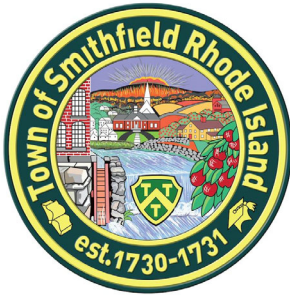


SMITHFIELD TOWN COUNCIL MEETING

OPEN SESSION

TUESDAY
April 2, 2024



**SMITHFIELD TOWN COUNCIL MEETING
SMITHFIELD TOWN HALL
COUNCIL CHAMBERS
64 FARNUM PIKE
TUESDAY, APRIL 2, 2024
6:15 P.M.**

6:15 P.M. EXECUTIVE SESSION

Convene into executive session to consider, discuss, and act upon matters pursuant to Rhode Island General Laws Section 42-46-5(a)(2); Potential Litigation.

7:00 P.M. AGENDA

- I. Regular meeting reconvened at 7:00 p.m.
 - Announce any executive session votes required to be disclosed pursuant to Rhode Island General Laws, Sec. 42-46-4.
- II. Prayer
- III. Salute to the Flag
- IV. Emergency Evacuation and Health Notification
- V. Presentations:
 - A. Smithfield/Coventry/Moses Brown Co-Op Girls Hockey State Champions
- VI. Minutes:
 - A. Move that the minutes of the March 19, 2024 executive session meeting held pursuant to Rhode Island General Laws Section 42-46-5(a)(1) Personnel; to interview Dennis Saccoia for possible appointment to a Town board or commission and Section 42-46-5(a)(2); Potential Litigation be approved as recorded and sealed.
 - B. Move that the minutes of the March 19, 2024 open session meeting be approved as recorded.
- VII. Consider, discuss and act upon the following possible appointments and reappointments:
 - A. Economic Development Commission appointment with a term expiring in March of 2026.
- VIII. Public Hearings:
 - A. Conduct a public hearing to consider, discuss, and act upon approving the

transfer of a B-Victualler License from RNL Enterprise, LLC, d/b/a Coach's Pub", located at 329 Waterman Avenue to Fontegreca Social Club, LLC d/b/a "Fontegreca Social Club", same location, to include Outdoor Seating/Bar Service with the hours of operation to be Monday through Sunday from 6:00 a.m. to 1:00 a.m., as applied, subject to compliance with all State regulations, local ordinances, a Retail Sales Permit, Building/Zoning Department approval and final approval from the RI Department of Health.

IX. Licenses:

- A. Consider, discuss, and act upon approving a new Victualling License for Fontegreca Social Club, LLC "Fontegreca Social Club," 329 Waterman Avenue, as applied, subject to compliance with all State regulations, local ordinances, a Retail Sales Permit and final approval from the RI Department of Health.
- B. Consider, discuss, and act upon approving a new Entertainment License for Fontegreca Social Club d/b/a "Fontegreca Social Club", located at 329 Waterman Avenue, as applied, subject to compliance with all State regulations and local ordinances.
- C. Consider, discuss, and act upon approving a new Special Dance License for Fontegreca Social Club d/b/a "Fontegreca Social Club", located at 329 Waterman Avenue, as applied, subject to compliance with all State regulations and local ordinances.
- D. Consider, discuss, and act upon approving the annual renewal of eight (8) Holiday Sales Licenses, as listed, as applied, subject to compliance with all State regulations and local ordinances.
 1. Appleland Orchard RI, LLC d/b/a "Appleland Orchard RI, LLC", 135 Smith Avenue
 2. Broadway Appliance, Inc. d/b/a "J'S Broadway Appliance & TV", 47 Cedar Swamp Road #18
 3. Ephraim Doumato Jewelers, Inc. d/b/a "Ephraim Doumato Jewelers", 425 Putnam Pike
 4. Kohl's Department Stores, Inc. d/b/a "Kohl's Department Stores, Inc.", 371 Putnam Pike
 5. Mattress Firm. Inc. d/b/a "Mattress Firm #170005", 445 Putnam Pike
 6. Michaels Stores, Inc. d/b/a "Michaels Arts & Crafts #2703", 371 Putnam Pike
 7. NEFL, Inc. d/b/a "New England Frozen Lemonade", 15 Indian Head Trail
 8. Rhode Island CVS Pharmacy, LLC d/b/a "CVS Pharmacy #330", 445 Putnam Pike

E. Consider, discuss, and act upon approving the annual renewal of two (2) Massage Establishment Licenses, as listed, as applied, subject to compliance with all State regulations and local ordinances.

1. Chalom MacDermott d/b/a “Massage Nirvana & Bodywork”, 29 Smith Avenue, Unit 4
2. Oasis Spa, Inc. d/b/a “Oasis Spa, Inc.”, 9 Cedar Swamp Road #9

F. Consider, discuss, and act upon approving the annual renewal of three (3) Massage Therapy Licenses, as listed, as applied, subject to compliance with all State regulations and local ordinances.

1. Chalom MacDermott working at “Massage Nirvana & Bodywork”, 29 Smith Avenue, Unit 4
2. William M. Bradley working at “Body Grateful Day Spa”, 10A Cedar Swamp Road
3. Ying Shu Li working at “Oasis Spa, Inc.”, 9 Cedar Swamp Road #9

G. Consider, discuss, and act upon approving one (1) One-Day Beer/Wine License for the Smithfield Senior Center as follows:

- Spring Fling Party to be held on Tuesday, April 23, 2024 from 12:00 p.m. to 3:00 p.m.

The party will take place at the Smithfield Senior Center, 1 William J. Hawkins, Jr. Trail from 12:00 p.m. to 3:00 p.m., as applied, subject to all State regulations and local ordinances.

H. Consider, discuss, and act upon approving the annual renewal of one (1) Bingo License, as applied, subject to compliance with all State regulations and local ordinances.

1. Raymond C. LaPerche PTA, 11 Limerock Road (fee waived)

I. Consider, discuss, and act upon approving a change of date for an event for a one (1) One-Day Beer/Wine License for the RIFC d/b/a “Rhode Island Football Club” from April 27, 2024 to April 26, 2024.

X. Old Business: None

XI. New Business:

A. Consider, discuss, and act upon legal notice of Superior Court Order C.A. No. PM-2023-05423; Town of Smithfield v. the Miscellaneous Parcels of Real Estate Identified as Assessor’s Plat 41, Lots 09, 11, 12, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 26, 27, 28, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 57, 61, 62, 63, 65, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 90, 91, 93, 94, 95, 96, 97, and 98 with a Claims Bar

Date of June 10, 2024.

- B. Consider, discuss, and act upon a pole petition from RI Energy Co. to install one new pole on Cedar Forest Road.
 - C. Consider, discuss, and act upon rescinding a request for proposals for the Department of Public Work's Garage roof replacement.
 - D. Consider, discuss, and act upon a bid award for roof replacement and window and door repairs at the Senior Center.
 - E. Consider, discuss, and act upon authorizing a request for proposals for boiler cleaning for the School Department.
 - F. Consider, discuss, and act upon authorizing a request for proposals for the purchase of two (2) trucks for the School Department.
 - G. Consider, discuss, and act upon adopting a resolution to amend RI General Law 44-3 "Property Subject to Taxation" relating to Bryant University.
 - H. Consider, discuss, and act upon adopting a resolution in support of a litter free Rhode Island sponsored by Council Member Sean M. Kilduff.
 - I. Consider, discuss, and act upon canceling the April 16, 2024 Town Council meeting.
- XII. Public Comment.
- XIII. Adjournment.

AGENDA POSTED: March 29, 2024

The public is welcome to any meeting of the Town Council or its sub-committees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's office at 401-233-1010 at least forty-eight (48) hours prior to the meeting.

https://www.valleybreeze.com/sports/smithfield-based-co-op-girls-hockey-team-takes-ot-thriller-to-repeat-as-state-champs/article_5613bf16-e52c-11ee-8242-d368a7da6ad0.html

Smithfield-based co-op girls' hockey team takes OT thriller to repeat as state champs

By ERIC BENEVIDES Valley Breeze & Observer Sports Editor sports@valleybreeze.com
Mar 21, 2024

1 of 3



Freshman **Margaret Baldwin**, second from right, throws her stick in the air and gets ready to celebrate her championship seconds left in overtime during Sunday afternoon's state championship game against La Salle Academy at Providence Smithfield/Coventry/Moses Brown co-op girls' hockey team's 3-2 victory gave the program its second straight state title. Breeze photo by Eric Benevides

PROVIDENCE – This did not look good.

For the first time in its undefeated season, the Smithfield/Coventry/Moses Brown co-op girls' hockey team was staring at a 2-0 deficit, and at the worst possible time – five minutes and 20 seconds into the second period of Sunday afternoon's state championship game against La Salle Academy.

But the Smithfield-based team kept the faith and its positive spirit, played some of its best defense of the season, and dramatically sent the game into overtime in the final minutes of regulation.

And then one of the youngest stars on the co-op squad, Moses Brown freshman Margaret Baldwin, scored the biggest goal of the season, as she flipped a rebound into the back of the net with 10 seconds left in a 7 1/2-minute sudden-death overtime period to clinch a dramatic 3-2 win and her team's second straight state title.

"This feels amazing," Smithfield junior center Keira Goffe said moments after joining her teammates in a victory lap around Providence College's Schneider Arena with their championship plaque. "Our team definitely earned this. We put blood, sweat, and tears into everything we do, so I think it was well deserved."

The championship was also the third in a row for the co-op team, which two winters ago, had won the now-defunct Division II title. The Smithfield-based team also topped the then-undefeated Rams in double overtime (also by a 3-2 score) in last year's finals.

Owners of a 15-0-1 record, as well as a 21-game win streak that dates back to last winter, the co-op squad outshot the Rams by a 33-18 count, but in the third period and seven-plus minutes of overtime, the champions played exceptional defensively and limited La Salle to just four shots.

