is a man of his word. The Town had applied for a \$400,000 grant for a pickleball court through RIDEM, which they did not receive. The Town was successful in getting a \$120,000 grant for open space, and Town Manager Rossi assured him that if the Town received the grant, he could move some money. He thanks the council for allowing Town Manager Rossi the latitude and leverage to amend some of the ARPA funding. This will enhance recreation, public safety, and many other aspects of our Town.

Vice President Iannotti thanks Senator Tikoian for the \$5,000 to tie the pickleball court over with portable netting which is a fantastic addition to where they play now at Deerfield Park.

Motion is made by Member Tassoni, seconded by Member Kilduff, that the Smithfield Town Council authorizes the Town Manager to enter into contract with Narragansett Improvement Company, 223 Allens Avenue, Providence, RI 02903, for paving services for the installation of eight (8) pickleball courts at Willow Field, through Master Price Agreement #381, as described in the attached quote for the total cost of \$142,250.00. **Motion is approved by a unanimous 5/0 vote.**

H. Consider, discuss, and act upon authorizing the Town Manager to enter into contract, through the RI Master Price Agreement #498, with United Fence and Construction Corporation of Johnston, RI, for fence installation services at the pickleball courts at Willow Field in the amount of one hundred forty-six thousand, fifty-one dollars and zero cents (\$146,051.00) to be funded from ARPA funds.

Director Allen explains the following: This contract will cover the installation of fencing, and once the binder is in, the sleeves will be installed, the top, and finally the fencing. This is a 10' perimeter fence and a 6' fence between the courts. There will also be a 4' fence on the side of each court. This will allow for tents and a refreshment area when tournaments are held. Also taken into consideration on the western side of the courts that fence line will have a soundproofing barrier on it to help protect the sound from the neighbors on that side.

Motion is made by Member Tassoni, seconded by Member Kilduff, that the Smithfield Town Council authorize the Town Manager to enter into contract with United Fence and Construction Corporation, of 239 George Waterman Road, Johnston, RI 02919, for fence installation services for the installation of eight (8) pickleball courts at Willow Field, through Master Price Agreement #498, as described in the attached quote for the total cost of \$146,051.00. **Motion is approved by a unanimous 5/0 vote.**

I. Consider, discuss, and act upon authorizing the Town Manager to enter into contract, through the RI Master Price Agreement #152, with Stillwater Construction of Burrillville, RI, for apparatus bay extension at Log Road Fire Station in the amount of three hundred twelve thousand, eight hundred dollars and zero cents (\$312,800.00) to be funded from ARPA and capital reserve funds.

Fire Chief Robert Seltzer explains the following: This project has been on the radar for a long time. All of the stations are pre-1960 built. Between this station addition and extension to the bays and the new station, more modern apparatus can be stored. This will allow for all of the apparatus inside buildings between the Log Road and new station. Apparatus has been kept outside, well before his time, and it creates quite a maintenance cost. This project is \$312,800 of which \$300,000 will be funded by ARPA funds and \$12,800 will be funded through capital reserve funds.

Vice President Iannotti questions if there will be an additional bay at the new proposed fire station. Chief Seltzer states that there will be three (3) bays, therefore, there will be four (4) in Town. Chief Seltzer further states that the Greenville station can house a little bit larger truck, however, the swing out of the station is too short giving them a little flexibility. Chief Seltzer also states that the new station and the Log Road station will have a total of four (4) for larger apparatus.

Motion is made by Member Tassoni, seconded by Member Kilduff, to award the building construction services for the Log Road fire station apparatus bay extension project to Stillwater Construction of Burrillville, RI in the amount of \$312,800, funded by \$300,000 in ARPA funds and \$12,800 in capital reserve funds. **Motion is approved by a unanimous 5/0 vote.**

J. Consider, discuss, and act upon authorizing the Town Manager to enter into contract, through the RI Master Price Agreement #108, with Parma Doors of Smithfield, RI, for installation of new overhead doors at Log Road Fire Station in the amount of twenty-nine thousand, six hundred, thirty-two dollars and fifty cents (\$29,632.50) to be funded from capital reserve funds.

Chief Seltzer explains the following: This is for the three (3) apparatus bay doors. This was priced out separately so that the department was not paying for contractor overhead. This saved the department quite a bit of money. Parma Doors has treated the department very well, and they are one the Master Price Agreement. DPW will be doing the site work saving additional money.

Motion is made by Member Tassoni, seconded by Member Kilduff, to award the overhead doors purchase for the Log Road fire station apparatus bay extension project to Parma Doors of Smithfield, RI, in the amount of \$29,632.50, funded by capital reserves. **Motion is approved by a unanimous 5/0 vote.**

K. Consider, discuss, and act upon authorizing the Town Manager to enter into contract, through the RI Master Price Agreement #41, with Sullivan & McLaughlin Companies of Boston, MA, for electrical work for the apparatus bay extension at Log Road Fire Station in the amount of forty-seven thousand, three hundred, ninety dollars and zero cents (\$47,390.00) to be funded from capital reserve funds.

Chief Seltzer explains the following: This is the final part for the construction project on Log Road. Sully Mac is actually the vendors the department uses on a regular basis, and they are on the RI Master Price Agreement.

Motion is made by Member Tassoni, seconded by Member Kilduff, to award the electrical work services for the Log Road fire station apparatus bay extension project to Sullivan & McLaughlin Companies, Inc. of Boston, MA, in the amount of \$47,390.00, funded by capital reserves. **Motion is approved by a unanimous 5/0 vote.**

L. Consider, discuss, and act upon approving tax abatements in the amount of two thousand, two hundred forty-two dollars and fifty-three cents (\$2,242.53).

Motion is made by Member Tassoni, seconded by Member Kilduff, that the Smithfield Town Council approve the tax abatements in the amount of \$2,242.53. **Motion is approved by a unanimous 5/0 vote.**

XII. Public Comment: None

XIII. Adjournment:

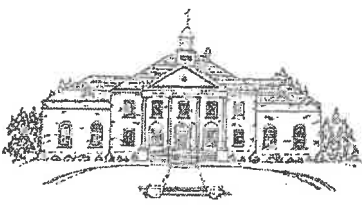
Motion is made by Member Tassoni, seconded by Member Kilduff, to adjourn the meeting. **Motion is approved by a unanimous 5/0 vote.**

Meeting adjourns at 7:31 p.m.

Town Clerk

Recommended Motions:

That the Smithfield Town Council hereby appoints Robert Seltzer to replace Randy Rossi on the Boyle Athletic Complex Building Committee.



Town of Smithfield

Smithfield Sewer Authority

64 Farnum Pike • Smithfield, Rhode Island 02917
(401) 233-1041 – Fax (401) 233-1091

J. Kevin McNelis, Chairman

Ernest E. Powers, Vice Chairman

Louis M. Catarina, Secretary

Anthony E. Ciacciarelli, Member

October 15, 2024

MEMORANDUM

TO: Smithfield Town Council

FROM: 
Joshua Jelley,
Town Engineer/Environmental Affairs

RE: **Wastewater Treatment Facility
Sand Trace Development
WWTF Facilities Plan Amendment
Public Hearing**

Honorable Town Council,

Enclosed with this memorandum, please find a final draft of the Smithfield Wastewater Treatment Facilities Plan Amendment document for the Sand Trace Development.

RIDEM requires that the Facilities Plan be amended when significant process upgrades or expansion of facility equipment is to be considered by the Town. As such the document illustrates all the requirements as set forth in the Facilities Plan Amendment checklist. Once the Amendment to the Facilities Plan is approved, the amendment enables the Town to legally seek all permits needed to fulfill the objective of the project and ensure that water quality discharge limits remain protective of the environment and no adverse effects occur as a result of said improvements to the Town's facility

The objective of the Facilities Plan Amendment is to align with the Town of Smithfield's Comprehensive Plan amendment from January 17, 2017, which involved increasing the proposed residential density in certain areas of the town. The adjustment in residential density within the Mann School Road sewer shed justifies the proposed reallocation of the reserved sewer capacity from the Harmony area of Gloucester back to the town of Smithfield.

Please note that the Sand Trace Development has already been approved by the Planning Board. This public hearing is only in regards to the extension of sewage coverage in the Town of Smithfield due to the addition of the Sand Trace Development.

At this time the Sewer Authority respectfully presents the Council with the following motion for your consideration.

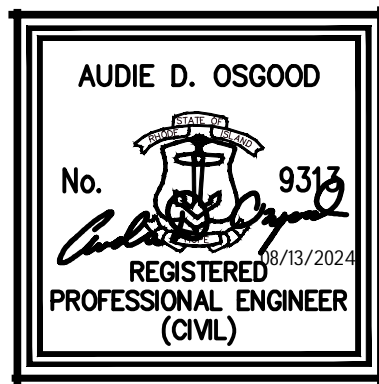
Moved: *The Smithfield Town Council hereby authorizes moving forward with sending the Smithfield Wastewater Treatment Facility Plan Amendment Application to RIDEM in regards to the reallocation of reserved sewer capacity in anticipation for the Sand Trace Development.*

Enclosures: Sewer Authority Contract Award Recommendation
Smithfield RI O&M Agreement Final Draft

Cc: Robert Seltzer, MPA, BSEE, EFO, Town Manager
Anthony Gallone, Esq., Town Solicitor
Carlos Santos, Procurement Agent
Kevin McNelis, Esq., SSA Legal Counsel

SMITHFIELD WASTEWATER TREATMENT FACILITY
FACILITY PLAN AMENDMENT
FOR THE
TOWN OF SMITHFIELD, RI

August 2024



PREPARED BY:

DiPrete Engineering

2 Stafford Court

Cranston, RI 02920

Phone: 401.943.1000

SMITHFIELD WASTEWATER TREATMENT FACILITY FACILITY PLAN AMENDMENT

Table of Contents

SECTION	DESCRIPTION	PAGE
Section 1	Executive Summary.....	1
Section 2	Statement of Project Need.....	2
Section 3	Planning Area.....	3
Section 4	Effluent Limitations.....	4
Section 5	Assess Current Situation.....	5
Section 6	Assess Future Situation.....	6
Section 7	Development and Evaluation of Alternatives.....	7
Section 8	Plan Selection.....	8
Section 9	Plan Implementation.....	9
Section 10	Preliminary Design and Cost Estimates.....	10

LIST OF APPENDICES

APPENDIX	DESCRIPTION
Appendix A	Revised Chapter 5
Appendix B	Revised Chapter 7
Appendix C	Figure 4-2 Collection System Overview Revised
Appendix D	Sand Trace Sewer Service Area

Section 1

Executive Summary

Sand Trace LLC and DiPrete Engineering have prepared this report to document the proposed revisions the Town of Smithfield Facilities Plan as required to comply with the Town of Smithfield Comprehensive Plan amended January 17, 2017 and for reallocation of reserved capacity from the Harmony area of Gloucester back to Smithfield. To facilitate the review, the revisions to the section of the Town of Smithfield Facilities Plan have been noted in red text.

The subject wastewater area is in Planning District No. 1, also known as the Spragueville District and designated as the Mann School Road Area. The Mann School Road sewer shed is located starting at the intersection of Connors Farm Drive up to Log Road and immediately west of a large pond that is part of the Woonasquatucket Reservoir (also known as the Stillwater Reservoir / Stump Pond and hereafter referred to as "the reservoir") (see the Sand Trace Sewer Service Area figure included as Appendix D).

There is a 160-unit condominium development currently under construction (Sand Trace) on Mann School Road, with the capacity to service an additional 100 residential units along Log Road and Mann School Road with anticipated flow from the sewer shed area is 82,714 gpd. Providing sewers to this area will be accomplished by installing gravity sewers, a pump station and a force main.

A gravity sewer line will be installed within the Sand Trace development discharging to a new onsite pump station. The onsite pump station will be installed in the vicinity of the development's driveway connection to Log Road, east of the intersection of Mann School Road and Log Road. An additional 100 residential lots may be served with a gravity main extension to the pump station. The force main from the pump station will run Northeast to Log Road and connect to its existing force main on Log Road headed east.

The Sand Trace development including the pump station will be constructed and paid for by the project's developer.

Section 2

Statement of Project Need

The purposes of these revisions to the Town of Smithfield Facilities Plan are to comply with the Town of Smithfield Comprehensive Plan and to reallocate previously reserved capacity from the Harmony area of Gloucester back to Smithfield. This modification is needed to facilitate Smithfield meeting its target of Low/Moderate Income (LMI) Housing.

Table H12 of the Town of Smithfield Comprehensive Community Plan dated July 12, 2021, lists pending low-moderate income homes in Smithfield as of 2020. There is a 160-unit condominium development currently under construction (Sand Trace) on Mann School Road. This development contains 40 LMI housing units (25% of the development).

During development planning conversations with the Town Engineer, it was determined that there may be future need for sewer service to nearby residences on Mann School Road, Log Road, Williams Road, Apple Orchard Lane, and Connors Farm Drive. We have estimated that there could be an additional 100 residential units in this area. This area is shown in the Sand Trace Sewer Service Area figure included as Appendix D.

Section 3

Planning Area

The proposed planning area boundary is shown in Appendix C and D of this document. Appendix C is a revised version of Figure 4-2 Collection System Overview (prepared by CDM Smith and included in the original Facilities Plan). The figure has been revised by DiPrete Engineering to include the modification to the Spragueville Planning District and the addition of sewer flows for 260 residential units.

The Mann School Road sewer shed is located starting at the intersection of Connors Farm Drive up to Log Road and immediately west of a large pond that is part of the Woonasquatucket Reservoir (also known as the Stillwater Reservoir / Stump Pond and hereafter referred to as “the reservoir” see chapter 7 section 7.2.13 for a detailed description of the area).

Section 4 Effluent Limitations

All flows generated in the Mann School Road area will be residential. There are no impacts to the RIPDES permit or any effluent impacts associated with this project.

Section 5

Assess Current Situation

The Town of Smithfield Comprehensive Plan amended January 17, 2017, recommends an increase in development density in the Spragueville area which warrants the connection of public sewers and reallocation of existing capacity from the Harmony area of Gloucester back to Smithfield.

The Smithfield Wastewater Treatment Facility (WWTF) was originally constructed with a reserve treatment capacity of 300,000 gallons per day for sewage generated within the Harmony section of Gloucester. However, the Town of Gloucester did not commit funds toward the construction of the WWTF nor have they provided financial assistance toward plant improvements that have been constructed or to the installation of interceptor sewers that would convey wastewater to the WWTF. Additionally, an inter-municipal agreement between Gloucester and Smithfield was never negotiated. With approval of this plan amendment, flows from Gloucester are being reallocated to the town of Smithfield.

Revised Figure 4-2 Collection System Overview is attached in Appendix C.

Section 6

Assess Future Situation

Conversations with the Town Engineer identified a potential future need to provide gravity sewer service to homes on Mann School Road, Log Road, Williams Road, Apple Orchard Lane, and Connors Farm Drive. Capacity of inclusion of these homes was included in the pump station and force main design for the Sand Trace development. Estimated flows are 82,714 gallons per day. Additional information can be found in the project's Sewer Report, on file with the Town of Smithfield Sewer Authority and RIDEM.

If future conditions warrant the extension of gravity sewer service from the pump station to the adjacent neighborhood, the pump station will be converted to a public pump station and ownership will be transferred to the Town of Smithfield.

Section 7

Development and Evaluation of Alternatives

The proposed design was developed based on density targets in the Town's Comprehensive Plan, realistic development yield based on site constraints, use of the existing unused sewer force main, and overall project needs.

All proposed 160 units for the Sand Trace development and an additional 100 residential units for future town development will flow via a gravity sewer to the proposed pump station.

The pump station was designed in coordination with the Town Engineer and the Sewer Authorities consultant to meet town standards, and to facilitate possible future ownership by the Town. The pump station is designed to include an 8' diameter wet well with a submersible explosion proof duplex pump configuration (FLYGT Pump- NP 3102 SH 256). The station will discharge to an existing 4-inch force main within Log Road that ultimately discharges into the Town's existing gravity collection system near the intersection of Log Road and Pleasant View Avenue (i.e., Route 6). The new pump station is sized to handle flows from the new development as well as an additional 100 units from a future off-site development west of the Sand Trace development.

There are no feasible alternatives to this design which also meet the Town's target density for the Sand Trace property.

Section 8 Plan Selection

This plan was selected to meet the intent of the Comprehensive Plan and allow the increase in the density targeted for this area. Additionally, this plan was developed in collaboration with the Town of Smithfield Engineer.

No environmental impact is expected as the project is not located within an environmentally sensitive area.

Section 9 Plan Implementation

The Sand Trace development including the pump station will be constructed and paid for by the developer. The Sand Trace developer is not proposing to construct or pay for any extension to serve offsite units.

Section 10 Preliminary Design and Cost Estimates

The preliminary design for the pump station has been reviewed and approved by the Smithfield Sewer Authority. The Sand Trace development including the pump station will be constructed and paid for by the developer. The sand trace developer is not proposing to construct or pay for any extension to serve offsite units.

CHAPTER 5

FUTURE CONDITIONS

5.1 GENERAL

For wastewater facilities planning purposes, future conditions within the 20-year planning period must be defined so that alternatives may be evaluated using common parameters. Important future considerations include: residential development and population increases, industrial and commercial development, future wastewater flows associated with the residential and commercial/industrial developments, and future infiltration associated with both the existing collection system and future development. The future analysis of residential and commercial/industrial development is based on the findings of field reconnaissance, review of Town records and the Town's Comprehensive Plan.

5.2 POPULATION PROJECTIONS

To determine the projected domestic wastewater flow to be generated within the Town of Smithfield, it is necessary to estimate planning year population figures. In addition, build-out conditions must also be evaluated to develop a basis for the proper sizing of interceptor sewers, treatment facilities and other appurtenances that have useful lives far in excess of the 20 year planning period.

Population projections for the Town of Smithfield are based on information provided by the Rhode Island State Wide Planning Program. The residential population in the year 2020 is projected to be approximately 23,556 (see Table 3-2). The estimated sewered population is dependent upon the extent to which the existing collection system is expanded into unsewered areas and the connection rate in these areas. An evaluation of the Town's planning districts, with regard to improved wastewater management means, was presented in Chapter 4. Areas recommended for sewerage have been identified.

5.3 Future Development

The future wastewater management needs of the Town of Smithfield are directly related to development that will occur during the 20-year planning period. The Community Plan included a full “build-out analysis” for both residential and commercial/industrial land uses. The analysis separated the various zoned lots in each plat by size, and listed those available for development. A build-out analysis for residential and commercial development is presented below.

5.3.1 Residential Build-Out

Residential development within Smithfield has progressed at a fairly consistent rate since 1970. Between 1970 and 1980 the number of single family homes increased by 933 from 3,069 to 4,002. The number of single family homes increased to 4,879 in 1990, which is an increase of 877 homes from 1980. The average annual growth rate for single family dwellings from 1970 to 1990 has been 90 homes.

The growth of multi-family housing units has shown similar consistency. Between 1970 and 1980, the number of multi-family housing units increased by 370 to a total of 1,115. From 1980 to 1990, 314 multi-family units were constructed. The average annual increase in the number of multifamily housing units is 34.

Population projections for the period from 1990 to 2020 do not support the growth rate that was experienced from 1970 to 1990. With a projected population increase of 4,393 over this timeframe, 1,633 housing units are expected to be constructed, which would bring the total number of housing units in Town to 7,941 (year 2020).

Complete residential build-out was determined by quantifying the total developable land and then determining the number of dwelling units that could be supported based upon minimum lot sizes in each zoning category. The analysis indicates that the Town can accommodate 2,781 single-family units and 1,774 multi-family units. These parcels represent both infill within established neighborhoods and newly developed neighborhoods.

Applying population data, development to occur within the time frame of this planning document is approximately 35 percent of the total available build-out.

Residential build-out within the existing sewer service area consists of housing units that have service currently available but have not connected and new development on vacant parcels. To determine the number of existing homes not connected, assessor's plat and lot records were compared against properties assessed a sewer use fee. Approximately 325 existing homes were identified that could connect to the sewer system. An additional 145 new homes could be constructed on vacant parcels where sewer service is available. Although it is unlikely that full build-out will be reached by the year 2020, all 470 housing units will be used to develop future wastewater flows to the treatment facility.

Build-out numbers for areas where sewer extensions are proposed consider future connections from vacant lots.

5.3.2 Commercial/Industrial Build-out

The commercial and industrial build-out analysis used similar methodology as that of the residential build-out analysis. Approximately 155 parcels are available for commercial/Industrial development. It has been assumed that 35 percent of the potential development, matching residential growth, will occur within the planning period.

5.4 Future Flows and Loads

Estimated future wastewater flows to the Smithfield Wastewater Treatment Facility consist of the following components:

- Existing flow to the WWTF.
- Future flow from non-connected homes within existing sewer areas.
- Future flow from sewer expansion into unsewered areas.
- Flow from increases in population or development (build-out)
- Future commercial/industrial flow

Existing Flow

As shown in Chapter 3, the difference between the average daily dry season and the average daily wet season flows to the wastewater treatment facility is 0.5 mgd. Some of the difference can be attributed to Bryant College as their wastewater generation rates typically decrease during the summer months when school is not in session. However, most of the difference is due to infiltration into the sewer system. Infiltration rates are elevated but do not appear to warrant immediate assessment or corrective action. The average daily flow during the wet season is approximately 2.1 MGD and the average daily flow during the dry season is approximately 1.6 MGD.

Future Flow from Unconnected Homes in Sewered Areas

Based on a review of Town records, the existing sewer connection rate, in areas where sewers are available, is 93 percent. Records indicate that there are approximately 325 residential parcels not connected.

Flow From Sewer Expansion

Future wastewater flows to the WWTF from the extension of sewers into the areas where sewerage is recommended, was based on the results of the evaluation presented in Chapter 4. Areas recommended for sewerage contain 619 existing homes. Based on a housing density of 2.69 persons per home, the sewered population will increase by 1,665. Infiltration rates in newly sewered areas should be negligible. However, as the sewers age the infiltration rate will increase. For estimating purposes, a design infiltration rate of 100 gallons per acre per day is assumed. Commercial and industrial flows were based on 4,000 gallons per acre per day (gpad).

Flow From Build-out

Increases in population and development will also contribute to future flows. **There is a 160-unit condominium development currently under construction (Sand Trace) on Log Road, with the capacity to service an additional 100 residential units along Log Road and Mann School Road.** There are no other proposed developments within the sewer service area at this time. An additional 145 new homes could be constructed on vacant parcels where sewer service is available.

Flow From Future Commercial/Industrial Development

Flow from future commercial/industrial development is difficult to predict. Based on review of Town records there are currently 23 commercial and industrial parcels within the existing sewer service area that are not connected to the sewer. Generally, a flow of 750 gpd per parcel is used to predict flow from commercial and industrial parcels. However, due to the variable nature of industry and the amount of wastewater generated from processes, a conservative estimate of 0.2 mgd will be used to account for future commercial and industrial flows.

Table 5-1

Projected Average Daily Wet Season Flows (2020)

From Proposed Sewered Areas to the Smithfield WWTF

Service Area	Existing Homes	Existing Comm. Parcels (1)	No. of Addtl. Homes at Build-out (2)	No. of Comm. Parcels at Build-out (3)	Existing Flow (MGD) (4)	Future Res. Flow (MGD) (5)	Future Comm. Flow (MGD)	Total Flow (MGD)
<i>Existing Sewer service</i>	5,230	216	608	23	2.12	0.11	0.2	2.43
Extended Service Area								
Mayflower Estates	27	--	--	--	--	0.01	--	0.01
Mapleville & Colwell (6)	100	--	--	--	--	0.02	--	0.02
Fanning Lane	60	--	4	--	--	0.01	--	0.01
Indian Run / Totem Pole Trail	188	--	53	--	--	0.05	--	0.05
Maplewood	87	--	--	--	--	0.02	--	0.02
Maple Crest	45	--	--	--	--	0.01	--	0.01
Green Lake / Ruff Stone	31	--	3	--	--	0.01	--	0.01
Highview/Hilldale	205	--	--	--	--	0.06	--	0.06
Friendship/Domin Ave	54	--	2	--	--	0.01	--	0.01
Sand Trace	160	-	100	--	--	0.08	--	0.08

I/I (7)	0.37
Total	3.08

Notes:

- (1) Existing commercial parcels includes current number of parcels with service connections.
- (2) Number of homes at build-out includes houses within existing service area that are not connected as well as undeveloped parcels within existing service area and proposed sewer service areas.
- (3) Number of commercial parcels at build-out includes parcels within existing service area that are not connected as well as undeveloped parcels within existing service area and proposed sewer service areas.
- (4) Existing flow during wet season is based on Average daily flows for March and April 1999-2000.
- (5) Residential flow is estimated to be equal to 70 GPCD @ 3.0 people/unit.
- (6) Summer (June-September) campground located off Colwell Road services 60-100 children. Wastewater flow from facility was determined based upon a wastewater generation rate of 75 gpcd and then was translated into equivalent residential units.
- (7) **Additional Infiltration and Inflow from new development based upon 100 gpad**

5.5 FUTURE SEPTAGE GENERATION

At present, individual sewage disposal systems are a common means of wastewater management utilized throughout the unsewered portions of Town. Based on information presented in the Town's Comprehensive Plan and Town sewer usage records, there are approximately 1,800 ISDSs in use throughout the Town. Assuming that each system has a holding capacity of 1,000 gallons, the total volume of septage in the town is 1,800,000 gallons. One thousand gallons is the minimum volume of a septic tank serving a three bedroom house under current state regulations. It is obvious that some commercial/industrial units will have tank requirements in excess of this capacity. However, the number of cesspools, which likely have lesser volumes, will balance this effect. Using a generally acceptable pump-out rate of once per three years, the annual quantity of septage is approximately 600,000 gallons.

Based on estimated sewer expansion and utilizing the existing sewer service connection rate, the number of ISDSs in use at the end of the planning period will be reduced to approximately 980.

Applying the same analogy described above, a design year septage generation rate of 1,260 gallons per day results. Should the Town decide to open the existing septage receiving facility, this additional flow could be expected.

5.6 FUTURE LOADINGS

The future waste loads to the Smithfield WWTF were determined based on the future sewered population and typical per capita contributions. Typical per capita loading rates, as reported in various sources, are 0.2 pounds of BOD₅, 0.22 pounds of TSS, 0.03 pounds of TKN, 0.019 pounds of ammonia and 0.0075 pounds of phosphorus. The future commercial and industrial load was estimated to be flow proportional to existing loads. Maximum day load estimates were derived by applying typical maximum day to average day ratios.

A summary of the estimated future flow and load for the Smithfield WWTF is provided in Table 5-2. These projections are based on the recommended expansion of the existing sewer system and will be used as a design basis for this report.

Table 5-2

Future Flows and Loads (2020)

Parameter	Design Average	
		<i>Max. Day</i>
Flow, mgd	3.5	9.5 (hourly)
BOD ₅ , ppd	6,700	11,140
TSS, ppd	7,000	12,600
Phosphorous, ppd	210	380
TKN, ppd	1,020	2,040
NH ₃ , ppd	700	1400

Note: Based on the following Peak/Avg. values (BOD = 1.8,

SS = 1.8, TKN = 2.0, NH₃ = 2.0, Phosphorus = 1.8).

CHAPTER 7

COLLECTION SYSTEM EXPANSION

7.1 GENERAL

Sewer extensions were suggested in Chapter 4 for twelve sub-areas or neighborhoods that are currently in need of improved means of wastewater management or where future conditions may warrant sewers.

All of the existing neighborhoods in town are in relative close proximity to the existing collection system. The areas are relatively small and therefore flow rates from these developments are low and will not place excessive demand on existing interceptor sewers. Accordingly, no major interceptors are proposed in this sewer plan. A brief description of the requirements for these sewer extensions is presented in the following sections.

7.2 SEWER EXTENSIONS - CONVENTIONAL SEWERING

Several sources of information were consulted to develop a conceptual layout of the proposed collection system, including Town Assessor's maps, U.S.G.S. topographic maps, aerial photographs and site reconnaissance surveys. The nature and detail of available information is presumed to be adequate for a planning level study; however, the exact location of sewer mains and other primary appurtenances will depend on detailed topographic mapping, geologic investigations and environmental evaluations that will be performed in subsequent design stages. Therefore, the following discussions offer the best approximation of the expanded collection system at this time.

An economic evaluation was performed to develop an opinion of project capital costs. This analysis was based on the estimated lengths of sewers and a per linear foot construction cost. Costs were determined from recent construction projects. Engineering costs and construction contingencies were included at 20% of construction costs. To amortize the costs over 15 years, an interest rate of 4 percent was used.

7.2.1 Mayflower Estates/Brayton Road/John Mowry Road

The Mayflower Estates/Brayton Road/John Mowry Road neighborhood is located between Farnum Pike and Rogler Farm Road. The extension of sanitary sewers in this area will be accomplished by installing a combination of gravity and low pressure sewer lines. These lines will feed into a new gravity sewer line in Farnum Pike. The 67 house lots in this area as well as the 12 house lots along Farnum Pike will generate approximately 16,000 gallons of wastewater per day.

Brayton Road will be provided gravity sewers which will flow southwest to Farnum Pike. Gravity sewers along Farnum Pike will be installed to the existing manhole at Industrial Drive.

The Mayflower Estates neighborhood is located off Brayton Road. A combination of gravity sewer lines and a limited length of low pressure force main will be required to sewer this area. The force main will service three dwellings west of the intersection of Dongay Drive and Levesque Drive and will terminate in a manhole at the intersection of Dongay and Levesque. Sewage will travel north along Dongay Road by gravity. Flow along the eastern terminus of Levesque Drive and along Jambray Drive will intersect with the gravity sewer main to be installed along Dongay Road. The gravity sewer in Dongay Road will join sewers in Brayton Road.

John Mowry Road from Bryant University to Brayton Road will be provided gravity sewers which will flow northwest and join sewers in Brayton Road. A low pressure force main will be installed on Elna Drive which will join gravity sewers in Brayton Road.

In addition to ten grinder pumps approximately 9,000 linear feet of 8-inch sewer and 700 feet of low pressure force main are required to sewer the area. The estimated project capital cost is \$2,780,000 as shown in Table 7-1. A layout of the proposed sewer expansion project is included as Figure 7-1.

Table 7-1
Probable Construction Cost
Mayflower/Brayton Rd/John Mowry Rd Sewers Extension

I. Sewer Construction	
8-inch sewer – 9,000 LF	\$2,700,000
3 inch low pressure force main – 700 LF	125,000
II. Grinder pumps	50,000
III. Engineering and Contingencies	575,000
Total Capital Cost	\$3,450,000
Amortized Cost(\$/yr.)	\$307,000

7.2.2 Highview/Hilldale

Highview/Hilldale is a densely developed area situated at the southeast corner of Limerock Road and Douglas Pike. Hydric soils and a seasonal high groundwater table characterize most of the area. The 179 homes in Highview/Hilldale will generate approximately 36,000 gallons of wastewater per day. The extension of sanitary sewers in this area will be accomplished by installing a combination of gravity and low pressure sewer lines. These lines will connect to the existing sewer lines in Limerock Road and Cedar Meadows Drive.

Low pressure sewers would service Maureen Drive from Douglas Pike to the intersection with Forestwood Drive; the southern end of High View Drive to a high point approximately 300 feet south of the intersection with Sheila Lane; the portion of Forestwood Drive north of Redfern Drive; from the high point on Catherine Road approximately 200 feet from its intersection with Lori Ellen Drive; and Karen Ann Drive from Limerock Road to its high point approximately 700 feet from Limerock Road. The remainder of the area will be served by gravity sewers. The sewers on Limerock Road will connect with the existing 8-inch sewer in Limerock Road. The remainder of the flows will connect via an easement from the end of Lori Ellen Drive to the existing 8-inch sewer in Cedar Meadows Drive.

The collection system will consist of approximately 15,000 linear feet of 8-inch gravity sewers and 3500 linear feet of 4-inch force main. The estimated capital cost for Highview/Hilldale sewers is \$6,415,000. Costs are shown in Table 7-2. A layout of the proposed sewer expansion project is included in Figure 7-2.

Table 7-2
Probable Construction Costs
Highview/Hilldale Sewer Extension

I. Sewer Construction	
8-inch sewer – 15,000 LF	\$4,500,000
3 inch low pressure force main – 3,500 LF	615,000
II. Grinder Pumps	200,000
III. Engineering and Contingencies	1,100,000
Total Capital Cost	\$6,415,000
Amortized Cost(\$/yr.)	\$570,000

7.2.3 Mapleville Road/Austin Avenue

Approximately 50 house lots on Mapleville Road, Meghan Circle, East Gate Road and Austin Avenue will be served by this sewer extension. A seasonal high water table impacts the area and the rate of ISDS repairs and failures has been increasing. The wastewater generation rate from this area is approximately 10,000 gallons per day. This extension of sanitary sewers will be accomplished by a combination of gravity sewers and low pressure force mains.