However, the Rams, who dropped to 11-5, outshot the defending champs in the first period, 9-5, and took their 2-0 lead when junior Eliza Barker netted an unassisted goal on a breakaway 4:04 into the game and freshman Kaylee Butler doubled the lead 5:20 into the second period by flipping in a pass from Barker on the doorstep of the net.

After the second goal, Smithfield head coach Kerri Nadeau gathered with her players and assistant coaches during a break in the action, but there were no shouting or moments of excitement in their brief chat.

"We basically said to not give up," Nadeau said. "'We didn't play our best. Shake it off.' I think we were mostly getting the jitters out, and La Salle did come out strong, so we had to prepare for that. No matter what, they wanted revenge for last year, so we had to dig down deep and find the next level, and they did."

“Our coaches kept reminding us that we were here for a reason,” added Goffe. “We might have slipped up a little bit, but they just had to remind us that we deserved to be here.”

With 6:08 to play in the second period, Baldwin cut her team’s deficit in half with a power-play goal that was set up by Smithfield junior Kaylin O’Connor, and with 2:09 left in regulation, O’Connor came to the rescue and tied the score by flipping in a backhand off a pass from Goffe for her 23rd goal of the season.

“They came back and regrouped after those two goals, and they didn’t stop,” added Nadeau. “And again, the biggest thing we told them was, ‘Don’t give up, don’t give up, we’re in control of this,’ and they kept doing exactly what we said.”

That set up bonus hockey and what was going to be a fantastic finish for the championship, but when neither side was able to produce any quality scoring opportunities for the first six minutes, it looked like the game was going to head into a second OT.

But with 29.8 seconds left in overtime, a La Salle player was sent to the penalty box for hooking a Smithfield player near the benches. The co-op team instantly worked the puck into La Salle’s end of the ice, and that’s when Baldwin struck gold.

“The last goal was all instincts,” said Goffe, who along with O’Connor, were credited with assists on the goal. “(Baldwin) was at the right place at the right time.”

“It’s a lot of fun to win this way, but it’s also very nerve-wracking,” Nadeau added with a smile.

The game’s Most Valuable player was Moses Brown junior goaltender Ava Porter, who stopped 16 shots, and her biggest save came minutes after the Rams took their two-goal lead. La Salle sophomore Bridie Murphy stole the puck near the front of the net and tried to quickly slip it past Porter, but she swatted it away.

While Porter was stellar, so were her defensemen, especially Smithfield juniors Camylle Ursillo and Meghan Falls. And the co-op team did a superb job killing off penalties; the defending champs shook off two 5-on-3 power plays in regulation that totaled 70 seconds.

“We have a very strong ‘D’, and they have worked all year to get better,” said Nadeau, whose team allowed just 12 goals during the regular season. “We’re a defense-first team. They listen to us, they’re always working hard, and they really played well in the second and third periods and in overtime.”

PLEASE SEE EXECUTIVE
SESSION ENVELOPE

MINUTES OF SMITHFIELD TOWN COUNCIL MEETING

Date: Tuesday, March 19, 2024

Place: Smithfield Town Hall

Time: 6:15 P.M.

Present:

Town Council President T. Michael Lawton
Town Council Member Sean M. Kilduff
Town Council Member Michael P. Iannotti
Town Council Member Rachel S. Toppi
Town Council Member John J. Tassoni, Jr.
Town Manager Randy R. Rossi
Town Solicitor Anthony Gallone
Town Clerk Lyn M. Antonuccio

I. President Lawton calls the Tuesday, March 19, 2024 Smithfield Town Council Meeting to order at 7:07 p.m.

At 6:15 p.m., a motion was made by Member Kilduff, seconded by Member Toppi, to convene into executive session to consider, discuss and act upon matters pursuant to Rhode Island General Laws Section 42-46-5(a)(1) Personnel; to interview Dennis Saccoia for possible appointment or reappointment to a Town board or commission and Rhode Island General Laws Section 42-46-5(a)(2); Potential Litigation. **Motion is approved by a 4/0 vote. Member Tassoni arrived after executive session convened.**

President Lawton reported that no votes were taken in executive session that are required to be reported pursuant to RIGL§ 42-46-4.

II. President Lawton offers a prayer.

III. Salute to the flag.

IV. Emergency Evacuation and Health Notification

V. Presentations:

A. Diversity, Equity and Inclusion Task Force

*This agenda item has been postponed.

VI. Minutes:

A. Move that the minutes of the March 5, 2024 executive session meeting held pursuant to Rhode Island General Laws Section 42-46-5(a)(1) Personnel; to interview Grace Toppi and Edward Kutchmanich for possible reappointment to a Town board or commission and Section 42-46-5(a)(5) Real Estate; potential disposition, sale or lease of surplus property be approved as recorded and sealed.

Motion is made by Member Tassoni, seconded by Vice President Iannotti, that the minutes of the March 5, 2024 executive session meeting be approved as recorded and sealed. **Motion is approved by 4/0 vote.** Member Toppi abstains.

- B. Move that the minutes of the March 5, 2024 open session meeting be approved as recorded.**

Motion is made by Member Tassoni, seconded by Vice President Iannotti, that the minutes of the March 5, 2024 open session be approved as recorded. **Motion is approved by a 3/0 vote. Member Toppi and Member Kilduff abstain.**

VII. Consider, discuss and act upon the following possible appointments and reappointments:

- A. Board of Canvassers reappointment with a term expiring in March of 2025.**

Motion is made by Vice President Iannotti, seconded by Member Tassoni, that the Smithfield Town Council hereby reappoints Grace Toppi as first alternate on the Board of Canvassers with a term expiring in March 2025. **Motion is approved by a 4/0 vote. Member Toppi recuses herself.**

- B. Tree Warden reappointment with a term expiring in December of 2024.**

Motion is made by Vice President Iannotti, seconded by Member Tassoni, that the Smithfield Town Council hereby reappoints Edward Kutchmanich as Tree Warden with a term expiring in December of 2024. **Motion is approved by a unanimous 5/0 vote.**

VIII. Public Hearings:

- A. Conduct a public hearing to consider and act upon amendments to the Code of Ordinances Chapter 2 entitled “Town Council” sponsored by Council Members Rachel S. Toppi and Michael P. Iannotti.**

President Lawton declares the public hearing open.

Vice President Iannotti gives the members an overview of why these amendments are being proposed: The reason for this amendment, and subsequent amendments, is because it was discovered by a working group that was created, that many of the ordinances had not been looked at or changed in many decades. The ordinances were matched up with the Town Charter, which is up-to-date, and they were sent to the various department heads who enforce these ordinances to ask for the input on any proposed changes. The amendments were reviewed by the Town Solicitor to ensure they were in conformance with state law.

Hearing no further comments, President Lawton closes the public hearing.

Motion is made by Member Tassoni, seconded by Vice President Iannotti, that the Smithfield Town Council hereby adopts amendments to the Code of Ordinances Chapter 2 entitled “Town Council”. **Motion is approved by a unanimous 5/0 vote.**

B. Conduct a public hearing to consider and act upon amendments to the Code of Ordinances Chapter 3 entitled “Town Manager” sponsored by Council Members Rachel S. Toppi and Michael P. Iannotti.

President Lawton declares the public hearing open.

Hearing no comments, President Lawton closes the public hearing.

Motion is made by Member Toppi, seconded by Vice President Iannotti, that the Smithfield Town Council hereby adopts amendments to the Code of Ordinances Chapter 3 entitled “Town Manager”. **Motion is approved by a unanimous 5/0 vote.**

C. Conduct a public hearing to consider and act upon amendments to the Code of Ordinances Chapter 15 entitled “Building Official” sponsored by Council Members Rachel S. Toppi and Michael P. Iannotti.

President Lawton declares the public hearing open.

Hearing no comments, President Lawton closes the public hearing.

Motion is made by Member Toppi, seconded by Vice President Iannotti, that the Smithfield Town Council hereby adopts the amendments to the Code of Ordinances Chapter 15 entitled “Building Official”. **Motion is approved by a unanimous 5/0 vote.**

D. Conduct a public hearing to consider and act upon amendments to the Code of Ordinances Chapter 34 entitled “Financial Management” sponsored by Council Members Rachel S. Toppi and Michael P. Iannotti.

President Lawton declares the public hearing open.

Vice President Iannotti explains the following: There is one (1) change to this amendment with regard to the time period in which the School Committee has to report/send their budget to the Town Manager. In this version, it states no later than February 15th. This would be changed to the third Monday in February. **These changes mirror the changes made by the Charter Review Commission and Charter which establishes the new budget process.**

Hearing no further comments, President Lawton closes the public hearing.

Motion is made by Member Toppi, seconded by Vice President Iannotti, that the Smithfield Town Council hereby adopts amendments to the Code of Ordinances Chapter 34 entitled “Financial Management”, including the change made by Vice President Iannotti. **Motion is approved by a 5/0 unanimous vote.**

E. Conduct a public hearing to consider and act upon amendments to the Code of Ordinances Chapter 37 entitled “Fire Department” sponsored by Council Members Rachel S. Toppi and Michael P. Iannotti.

President Lawton declares the public hearing open.

Hearing no comments, President Lawton closes the public hearing.

Motion is made by Member Toppi, seconded by Vice President Iannotti, that the Smithfield Town Council hereby adopts amendments to the Code of Ordinances Chapter 37 entitled “Fire Department”. **Motion is approved by a unanimous 5/0 vote.**

F. Conduct a public hearing to consider and act upon amendments to the Code of Ordinances Chapter 47 entitled “Energy Review Commission” sponsored by Council Members Rachel S. Toppi and Michael P. Iannotti.

President Lawton declares the public hearing open.