The lower lying areas on Meghan Circle and East Gate Road would be serviced using individual grinder pumps and low pressure sewers which will connect to the proposed gravity sewers on Mapleville Road. The gravity sewer line in Mapleville Road will extend down Austin Avenue to the existing manhole in Austin Avenue at Kimberly Ann Drive.

Approximately 6,000 linear feet of 8-inch pipe and 1000 feet of 3-inch low pressure sewer are required serve the area. The estimated capital cost to construct the sewer extension is \$2,420,000, as shown in Table 7-3. A layout of the proposed collection system is shown in Figure 7-3.

Table 7-3
Cost Estimate
Mapleville Rd./Austin Ave. Sewer Extension

I. Sewer Construction	
8-inch sewer – 6,000 LF	\$1,800,000
3 inch low pressure force main – 1000 LF	175,000
II. Grinder Pumps	40,000
III. Engineering and Contingencies	405,000
Total Capital Cost	\$2,420,000
Amortized Cost(\$/yr.)	\$215,000

7.2.4 Fanning Lane

The Fanning Lane neighborhood is located between West Greenville Avenue and Smith Avenue in the southwest corner of town. Sixty-four house lots are located in the area which generate approximately 13,000 gallons of wastewater per day. Soils within the neighborhood drain poorly and are likely the cause of septic system failures. The extension of sanitary sewers throughout the Fanning Lane development can be accomplished by installing a combination of gravity sewers and a force main.

Gravity sewers would originate in the cul-de-sac at the end of Tanglewood Drive which will connect to a gravity sewer in Rose Mary Lane. These flows will join gravity sewers in the loop of Fanning Lane. This flow would then enter a pump station via an easement. The station would be located at the southern bend in the Lane. The section of Fanning Lane between the two bends as well as the section from the pump station to the high point approximately 400 feet in from Smith Avenue will gravity flow into the pump station. The remaining 400 feet out to Smith Avenue will be serviced by a gravity line which will connect to the existing 8-inch line in Smith Avenue.

Approximately 6,500 linear feet of 8-inch pipe, 1,200 linear feet of 4-inch force main and a pump station is required to serve the area. The estimated capital cost to construct the sewer extension is \$2,785,000, as shown in Table 7-4. A layout of the proposed sewer project is shown in Figure 7-4.

**Table 7-4
Cost Estimate
Fanning Lane Sewer Extension**

I. Sewer Construction	
8-inch sewer – 6,500 LF	\$1,950,000
4-inch force main – 1,200 LF	270,000
II. Submersible Pumping Station	100,000
III. Engineering and Contingencies	465,000
Total Capital Cost	\$2,785,000
Amortized Cost(\$/yr.)	\$248,000

7.2.5 Indian Run Trail/Totem Pole

The Indian Run Trail/Totem Pole neighborhood is situated at the south side of the Lower Sprague Reservoir. The area contains approximately 240 house lots. The total future volume of wastewater to be generated from this neighborhood is 48,000 gallons per day. Lots as small as 5,000 square feet are common in this neighborhood and the topography varies widely. Extending sanitary sewers to the Indian Run Trail section of the neighborhood can be accomplished through a combination of gravity sewers and low pressure force mains.

Indian Run Trail north and west of Indian Head Trail as well as a small portion east of Wampum Trail and Red Wing Trail, Peace Pipe Trail and Arrowhead Trail will be served by individual grinder pumps and a low pressure force main. These flows will join the flows from Indian Head Trail, Red Wing Trail, Wampum Trail and Blackhawk Trail which will gravity flow via an 8-inch sewer to the existing 8-inch sewer on Lisa Ann Circle. An 8-inch gravity sewer will connect the remainder of Indian Run Trail, Tomahawk Trail, Nokomis Trail and Arrowhead Trail with the existing 21-inch interceptor installed in Pleasant View Avenue.

Totem Pole Trail and Deer Run Trail will require a low pressure force main which will flow into a proposed 8-inch gravity sewer at the end of Deer Run Trail out to Swan Road. Flow will continue by gravity to the east along Swan Road connecting with the existing 8-inch sewer in Swan Road.

To sewer this region, approximately 7,500 feet of 8-inch pipe and 7,300 feet of 3-inch low pressure force main are required. The estimated capital cost to construct the sewer extension is \$5,000,000, as shown in Table 7-5. A layout of the proposed sewer project is shown in Figure 7-5.

Table 7-5
Probable Construction Costs
Indian Run Trail/Totem Pole Sewer Extension

I. Sewer Construction	
8-inch sewer – 7,500 LF	\$2,250,000
3-inch low pressure force main – 7,300 LF	1,280,000
II. Grinder Pumps	635,000
III. Engineering and Contingencies	835,000
Total Capital Cost	\$5,000,000
Amortized Cost(\$/yr.)	\$444,000

7.2.6 Maplewoods Collection System

The Maplewoods plat is situated between Austin Avenue and the Lower Sprague Reservoir. The plat contains 55 unsewered parcels that generate approximately 11,000 gallons of wastewater per day. Two sections of the Maplewood development have been recommended as areas where the extension of sanitary sewers is necessary which can be accomplished with a combination of gravity sewers and a low pressure force main.

The Kimberly Ann Drive, Christopher Drive and Crabapple Lane area can be sewered using gravity mains connecting to the existing mains in Valley View Drive and Peach Blossom Lane. Flow from this area will be directed to the existing Valley View Pumping Station. The second section of the Maplewood development will be serviced using a 3-inch low pressure force main and individual grinder pumps. The line will run east in Cortland Lane to Baldwin Drive and south in Baldwin Drive where it will connect with the existing 8-inch line at the intersection of Baldwin Drive and McIntosh Drive.

The collection system will consist of approximately 3,100 linear feet of 8-inch gravity sewers and 1,300 feet of 3-inch low pressure sewer. The estimated capital cost for Maplewoods sewers is \$1,478,000. Costs are shown in Table 7-6 and a layout of the sewers is presented in Figure 7-6.

Table 7-6
Probable Construction Costs
Maplewoods Sewer Extension

I. Sewer Construction	
8-inch sewer – 3,100 LF	\$930,000
3-inch low pressure force main – 1,300 LF	228,000
II. Grinder Pumps	75,000
III. Engineering and Contingencies	245,000
Total Capital Cost	\$1,478,000
Amortized Cost(\$/yr.)	\$132,000

7.2.7 Green Lake Drive/Ruffstone Drive

The Green Lake/Ruff Stone area is located between the Slack Reservoir and Hawkins Pond in the southwest section of Town. These two water bodies significantly influence topography, with the land sloping from the center to the east and west. Thirty-seven house lots are located in this region; however, the proximity to Slack Reservoir and a Town beach make sewerage a priority. Wastewater generation from this area is less than 10,000 gallons per day. A low pressure force main and individual grinder pumps will be installed in order to sewer this area. The low pressure sewer will connect to the existing 8-inch sewer in Green Lake Drive.

The collection system will consist of 37 grinder pumps and 3,000 linear feet of 3-inch low pressure sewer. The estimated capital cost for Green Lake/Ruff Stone sewers is \$855,000. Costs are shown in Table 7-7 and a layout of the sewers is presented in Figure 7-7.

Table 7-7
Probable Construction Costs
Green Lake/Ruff Stone Sewer Extension

I. Sewer Construction	
3-inch low pressure force main – 3,000 LF	525,000
II. Grinder Pumps	185,000
III. Engineering and Contingencies	145,000
Total Capital Cost	\$855,000
Amortized Cost(\$/yr.)	\$76,000

7.2.8 Friendship Lane/Domin Avenue

The Friendship Lane/Domin Avenue neighborhood is situated at the east side of Georgiaville Pond, west of Stillwater Road. The entire area drains westerly toward the pond, which is a primary recreational resource. Since there has been a high rate of septic system failures in this area, sewerage is recommended. The 66 house lots will generate approximately 13,000 gallons of wastewater per day.

Providing sewers to this area can be accomplished by installing low pressure force mains in Rawson Avenue, Potter Avenue, Domin Avenue and Friendship Lane, which will all connect to the existing 10-inch interceptor in Stillwater Road. In addition low pressure force mains will be installed in Myers Street and Sydney Street which will flow north on Sydney Street to Ridge Road and then east in Ridge Road, where it will connect with the existing low pressure force main.

The collection system will consist of approximately 4,000 feet of low pressure force main and 66 grinder pumps. A layout of the collection system is presented in Figure 7-8. The estimated capital cost for the project is \$855,000. Costs are shown in Table 7-8.

Table 7-8
Probable Construction Costs
Friendship Lane/Domin Avenue Sewer Extension

I. Sewer Construction	
3-inch low pressure force main – 4,000 LF	700,000
II. Grinder Pumps	330,000
III. Engineering and Contingencies	205,000
Total Capital Cost	\$1,235,000
Amortized Cost(\$/yr.)	\$110,000

7.2.9 Elmgrove Avenue

The Elmgrove Avenue neighborhood, located east of Sanderson Road (Route 5), is a residential subdivision consisting of approximately 28 house lots which would generate approximately 5,000 gallons of wastewater per day. An 8-inch gravity sewer line will be installed in Elmgrove Avenue which will connect to the existing 8-inch line in Sanderson Road.

The collection system will consist of approximately 2,000 linear feet of an 8-inch gravity sewer line. A layout of the collection system is presented in Figure 7-9. The estimated capital cost for the project is \$720,000. Costs are shown in Table 7-9.

**Table 7-9
Probable Construction Costs
Elmgrove Avenue Sewer Extension**

I. Sewer Construction	
8-inch sewer– 2,000 LF	600,000
II. Engineering and Contingencies	120,000
Total Capital Cost	\$720,000
Amortized Cost(\$/yr.)	\$64,000

7.2.10 North Candy Court

North Candy Court is located on the northwest corner of Georgiaville Pond between Lakeside Drive and Route 295. The 6 house lots generate approximately 1200 gallons of wastewater per day. Providing sewers to this area can be accomplished by installing approximately 500 feet of low pressure force main in North Candy Court which will connect to the existing 8-inch sewer line in Lakeside Drive. A layout of the collection system is presented in Figure 7-10. The estimated capital cost for the project is \$855,000. Costs are shown in Table 7-10.

Table 7-10
Probable Construction Costs
North Candy Court Sewer Extension

I. Sewer Construction	
3-inch low pressure force main – 500 LF	88,000
II. Grinder Pumps	30,000
III. Engineering and Contingencies	24,000
Total Capital Cost	\$142,000
Amortized Cost(\$/yr.)	\$13,000

7.2.11 Richard Street/Hazel Point

The Richard Street, Hazel Point Road neighborhood is located on the western side of the Woonasquatucket Reservoir between Mountindale Road and Pleasant view Avenue. It is situated on land that extends into the reservoir. It contains approximately 20 house lots. Approximately 4000 gallons per day of wastewater are generated from this neighborhood. A combination of gravity sewers and low pressure force mains will be required to sewer the area.

The high point in this area occurs in the vicinity of the intersection of the two roads. Both the eastern end of Hazel Point Road and the northern end of Richard Street will require low pressure force mains. The remainder of the sewers will be gravity that will travel south on Richard Street to the existing 8-inch sewer line in Mountindale Road.

The collection system will consist of approximately 4,000 feet of low pressure force main and 66 grinder pumps. A layout of the collection system is presented in Figure 7-11. The estimated capital cost for the project is \$565,000. Costs are shown in Table 7-11.

Table 7-11
Probable Construction Costs
Richard St/Hazel Point Sewer Extension

I. Sewer Construction	
8-inch sewer – 900 LF	\$270,000
3-inch low pressure force main – 800 LF	140,000
II. Grinder Pumps	60,000
III. Engineering and Contingencies	95,000
Total Capital Cost	\$565,000
Amortized Cost(\$/yr.)	\$51,000

7.2.12 West Reservoir Road

West Reservoir Road runs parallel to Route 295, north of Route 116. The area is planned for commercial and industrial development. Anticipated flow from this area cannot be determine at this time as the nature of the businesses that locate in this area will dictate the quantity of wastewater to be generated. Providing sewers to this area will be accomplished by installing gravity sewers, a pump station and a force main.

A gravity sewer line will be installed in West Reservoir Road from Rocky Hill Road to a pump station to be installed in the vicinity of the intersection of West Reservoir Road and Route 116. The force main from the pump station will run southwesterly in Route 116 for about 1000 feet to the high point. The force main will then discharge into a proposed gravity sewer which will continue in the southwesterly direction, connecting to the existing sewers in Route 116 at Lydia Ann Road.

The collection system will consist of approximately 4,000 feet of 8-inch gravity sewer, 1,000 feet of force main and a pump station. A layout of the collection system is presented in Figure 7-12. The estimated capital cost for the project is \$855,000. Costs are shown in Table 7-12.

Table 7-12
Probable Construction Costs
West Reservoir Rd Sewer Extension

I. Sewer Construction	
8 – inch sewer – 4,000 LF	\$1,200,000
4-inch force main – 1,000 LF	225,000
II. Pump Station	100,000
III. Engineering and Contingencies	305,000
Total Capital Cost	\$1,830,000
Amortized Cost(\$/yr.)	\$163,000

7.2.13 Mann School Road

The Mann School Road sewer shed is located starting at the intersection of Connors Farm Drive up to Log Road and immediately west of a large pond that is part of the Woonasquatucket Reservoir (also known as the Stillwater Reservoir / Stump Pond and hereafter referred to as “the reservoir”).

The sewer shed area is planned for residential flows of a proposed 160-unit development and includes 100 units of potential future connection of existing residences with anticipated flow from the sewer shed area is 82,714 gpd. Providing sewers to this area will be accomplished by installing gravity sewers and a private pump station. The pump station will discharge to an existing unused force main.

A gravity sewer line will be installed within the Sand Trace development discharging to an onsite pump station. The onsite pump station will be installed in the vicinity of the development’s driveway connection to Log Road, east of its intersection with Mann School Road. An additional 100 residential lots may be served with a gravity main extension to the pump station. A short section of force main will be constructed from the pump station northeast to Log Road and connect to an existing unused force main. Flows are then conveyed east to the gravity sewer interceptor in Pleasant View Avenue.

The Sand Trace development including the pump station will be constructed and paid for by the developer. The sand trace developer is not proposing to construct or pay for any extension to serve offsite units.

If future conditions warrant the extension of gravity sewer service from the pump station to the adjacent neighborhood, the pump station will be converted to a public pump station and ownership will be transferred to the Town of Smithfield.