Vice President Iannotti explains that this amendment would eliminate the Energy Review Commission because it is not a functioning commission and has not been for quite some time.

Town Manager Rossi explains that this commission it has not functioning for at least twelve (12) years. Town Manager Rossi further explains that they achieved what they needed to do, and it remains in the code.

Hearing no further comments, President Lawton closes the public hearing.

Motion is made by Member Toppi, seconded by Vice President Iannotti, that the Smithfield Town Council hereby adopts amendments to the Code of Ordinances Chapter 47 entitled “Energy Review Commission”. **Motion is approved by a unanimous 5/0 vote.**

G. Conduct a public hearing to consider and act upon amendments to the Code of Ordinances Chapter 48 entitled “Financial Review Commission” sponsored by Council Members Rachel S. Toppi and Michael P. Iannotti.

President Lawton declares the public hearing open.

Vice President Iannotti explains the following: The Town had a Financial Review Commission, and the voters adopted amendments to the Charter during the 2020 Election. The Financial Review Board was replaced with a Budget and Financial Review Board. A whole new process was established for adopting the budget, eliminated the Financial Town Meeting, and created dates/deadlines/responsibilities for the new budget board.

Hearing no further comments, President Lawton closes the public hearing.

Motion is made by Member Toppi, seconded by Vice President Iannotti, that the Smithfield Town Council hereby adopts amendments to the Code of Ordinances Chapter 48 entitled “Financial Review Commission”. **Motion is approved by a unanimous 5/0 vote.**

H. Conduct a public hearing to consider and act upon amendments to the Code of Ordinances Chapter 49 entitled “Sports Advisory Commission” sponsored by Council Members Rachel S. Toppi and Michael P. Iannotti.

President Lawton declares the public hearing open.

Vice President Iannotti explains that this amendment would abolish the Sports Advisory Commission, which is defunct and has not met in a number of years.

Hearing no further comments, President Lawton closes the public hearing.

Motion is made by Member Toppi, seconded by Vice President Iannotti, that the Smithfield Town Council hereby adopts amendments to the Code of Ordinances Chapter 49 entitled “Sports Advisory Commission. **Motion is approved by a unanimous 5/0 vote.**

I. Conduct a public hearing to consider and act upon amendments to the Code of Ordinances Chapter 312 entitled “Streets and Sidewalks” to add Article IV entitled “Vehicle Impact Protection Devices” sponsored by Council Member John J. Tassoni, Jr.

President Lawton declares the public hearing open.

Member Tassoni explains the following: This amendment is a result of the accident that took place at “Subway” where a young lady got killed. These instruments would be placed in front of the buildings to save lives and for safety. Member Tassoni thanks Vice President Iannotti for his help with this amendment. Member Tassoni reminds the members that this would only be for new construction.

Hearing no further comments, President Lawton closes the public hearing.

Motion is made by Member Tassoni, seconded by Vice President Iannotti, that the Smithfield Town Council hereby adopts amendments to the Code of Ordinances Chapter 312 entitled “Streets and Sidewalks” to add Article IV entitled “Vehicle Impact Protection Devices”. **Motion is approved by a unanimous 5/0 vote.**

J. Conduct a public hearing to consider a new B-Victualling Limited Beverage License for Popovo, LLC d/b/a “Athens Pizza House”, 1 Austin Ave, with the hours of operation to be Monday through Sunday, 6:00 A.M. to 1:00 A.M., subject to compliance with all State regulations, local ordinances and a Certificate of Good Standing from the RI Division of Taxation.

President Lawton declares the public hearing.

Hearing no comments, President Lawton closes the public hearing.

Vice President Iannotti questions what a B-Victualling Limited Beverage License.

Town Clerk Antonuccio states that this license is to sell beer/wine only.

Motion is made by Member Tassoni, seconded by Vice President Iannotti, that the Smithfield Town Council approve a new B-Victualling Limited Beverage License for Popovo, LLC d/b/a “Athens Pizza House”, 1 Austin Ave, with the hours of operation to be Monday through Sunday, 6:00 A.M. to 1:00 A.M., subject to compliance with all State regulations, local ordinances and a Certificate of Good Standing from the RI Division of Taxation. **Motion is approved by a unanimous 5/0 vote.**

XI. Licenses:

- A. Consider, discuss, and act upon approving the annual renewal of forty-one (41) Holiday Sales Licenses, as listed, as applied, subject to compliance with all State regulations and local ordinances.**
- 1. 7-Eleven Store #32614A d/b/a “7-Eleven #32614A”, 970 Douglas Pike**
 - 2. Anjan Thapa d/b/a “Pick’ n Pay Food Mart”, 619 Putnam Pike**
 - 3. Anthony Polseno, Jr. d/b/a “Pleasant View Orchards”, 141 Pleasant View Avenue**
 - 4. Bacon N Beanz Café, LLC d/b/a “Bacon N Beanz Café”, 345 Waterman Avenue**
 - 5. Barnes & Noble Booksellers, Inc. d/b/a “Barnes & Noble #2082”, 371 Putnam Pike, Suite 330**
 - 6. Bath & Body Works, LLC d/b/a “Bath & Body Works #4713”, 371 Putnam Pike**
 - 7. BG Retail, LLC d/b/a “Famous Footwear #3637”, 371 Putnam Pike**
 - 8. Botan, LLC d/b/a “Wise Guys Deli”, 1201 Douglas Pike**
 - 9. CALM Enterprises, Inc. d/b/a “Del’s of Smithfield”, 115 Pleasant View Avenue**
 - 10. Card, Inc. d/b/a “Gigi’s Scoops”, 265 Putnam Pike**
 - 11. Colbea Enterprises, LLC d/b/a “Seasons Corner Market”, 947 Douglas Pike**
 - 12. Colbea Enterprises, LLC d/b/a “Shell#36”, 368 Putnam Pike**
 - 13. Crossfit 401, LLC d/b/a “Crossfit 401”, 300A George Washington Highway**
 - 14. Cumberland Farms, Inc. d/b/a “Cumberland Farms #1251”, 353 Waterman Avenue**
 - 15. Dave’s Fruitland, Inc. d/b/a “Dave’s Marketplace of Smithfield”, 4 Cedar Swamp Road**
 - 16. Dave’s Marketplace of Smithfield, Inc. d/b/a “Dave’s Marketplace”, 371 Putnam Pike, Suite 590**
 - 17. Douglas Cochrane d/b/a “Releaf Center”, 375 Putnam Pike, #21**
 - 18. Five Below, Inc. d/b/a “Five Below #8032”, 371 Putnam Pike, Suite A440**

19. GameStop, Inc. d/b/a “Gamestop Store #4848”, 371 Putnam Pike, Unit 190
20. Global Montello Group Corp. d/b/a “Alltown Smithfield”, 471 Putnam Pike
21. Green, Inc. d/b/a “Honey Nail and Spa”, 375 Putnam Pike #15
22. Hill Top Gardens, LLC d/b/a “Hill Top Garden Center”, 363 Putnam Pike
23. Home Depot USA, Inc. d/b/a “The Home Depot #4282”, 371 Putnam Pike
24. James’ Fine Cigars, LLC d/b/a “James’ Fine Cigars”, 20 Cedar Swamp Road
25. JM of Smithfield, LLC d/b/a “Jersey Mike’s Subs”, 473 Putnam Pike
26. Mac’s Liquor, Inc. d/b/a “Mac’s Liquor Mart”, 200 Pleasant View Avenue
27. MDB-T, LLC d/b/a “Toyota of Smithfield”, 550 George Washington Highway
28. Metro Mattress Corp. d/b/a “Metro Mattress”, 473 Putnam Pike, Suite B-3
29. Old Navy, LLC d/b/a “Old Navy #6156”, 371 Putnam Pike
30. Petco Animal Supplies Stores, Inc. d/b/a “Petco #3748”, 371 Putnam Pike
31. Princes & Sons Pizza, Inc. d/b/a “Depetrillo’s Pizza & Bakery”, 105 Pleasant View Avenue
32. Putnam Liquor, Inc. d/b/a “Putnam Pike Liquors”, 637B Putnam Pike
33. Putnam Pike Liquors, Inc. d/b/a “B & C Liquor”, 253 Putnam Pike
34. Rocky’s Ace Hardware, Inc. d/b/a “Rocky’s Ace Hardware”, 633 Putnam Pike
35. RPC, Inc. d/b/a “Rumford Pet Express”, 445 Putnam Pike
36. The Sherwin Williams Company d/b/a “The Sherwin Williams Company”, 400 Putnam Pike
37. The Stop & Shop Supermarket Co., LLC d/b/a “Stop & Shop Supermarket #705”, 446 Putnam Pike
38. The TJX Companies, Inc. d/b/a “TJ Maxx#190”, 445 Putnam Pike
39. Ulta Salon Cosmetics & Fragrance, Inc. d/b/a “Ulta Beauty”, 371 Putnam Pike
40. Yankee Candle Company, Inc. d/b/a “Yankee Candle Company”, 371 Putnam Pike, Unit 550
41. Zoya, Inc. d/b/a “Twin River Mini Mart”, 151 Douglas Pike, Suite 7

Motion is made by Member Kilduff, seconded by Vice President Iannotti, that the Smithfield Town Council approve the annual renewal of forty-one (41) Holiday Sales Licenses, as listed, as applied, subject to compliance with all State regulations and local ordinances.