DiPrete Engineering

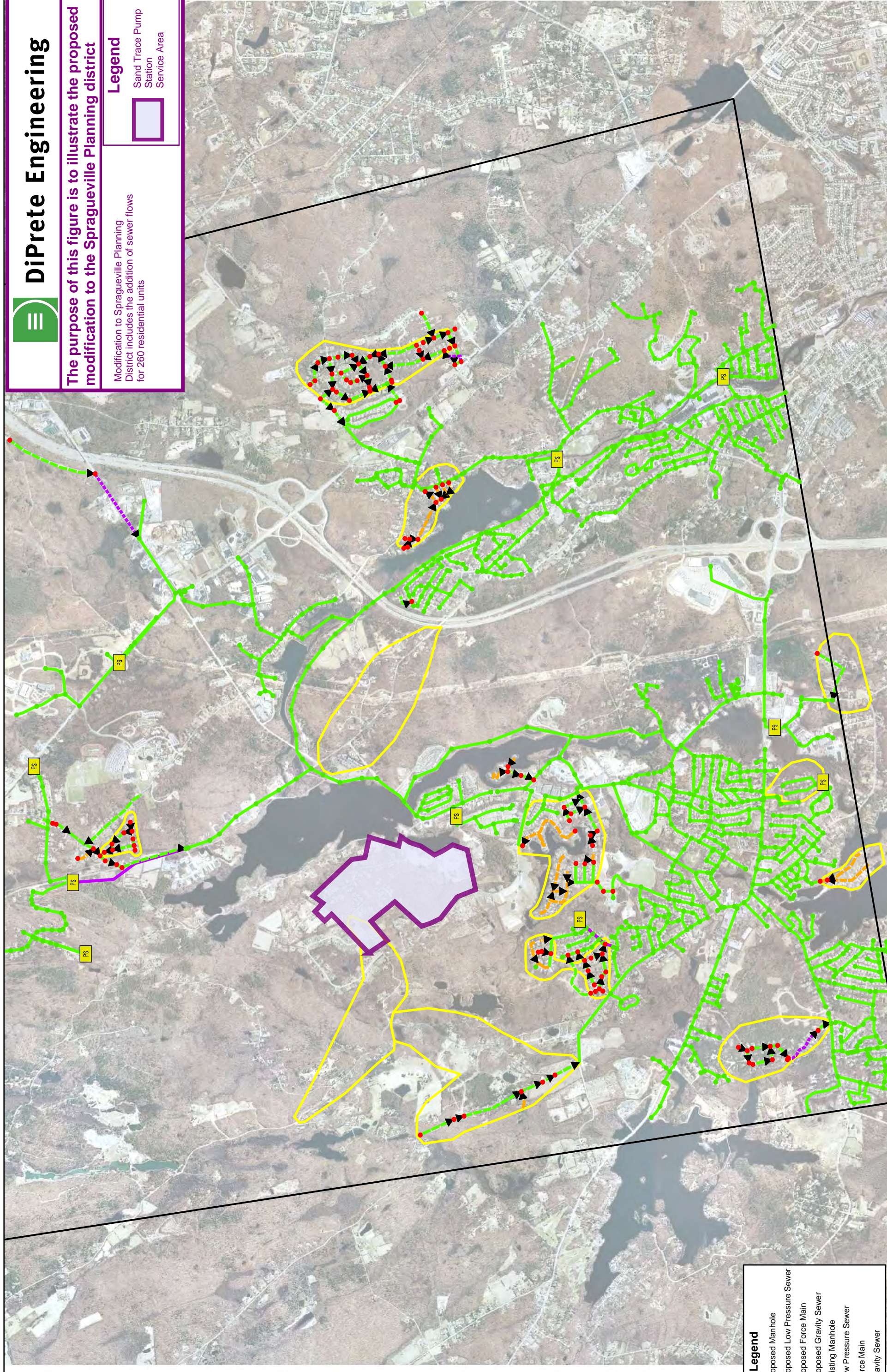
The purpose of this figure is to illustrate the proposed modification to the Spragueville Planning district

Legend

Modification to Spragueville Planning District includes the addition of sewer flows for 260 residential units



Sand Trace Pump Station Service Area

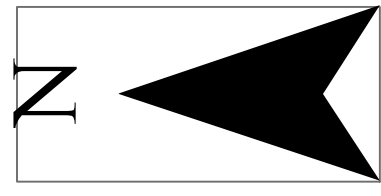


Sewer Legend

- Proposed Manhole
- Proposed Low Pressure Sewer
- Proposed Force Main
- Proposed Gravity Sewer
- Existing Manhole
- Low Pressure Sewer
- Force Main
- Gravity Sewer



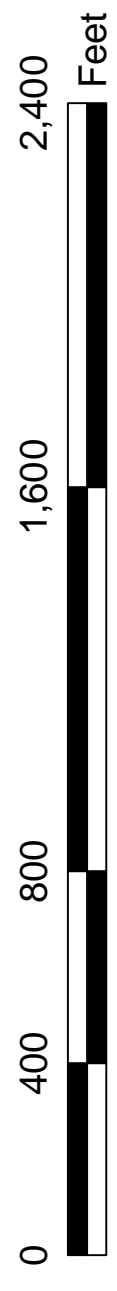
Figure 4-2
Collection System Overview
Town of Smithfield, Rhode Island



- Veolia 2014 UGAM SMH
- Sewer Manholes Located
 - Sewer Pipes Located**
 - ▶ <all other values>
 - PIPE_DIA**
 - ▲ 0
 - ▲ 1; 2; 3; 4
 - ▲ 6
 - ▲ 8
 - ▲ 10
 - ▲ 12
 - ▲ 15
 - ▲ 18
 - ▲ 21
 - ▲ 24
 - ▲ 30
 - ▲ 36
 - rivers
 - streams
 - wetlands
 - Road Name
 - Edge of Road
 - Easement 02-2020
 - Parcels 02-2020
 - town boundary



Proposed
Sand Trace
Development



DISCLAIMER: This map is not a product of a Professional Land Survey. It was created by Smithfield Engineering & GIS for general reference, informational, planning or guidance use and is not a legally authoritative source as to the location of natural or manmade features. The Town of Smithfield makes no warranty, express or implied, related to the spatial accuracy, reliability, completeness, or currentness of this map.

Smithfield Town Engineers Office
Sand Trace
Sewer Service Area
December, 2020

**TOWN OF SMITHFIELD
PUBLIC NOTICE OF PUBLIC HEARING
TO CONSIDER SUBMISSION OF SMITHFIELD
SEWER AUTHORITY WASTEWATER FACILITIES
PLAN AMENDMENT**

The following application will be considered at the **Town Council Meeting on Tuesday, October 15, 2024 at 7:00 p.m.**

**Submission of the Sewer Authority Facilities Plan Amendment
as required for the sewer extension and RIDEM order of
Approval Application for the Sand Trace Development**

The purpose of the Facilities Plan Amendment is to be consistent with the Town of Smithfield's Comprehensive Plan amended January 17, 2017, which included increasing the proposed residential density of portions of the town. The change in residential density in the sewer shed identified as Mann School Road, warrants the proposed reallocation of reserved sewer capacity from the Harmony area of Gloucester back to Smithfield. This public hearing is intended to inform the public of the intent of the project.

The public is welcome to any meeting of the Town Council or its sub-committees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's office at 401-233-1010 at least forty-eight (48) hours prior to the meeting.

To view the full text of the proposed amendment and supporting documents, please visit the Town's Web Site at: www.smithfieldri.gov.

For any questions, contact:

Engineering Department
Town of Smithfield
64 Farnum Pike
Smithfield, RI 02917
Telephone Number: (401) 233-1041

Not part of ad:

Advertisement to run in the Valley Breeze-Observer on – September 19th and 26th

Rhonda: **Please provide a proof to Town Clerk Lyn Antonuccio, 233-1000. Thank you.**

Copies to: Town Manager
Town Council
Town Solicitor
Town Engineer
IT Manager for Town Website (full text attachment to follow)



Memorandum

DATE: October 9, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: Public Hearing on a new B-Victualler Beverage License for Smithfield Pizza, LLC d/b/a “Smithfield Pizza House” for the October 15th Town Council Meeting

BACKGROUND:

Conduct a Public Hearing to consider approving a new B-Victualler Beverage License for Smithfield Pizza House, LLC d/b/a “Smithfield Pizza House”, located at 345 Waterman Avenue, Unit C.

TOWN REVENUE:

The fee for a B-Victualler Beverage License is \$600.00

SUPPORTING DOCUMENTS:

Copy of application
BCI – No Record
Notice of Public Hearing that appeared in the Valley breeze (run dates were October 3rd and October 10th)
Copy of radius map and abutter’s list
Copy of notice sent to abutters
Copy of TIP Cards
Copy of the Food Business License
Copy of the Retail Sales Permit
Certificate of Good Standing

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve a new B-Victualler Beverage License for Smithfield Pizza House, LLC d/b/a “Smithfield Pizza House”, 345 Waterman Avenue, Unit C as applied, with the hours of operation to be Monday through Sunday 6:00 a.m. to 1:00 a.m., subject to compliance with all State regulations and local ordinances.

TOWN OF SMITHFIELD
OFFICE OF THE TOWN CLERK
LICENSE APPLICATION

FEE: \$600.00

PLEASE COMPLETE APPLICATION AND
RETURN WITH FEE TO THE OFFICE OF
THE TOWN CLERK BY:

PLEASE PRINT:

Note: Please fill in ALL the necessary information.

Date of Application:

Type of License: CLASS B-VICTUALLER
(FULL PRIVILEGE)

License Application Status: NEW RENEWAL TRANSFER

Name of Applicant: Keith A Stiles

Date of Birth: 05-10-1966

Resident Address: 298 Old County Rd
Smithfield, RI

Business Address: 345 Waterman Ave Unit C
Smithfield, RI

Map:
Lot:

Corporation Name: Smithfield Pizza
Operating Under Trade Name of: House LLC

Resident Telephone: 401-300-7062

Business Telephone: 401-349-9440

If incorporated, fill in necessary information: State, Title, Date of Birth, Partner's/Owner's (Other than person applying) (Pres., Vice Pres., Sec., Tres.)

Rhode Island, Owner/Partner, 12/27/1959 Carolyn Stiles

Describe Operation of Business: Pizza Parlor

Required to fill requested
Hours of Operation:

4:00 P.M. — 12:00 A.M.

Signature of Applicant: X Keith A Stiles

Title: X President / Owner

APPLIES TO BUSINESS ESTABLISHMENTS ONLY:

In Case of Emergency/Person to Contact

Name: Patricia Miernucki

Address: 9 Rimwood Dr

Telephone: 401-339-3570

Name: Brian Stiles

Address: 18 Sunset
Chepachet

Telephone: 401-640-1728

For Official Use Only

Police Chief: X [Signature]

Fire Chief: X [Signature]

Building Official: X

Owner of Premises: X [Signature]

RI Dept. of Health: _____

At a meeting of the Smithfield Town Council, held on 10/15/24 the above stated application was

() Approved () Denied

License# 64

Date issued: _____

SMITHFIELD POLICE DEPARTMENT
 215 Pleasant View Avenue, Smithfield, RI 02917
 (401-231-2500)



POLICE CLEARANCE REPORT FOR
LICENSE APPLICATION

DATE: _____

1. NAME OF CANDIDATE: (PRINT)

Stiles Keith A.
 LAST FIRST MIDDLE

MAIDEN NAME _____

5-10-1966

2. DATE OF BIRTH _____

298 Old County Rd

4. CURRENT ADDRESS _____

Pizza Restaurant

6. TYPE OF BUSINESS _____

Yes

8. IS BUSINESS INCORPORATED _____

Providence County

3. PLACE OF BIRTH _____

Smithfield Pizza House LLC

5. NAME OF BUSINESS _____

345 Unterman Avenue

7. BUSINESS ADDRESS _____

IF SO, LIST OFFICERS _____

401-349-3990

9. BUSINESS PHONE _____

401-300-7062

10. HOME PHONE _____

11. List below each address which you have maintained beginning with your current address:

From Mo./Yr.	To: Mo./Year	St. No. & Name	City & State
<u>7/2003</u>	<u>Present</u>	<u>298 Old County</u>	<u>Smithfield RI</u>

12. Have you ever been arrested or detained by any police agency? YES NO

If the answer to question 12 is yes, give details below. Include date, place and charge or reason for detention.

13. List below two (2) character references

- | | | |
|------------------------|-----------------------|---------------------|
| 1. <u>Joe Dante</u> | <u>Smithfield, RI</u> | <u>401-465-4400</u> |
| NAME | ADDRESS | PHONE |
| 2. <u>Paul Lavalee</u> | <u>Franklin, MA.</u> | <u>908-462-1683</u> |
| NAME | ADDRESS | PHONE |

CANDIDATE'S SIGNATURE: [Signature] Witness: Carlynn A. Wozniak

**TOWN OF SMITHFIELD
NOTICE OF A PUBLIC HEARING**

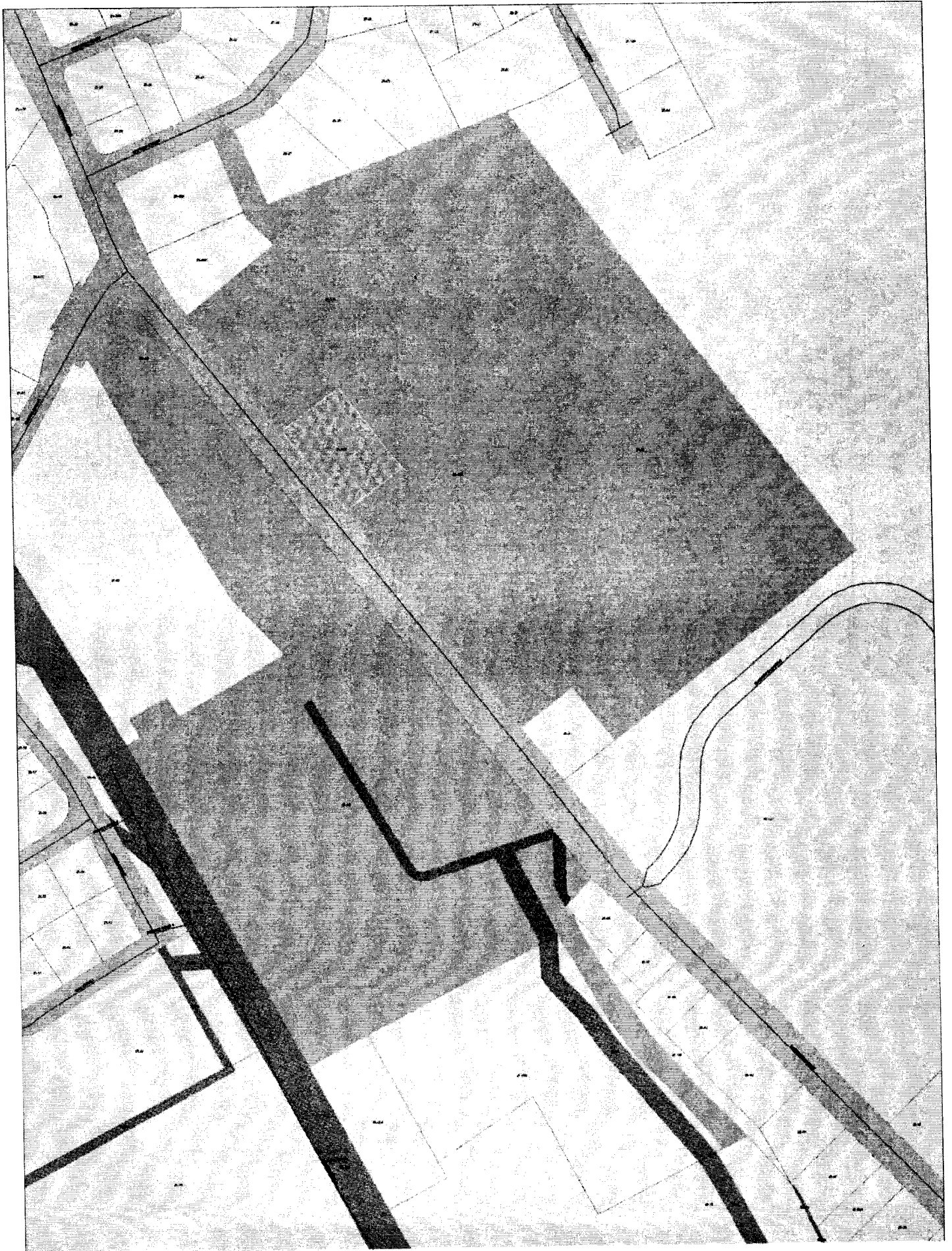
NOTICE IS HEREBY GIVEN, by the Town Council of Smithfield being the Licensing Board in said Town, that application for a License to sell intoxicating beverages under the provisions of Title 3, of the General Laws of R.I., 1956, and any amendments thereto has been made to said Council as follows:

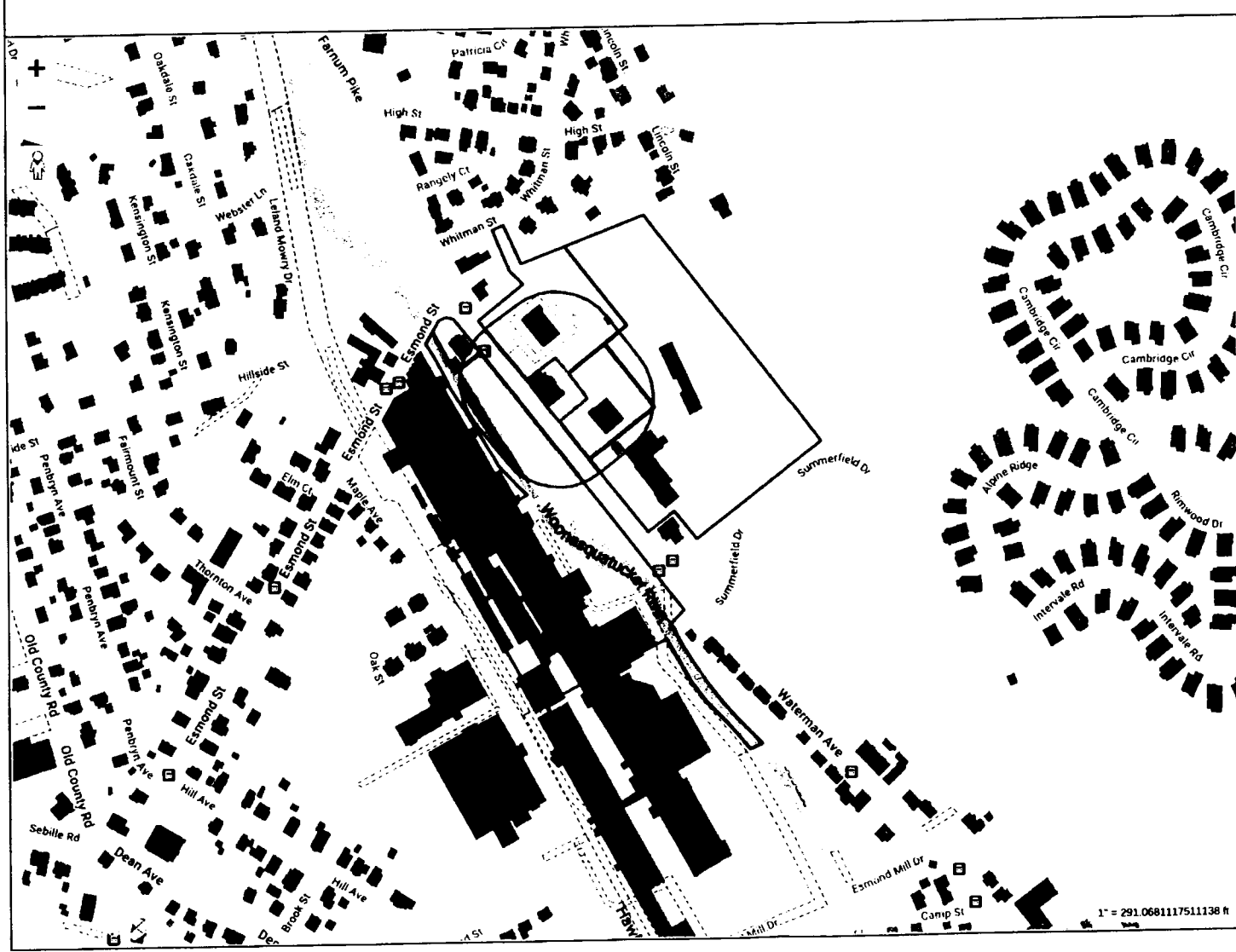
CLASS B-VICTUALLER BEVERAGE LICENSE

Smithfield Pizza House, LLC d/b/a "Smithfield Pizza House", 345 Waterman Avenue, Unit C in the Town of Smithfield.