1. 7-Eleven Store #32614A d/b/a "7-Eleven #32614A", 970 Douglas Pike
2. Anjan Thapa d/b/a "Pick' n Pay Food Mart", 619 Putnam Pike
3. Anthony Polseno, Jr. d/b/a "Pleasant View Orchards", 141 Pleasant View Avenue
4. Bacon N Beanz Café, LLC d/b/a "Bacon N Beanz Café", 345 Waterman Avenue
5. Barnes & Noble Booksellers, Inc. d/b/a "Barnes & Noble #2082", 371 Putnam Pike, Suite 330
6. Bath & Body Works, LLC d/b/a "Bath & Body Works #4713", 371 Putnam Pike
7. BG Retail, LLC d/b/a "Famous Footwear #3637", 371 Putnam Pike
8. Botan, LLC d/b/a "Wise Guys Deli", 1201 Douglas Pike
9. CALM Enterprises, Inc. d/b/a "Del's of Smithfield", 115 Pleasant View Avenue
10. Card, Inc. d/b/a "Gigi's Scoops", 265 Putnam Pike
11. Colbea Enterprises, LLC d/b/a "Seasons Corner Market", 947 Douglas Pike
12. Colbea Enterprises, LLC d/b/a "Shell#36", 368 Putnam Pike
13. Crossfit 401, LLC d/b/a "Crossfit 401", 300A George Washington Highway
14. Cumberland Farms, Inc. d/b/a "Cumberland Farms #1251", 353 Waterman Avenue
15. Dave's Fruitland, Inc. d/b/a "Dave's Marketplace of Smithfield", 4 Cedar Swamp Road
16. Dave's Marketplace of Smithfield, Inc. d/b/a "Dave's Marketplace", 371 Putnam Pike, Suite 590
17. Douglas Cochrane d/b/a "Releaf Center", 375 Putnam Pike, #21
18. Five Below, Inc. d/b/a "Five Below #8032", 371 Putnam Pike, Suite A440
19. GameStop, Inc. d/b/a "Gamestop Store #4848", 371 Putnam Pike, Unit 190
20. Global Montello Group Corp. d/b/a "Alltown Smithfield", 471 Putnam Pike
21. Green, Inc. d/b/a "Honey Nail and Spa", 375 Putnam Pike #15
22. Hill Top Gardens, LLC d/b/a "Hill Top Garden Center", 363 Putnam Pike
23. Home Depot USA, Inc. d/b/a "The Home Depot #4282", 371 Putnam Pike
24. James' Fine Cigars, LLC d/b/a "James' Fine Cigars", 20 Cedar Swamp Road
25. JM of Smithfield, LLC d/b/a "Jersey Mike's Subs", 473 Putnam Pike
26. Mac's Liquor, Inc. d/b/a "Mac's Liquor Mart", 200 Pleasant View Avenue
27. MDB-T, LLC d/b/a "Toyota of Smithfield", 550 George Washington Highway
28. Metro Mattress Corp. d/b/a "Metro Mattress", 473 Putnam Pike, Suite B-3
29. Old Navy, LLC d/b/a "Old Navy #6156", 371 Putnam Pike
30. Petco Animal Supplies Stores, Inc. d/b/a "Petco #3748", 371 Putnam Pike
31. Princes & Sons Pizza, Inc. d/b/a "Depetrillo's Pizza & Bakery", 105 Pleasant View Avenue
32. Putnam Liquor, Inc. d/b/a "Putnam Pike Liquors", 637B Putnam Pike
33. Putnam Pike Liquors, Inc. d/b/a "B & C Liquor", 253 Putnam Pike
34. Rocky's Ace Hardware, Inc. d/b/a "Rocky's Ace Hardware", 633 Putnam Pike
35. RPC, Inc. d/b/a "Rumford Pet Express", 445 Putnam Pike

36. The Sherwin Williams Company d/b/a “The Sherwin Williams Company”, 400 Putnam Pike
37. The Stop & Shop Supermarket Co., LLC d/b/a “Stop & Shop Supermarket #705”, 446 Putnam Pike
38. The TJX Companies, Inc. d/b/a “TJ Maxx#190”, 445 Putnam Pike
39. Ulta Salon Cosmetics & Fragrance, Inc. d/b/a “Ulta Beauty”, 371 Putnam Pike
40. Yankee Candle Company, Inc. d/b/a “Yankee Candle Company”, 371 Putnam Pike, Unit 550
41. Zoya, Inc. d/b/a “Twin River Mini Mart”, 151 Douglas Pike, Suite 7

Motion is approved by a unanimous 5/0 vote.

B. Consider, discuss, and act upon approving the annual renewal of four (4) Bingo Licenses, as listed, as applied, subject to compliance with all State regulations and local ordinances.

1. **Georgiaville Tenants Association, 20 Higgins Lane, Apt. 102 (fee waived)**
2. **Pleasant View Elementary School PTO, 100 Pleasant View Avenue (fee waived)**
3. **Smithfield Senior Center, 1 William J. Hawkins, Jr., Trail (fee waived)**
4. **St. Philip Church, 622 Putnam Pike (fee waived)**

Motion is made by Member Tassoni, seconded by Member Toppi, that the Smithfield Town Council act Upon approving the annual renewal of four (4) Bingo Licenses, for Georgiaville Tenants Association, located at 20 Higgins Lane, Apt. 102, and Pleasant View Elementary School PTO, located at 100 Pleasant View Avenue, Smithfield Senior Center, located at 1 William J. Hawkins, Jr. Trail and St. Philip Church located at 622 Putnam Pike, as listed, as applied, subject to compliance with all state regulations and local ordinances. Fee waived. **Motion is approved by a unanimous 5/0 vote.**

C. Consider, discuss, and act upon approving a new Mobile Food Truck License for Amano, LLC d/b/a “A Mano Pizza & Gelato”, 181 Bellevue Avenue, #315 Newport, RI with a RI Reg. number 87292, as applied, subject to compliance with all State regulations and local ordinances.

Motion is made by Member Tassoni, seconded by Vice President Iannotti, that the Smithfield Town Council consider, discuss and act upon approving a new Mobile Food Truck License, as applied, subject to compliance with all state regulations and local ordinances.

1. Amano, LLC d/b/a “A Mano Pizza & Gelato”, to sell pizza, calzones and gelato from a truck with RI Reg. number 87292, 181 Bellevue Avenue, #315 Newport, RI

Motion is approved by a unanimous 5/0 vote.

D. Consider, discuss, and act upon approving a new Mobile Food Truck License for Wiener Wagon, LLC d/b/a “Wiener Wagon”, 250 West Main Road, Middletown, RI with a RI Reg. number 1DV598, as applied, subject to compliance with all State regulations and local ordinances.

Motion is made by Member Tassoni, seconded by Vice President Iannotti, that the Smithfield Town Council consider, discuss and act upon approving a new Mobile Food Truck License, as applied, subject to compliance with all state regulations and local ordinances.

1. Wiener Wagon, LLC d/b/a “Wiener Wagon”, to sell wieners, smash burgers, French fries, onion rings, and corn dogs, from a truck with RI Reg. number 1DV598, 250 West Main Road, Middletown, RI.

Motion is approved by a unanimous 5/0 vote.

E. Consider, discuss, and act upon approving three (3) One-Day Special Event Licenses for Seven Cedars Farm for “Easter Fundays”, 20 John Mowry Road on the following dates:

- **Saturday, March 23, 2024 from 11:00 a.m. to 3:00 p.m.**
- **Sunday, March 24, 2024 from 11:00 a.m. to 3:00 p.m.**
- **Saturday, March 30, 2024 from 11:00 a.m. to 3:00 p.m.**

All Special Event Licenses for Seven Cedars Farm are subject to compliance with all State regulations and local ordinances.

Member Toppi questions why this license application has not been signed by the Police Chief and if it should be.

Town Clerk Antonuccio explains that the application should have been signed, however, as can be seen by subsequent applications a background check was completed and the applications were signed.

Member Toppi questions if this was an administrative issue and requests that the application be signed.

Town Clerk Antonuccio states that she will ensure the application is signed and will forward the members a copy.

Motion is made by Member Tassoni, seconded by Member Toppi that the Smithfield Town Council approve three (3) One-Day Special Event License for Seven Cedars Farm for “Easter Fundays”, 20 John Mowry Road, subject to the signature of the Police Chief, on the following dates:

- **Saturday, March 23, 2024 from 11:00 a.m. to 3:00 p.m.**
- **Sunday, March 24, 2024 from 11:00 a.m. to 3:00 p.m.**
- **Saturday, March 30, 2024 from 11:00 a.m. to 3:00 p.m.**

All Special Event Licenses for Seven Cedars Farm are subject to compliance with all State regulations and local ordinances.

Motion is approved by unanimous 5/0 vote.

F. Consider, discuss, and act upon approving one (1) One-Day Special Event License for Seven Cedars Farm for “Touch a Truck”, 20 John Mowry Road on the following date:

- **Saturday, June 1, 2024 from 10:00 a.m. to 2:00 p.m., with a rain date of Sunday, June 2, 2024**

All Special Event Licenses for Seven Cedars Farm are subject to compliance with all State regulations and local ordinances.

Motion is made by Member Toppi, seconded by Member Kilduff, that the Smithfield Town Council approve one (1) One-Day Special Event License for Seven Cedars Farm for a “Touch a Truck Event”, 20 John Mowry Road on the following date:

- Saturday, June 1, 2024 from 10:00 a.m. to 2:00 p.m., with a rain date of Sunday, June 2, 2024

All Special Event Licenses for Seven Cedars Farm are subject to compliance with all State regulations and local ordinances.

Motion is approved by a unanimous 5/0 vote.

G. Consider, discuss, and act upon approving one (1) One-Day Special Event License for Seven Cedars Farm for a “Spring Craft Fair”, 20 John Mowry Road on the following date:

- **Saturday, May 11, 2024 from 10:00 a.m. to 4:00 p.m., with a rain date of Sunday, May 12, 2024**

All Special Event Licenses for Seven Cedars Farm are subject to compliance with all State regulations and local ordinances.

Motion is made by Member Toppi, seconded by Member Tassoni, that the Smithfield Town Council approve one (1) One-Day Special Event License for Seven Cedars Farm for a “Spring Craft Fair”, 20 John Mowry Road on the following date:

- Saturday, May 11, 2024 from 10:00 a.m. to 4:00 p.m., with a rain date of Sunday, May 12, 2024

All Special Event Licenses for Seven Cedars Farm are subject to compliance with all State regulations and local ordinances.

Motion is approved by a unanimous 5/0 vote.

H. Consider, discuss, and act upon approving one (1) One-Day Special Event License for Seven Cedars Farm for a “Fall Festival”, 20 John Mowry Road on the following date:

- **Saturday, September 21, 2024 from 10:00 a.m. to 4:00 p.m., with a rain date of Sunday, September 22, 2024**

All Special Event Licenses for Seven Cedars Farm are subject to compliance with all State regulations and local ordinances.

Motion is made by Member Tassoni, seconded by Vice President Iannotti that the Smithfield Town Council approve one One-Day Special Event License for Seven Cedars Farm for a “Fall Festival”, 20 John Mowry Road on the following date:

- **Saturday, September 21, 2024 from 10:00 a.m. to 4:00 p.m., with a rain date of Sunday, September 22, 2024**

All Special Event Licenses for Seven Cedars Farm are subject to compliance with all State regulations and local ordinances.

Motion is approved by a unanimous 5/0 vote.

I. Consider, discuss, and act upon approving a new Mobile Food Truck License for Providence Poke, LLC d/b/a “Hometown Poke”, 185 Camp Street, Providence, RI with a RI Reg. number 1BV64, as applied, subject to compliance with all State regulations and local ordinances.

Motion is made by Member Tassoni, seconded by Member Toppi, that the Smithfield Town Council consider, discuss and act upon approving a new Mobile Food Truck License, as applied, subject to compliance with all state regulations and local ordinances.

1. Providence Poke, LLC d/b/a “Hometown Poke”, to sell poke and bubble tea from a truck with RI Reg. number 1BV64, 185 Camp Street, Providence, RI

Motion is approved by a unanimous 5/0 vote.

J. Consider, discuss, and act upon approving a new Mobile Food Truck License for Little B’s BBQ, LLC d/b/a “Little B’s BBQ”, 56 Peepoad Road, Scituate, RI with a RI Reg. number 70422, as applied, subject to compliance with all State regulations and local ordinances.

Motion is made by Member Toppi, seconded by Vice President Iannotti, that the Smithfield Town Council consider, discuss and act upon approving a new Mobile Food Truck License, as applied, subject to compliance with all state regulations and local ordinances.

1. Little B’s BBQ, LLC d/b/a “Little B’s BBQ”, to sell barbeque meats and sides from a truck with RI Reg. number 70422, 56 Peepoad Road, Scituate, RI.

Motion is approved by a unanimous 5/0 vote.

K. Consider, discuss, and act upon approving a new Mobile Food Truck License for Blount Seafood Corporation d/b/a “Blount Clam Shack Food Truck”, 335 Water Street, Warren, RI with a RI Reg. number 447904, as applied, subject to compliance with all State regulations and local ordinances.

Motion is made by Member Toppi, seconded by Vice President Iannotti, that the Smithfield Town Council consider, discuss and act upon approving a new Mobile Food Truck License, as applied, subject to compliance with all State regulations and local ordinances.

1. Blount Seafood Corporation d/b/a “Blount Clam Shack Food Truck”, to sell lobster rolls, clam cakes, chowder, fish and chips and French fries from a truck with RI Reg. number 447904, 335 Water Street, Warren, RI.

Motion is approved by a unanimous 5/0 vote.

L. Consider, discuss, and act upon approving a new Mobile Food Truck License for JA Patty, LLC d/b/a “JA Patty RI”, 190 Gordon Avenue, Warwick, RI with a RI Reg. number 94325, as applied, subject to compliance with all State regulations and local ordinances.

Motion is made by Member Toppi, seconded by Vice President Iannotti, that the Smithfield Town Council consider, discuss and act upon approving a new Mobile Food Truck License, as applied, subject to compliance with all State regulations and local ordinances.

1. JA Patty, LLC d/b/a “JA Patty RI”, to sell rice bowls, Jamaican patties and empanadas from a truck with a RI Reg. number 94325, 190 Gordon Avenue, Warwick, RI

Motion is approved by a unanimous 5/0 vote.

X. Old Business: None

XI. New Business:

A. Consider, discuss, and act upon legal notice of Superior Court Order C.A. No. PM-2023-05423; Town of Smithfield v. the Miscellaneous Parcels of Real Estate Identified as Assessor’s Plat 41, Lots 09, 11, 12, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 26, 27, 28, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 57, 61, 62, 63, 65, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 90, 91, 93, 94, 95, 96, 97, and 98 with a Claims Bar Date of June 10, 2024.

Town Manager Rossi explains the following: The attached Superior Court Order involves litigation petitioned by the Town to address finding the owners of the referenced lots and attempting to clear titles for them. The Town is trying to confirm property owners so we can address what to do with the lots if there are not any owners.

The Court Order requires that the topic be discussed at two (2) consecutive Town Council meetings to ensure that proper notice of the litigation is provided. The Town has also provided notice by posting the Order at the Town Hall and on its website and the Special Master has published twice in the Valley Breeze. There is no action required to be taken by the Town Council at this time.

This matter will be on the next meeting agenda as well.

Vice President Iannotti asks the Solicitor to give the members some background on this agenda item.

Solicitor Gallone explains the following: This is basically a title clearing action, similar in nature to the tea lots. The court wants to ensure proper notice was given to anyone that may have a potential interest before confirming ownership. These chain of titles go way back, and some of the owners of these parcels are not known.

Member Tassoni questions if there is no name/owner of a parcel what would happen to it. Solicitor Gallone states that the court is trying to notice everybody through these notices of publication, and any person having a potential interest in that property would be defaulted if there is no response.

Member Tassoni also questions if the parcel would then “come to the Town”. Solicitor Gallone confirms that the parcel would then belong to the Town.

Town Manager Rossi states that the Town could then sell the parcel/parcels or preserve it as open space, and that is really the goal.

B. Consider, discuss, and act upon authorizing the purchase of video surveillance equipment, through RI MPA #419, from OMNI Technology Services in an amount not to exceed fifteen thousand, six hundred, eighty-three dollars and zero cents (\$15,683.00).

Member Tassoni questions where this equipment will be going.

IT Director David Duchesneau explains the following: These cameras will be replacing the equipment at the Senior Center, Deerfield Park, and Georgiaville Beach. In 2022 the Feds banned the brand of cameras that are currently there, and they must be replaced or the Town will not be able to receive specific grant money. Seven (7) different vendors looking at this project, and the lowest bidder was chosen. The Town has done work with OMNI in the past, and they do good work.

President Lawton questions if only the police have access or does fire as well. Town Manager Rossi explains that there is no need for fire, however, if they needed access it could be set up for them. Town Manager Rossi further states that is necessary for the police to have access in the event something should happen to the Town’s properties.

Member Toppi questions if the Parks & Recreation Director has access. Town Manager Rossi states the director will have access.

Member Toppi questions where the cameras are manufactured. Director Duchesneau states he is not sure where they are manufactured, but they do meet the NDDA compliance that is required and are not made in China. Director Duchesneau further states those cameras that were banned were made in China.

Member Toppi also questions what will be done with the old cameras. Director Duchesneau explains they will be recycled/destroyed.

Motion is made by Member Kilduff, seconded by Member Tassoni, that the Smithfield Town Council hereby approve the purchase of video surveillance systems at three (3) locations: Senior Center – Deerfield Park – Georgiaville Beach to the lowest qualified vendor OMNI Technology Services at a cost not to exceed fifteen thousand six hundred eighty-three dollars and zero cents (\$15,683.00). **Motion is approved by a unanimous 5/0 vote.**

C. Consider, discuss, and act upon authorizing a request for proposals for concession services at Deerfield Park.

Town Manager Rossi explains that the Town has gone to bid before for this and was unsuccessful, however, there are numerous people that are now interested.

Member Tassoni questions partnering with Coke or Pepsi to install vending machines, at their expense, if proposals are not received. Member Tassoni suggests that if partnering with them the revenue could be shared.

Town Manager Rossi states that this is a possibility, however, it is about having food for the events, and that is the benefit. Member Tassoni suggests getting vending machines. Town Manager Rossi is hoping that those people that contacted him will want to run the stands.

Motion is made by Member Toppi, seconded by Member Tassoni, that the Smithfield Town Council hereby authorize the Purchasing Agent to advertise this new RFP for concession services at the Smithfield's Deerfield Park – Play for All Pavilion for the new contract period of April 17, 2024 to October 31, 2024 with an optional two (2) years extension that may be exercised at the sole discretion of the Town. **Motion is approved by a unanimous 5/0 vote.**

D. Consider, discuss, and act upon authorizing a first amendment to the Memorandum of Agreement with Bryant University.

Town Manager Rossi explains the following: The Town is continuing to work with the university. In order to give everyone enough time to get everything worked out, he is suggesting the council consider this first amendment to the Memorandum of Agreement which will get us to July 15, 2024. He does not see that there will be any reason that there is anything to consider beyond that point. The next session took place today, and they are fulfilling their obligation.

Vice President Iannotti questions if any extensions are necessary. Town Manager Rossi does not anticipated extensions, and he does not think the Town should.

Member Tassoni suggests drafting/submitting legislation, and placing it on the next agenda to “hold them honest”.

Motion is made by Member Kilduff, seconded by Member Tassoni, that the Smithfield Town Council hereby authorizes a first amendment to the Memorandum of Agreement with Bryant University. **Motion is approved by a unanimous 5/0 vote.**

E. Consider, discuss, and act upon adopting a resolution to recognize 2024 as National Children’s Dental Health Year in Rhode Island sponsored by Councilman John J. Tassoni, Jr.