The above named application will be in order for a hearing at a meeting of the Town Council on, October 15, 2024, at 7:00 P.M. in the Town Council Chambers, Smithfield Town Hall, 64 Farnum Pike, Smithfield, at which time and place all remonstrants may make their objections. The public is welcome to any meeting of the Smithfield Town Council. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting.

By order of the Town Council: Lyn Antonuccio, MPA, CMC Town Clerk





Property Information
 Property ID 2411
 Location 345 WATERMAN AVE
 Owner ROBCO REALTY LLC



MAP FOR REFERENCE ONLY
 NOT A LEGAL DOCUMENT

Town of Smithfield, RI makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 4/10/2024
 Data updated 4/10/2024

Print map scale is approximate. Critical layout or measurement activities should not be done using this resource.

1" = 291.0681117511138 ft

Abutters Report

Abutters

<u>REM_ACCT_NUM</u>	<u>REM_OWN_NAME</u>	<u>REM_PRCL_LOCN</u>
02-0430-06	AL'S REAL ESTATE HOLDING	333 WATERMAN AVE
18-0329-90	ROBCO REALTY LLC	345 WATERMAN AVE
02-0010-84	CUMBERLAND FARMS INC	335 WATERMAN AVE
02-0430-00	340 WATERMAN AVE LLC	340 WATERMAN AVE
14-0725-94	NPM REALTY LLC	352 WATERMAN AVE
10-0005-75	JSD REALTY LLC	349 WATERMAN AVE

October 1, 2024

PUBLIC HEARING

TOWN OF SMITHFIELD
INTOXICATING BEVERAGE LICENSE

NOTICE IS HEREBY GIVEN by the Town Council of the Town of Smithfield, being the Licensing Board in said Town, that an application for a license to sell intoxicating beverages under the provisions of Title 3, of the General Laws of R.I., 1956, and any amendments thereto, has been made to said Council as follows:

CLASS B-V BEVERAGE LICENSE

Smithfield Pizza House, LLC doing business as “**Smithfield Pizza House**”, 345 Waterman Avenue, Unit C, in the Town of Smithfield.

The above named application will be in order for a hearing of the Town Council on **October 15, 2024** at 7:00 p.m., Smithfield Town Hall, Council Chambers, 64 Farnum Pike at which time and place all remonstrants may make their objections.

The public is welcome to any meeting of the Smithfield Town Council. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting.

By order of the Town Council: Lyn Antonuccio, MPA, CMC, Acting Town Clerk



A 360 TRAINING COMPANY

CERTIFICATE OF COMPLETION

This certifies that

Keith A Stiles

is awarded this certificate for

TIPS Rhode Island On-Premise Alcohol Server Training

Hours	Completion Date	Expiration Date	Certificate #
3.00	09/18/2024	09/18/2027	RI-ON-000034792698

Keith A Stiles
 Original Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

© 2024 360 Training, Inc. All Rights Reserved. 360 Training, Inc. 360 Training, Inc. 360 Training, Inc.

TIPS RI On-Premise
 RI-ON-000034792698
 Certificate # RI-ON-000034792698

CERTIFIED
 Expires 09/18/2027

Keith A Stiles
 241 Old Country Road
 Smithfield RI 02877



Phone: 800-438-8477
 www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____



A 360 TRAINING COMPANY

CERTIFICATE OF COMPLETION

This certifies that

Carolyn Stiles

is awarded this certificate for

TIPS Rhode Island On-Premise Alcohol Server Training

Hours	Completion Date	Expiration Date	Certificate #
3.00	09/17/2024	09/17/2027	RI-ON-000034775730

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

© 2024 360 Training, Inc. All rights reserved. 360 Training, Inc. is an Equal Opportunity Employer.

TIPS RI On-Premise
 Issued 09/17/2024
 Certificate # RI-ON-000034775730

Carolyn Stiles
 130 Old County Road
 Southfield MI 48034

CERTIFIED
 Expires 09/17/2027



Phone: 800-438-8477
www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____



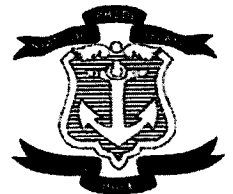
State of Rhode Island
 Division of Taxation
 One Capitol Hill
 Providence, RI 02908-5800



Phone: (401) 574-8955
 TTY Via 711
 Fax: (401) 574-8914
 Email: Tax.Excise@tax.ri.gov

SMITHFIELD PIZZA HOUSE LLC
 298 OLD COUNTY ROAD
 SMITHFIELD, RI 02917

State of Rhode Island
 DIVISION OF TAXATION



RETAIL SALES PERMIT
 Valid From: 07/01/2024 to 06/30/2025

ID: 2-5733-8446

ISSUED TO:
 SMITHFIELD PIZZA HOUSE LLC
 345 WATERMAN AVENUE UNIT C
 SMITHFIELD, RI 02917

This permit, which authorizes the holder to collect the sales/use tax, is not assignable and is valid only for the person in whose name it is issued and for the transaction of business at the place designated. When the holder of this permit ceases to conduct the business for which it is issued at the place named, the permit must be returned to the Tax Administrator for cancellation. The ID number which appears in the upper left-hand corner of this permit is your license number for this place of business. Do not use this number to file returns. Every holder of a Retail Sales Permit issued pursuant to R.I. Gen. Laws § 44-19-1 shall keep complete and accurate records of every sales transaction. These records shall be made available for examination, inspection, and copying by agents of the Division of Taxation as required by R.I. Gen. Laws § 44-19-27 and 280-RICR-20-70-12. The failure to maintain or produce required records can result in the estimated determination of sales tax liabilities based on the best available information, the imposition of penalties and interest, and the revocation of this permit.

THIS PERMIT MUST AT ALL
 TIMES BE PROMINENTLY
 DISPLAYED AT THE LOCATION
 FOR WHICH IT IS ISSUED.

NEENA S. SAVAGE
 TAX ADMINISTRATOR



DATE ISSUED: 06/17/2024



State of Rhode Island
Department of Health

SMITHFIELD PIZZA HOUSE
 Address Information

345 WATERMAN AVENUE
 UNIT C
 SMITHFIELD RI 02917

License Information

License No:	FSV36861	Profession:	Food Service	License Type:	Seats - Less than 50
License Status:	Active	Issue Date:	7/25/2024	Expiration Date:	4/30/2025
Secondary License Type:					

Specialty Information

No Specialty Information

Disciplinary Action

Disclaimer: The individual license information on the Licensee Lookup displays only the current license status (e.g., Active, Active Probation, Suspended, Revoked). For the disciplinary history of any individual licensee, please click on the link for the specific profession and then on the Disciplinary Actions link available on each professional board's webpage.

See Board Disciplinary Listings at <http://www.health.ri.gov/lists/disciplinaryactions>

CLOSE THIS WINDOW TO RETURN TO THE SEARCH RESULTS.



State of Rhode Island
DIVISION OF TAXATION
One Capitol Hill
Providence, RI 02908-5800



Notice ID: 10017990401
Case ID: 22378948
Taxpayer ID: 991505540

LIQUOR LICENSE CERTIFICATE OF GOOD STANDING

For the purpose of:

NEW LIQUOR LICENSE

It appears from our records that **SMITHFIELD PIZZA HOUSE LLC**, located at **345 Waterman Ave. Unit C Smithfield, RI 02917** and operating under Rhode Island sales tax permit number **2-5733-8446**, has filed all the required returns due for this Certificate of Good Standing and paid all known tax liabilities as of this date. **SMITHFIELD PIZZA HOUSE LLC** is in good standing with the Rhode Island Division of Taxation (Division) as of **10/09/2024**. This Certificate of Good Standing is expressly conditional and may be based upon unaudited returns, subject to future audit.

This Certificate of Good Standing does not cover any violation of Chapter 20 of Title 44 that has occurred within the last thirty (30) days and any resulting assessments and/or license suspension which have not yet been issued from the Division for such violation(s). Any subsequent application for a license or permit may be denied in accordance with R.I. Gen. Laws § 44-20-4.1.

NEENA S. SAVAGE
TAX ADMINISTRATOR

NEIL CAOQUETTE, Supervising Revenue Officer
Compliance and Collections



Memorandum

DATE: October 9, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: Annual Renewal of Intoxicating Beverage Licenses for the October 15th Town Council Meeting

BACKGROUND:

Intoxicating Beverage Licenses are due for renewal. There are several more businesses that have submitted completed paperwork, but have not yet received their Certificate of Good Standing.

TOWN REVENUE:

The cost to renew a Class A Retailer's Beverage License is \$1,000.00. The cost to renew a Class B-Victualler and Class BV-Limited License is \$600.00. The cost to renew the C-Bar License is \$600.00. The cost to renew a Class D Club License is \$200.00.

APPROVAL STATUS:

All paperwork is complete for renewal by the Town Council.

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve the annual renewal of the following Intoxicating Beverage Licenses, as listed, as applied, subject to compliance with all State regulations, local ordinances, and a Certificate of Good Standing from the RI Division of Taxation.

CLASS A RETAILER'S BEVERAGE LICENSES

1. Mac's Liquor Mart, Inc. d/b/a "Mac's Liquor Mart", 200 Pleasant View Avenue
2. Putnam Liquor, Inc. d/b/a "Putnam Pike Liquors", 637B Putnam Pike
3. Putnam Pike Liquors, Inc. d/b/a "B & C Liquor", 253 Putnam Pike

CLASS B-VICTUALLER BEVERAGE LICENSES

1. Apple New England, LLC d/b/a "Applebee's Neighborhood Grill & Bar", 446 Putnam Pike
2. BKH, LLC d/b/a "Jack's Pizza Pub", 970 Douglas Pike, Bldg. A, Unit 2 (approved for outdoor bar service)
3. BZB Enterprises, Inc. d/b/a "Parente's Family Restaurant", 1114 Douglas Pike (approved for outdoor bar service)
4. Chelo's Steak House, Inc. d/b/a "Chelo's Steak House", 445 Putnam Pike (approved for outdoor bar service)
5. Crudo, LLC d/b/a "Crudo", 266 Putnam Pike
6. Ditto, Inc. d/b/a "Fresco", 181 George Washington Highway (approved for outdoor bar service)
7. Pastry Land Bakery, Inc., d/b/a "Pastry Land Bakery", 19 Sanderson Road
8. Rangoon, LLC d/b/a "Rangoon Chinese & Japanese Restaurant", 294 Waterman Avenue
9. SVP Corporation d/b/a "Mai Thai Cuisine", 115 Pleasant View Avenue
10. The Last Resort, Inc. d/b/a "The Last Resort", 325 Farnum Pike (approved for outdoor bar service)
11. The Orchard Grill, Inc. d/b/a "The Orchard Grille" 132 Pleasant View Avenue (approved for outdoor bar service)

CLASS D- BEVERAGE LICENSE

1. Portuguese American & Social Athletic Club, 40 Fenwood Avenue
2. Smithfield Sportsman's Club, 14 Walter Carey Road



Memorandum

DATE: October 9, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: Public Hearing to consider the annual renewal of a Victualling Licenses to include the renewal of previously-approved extended hours of operation for the October 15th Town Council Meeting

BACKGROUND:

Town Council to conduct a Public Hearing to consider the annual renewal of the following Victualling Licenses to include the renewal of previously-approved extended hours of operation.

TOWN REVENUE:

The cost to renew a Victualling License is \$50.00

APPROVAL STATUS:

All paperwork is complete for Town Council approval.

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve the annual renewal of six (6) Victualling Licenses to include renewal of the extended hours of operation, as listed, as applied, subject to compliance with all State regulations and local ordinances.

1. 7-Eleven Store#32614A d/b/a “7-Eleven#32614A”, 970 Douglas Pike to extend hours of operation to **24/7 hours.**

2. Colbea Enterprises, LLC d/b/a “Seasons Corner Market”, 947 Douglas Pike to extend hours of operation to **24/7 hours.**
3. Colbea Enterprises, LLC d/b/a “Shell #36”, 370 Putnam Pike to extend hours of operation to **24/7 hours.**
4. KAC Foods, Inc. d/b/a “McDonald’s”, 445 Putnam Pike, Unit 19 to extend hours of operation to **4:30 a.m. to 2:00 a.m.**, the Drive –Thru Window portion of the restaurant will remain open with the hours of operation to be **24/7 hours** Monday through Sunday.
5. Marylou’s News, Inc. d/b/a “Marylou’s Coffee”, 370 Putnam Pike to extend hours of operation to **4:30 a.m. to 2:00 a.m.**
6. Wedge Donuts, Inc. d/b/a “Dunkin’ Donuts”, 151 Douglas Pike, to extend hours of operation to **4:30 a.m. to 2:00 a.m.**



Memorandum

DATE: October 9, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: Annual renewal of Entertainment Licenses for the October 15th Town Council Meeting

BACKGROUND:

Entertainment Licenses are due for renewal. The businesses listed below have filed their applications for renewal.

TOWN REVENUE:

The cost to renew an Entertainment License is \$50.00

APPROVAL STATUS:

All paperwork is complete for renewal by the Town Council

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve the renewal of six (6) Entertainment Licenses, as listed, as applied, subject to compliance with all State regulations and local ordinances.

1. BKH, LLC d/b/a “Jack’s Pizza Pub”, 970 Douglas Pike, Bldg. A, Unit 2
2. BZB Enterprises, Inc. d/b/a “Parente’s Family Restaurant”, 1114 Douglas Pike
3. Chelo’s Steak House, Inc. d/b/a “Chelo’s Steak House”, 445 Putnam Pike
4. Crudo, LLC d/b/a “Crudo”, 266 Putnam Pike
5. Ditto, Inc. d/b/a “Fresco”, 181 George Washington Highway

6. The Last Resort, Inc. d/b/a “The Last Resort”, 325 Farnum Pike



Memorandum

DATE: October 9, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: Annual renewal of Special Dance Licenses for the October 15th Town Council Meeting

BACKGROUND:

Special Dance Licenses are due for renewal. The businesses listed below has filed their applications for renewal.