Member Tassoni states the following: There has been a great deal of “exiting” of children’s dentists because of the payment issue. He wanted to bring this to the forefront because all children need dental care. This resolution is to bring awareness of children’s dentistry.

Vice President Iannotti questions if there is a state resolution as well. Member Tassoni states that the resolution will be going to every city/town.

Motion is made by Member Tassoni, seconded by Member Kilduff, that the Smithfield Town Council hereby adopts a resolution to recognize 2024 as National Children’s Dental Health Year in Rhode Island. **Motion is approved by a 5/0 vote.**

XII. Public Comment

Edward DeMayo, 75 Whipple Road, questions the parcels that were discussed earlier, and if there may be historic findings. Town Manager Rossi states that he is not aware of anything at this point, however, if there is, the Historic Preservation Commission will be notified.

Edward DeMayo questions if this will be open space. Town Manager Rossi explains that there is a process that needs be followed, and this will take place at two (2) meetings then the judge will make his consideration.

XIII. Adjournment:

Motion is made by Member Toppi, seconded by Kilduff, to adjourn the meeting. **Motion is approved by a unanimous 5/0 vote.**

Meeting adjourns at 7:40 p.m.

Town Clerk



Memorandum

DATE: March 27, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: Transfer of a Class B-Victualler License from RNL Enterprise, LLC, d/b/a “Coach’s Pub” to Fontegreca Social Club, LLC d/b/a “Fontegreca Social Club” for the April 2nd Town Council Meeting

BACKGROUND:

Conduct a Public Hearing to consider approving the transfer of a Class B-Victualler Liquor License from RNL Enterprise, LLC d/b/a “Coach’s Pub”, located at 329 Waterman Avenue, to Fontegreca Social Club, LLC d/b/a “Fontegreca Social Club”, same location, to include Outdoor Seating/Bar Service with the hours of operation to be Monday through Sunday 6:00 a.m. to 1:00 a.m., subject to compliance with all State regulations, local ordinances, a Retail Sales Permit, Building/Zoning approval and final approval from the RI Department of Health.

TOWN REVENUE:

Fee for a Class B-Victualler Liquor License is \$600.00 per year, however in the event of a transfer there is no fee

SUPPORTING DOCUMENTS:

Copy of application
Copy of BCI – No Record
Copy of TIP Cards
Notice of Public Hearing that appeared in the Valley Breeze on the following dates: March 21, 2024 and March 28, 2024
Certificate of Good Standing
Diagram of outdoor seating

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve the transfer of a Class B-Victualler License from RNL Enterprise, LLC d/b/a “Coach’s Pub” to Fontegreca Social Club, LLC d/b/a “Fontegreca Social Club”, as applied, subject to compliance with all State regulations, local ordinances, a Retail Sales Permit, Building/Zoning Department approval and final approval from the RI Department of Health.

TOWN OF SMITHFIELD
OFFICE OF THE TOWN CLERK
LICENSE APPLICATION

FEE. NO FEE TO TRANSFER

PLEASE COMPLETE APPLICATION AND
RETURN WITH FEE TO THE OFFICE OF
THE TOWN CLERK BY:

PLEASE PRINT:

Note: Please fill in ALL the necessary information.

TO INCLUDE OUTDOOR SEATING/BAR SERVICE

Date of Application: February 2024

Type of License: CLASS B-VICTUALLER
(FULL PRIVILEGE)

License Application Status: NEW RENEWAL

TRANSFER

Name of Applicant: Anthony Gianfrancesco

Date of Birth: 12/28/1956

Resident Address: 70 Superior View Blvd
North Providence RI 02911

Business Address: 329 Waterman Ave. Smithfield 02917
~~500 Douglas Ave. North Providence 02908~~

Map:
Lot:

Corporation Name: Fontegreca Social Club LLC

Resident Telephone: (401) 556-0223

Business Telephone: n/a

Operating Under Trade Name of: Fontegreca Social Club

If incorporated, fill in necessary information: State, Title, Date of Birth, Partner's/Owner's (Other than person applying) (Pres., Vice Pres., Sec., Tres.)

Anthony Gianfrancesco 12/28/1956 Pres, Sec
David Gianfrancesco 04/10/1973 V. Pres. Treas

Describe Operation of Business: operation of bocce courts, serving of liquor and food.
Teams participate in R.I. Bocce League.

Required to fill requested Hours of Operation: Mon-Fri 3pm-12am, Sat & Sun 12pm-12am

Signature of Applicant: [Signature] Title: X President

APPLIES TO BUSINESS ESTABLISHMENTS ONLY:

In Case of Emergency/Person to Contact

Name: Anthony Gianfrancesco Address: 70 Superior View Blvd No Prov 02911 Telephone: (401) 556-0223
Name: David Gianfrancesco Address: 105 Mann School Rd Smithfield 02917 Telephone: 556-0223

Police Chief: X [Signature]
Building Official: X [Signature]
RI Dept. of Health: _____

For Official Use Only

Fire Chief: X [Signature]
Owner of Premises: X [Signature]

At a meeting of the Smithfield Town Council, held on 4/2/24 the above stated application was

() Approved () Denied License# _____ Date Issued: _____

SMITHFIELD POLICE DEPARTMENT
 215 Pleasant View Avenue, Smithfield, RI 02
 (401-231-2500)



POLICE CLEARANCE REPORT FOR LICENSE APPLICATION

DATE: 02/21/24

1. NAME OF CANDIDATE: (PRINT)

Gianfrancesco Anthony Joseph
 LAST FIRST MIDDLE

MAIDEN NAME

12/28/1956

2. DATE OF BIRTH

Providence

3. PLACE OF BIRTH

70 Superior View Blvd No Pro

Coaches Pub

5. NAME OF BUSINESS

4. CURRENT ADDRESS

Bar

329 Waterman Ave

7. BUSINESS ADDRESS

6. TYPE OF BUSINESS

Yes

8. IS BUSINESS INCORPORATED

IF SO, LIST OFFICERS

9. BUSINESS PHONE

(401) ~~270-0~~ 556-0223

10. HOME PHONE

11. List below each address which you have maintained beginning with your current address:

From Mo./Yr.	To: Mo./Year	St. No. & Name	City & State
<u>July 2016</u>	<u>present</u>	<u>70 Superior View</u>	<u>No Pro RI</u>
<u>March 1988</u>	<u>July 2016</u>	<u>1112 Smith St.</u>	<u>No Pro RI</u>

12. Have you ever been arrested or detained by any police agency? YES NO

If the answer to question 12 is yes, give details below. Include date, place and charge or reason for detention.

13. List below two (2) character references

- | | | |
|------------------------------|-----------------------------------|-----------------|
| 1. <u>David Salzillo</u> | <u>1150 Park Ave, Cranston RI</u> | <u>944-0101</u> |
| NAME | ADDRESS | PHONE |
| 2. <u>Merrill Friedemann</u> | <u>909 North Main St, Proo RI</u> | <u>741-2423</u> |
| NAME | ADDRESS | PHONE |

CANDIDATE'S SIGNATURE:

[Handwritten Signature]

Witness:



CERTIFICATE OF COMPLETION

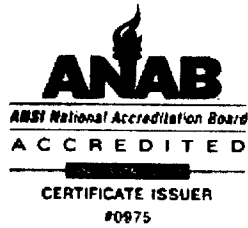
This certifies that

Raymond Bolduc
is awarded this certificate for

Learn2Serve Food Handler Training Course

Hours: 2.00 Completion Date: 03/06/2024 Expiration Date: 03/06/2027 Certificate #: L2S-FH-000032996468

Signature
Official Signature



THIS CERTIFICATE IS NON-TRANSFERABLE

Printed version of this certificate is valid only when used in conjunction with the online version of this certificate.

360 Training, Inc. 11111 Highway 100, Austin, TX 78758 | www.360training.com



DISCLAIMER

Dear **Raymond Bolduc**

Congratulations on successfully completing this course.

Your certificate of completion will enable you to show proof of training to obtain further licensing if necessary.

In many States, this certificate is not the actual Food Handler License, so you must always check with your local Health Department

MARCH 21-27, 2024 | VALLEY BREEZE & OBSERVER

**TOWN OF SMITHFIELD
INTOXICATING BEVERAGE LICENSE**

NOTICE IS HEREBY GIVEN, by the Smithfield Town Council of Smithfield serving as the Smithfield Licensing Board, that an application for a License to sell intoxicating beverages under the provisions of Title 3, of the General Laws of R.I., 1956, and any amendments thereto has been made to said Council as follows:

**TRANSFER OF A CLASS B-VICTUALLER BEVERAGE LICENSE
(To Include Outdoor Seating and Bar Service)**

**RNL Enterprise, LLC d/b/a "Coach's Pub", 329 Waterman Avenue
TO: Fontegreca Social Club, LLC d/b/a "Fontegreca Social Club"
same location in the Town of Smithfield**

The above named application will be in order for a hearing of the Town Council on April 2, 2024, at 7:00 p.m., Smithfield Town Hall, Council Chambers, 64 Farnum Pike at which time and place all remonstrants may make their objections. The public is welcome to any meeting of the Smithfield Town Council. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's office at 401-233-1010 at least forty-eight hours prior to the meeting.

By order of the Town Council: Lyn Antonuccio, MPA, CMC, Town Clerk



State of Rhode Island
DIVISION OF TAXATION
One Capitol Hill
Providence, RI 02908-5800



Notice ID: 10017087811
Case ID: 21696529
Taxpayer ID: 861199221

LIQUOR LICENSE CERTIFICATE OF GOOD STANDING

For the purpose of:

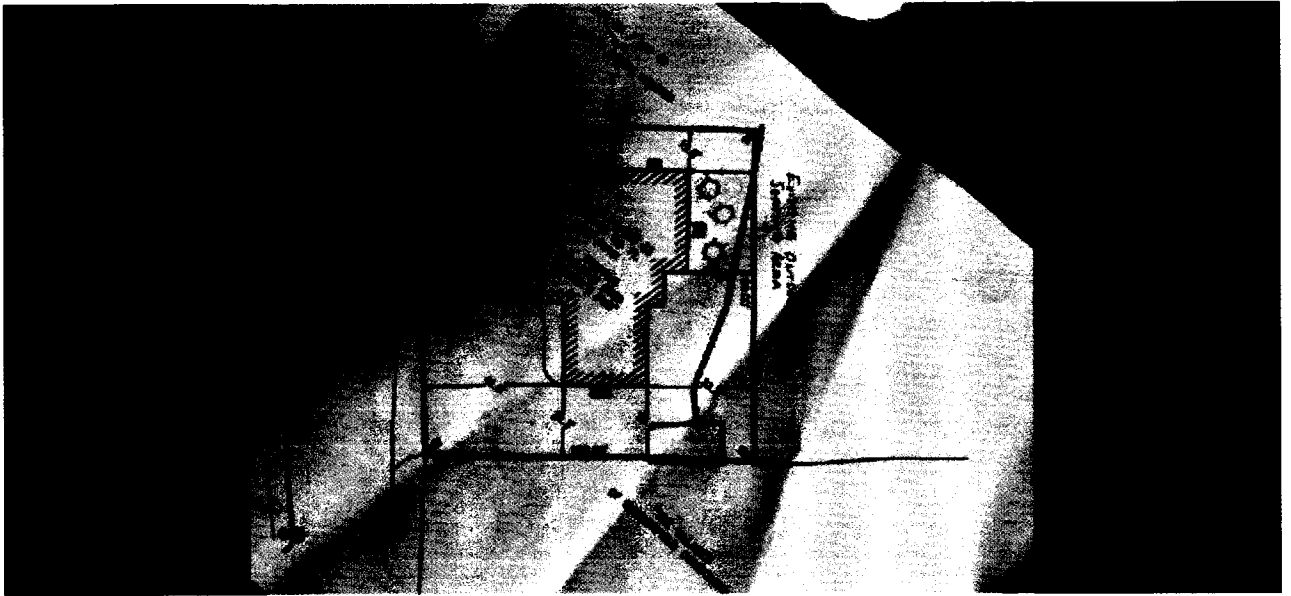
LIQUOR LICENSE MAJOR SALE OR TRANSFER

It appears from our records that **RNL ENTERPRISES LLC**, located at **329 WATERMAN AVE** and operating under Rhode Island sales tax permit number **2-2371-5943**, has filed all the required returns due for this Certificate of Good Standing and paid all known tax liabilities as of this date. **RNL ENTERPRISES LLC** is in good standing with the Rhode Island Division of Taxation (Division) as of **03/21/2024**. This Certificate of Good Standing is expressly conditional and may be based upon unaudited returns, subject to future audit.

This Certificate of Good Standing does not cover any violation of Chapter 20 of Title 44 that has occurred within the last thirty (30) days and any resulting assessments and/or license suspension which have not yet been issued from the Division for such violation(s). Any subsequent application for a license or permit may be denied in accordance with R.I. Gen. Laws § 44-20-4.1.

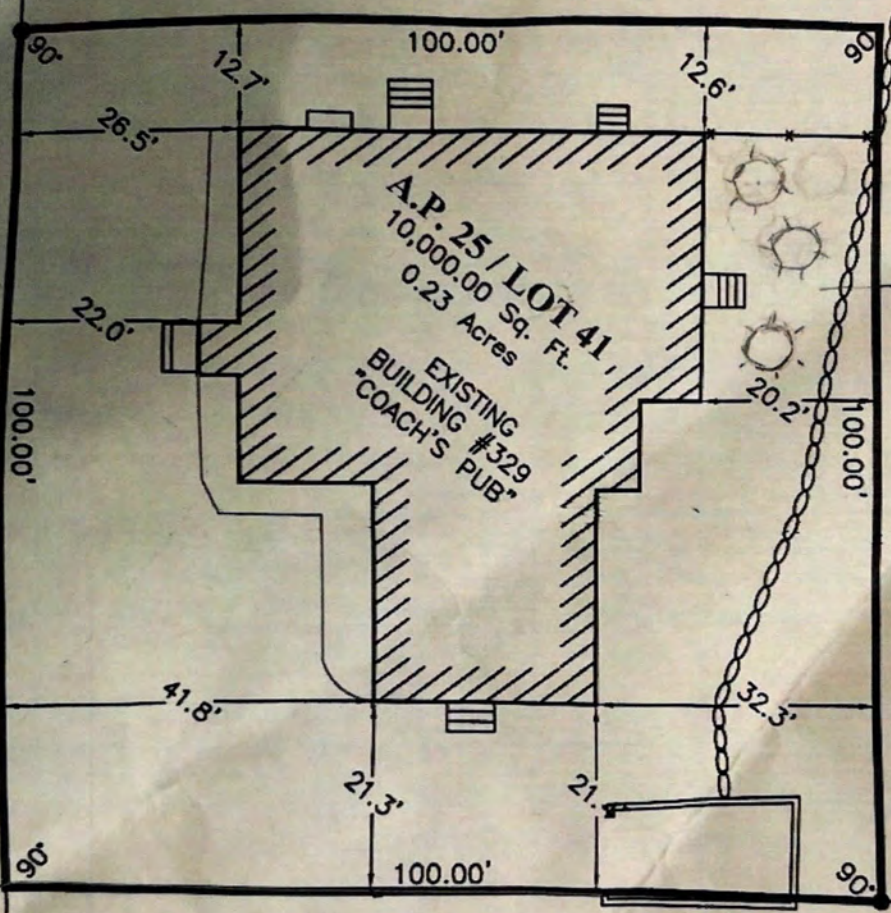
NEENA S. SAVAGE
TAX ADMINISTRATOR

IAN BEAUREGARD, Supervising Revenue Officer
Compliance and Collections



A.P. 25 / LOT 40
n/f
AL'S REALTY ESTATE HOLDING

WATERMAN AVENUE
(R.O.W. VARIES)



A.P. 25 / LOT 41
10,000.00 Sq. Ft.
0.23 Acres

EXISTING BUILDING #329
"COACH'S PUB"

EXISTING OUTDOOR SEATING AREA

THE VILLAGES OF SUMMERFIELD CONDOMINIUM





Memorandum

DATE: March 27, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: New Victualling License for Fontegreca Social Club, LLC d/b/a “Fontegreca Social Club” for the April 2nd Town Council Meeting

BACKGROUND:

Fontegreca Social Club, LLC d/b/a “Fontegreca Social Club”, has applied for a new Victualling License for their business located at 329 Waterman Avenue.

TOWN REVENUE:

Fee for a Victualling License is \$50.00 per year

SUPPORTING DOCUMENTS:

Copy of application
Copy of BCI – No Record
Menu

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve a new Victualling License for Fontegreca Social Club, LLC d/b/a “Fontegreca Social Club”, 329 Waterman Avenue as applied, subject to compliance with all State regulations, local ordinances, a Retail Sales Permit and final approval from the RI Department of Health.

FEE: \$50.00

TOWN OF SMITHFIELD
OFFICE OF THE TOWN CLERK
LICENSE APPLICATION

PLEASE PRINT:
Note: Please fill in ALL the necessary information.

Date of Application: 02/21/24

Type of License: Victualling Check One: New Renewal Amended

Name of Applicant: Anthony Gianfrancesco

Date of Birth: 12/28/1956

Resident Address: 70 Superior View Blvd

Business Address: 329 Waterman Ave Smithfield 02917

Operating Under Trade Name of: Fontegress Social Club

Resident Telephone: 401 556 0223 Business Telephone: _____

If incorporated, fill in necessary information: State: Title, Date of Birth, Partner's/Owner's (Other than person applying) (Pres., Vice Pres., Sec., Treas.)

Name: Anthony Gianfrancesco Address: 70 Superior View Blvd NP Title: Pres Sec DOB: 12/28/56

Name: David Gianfrancesco Address: 105 Mann School Rd Smithfield Title: VP, Treas DOB: 04/18/73

Name: _____ Address: _____ Title: _____ DOB: _____

Describe operation of business: Mon-Fri 3PM to 11 PM Sat & Sun 12pm - 12am

Requested Hours of Operation: Mon-Fri 3pm to 12 AM Sat & Sun 12pm - 12am

Signature of Applicant: [Signature] Title: President

Applies to business establishments only:

In case of emergency/person to contact

Name: Anthony Gianfrancesco Address: 70 Superior View Blvd NoRox Phone: 401 556 0223

Name: David Gianfrancesco Address: 105 Mann School Rd Smithfield Phone: (401) 301-9200

For Official Use Only

Police Chief: [Signature]
Building Official: _____
RI Dept. of Health: _____

Fire Chief: [Signature]
Owner of premises: [Signature]

At a meeting of the Smithfield Town Council, held on _____

() Approved () Denied

License #: _____ Date Issued: _____ the above stated application was:

FONTEGRECA SOCIAL CLUB

Mozzarella sticks	7.99
Onion rings	6.99
French fries	4.99
Chicken tenders	9.50
Chicken wings	10.75
Salad	8.95
Hamburger w/fries	9.50
Hot dog	6.50
Meatball sub	12.00
Sausage & peppers	12.00
Italian sub	12.00

Consuming raw or undercooked meats, poultry, seafood shellfish may increase your risk for foodborne illnesses.



Memorandum

DATE: March 27, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: New Entertainment License for Fontegreca Social Club, LLC d/b/a “Fontegreca Social Club” for the April 2nd Town Council Meeting

BACKGROUND:

Fontegreca Social Club, LLC d/b/a “Fontegreca Social Club”, has applied for a new Entertainment License for their business located at 329 Waterman Avenue.