TOWN REVENUE:

The cost of a Special Dance License is \$1.00

SUPPORTING DOCUMENTS:

All paperwork is complete for renewal for the Town Council

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve the annual renewal of four (4) Special Dance Licenses, as listed, as applied, subject to compliance with all State regulations and local ordinances:

1. Crudo, LLC d/b/a “Crudo”, 266 Putnam Pike
2. Ditto, Inc. d/b/a “Fresco”, 181 George Washington Highway
3. Smithfield Senior Center, 1 William J. Hawkins, Jr. Trail
4. The Last Resort, Inc. d/b/a “The Last Resort”, 325 Farnum Pike



Memorandum

DATE: October 9, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: Annual renewal of twenty-six (26) Victualling Only Licenses for the October 15th Town Council Meeting

BACKGROUND:

Victualling Licenses are due for renewal the first week in December. The businesses listed below have filed their applications for renewal.

TOWN REVENUE:

The cost to renew the Victualling Only License is \$50.00 per year.

APPROVAL STATUS:

Applications are complete for approval by the Town Council.

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve the annual renewal of twenty-five (25) Victualling Only Licenses, as listed, as applied, subject to compliance with all State regulations and local ordinances.

1. A & W of Rhode Island, Inc. d/b/a “A & W”, 460 Putnam Pike
2. Addie & Colts Bagels, LLC d/b/a “Café Such a Bagel Too”, 285 George Washington Highway

3. B & B Hospitality, Inc. d/b/a "Sure Stay Plus by Best Western", 355 George Washington Highway
4. CALM Enterprises, Inc. d/b/a "Del's of Smithfield", 115 Pleasant View Avenue
5. Country Creamery, Inc. d/b/a "Country Creamery", 3 Commerce Street
6. DNL Food, Inc. d/b/a "Tin Tsin Restaurant", 400K Putnam Pike
7. Daniel Dumican d/b/a "Daily Catch Seafood of Smithfield", 9 Cedar Swamp Road
8. Dave's Fruitland, Inc. d/b/a "Dave's Marketplace of Smithfield", 4 Cedar Swamp Road
9. Dave's Marketplace of Smithfield, Inc. d/b/a "Dave's Marketplace", 371 Putnam Pike, Suite 590
10. Early Eats, LLC d/b/a "Early Eats", 345 Waterman Avenue, Unit B
11. Global Montello Group Corp. d/b/a "Alltown Smithfield", 471 Putnam Pike
12. Howley Bread Group, LTD d/b/a "Panera Bakery Café", 473 Putnam Pike
13. JGKG Enterprises, LLC d/b/a "The Fresh Monkee", 9 Cedar Swamp Road, Unit 5
14. KelCarQ, LLC d/b/a "KelCarQ BBQ", 375 Putnam Pike, Suite 25
15. Mac's Convenience Mart, Inc. d/b/a "Mac's Convenience Mart", 200 Pleasant View Avenue, Unit 3
16. New England Authentic Eats, LLC d/b/a "D'Angelo Sandwich Shop", 375 Putnam Pike
17. New England Authentic Eats d/b/a "Papa Gino's", 400 Putnam Pike
18. Newport Creamery, LLC #12 d/b/a "Newport Creamery #12", 568 Putnam Pike
19. Pat & Mike's Bagels, LLC d/b/a "Café Such a Bagel", 445 Putnam Pike, Unit 8
20. Plant City X Bryant, LLC d/b/a "Plant City X Bryant", 1150 Douglas Pike
21. Princes & Sons Pizza, Inc. d/b/a "Depetrillo's Pizza & Bakery", 105 Pleasant View Avenue
22. Quicket's, Inc. d/b/a "Quicket's", 285 George Washington Highway
23. Smithfield Senior Center, 1 William J. Hawkins, Jr. Trail
24. St. Philip Church, 622 Putnam Pike
25. Starbucks Corporation d/b/a "Starbucks Coffee #17343", 400 Putnam Pike
26. The Stop & Shop Supermarket Co., LLC d/b/a "Stop & Shop Supermarket #705", 446 Putnam Pike



Memorandum

DATE: October 9, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: One-Day Beer/Wine License for a Wine Tasting to be held at St. Philip Church for the October 15th Town Council Meeting

BACKGROUND:

St. Philip Church has applied for a One-Day Beer/Wine License to hold a Wine Tasting on Saturday, November 9, 2024 from 7:00 p.m. to 10:00 p.m.

TOWN REVENUE:

The fee for a One-Day Beer/Wine License is \$15.00 per day.

SUPPORTING DOCUMENTS:

Copy of License Application
Copy of BCI – No record
Letter of explanation
Tip Cards
Copy of liability insurance

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve a One-Day Beer/Wine License for the St. Philip Church, 622 Putnam Pike, to hold a Wine Tasting on Saturday, November 9, 2024, from 7:00 p.m. to 10:00 p.m., as applied, subject to compliance with all State regulations and local ordinances.

TOWN OF SMITHFIELD
OFFICE OF THE TOWN CLERK
LICENSE APPLICATION

FEE: \$15.00
Per Day

PLEASE COMPLETE APPLICATION AND RETURN
WITH FEE TO THE OFFICE OF THE TOWN CLERK BY:

PLEASE PRINT:

Note: Please fill in ALL the necessary information.

Date of Application: September 20, 2024

Type of License: CLASS-F (BEER & WINE) Check One: New Renewal Transfer

Name of Applicant: Rev. Michael Nasim

Date of Birth: 4/3/1974

Resident Address: 622 Putnam Pike, Greenville, RI 02828
Operating Under
Trade Name of:

Business Address: _____ Plat Lot
Resident Telephone: (401) 944-1500 Business Telephone: (401) 944-1500

If incorporated, fill in necessary information: State: Title, Date of Birth, Partner's/Owner's (Other than person applying) (Pres., Vice Pres., Sec., Treas.)

Name: _____ Address: _____ Title: _____ DOB: _____

Name: _____ Address: _____ Title: _____ DOB: _____

Name: _____ Address: _____ Title: _____ DOB: _____

Describe operation of business: _____

Hours of Operation: _____

Signature of Applicant: [Signature] Title: Pastor

Applies to business establishments only:

In case of emergency/person to contact

Name: Keith Kline Address: 618 Putnam Pike Greenville, RI 02828 Phone: (401) 944-1500

Name: _____ Address: _____ Phone: _____

For Official Use Only

Police Chief: [Signature]

Fire Chief: _____ SIGNATURE NOT REQUIRED

Building Official: _____ SIGNATURE NOT REQUIRED

Owner of premises: [Signature]

RI Dept. of Health: _____ SIGNATURE NOT REQUIRED

At a meeting of the Smithfield Town Council, held on

10/15/24

the above stated application was:

() Approved () Denied

License #: 25

Date Issued: _____

SMITHFIELD POLICE DEPARTMENT
 215 Pleasant View Avenue, Smithfield, RI 02917
 (401-231-2500)



**POLICE CLEARANCE REPORT FOR
 LICENSE APPLICATION**

DATE: 9/20/2024

1. NAME OF CANDIDATE: (PRINT)

Najim Rev. Michael J.
 LAST FIRST MIDDLE

MAIDEN NAME

04/03/1974

2. DATE OF BIRTH

622 Putnam Pike Greenville, RI 02828

4. CURRENT ADDRESS

Catholic Elementary School

6. TYPE OF BUSINESS

8. IS BUSINESS INCORPORATED

Westerly

3. PLACE OF BIRTH

Saint Philip School

5. NAME OF BUSINESS

622 Putnam Pike Greenville, RI 02828

7. BUSINESS ADDRESS

IF SO, LIST OFFICERS

(401) 949-1500

9. BUSINESS PHONE

(401) 949-1500

10. HOME PHONE

11. List below each address which you have maintained beginning with your current address:

From Mo./Yr.	To: Mo./Year	St. No. & Name	City & State
<u>7/2024</u>	<u>current</u>	<u>622 Putnam Pike</u>	<u>Greenville, RI</u>
	<u>6/2024</u>	<u>44 Elm Street</u>	<u>Westerly, RI</u>

12. Have you ever been arrested or detained by any police agency? X
 YES NO

If the answer to question 12 is yes, give details below. Include date, place and charge or reason for detention.

13. List below two (2) character references

- | | | |
|-----------------------------|--|-----------------------|
| 1. <u>Rev. Patrick Ryan</u> | <u>622 Putnam Pike, Greenville, RI 02828</u> | <u>(401) 949-1500</u> |
| NAME | ADDRESS | PHONE |
| 2. <u>Kath Kluge</u> | <u>618 Putnam Pike, Greenville, RI 02828</u> | <u>(401) 949-1130</u> |
| NAME | ADDRESS | PHONE |

CANDIDATE'S SIGNATURE:

Rev. Michael Mappin

Witness:

Brandy Narducci



Saint Philip Church

622 Putnam Pike, Greenville, RI 02828

Telephone: 401-949-1500 • Fax: 401-949-3504

E-mail: office@saintphilip.com • Website: www.saintphilip.com

September 23, 2024

To: Smithfield Town Council

From: Saint Philip Wine Tasting Committee

Re: Outline of Saint Philip Wine Tasting to be held on Saturday November 9, 2024

Saint Philip Wine Tasting

Date: Saturday November 9 7 PM to 10 PM

Overview – We will be holding a wine tasting similar to previous years in our Parish Center. We will supply food vendors and artisan tables that will offer products for purchase.

Location - It will be held in the Saint Philip Parish Center, 618 Putnam Pike, Greenville.

Vendor – We will be working with Gasbarro's Wines on Federal Hill. They will supply the beer and wine.

Entertainment – There will not be any entertainment, but rather background music supplied through our sound system.

Food – Numerous food tastings will be offered. We will have sampling tables throughout the Parish Center for those enjoying the tastings.

Beer Orders

The Light Pizzas

Cheese Pizza

Waffles

Breakfast Table

Dinner Table

Hot Dog Station (Waffles)

Breakfast Counter

Cashiers

Cashiers

Spinning Glass Art

Juice Station

Cashiers

Cashiers

Cashiers

Hot Drink Room

Sweets

Cashiers (if needed)

Cashiers (if needed)

Cafe Area

Soft Drinks

Non-Alcoholic Beverages Table

Grilled Pizzas Table

Check in Table

Inside Door

Entrance

Coat Room

Outside Exit Door

n card. Carry it with you as proof of your TIPS certification.

ompleted the
am. We value
onsible sale,

will help to
peers, and
intoxication,

ID #: 27345440

Name: William Strain

Exam Date: 12/16/2022

Expiration Date: 12/15/2025



RI Off-Premise

CERTIFIED

Issued: 12/16/2022

Expires: 12/15/2025

ID #: 27345440

William Strain
119 Hopkins Hill Road
West Greenwich RI 2817



CERTIFICATE OF COMPLETION

This certifies that

Christopher Saraiva

is awarded this certificate for

TIPS Rhode Island On-Premise Alcohol Server Training



Hours
3.00



Completion Date
10/02/2023



Expiration Date
10/01/2026



Certificate #
RI-ON-000029642060

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | www.360training.com

(CUT HERE)

(CUT HERE)



Issued: 10/02/2023
Certificate #: RI-ON-000029642060

Christopher Saraiva
310 Bourne Ave
Rumford RI 02916

CERTIFIED

Expires: 10/01/2026



Phone: 800-438-8477
www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____

Certificate of Coverage

Date: 10/2/2024

Certificate Holder
 Diocesan Service Corporation
 One Cathedral Square
 Providence, RI 02903

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

Company Affording Coverage
 THE CATHOLIC MUTUAL RELIEF
 SOCIETY OF AMERICA
 10843 OLD MILL RD
 OMAHA, NE 68154

Covered Location
 ST PHILIP CHURCH
 622 PUTNAM AVENUE
 GREENVILLE, RI 02828

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits	
Property				Real & Personal Property	
D. General Liability <input checked="" type="checkbox"/> Occurrence <input type="checkbox"/> Claims Made	8594	7/1/2024	7/1/2025	Each Occurrence	500,000
				General Aggregate	
				Products-Comp/OP Agg	
				Personal & Adv Injury	
				Fire Damage (Any one fire)	
				Med Exp (Any one person)	
Excess Liability	8594	7/1/2024	7/1/2025	Each Occurrence	500,000
				Annual Aggregate	
Other				Each Occurrence	
				Claims Made	
				Annual Aggregate	
				Limit/Coverage	

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)

Coverage is verified for St. Philip's wine tasting on 11/09/2024 from 7pm - 10pm.

Includes \$500,000.00 Liquor Liability.

Holder of Certificate

Cancellation

Town of Smithfield
 Office of the Town Clerk

Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail 30 days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

Authorized Representative

Paul A. Petrucci

0102008685



Memorandum

DATE: October 9, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: New Mobile Food Truck License for Ramon Montalvo d/b/a “Poppin Minis RI” for the October 15th Town Council Meeting

BACKGROUND:

The business listed below has filed for a new Mobile Food Truck License. The new Mobile Food Truck License requires a Rhode Island Mobile Food Truck Establishment Registration. The Mobile Food Truck License will expire on March 1st of each year. Ramon Montalvo d/b/a “Poppin Minis RI” has already registered with the State of Rhode Island as a Mobile Food Truck Establishment.

TOWN REVENUE:

The cost for a Mobile Food Truck License is \$75.00 per year, however, if the Mobile Food Truck applicant has an existing restaurant then the fee would be \$50.00 per year.

SUPPORTING DOCUMENTS:

Copy of application
Copy of Rhode Island Mobile Food Establishment Registration
Copy of Food Business License
Copy of Retail Sales Permit

APPROVAL STATUS:

All paperwork is complete for Town Council approval.

RECOMMENDED MOTION:

Move that the Smithfield Town Council consider, discuss and act upon approving a new Mobile Food Truck License, as applied, subject to compliance with all State regulations and local ordinances.

1. Ramon Montalvo d/b/a "Poppin Minis RI", to sell mini donuts from a truck with RI Reg. #1by145.

TOWN OF SMITHFIELD
OFFICE OF THE TOWN CLERK
LICENSE APPLICATION

FEE: \$75.00 - If no store front
\$50.00 - If there is a store front

PLEASE COMPLETE APPLICATION AND
RETURN WITH FEE TO THE OFFICE OF
THE TOWN CLERK BY:

PLEASE PRINT:

Note: Please fill in ALL the necessary information.

Date of Application: 9/30/24

Type of License: Mobile Food Truck

License Application Status:

Name of Applicant: Christine DeFrusco

Date of Birth: 11/04/1975

Resident Address: 134 Westwood Ave, Cranston, RI 02905

Business Address: 134 Westwood Ave, Cranston, RI 02905

Map:

Lot:

Corporation Name: Poppin Minis RI

Resident Telephone: 401-447-0636

Business Telephone: 401-454-9161

Operating Under
Trade Name of:

If incorporated, fill in necessary information: State, Title, Date of Birth, Partner's/Owner's (Other than person applying) (Pres., Vice Pres., Sec., Tres.)

Describe Operation of Business: Mini donut food trailer/truck

Required to fill requested
Hours of Operation:

Varies

Signature of Applicant: X Christine DeFrusco

Title: X Co-owner

APPLIES TO BUSINESS ESTABLISHMENTS ONLY:

In Case of Emergency/Person to Contact

Name:

Address:

Telephone:

Name:

Address:

Telephone:

Police Chief: X SIGNATURE NOT REQUIRED

For Official Use Only

SIGNATURE NOT REQUIRED

Fire Chief: _____

Building Official: _____ SIGNATURE NOT REQUIRED

Owner of Premises: X SIGNATURE NOT REQUIRED

RI Dept. of Health: _____ SIGNATURE NOT REQUIRED

At a meeting of the Smithfield Town Council, held on 10/15/24 the above stated application was

() Approved

() Denied

License# 32

Date Issued: _____



Rhode Island Department of Business Regulation

1511 Pontiac Avenue, Cranston, RI 02920

Telephone: (401) 462-9506 Fax: (401) 462-9645

MOBILE FOOD ESTABLISHMENT REGISTRATION

BE IT KNOWN THAT

Mobile Food Establishment Owner:

*Ramon Montalvo
134 Westwood Ave
Cranston, RI 02905*

Business Entity Name:	DBA (Doing Business As):	Name of Mobile Food Establishment/Truck:	DMV License Plate State and Number of Truck/Cart/Trailer or DEM Registration Number:
Poppin Minis RI			RI-1by145

***has met the requirements of the Department of Business Regulation and has been granted this license as a Trailer which serves Other: .
IN THE STATE OF RHODE ISLAND.***

License Number: MFE-652

Expiration Date: July 10, 2025



State of Rhode Island
Department of Health

POPPIN MINIS RI

Address Information

134 WESTWOOD AVE

CRANSTON RI 02905

License Information

License No:	FSV34828	Profession:	Food Service	License Type:	Mobile Food Service
License Status:	Active	Issue Date:	7/22/2021	Expiration Date:	4/30/2025
Secondary License Type:	Year Round/Truck				

Specialty Information

No Specialty Information

Disciplinary Action

Disclaimer: The individual license information on the Licensee Lookup displays only the current license status (e.g., Active, Active Probation, Suspended, Revoked). For the disciplinary history of any individual licensee, please click on the link for the specific profession and then on the Disciplinary Actions link available on each professional board's webpage.

See Board Disciplinary Listings at <http://www.health.ri.gov/lists/disciplinaryactions>

CLOSE THIS WINDOW TO RETURN TO THE SEARCH RESULTS.



State of Rhode Island
 Division of Taxation
 One Capitol Hill
 Providence, RI 02908-5800

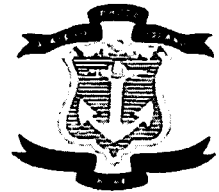


Phone: (401) 574-8955
 TTY Via 711
 Fax: (401) 574-8914
 Email: Tax.Excise@tax.ri.gov

POPPIN MINIS RI
 134 WESTWOOD AVE
 CRANSTON, RI 02905-1328

State of Rhode Island
 DIVISION OF TAXATION

RETAIL SALES PERMIT
 Valid From: 07/01/2024 to 06/30/2025



ID: 2-2923-7267

ISSUED TO:
 POPPIN MINIS RI
 134 WESTWOOD AVE
 CRANSTON, RI 02905-1328

This permit, which authorizes the holder to collect the sales/use tax, is not assignable and is valid only for the person in whose name it is issued and for the transaction of business at the place designated. When the holder of this permit ceases to conduct the business for which it is issued at the place named, the permit must be returned to the Tax Administrator for cancellation. The ID number, which appears in the upper left-hand corner of this permit is your license number for this place of business. Do not use this number to file returns. Every holder of a Retail Sales Permit issued pursuant to R.I. Gen. Laws § 44-19-1 shall keep complete and accurate records of every sales transaction. These records shall be made available for examination, inspection, and copying by agents of the Division of Taxation as required by R.I. Gen. Laws § 44-19-27 and 280-RICR-20-70-12. The failure to maintain or produce required records can result in the estimated determination of sales tax liabilities based on the best available information, the imposition of penalties and interest, and the revocation of this permit.

THIS PERMIT MUST AT ALL
 TIMES BE PROMINENTLY
 DISPLAYED AT THE LOCATION
 FOR WHICH IT IS ISSUED.

NEENA S. SAVAGE
 TAX ADMINISTRATOR



DATE ISSUED: 06/17/2024



Memorandum

DATE: October 9, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: New Victualling License for Soar Restaurants IV, LLC d/b/a “Sonic Drive In 6490” for the October 15th Town Council Meeting

BACKGROUND:

Soar Restaurants IV, LLC d/b/a “Sonic Drive In 6490”, has applied for a new Victualling License for their business located at 393 Putnam Pike.

TOWN REVENUE:

Fee for a Victualling License is \$50.00 per year

SUPPORTING DOCUMENTS:

Copy of application
Copy of BCI – No Record
RI Department of Health approval
Retail Sales Permit

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve a new Victualling License for Soar Restaurants IV, LLC d/b/a “Sonic Drive In 6490”, located at 393 Putnam Pike, with the hours of operation to be Monday through Sunday from 6:00 a.m. to 2:00 a.m., as applied, subject to compliance with all State regulations.

TOWN OF SMITHFIELD
OFFICE OF THE TOWN CLERK
LICENSE APPLICATION

FEE: 50.00

PLEASE PRINT:

Note: Please fill in ALL the necessary information.

Date of Application: 8-20-24

Type of License: Virtualing - ONLY Check One: New Renewal Amended

Name of Applicant: SOAR Restaurants IV LLC

Date of Birth: Formed 5/5/21

Resident Address: 14504 Bogert Parkway
Oklahoma City, OK 73134

Business Address: 393 Putnam Pike, Smithfield, RI 02917

Operating Under Trade Name of: Sonic Drive-in #6490

Resident Telephone: (401) 349-2152 Business Telephone: (405) 633-0953

If incorporated, fill in necessary information: State: Title, Date of Birth, Partner's/Owner's (Other than person applying) (Pres., Vice Pres., Sec., Treas.)

Name: _____ Address: _____ Title: _____ DOB: _____
Name: _____ Address: _____ Title: _____ DOB: _____
Name: _____ Address: _____ Title: _____ DOB: _____

Describe operation of business: Fast Food Restaurant

Requested Hours of Operation: 10am-12am Every Day

Signature of Applicant: _____ Title: _____

Applies to business establishments only:

In case of emergency/person to contact

Name: Traci Ingenito Address: 7250 Dallas Parkway Ste 800, Plano, TX 75024 Phone: 860-990-1179

Name: Danny Matar Address: 7250 Dallas Parkway, Ste 800 Plano, TX 75024 Phone: 313-574-7078

For Official Use Only

Police Chief: X [Signature] Fire Chief: X [Signature]
Building Official: X [Signature] Owner of premises: X [Signature]
RI Dept. of Health: X Sarah Koller

At a meeting of the Smithfield Town Council, held on 10/15/24 the above stated application was:

() Approved () Denied License #: _____ Date Issued: _____

FEE: \$0.00

**TOWN OF SMITHFIELD
OFFICE OF THE TOWN CLERK
LICENSE APPLICATION**

PLEASE PRINT:

Note: Please fill in ALL the necessary information.

Date of Application: 8-20-24

Type of License: Virtualizing - ONLY Check One:

New Renewal Amended

Name of Applicant: SOAR Restaurants IV LLC

Date of Birth: Formed 5/5/21

Resident Address: 14504 Bogert Parkway
Oklahoma City, OK 73134

Business Address: 393 Putnam Pike, Smithfield, RI 02917

Operating Under

Trade Name of: Sonic Drive-in #8490

Resident Telephone: (401) 349-2152 Business Telephone: (405) 633-0953

If incorporated, fill in necessary information: State: Title, Date of Birth, Partner's/Owner's (Other than person applying) (Pres., Vice Pres., Sec., Treas.)

7250 Dallas Parkway, Suite 800

Name: Ronak Parikh Address: Plano, TX 75024 Title: Member DOB: 11-9-79

Name: Nikunj Bhakta Address: 7250 Dallas Parkway, Suite 800
Plano, TX 75024 Title: Member DOB: 1-7-78

Name: _____ Address: _____ Title: _____ DOB: _____

Describe operation of business: Fast Food Restaurant

Requested Hours of Operation: 10am-12am Every Day

Signature of Applicant: Will Lindtke Title: Authorized Agent

Applies to business establishments only:

In case of emergency/person to contact

Name: Traci Ingenito Address: 7250 Dallas Parkway
Ste 800, Plano, TX 75024 Phone: 860-990-1179

Name: Danny Matar Address: 7250 Dallas Parkway, Ste 800
Plano, TX 75024 Phone: 313-574-7078

For Official Use Only

Police Chief: [Signature] Fire Chief: _____

Building Official: _____ Owner of premises: [Signature]

RI Dept. of Health: _____

At a meeting of the Smithfield Town Council, held on 10/15/24 the above stated application was:

() Approved () Denied License #: _____ Date Issued: _____

No Disqualifying Record



SMITHFIELD POLICE DEPARTMENT
215 Pleasant View Avenue, Smithfield, RI 02917
(401-231-2500)

POLICE CLEARANCE REPORT FOR LICENSE APPLICATION

DATE: 8/20/24

I. NAME OF CANDIDATE: (PRINT)

BHAKTA NIKUNJ S
LAST FIRST MIDDLE

MAIDEN NAME

01/07/1978

2. DATE OF BIRTH NM 86005 3. PLACE OF BIRTH

2555 Camino Del Rey, Las Cruces, Sonic Drive-in #6490

4. CURRENT ADDRESS 5. NAME OF BUSINESS

Fast Food Restaurant 393 Putnam Pike, Smithfield, RI 02917

6. TYPE OF BUSINESS 7. BUSINESS ADDRESS

No. LLC IF SO, LIST OFFICERS

8. IS BUSINESS INCORPORATED

(401) 349-2152
9. BUSINESS PHONE

(405) 633-0953
10. HOME PHONE

11. List below each address which you have maintained beginning with your current address:

From Mo./Yr.	To: Mo./Year	St. No. & Name	City & State
<u>See above</u>			

12. Have you ever been arrested or detained by any police agency? YES X NO

If the answer to question 12 is yes, give details below. Include date, place and charge or reason for detention.

13. List below two (2) character references

1.	NAME	ADDRESS	PHONE
2.	NAME	ADDRESS	PHONE

CANDIDATE'S SIGNATURE: [Signature] Witness: Bhaskar Bhakta



State of Rhode Island
Department of Health

SONIC DRIVE-IN #6490

Address Information

393 PUTNAM PIKE
 SMITHFIELD RI 02917

License Information

License No:	FSV36996	Profession:	Food Service	License Type:	Seats - Less than 50
License Status:	Active	Issue Date:	9/20/2024	Expiration Date:	4/30/2025
Secondary License Type:	Fast Food Service				

Specialty Information

No Specialty Information

Disciplinary Action

Disclaimer: The individual license information on the Licensee Lookup displays only the current license status (e.g., Active, Active Probation, Suspended, Revoked). For the disciplinary history of any individual licensee, please click on the link for the specific profession and then on the Disciplinary Actions link available on each professional board's webpage.

See Board Disciplinary Listings at <http://www.health.ri.gov/lists/disciplinaryactions>

CLOSE THIS WINDOW TO RETURN TO THE SEARCH RESULTS.



State of Rhode Island
 Division of Taxation
 One Capitol Hill
 Providence, RI 02908-5800



Phone: (401) 574-8955
 TTY Via 711
 Fax: (401) 574-8914
 Email: Tax.Excise@tax.ri.gov

SOAR RESTAURANTS IV LLC SONIC DRIVEIN 6490
 14504 BOGERT PWWY
 OKLAHOMA CITY, OK 73134

State of Rhode Island
 DIVISION OF TAXATION

RETAIL SALES PERMIT

Valid From: 07/01/2024 to 06/30/2025



ID: 2-5966-0107

ISSUED TO:

SOAR RESTAURANTS IV LLC SONIC DRIVEIN 6490
 393 PUTNAM PIKE
 SMITHFIELD, RI 02917-2401

This permit, which authorizes the holder to collect the sales/use tax, is not assignable and is valid only for the person in whose name it is issued and for the transaction of business at the place designated. When the holder of this permit ceases to conduct the business for which it is issued at the place named, the permit must be returned to the Tax Administrator for cancellation. **The ID number, which appears in the upper left-hand corner of this permit is your license number for this place of business. Do not use this number to file returns.** Every holder of a Retail Sales Permit issued pursuant to R.I. Gen. Laws § 44-19-1 shall keep complete and accurate records of every sales transaction. These records shall be made available for examination, inspection, and copying by agents of the Division of Taxation as required by R.I. Gen. Laws § 44-19-27 and 280-RICR-20-70-12. **The failure to maintain or produce required records can result in the estimated determination of sales tax liabilities based on the best available information, the imposition of penalties and interest, and the revocation of this permit.**

THIS PERMIT MUST AT ALL
 TIMES BE PROMINENTLY
 DISPLAYED AT THE LOCATION
 FOR WHICH IT IS ISSUED.

NEENA S. SAVAGE
 TAX ADMINISTRATOR

DATE ISSUED: 06/21/2024




TOWN OF SMITHFIELD

DEPARTMENT OF PUBLIC WORKS

PHONE: (401) 233-1034

FAX: (401) 233-1075

MEMORANDUM

Date: October 15, 2024
To: Honorable Town Council
Through: Robert W. Seltzer, Interim Town Manager
From: Gene Allen, Public Works Director 

RE: Recommendation to Purchase – Replacement Fuel Card System – Sourcewell Contract

Background:

The Town Council has before it this evening a request to purchase one (1) replacement fuel card system at the DPW.

The Town's fuel depot located at the Department of Public Works provides fuel to all town vehicles. Recently the fuel display on the card read system has become unreadable and frequently the identification cards fail and require replacements. The software that runs the system is at the end of its useful life and is no longer supported. As repairs cannot be made to the current system it is necessary to upgrade the software and card reader system.

Financial Impact:

The funding for this purchase will come from the Public Works annual operating budget.

Recommendation:

That the Smithfield Town Council authorizes the Interim Town Manager to enter into contract, through the Sourcewell contract, with Trask Petroleum Equipment Company, of 800 Elmwood Avenue, Providence, RI 02907 for the purchase of one (1) new Replacement Fuel Card System, as described in the attached detailed quote for the total cost of \$14,761.00.

Moved: That the Smithfield Town Council authorizes the Interim Town Manager to enter into contract, through the Sourcewell contract, with Trask Petroleum Equipment Company, of 800 Elmwood Avenue, Providence, RI 02907 for the purchase of one (1) new Replacement Fuel Card System, as described in the attached detailed quote for the total cost of \$14,761.00.



Estimate

TRASK PETROLEUM EQUIPMENT COMPANY
 800 ELMWOOD AVENUE
 PROVIDENCE R.I. 02907
 (401) 467-9050

Order Number: C146904
 Order Date: 10/2/2024

Salesperson: PAUL
 Customer Number: SMIT

Sold To:
 TOWN OF SMITHFIELD
 64 FARNUM PIKE
 SMITHFIELD, RI 02917
Confirm To:
 LAURA

Ship To:
 TOWN OF SMITHFIELD
 3 SPRAGUEVILLE ROAD
 Smithfield, RI 02917

Customer P.O.	Ship VIA INSTALL	TRUCK # ONSITE	Terms NET 10
----------------------	----------------------------	--------------------------	------------------------

Item Code	Unit	Ordered	Shipped	Back Order	Price	Amount
-----------	------	---------	---------	------------	-------	--------

WE ARE PLEASED TO QUOTE THE FOLLOWING REPLACEMENT CARD SYSTEM FOR YOUR FUELING LOCATION. THIS SYSTEM IS GOING TO BE UNDER THE SOURCE WELL PURCHASE AGREEMENT. THIS PROGRAM OFFERS A 10% DISCOUNT ON ALL EQUIPMENT AND MATERIAL.

PV20-8057	EACH	1.00	0.00	0.00	2,355.00	2,119.50
FSC3000 FUEL SITE CONTROLLER INCLUDES: STANDARD CARD RECORD SOFTWARE, DOWNLOADABLE SOFTWARE, ARTWARE WINDOWS-BASED CONFIGURATION UTILITY SOFTWARE, BUILT-IN 10BASE-T ETHERNET PORT, 8 SERIAL COMMUNICATION PORTS, DIRECT-CONNECT PC CABLE, PETRO-NET CABLE, PLUG IN MEMORY MODULE WITH TRANS MEMORY LEVEL 2 AND CARD MEMORY LEVEL 2						
PVPV200	EACH	1.00	0.00	0.00	5,500.00	4,950.00
PV 200 TERMINAL W/ HEATER, NUMERIC KEY PAD						
PV20-4443-MAG	EACH	1.00	0.00	0.00	714.00	642.60
MAG STRIPE READER						
PV20-4359-40	EACH	1.00	0.00	0.00	604.00	543.60
PV200 40" PEDESTAL						
PV20-4428	EACH	1.00	0.00	0.00	158.00	142.20
PEDESTAL - PCM MOUNTING BRACKET						
PV20-4404-09	EACH	1.00	0.00	0.00	1,123.00	1,010.70
PCM - MODULE (MASTER) - 2 HOSE						
PV20-6180	EACH	1.00	0.00	0.00	1,500.00	1,350.00
SQL LITE PHOENIX SOFTWARE						
PV20-6180-03	EACH	1.00	0.00	0.00	686.00	617.40
FACTORY TRAINING						

Continued



Estimate

TRASK PETROLEUM EQUIPMENT COMPANY
 800 ELMWOOD AVENUE
 PROVIDENCE R.I. 02907
 (401) 467-9050

Order Number: C146904
 Order Date: 10/2/2024

Salesperson: PAUL
 Customer Number: SMIT

Sold To:
 TOWN OF SMITHFIELD
 64 FARNUM PIKE
 SMITHFIELD, RI 02917
Confirm To:
 LAURA

Ship To:
 TOWN OF SMITHFIELD
 3 SPRAGUEVILLE ROAD
 Smithfield, RI 02917

Customer P.O.	Ship VIA INSTALL	TRUCK # ONSITE	Terms NET 10			
Item Code	Unit	Ordered	Shipped	Back Order	Price	Amount
/ITEM		1.00	0.00	0.00	350.00	315.00
MISC MATERIAL						
ELECTRICAL SUPPLIES						
/LABOR	HOUR	20.00	0.00	0.00	140.00	2,800.00
LABOR TO INSTALL						
BACKUP SYSTEM, SEND OUT FOR CONVERSION, ACTIVATE SOFTWARE, REMOVE OLD SYSTEM, INSTALL NEW SYSTEM, WIRE SYSTEM USING SAME WIRING W/ MODIFY OF PUMP CONTROL, TEST IN BYPASS AND READER MODE, TRAIN ON SOFTWARE AND OPERATION.						
/MILE	MILE	80.00	0.00	0.00	1.50	120.00
MILEAGE						
/FRT						150.00
INCOMING FREIGHT						


THIS QUOTE DOES NOT INCLUDE BUT WILL ASSIST IN THE INSTALL OF THE SOFTWARE, WE REQUIRE THE IT DEPARTMENT TO INSTALL THE SOFTWARE BASED ON SECURITY ADMIN PASSWORDS AND OTHER NETWORK ITEMS. WE WILL MAKE SURE THE RIGHT OPW PHONE TECHS ARE AVAILABLE IF IT DEPARTMENT HAS AN ISSUE.

Net Order: 14,761.00
 Less Discount: 0.00
 Freight: 0.00
 Sales Tax: 0.00
Order Total: 14,761.00



TOWN OF SMITHFIELD
DEPARTMENT OF PUBLIC WORKS
PHONE: (401) 233-1034 FAX: (401) 233-1075

MEMORANDUM

Date: October 15, 2024
To: Honorable Town Council
Through: Robert W. Seltzer, Interim Town Manager
From: Gene Allen, Public Works Director 

RE: Request for Quotes – Willow Field Pickleball Courts Color Coat RFQ

BACKGROUND:

Before you this evening is a request to solicit, through a Requests for Quotes, the supply and installation of the color coat material for the eight (8) Pickleball Courts being installed at the Willow Field complex. .

FINANCIAL IMPACT:

Funding for this contract will be through available ARPA funds.

RECOMMENDATION:

That the Smithfield Town Council authorize the Purchasing Agent to advertise a Request for Quotes for eight (8) Pickleball Courts Color Coat application at Willow Field, subject to legal counsel's review.

MOVED: *That the Smithfield Town Council authorize the Purchasing Agent to advertise a Request for Quotes for eight (8) Pickleball Courts Color Coat application at Willow Field, subject to legal counsel's review.*

Town of Smithfield



**ON BEHALF OF:
THE DEPARTMENT OF PUBLIC WORKS
&
PARKS DEPARTMENT**

RFQ # 24-924

**INVITATION TO BID ON:
Supply and Installation of Pickleball Court Surface Color Coat**

Table of contents:

Page 1	Cover sheet
Page 2	Table of Contents & Summary
Pages 3 to 5	Terms & Requirements – Notice to Vendors
Pages 6 to 9	Project Description & Scope of Work
Page 10	Attachment “A” – Cost Quote Form

Summary:

The Town of Smithfield is seeking quotes for Supply and Installation of Pickleball Court Surface Color Coat, on eight (8) new Pickleball courts located at Willow Field, required for the Department of Public Works / Parks & Recreation Department.

Sealed quotes may be received at the 1st floor Finance Office to the attention of the Town Purchasing Agent, Smithfield Town Hall, 64 Farnum Pike, Smithfield, RI 02917 Sealed bids, will be received until 10:00am on Wednesday, **October 30, 2024** at which time all quotes will be publicly opened and read aloud.

TOWN OF SMITHFIELD, RI



Terms and Requirements for Request for Quote

Item Description: Supply and Installation of Pickleball Court Surface Color Coat
Date and Time to be **OPENED: 10:00am on Wednesday, October 30, 2024**

Quotes may be submitted up to **10:00 AM** on the above meeting date at the **Finance Office, to the attention of the Town Purchasing Agent**, 64 Farnum Pike, Smithfield, RI 02917, during normal business hours, 8:30 AM through 4:30 PM. All quotes will be publicly opened and read at the Town Hall Council Chambers, second floor, Town Hall.

Instructions

1. Bidders must submit sealed quotes in an envelope clearly labeled with the above captioned item or work. The quote envelope and any information relative to the quote must be addressed to the **Town Purchasing Agent**, Smithfield Town Hall, 64 Farnum Pike, Smithfield, RI, 02917. Any communications that are not competitive sealed quotes (i.e., product information or samples) should have **“NOT A QUOTE”** written on the envelope or wrapper.
2. Quotes must meet the attached specifications. Any exceptions or modifications must be noted and fully explained.
3. Quote responses must be in ink or typewritten.
4. The price or prices proposed should be stated both in **WRITING** and in **NUMERALS**, and any proposal not so stated may be rejected.
5. Quotes **SHOULD BE TOTALED WHEN APPLICABLE**. Do not group items: price each item individually. Awards may be made on the basis of *total* quote or by *individual items*.
6. Each responder is required to state in their quote their full name and place of residence; and must state the names of persons or firms with whom he/she is submitting a joint quote. All quotes **SHOULD BE SIGNED IN INK**.
7. One original quote and **three copies** shall be submitted.
8. This RFQ contract is intended to provide for the supply and installation of color coating on eight (8) new Pickleball courts located at Willow Field in Smithfield, RI 02917

NOTICE TO VENDORS

1. The Town of Smithfield reserves the right to waive any and all informalities and to award the contract on the basis of the lowest responsible evaluated bid proposal.
2. No proposal will be accepted if made in collusion with any other responder.
3. A responder who is an out-of-state corporation shall qualify or register to transact business in this State, in accordance with Rhode Island General Laws, as amended, Sections 7-1.2-1401.
4. The Town of Smithfield reserves the right to reject any and all proposals.
5. In determining the lowest responsible evaluated bid proposal, cash discounts for payments less than thirty (30) days will not be considered.
6. The Town of Smithfield reserves the right to award to one responder, or to split the award.
7. All proposals will be disclosed at the formal proposal opening. After a reasonable lapse of time, tabulation of proposals may be seen on the Town's website <https://www.smithfieldri.gov/departments/finance/purchasing-bids/closed-solicitations/-folder-135>
8. As the Town of Smithfield is exempt from the payment of Federal Excise Taxes and Rhode Island Sales Tax, prices quoted shall not include these taxes.
9. In case of error in the extension of prices quoted, the unit price will be considered.
10. The contractor will not be permitted to either assign or underlet the contract, nor assign legally or equitably any moneys hereunder, or its claim thereto without the previous written consent of the Town Manager.
11. Delivery dates must be shown on your proposal. If no delivery date is specified, it will be assumed that an immediate delivery from stock will be made.
12. A certificate of insurance shall be required of a successful bidder within five (5) days of contract award. The Town of Smithfield shall be an *additionally named insured* in the title holder box of said certificate.
13. Proposals may be submitted on an "equal" in quality basis. The Town reserves the right to decide equality. Responders must indicate brand or make offered and submit detailed specifications if other than the brand requested.
14. For contracts involving construction, alteration and/or repair work, the provisions of State Labor Law concerning payment of prevailing wage rates apply (See R.I. General Law Sec. 37-13-1 et seq. as amended).
15. No goods should be delivered or work started without a Notice to Proceed from the Town.

16. In accordance with RI Gen. Law § 37-14.1-1, it is the policy of the State of Rhode Island to support the fullest possible participation of firms owned and controlled by minorities (MBEs) and women (WBEs). Pursuant to §§ 37-14.1- 2 and 37-14.1-6, MBEs and WBEs shall be included in all state purchasing, including, but not limited to, the procurement of goods, services, construction projects, or contracts funded in whole or in part with state funds, or funds which, in accordance with a federal grant or otherwise, the state expends or administers. MBEs and WBEs shall be awarded a minimum of ten percent (10%) of the dollar value of the entire procurement or project. MBE participation credit shall only be granted for firms duly certified as MBEs or WBEs by the State of Rhode Island, Department of Administration, Office of Diversity, Equity and Opportunity, MBE Compliance Office (MBECO).

The current directory of firms certified as MBEs or WBEs may be accessed at <http://odeo.ri.gov/offices/mbeco/mbe-wbe.php> or by contacting Dorinda Keene at the MBECO at (401) 574-8670 or via email at Dorinda.Keene@doa.ri.gov.

17. All Town of Smithfield Community Development Block Grant Programs (CDBG) contracts will now include a section on debarred contractors that requires the Town to verify that contractors are not debarred. To that end, we will require all proposers to provide their UEI number so we can verify that they are not debarred.

(a) Contractors debarred, suspended, proposed for debarment, or voluntarily excluded, are excluded from receiving contracts. The Town of Smithfield will not solicit offers from, award contracts to, or consent to subcontracts with these contractors, unless the agency head determines that there is a compelling reason for such action. Contractors debarred, suspended, proposed for debarment, or voluntarily excluded, are also excluded from conducting business with the Town of Smithfield as agents or representatives of other contractors.

GUIDE SPECIFICATION:

NOVAPLAY® SURFACE SYSTEM, OR EQUAL, FOR NEW HOT MIX ASPHALT

I. PART 1 – GENERAL

1.1 SUMMARY

A. This section is a part of the entire set of Contract Documents and shall be coordinated with the applicable provisions of the other parts.

B. Related Sections:

1. STANDARDS All work shall be done in accordance with [American Sports Builders Association \(A.S.B.A.\) guide specifications](#).
2. SITE INVESTIGATION: [Refer to A.S.B.A. guide specification 1.B.](#)
3. VEGETATION CONTROL: [Refer to A.S.B.A. guide specification 1.D.](#)
4. SITE PREPARATION, EARTHWORK, DRAINAGE AND SUBBASE CONSTRUCTION: [Refer to A.S.B.A. guide specification 1.C.](#)
5. COURT CONSTRUCTION: Follow [A.S.B.A. guide specification II. I: Hot Mix Asphalt Tennis Courts](#). The following are covered in these documents: Slope Requirement, Perimeter Edging, Base Construction, Compaction, Base Tolerance, Leveling Course, Asphalt Surface Course, and Asphalt Mix Design.

1.2 SCOPE OF WORK

A. This specification covers the construction and installation for: (8) courts at (*Willow Field located in Smithfield, RI 02917*).

B. Courts shall be cleaned using a stiff bristle broom and gas powered blower or water based pressure spray unit capable of generating 2500 psi at the nozzle tip, to remove all dirt and debris. The work to be performed under this specification includes all labor, equipment, materials and supplies necessary for the installation of the tennis courts included in this contract.

C. Contractor will saw cut and fill along all net lines and between courts along fence.

D. Three colors shall be installed with white play lines;

Court – Nova Green; Border – Sand Dune; Non-Volley Zone – Grass Green

II. PART 2 – PRODUCTS

2.1 COURT SURFACE MATERIAL

A. Court Surfacing Materials shall be:

1. Novacrylic® as manufactured by Nova Sports U.S.A., 8 Commercial Way, Milford, MA 01757. 800-USA-NOVA.

2. Approved equal

B. All coatings shall be pure acrylic, containing no asphaltic or tar emulsions, nor any vinyl, alkyd or non-acrylic resins. The color system shall be factory-mixed compounds requiring only the addition of water at the jobsite except for the addition of sand to Novasurface®. All materials shall be delivered to the jobsite in sealed containers with the manufacturer's label affixed.

III. PART 3 – EXECUTION

3.1 APPLICATION

A. New asphalt pavement shall cure for 30 days prior to application of any surfacing materials.

B. Contractors must notify the Director of Public Works of all applications, 48 hours prior to installation. The surface to be coated shall be inspected and made sure to be free of grease, oil, dust, dirt and other foreign matter before starting work.

D. The surface shall be flooded. Any ponding water remaining that is deep enough to cover the thickness of a five-cent piece shall be corrected using a patch mix consisting of Novabond®, 50-mesh sand and Portland cement, as per manufacturer's directions. Depressions must be primed with a 50% dilution of Novabond® and water prior to patching.

E. Application shall proceed only if the surface is dry and clean and the temperature is at least fifty degrees (50°F) and rising, and the surface temperature is not in excess of one hundred forty degrees (140°F). Do not apply coatings when rain is imminent.

F. Each coat in this system must dry completely before next application. Between each coat, inspect entire surface. Any defects should be repaired. Scrape surface to remove any lumps, and broom or blow off all loose matter.

G. Using a neoprene rubber squeegee, apply one (1) coat of Novasurface® acrylic resurfacer, diluted with one (1) part clean water to two (2) parts Novasurface®. Clean, bagged sand shall be incorporated into the diluted Novasurface® at the rate of five (5) to ten (10) Lbs. per gallon. Sand gradation shall be 50 to 60-mesh. Allow application to dry thoroughly.

H. Using a neoprene rubber squeegee, apply two (2) coats of Novaplay[®] (colors to be designated by owner). Allow each application to dry thoroughly. A small (not to exceed 8 fl. oz. per gal.) quantity of water may be used in diluting these coatings, only if coatings are drying too rapidly. Permission of the owner shall be obtained before adding additional water.

3.2 LINE MARKINGS

A. Upon completion and acceptance of the Pickleball court surface, this Contractor shall prepare and paint lines for Pickleball.

B. All lines are to be applied by painting between masking tape with a paintbrush or roller.

C. Prime masked lines with Seal-A-Line[®] Allow application to dry.

D. Paint lines with Novatex[®] textured line paint. Allow application to dry.

E. Remove masking tape immediately after lines are dry.

F. Protect adjacent areas and structures (fences, posts, sidewalks, buildings, etc.), which are not to be coated. In the event that coatings are applied to above, remove immediately before drying is complete.

3.3 COMPLETION

Upon completion, the contractor shall insure proper removal of all construction debris, surplus materials, empty containers and wash water, and shall leave the site in a condition acceptable to the owner. The court is to be left secure so as to prevent vandalism.

3.4 LIMITATIONS

A. Apply coatings only when ambient temperature is 50 degrees F. and rising, and the surface temperature is not in excess of one hundred forty (140) degrees F.

B. All NOVACRYLIC[®] coatings are waterborne and cannot cure in cold temperatures or when subject to moisture. Care should be taken not to apply coatings when rain is forecast or sudden drop of temperature is expected. Climatic conditions such as very cool evenings and high dew points dictate that work should be completed early in the day so the coatings can be exposed to enough warm sunlight to form a film before sunset. The opposite applies during times of high heat, low humidity and drying breezes: under these conditions, work very early in the morning or very late in the day. If the product seems to be drying too fast in hot weather, mist the pavement with water to make the application easier. Care must be taken to allow each application to dry thoroughly prior to recoating.

IV. PART 4 – AWARD

Award will be based on lowest total price proposal.

V. PART 5- PAYMENT

Contractor will be paid in accordance with invoice(s) submitted. Invoices shall include the following: the contract number, purchase order number, quantity and description of services rendered and total amount due. Invoices shall be submitted to the invoice- to-address as specified on the Owner's purchase order. Owner will make payment within sixty (60) days of receipt of accurate and approved invoice.

END OF SECTION

Town of Smithfield, RI



**ATTACHMENT A
COST QUOTE FORM**

Agrees to Respond: Supply and Installation of Pickleball Court Surface Color Coat Date and Time to be OPENED: 10:00am on Wednesday, October 30, 2024	
VENDOR NAME:	
VENDOR ADDRESS:	
CITY, STATE, ZIP:	
SOC. SEC. # OR FED. ID #:	

WHEREAS, the TOWN OF SMITHFIELD has duly asked for quotes for performance of services and/or supply of goods in accordance with the indicated specifications.

The person or entity does irrevocably offer to perform the services and/or furnish the goods in accordance with the specifications, which are hereby incorporated by reference in exchange for the quoted price below.

This offer will remain open and irrevocable until the TOWN OF SMITHFIELD has accepted this proposal or another proposal on the specifications or abandoned the project.

The bidder agrees that acceptance by the TOWN OF SMITHFIELD will transform the proposal into a contract. This proposal and contract will be secured by Bonds, if required by the specifications.

1. Pickleball Court Color Coat and Line Installation:

_____ \$ _____
(In words) (In figures)

2. Saw Cutting & Filling:

_____ \$ _____
(In words) (In figures)

Total Lump Sum Cost:

_____ \$ _____
(In words) (In figures)

EMAIL: _____

PHONE _____ FAX _____

CONTACT PERSON NAME TITLE

AUTHORIZED SIGNATURE