TOWN REVENUE:

The cost for a new Entertainment License is \$100.00 plus a one-time initial application fee of \$15.00

SUPPORTING DOCUMENTS:

Copy of License Application
Copy of BCI – No Record

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve a new Entertainment License for Fontegreca Social Club, LLC d/b/a “Fontegreca Social Club”, for their business located at 329 Waterman Avenue, as applied, subject to compliance with all State regulations and local ordinances.

\$15.00 (one time application fee)

FEE: \$100.00 (New)
\$50.00 (Renewal)

TOWN OF SMITHFIELD
OFFICE OF THE TOWN CLERK
LICENSE APPLICATION

PLEASE COMPLETE APPLICATION AND RETURN WITH FEE TO THE OFFICE OF THE TOWN CLERK BY:

PLEASE PRINT:

Note: Please fill in ALL the necessary information.

Date of Application: 01/21/24

Type of License: ENTERTAINMENT Check One: New () Renewal () Transfer ()

Name of Applicant: Anthony Guafrencia Date of Birth: 12/28/1956

Resident Address: 70 Superior View Blvd Business Address: 329 Waterman Ave Smithfield Plat Lot

Operating Under Trade Name of: Fontegreca Social Club Resident Business Telephone: 401 556-0223 Telephone

If incorporated, fill in necessary information: State: Title, Date of Birth, Partner's/Owner's (Other than person applying) (Pres., Vice Pres., Sec., Treas.)

Name: Anthony Guafrencia Address: 70 Superior View Blvd NP Title: Pres, Secretary DOB: 12/28/56

Name: David Guafrencia Address: 105 Mann School Rd Smithfield Title: VP, Treas DOB: 04/18/73

Name: _____ Address: _____ Title: _____ DOB: _____

Describe operation of business: Mon - Fri 3 - 11 PM Sat 12pm - 12am Sun 12pm - 1pm

Hours of Operation:

Signature of Applicant: [Signature] Title: President

Applies to business establishments only: In case of emergency/person to contact

Name: Anthony Guafrencia Address: 70 Superior View Blvd NP Phone: (401) 556-0223

Name: David Guafrencia Address: 105 Mann School Rd Smithfield Phone: (401) 301-9200

For Official Use Only

Police Chief: X [Signature]
Building Official: X Only if permits were pulled
RI Dept. of Health: SIGNATURE NOT REQUIRED

Fire Chief: X [Signature]
Owner of premises: X [Signature]

At a meeting of the Smithfield Town Council, held on _____ the above stated application was:
() Approved () Denied License #: _____ Date Issued: _____

SMITHFIELD POLICE DEPARTMENT
 215 Pleasant View Avenue, Smithfield, RI 02
 (401-231-2500)



**POLICE CLEARANCE REPORT FOR
 LICENSE APPLICATION**

DATE: 02/21/24

1. NAME OF CANDIDATE: (PRINT)

Gianfrancesco Anthony Joseph
 LAST FIRST MIDDLE

MAIDEN NAME

12/28/1986

2. DATE OF BIRTH

Providence
 3. PLACE OF BIRTH

70 Superior View Blvd No Pro
 4. CURRENT ADDRESS

Coaches Pub
 5. NAME OF BUSINESS

Bar
 6. TYPE OF BUSINESS

329 Waterman Ave
 7. BUSINESS ADDRESS

Yes
 8. IS BUSINESS INCORPORATED

IF SO, LIST OFFICERS

9. BUSINESS PHONE

(401) 556-0223
 10. HOME PHONE

11. List below each address which you have maintained beginning with your current address:

From Mo./Yr.	To: Mo./Year	St. No. & Name	City & State
<u>July 2016</u>	<u>present</u>	<u>70 Superior View</u>	<u>No Pro RI</u>
<u>March 1988</u>	<u>July 2016</u>	<u>1412 Smith St.</u>	<u>No Pro RI</u>

12. Have you ever been arrested or detained by any police agency? YES NO

If the answer to question 12 is yes, give details below. Include date, place and charge or reason for detention.

13. List below two (2) character references

- | | | |
|------------------------------|-----------------------------------|-----------------|
| 1. <u>David Salzillo</u> | <u>1150 Park Ave, Cranston RI</u> | <u>944-0101</u> |
| NAME | ADDRESS | PHONE |
| 2. <u>Merrill Friedemann</u> | <u>909 North Main St, Pro RI</u> | <u>741-2423</u> |
| NAME | ADDRESS | PHONE |

CANDIDATE'S SIGNATURE: [Signature] Witness: _____



Memorandum

DATE: March 27, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: New Special Dance License for Fontegreca Social Club, LLC d/b/a “Fontegreca Social Club” for the April 2nd Town Council Meeting

BACKGROUND:

Fontegreca Social Club, LLC d/b/a “Fontegreca Social Club”, has applied for a new Special Dance License for their business located at 329 Waterman Avenue.

TOWN REVENUE:

The cost for a new Special Dance License is \$1.00

SUPPORTING DOCUMENTS:

Copy of License Application
Copy of BCI – No Record

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve a new Special Dance License for Fontegreca Social Club, LLC d/b/a “Fontegreca Social Club”, for their business located at 329 Waterman Avenue, as applied, subject to compliance with all State regulations and local ordinances.

TOWN OF SMITHFIELD
OFFICE OF THE TOWN CLERK
LICENSE APPLICATION

FEE: \$1.00

PLEASE COMPLETE APPLICATION AND RETURN
WITH FEE TO THE OFFICE OF THE TOWN CLERK BY:

PLEASE PRINT:

Note: Please fill in ALL the necessary information.

Date of Application: 02/21/24

Type of License: SPECIAL DANCE Check One: New () Renewal () Transfer ()

Name of Applicant: Anthony Granfrancesco

Date of Birth: 12/28/1956

Resident Address: 70 Superior View Blvd No Prov

Business Address: 329 Waterman Avenue Plat Lot

Operating Under Trade Name of: Fontegreca Social Club

Resident Telephone: 401 556-0223 Business Telephone

If incorporated, fill in necessary information: State: Title, Date of Birth, Partner's/Owner's (Other than person applying) (Pres., Vice Pres., Sec., Treas.)

Name: Anthony Granfrancesco Address: 70 Superior View Blvd NP Title: Pres. Sec DOB 12/28/56

Name: David Granfrancesco Address: 105 Mann School Rd Title: VP & Treas DOB 04/18/73

Name: _____ Address: _____ Title: _____ DOB _____

Describe operation of business: boogie courts, alcohol & food distribution

Hours of Operation:

Mon - Fri 3pm - 12 AM Sat & Sun 12pm - 12 am

Signature of Applicant: [Signature] Title: President

Applies to business establishments only:

In case of emergency/person to contact

Name: Anthony Granfrancesco Address: 70 Superior View Blvd NP Phone: (401) 556 0223

Name: David Granfrancesco Address: 105 Mann School Rd Smithfield Phone: (401) 301-9200

For Official Use Only

Police Chief: [Signature]
Building Official: [Signature] SIGNATURE NOT REQUIRED
RI Dept. of Health: [Signature] SIGNATURE NOT REQUIRED

Fire Chief: [Signature]
Owner of premises: [Signature]

At a meeting of the Smithfield Town Council, held on _____

the above stated application was:

() Approved () Denied

License #: _____ Date Issued: _____

SMITHFIELD POLICE DEPARTMENT
 215 Pleasant View Avenue, Smithfield, RI 02
 (401-231-2500)



POLICE CLEARANCE REPORT FOR LICENSE APPLICATION

DATE: 02/21/24

1. NAME OF CANDIDATE: (PRINT)

Gianfrancesco Anthony Joseph
 LAST FIRST MIDDLE

MAIDEN NAME

12/28/1956

2. DATE OF BIRTH

70 Superior View Blvd, Pawtucket

4. CURRENT ADDRESS

Bar

6. TYPE OF BUSINESS

Yes

8. IS BUSINESS INCORPORATED

Providence
 3. PLACE OF BIRTH

Coaches Pub
 5. NAME OF BUSINESS

329 Waterman Ave
 7. BUSINESS ADDRESS

IF SO, LIST OFFICERS

9. BUSINESS PHONE

(401) 556-0223
 10. HOME PHONE

11. List below each address which you have maintained beginning with your current address:

From Mo./Yr.	To: Mo./Year	St. No. & Name	City & State
<u>July 2016</u>	<u>present</u>	<u>70 Superior View</u>	<u>Pawtucket RI</u>
<u>March 1988</u>	<u>July 2016</u>	<u>1612 Smith St.</u>	<u>Pawtucket RI</u>

12. Have you ever been arrested or detained by any police agency? YES NO

If the answer to question 12 is yes, give details below. Include date, place and charge or reason for detention.

13. List below two (2) character references

- | | | |
|------------------------------|--------------------------------------|-----------------|
| 1. <u>David Salzillo</u> | <u>1150 Park Ave., Cranston RI</u> | <u>944-0101</u> |
| NAME | ADDRESS | PHONE |
| 2. <u>Merrill Friedemann</u> | <u>909 North Main St., Pawtucket</u> | <u>741-2423</u> |
| NAME | ADDRESS | PHONE |

CANDIDATE'S SIGNATURE: [Signature] Witness: _____



Memorandum

DATE: March 27, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: Annual renewal of eight (8) Holiday Sales Licenses for the April 2nd Town Council Meeting

BACKGROUND:

The businesses listed below have filed their applications for renewal.

TOWN REVENUE:

The cost to renew the Holiday Sales License is \$50.00 per year.

APPROVAL STATUS:

Applications are complete for approval by the Town Council.

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve the annual renewal of eight (8) Holiday Sales Licenses, as listed, as applied, subject to compliance with all State regulations and local ordinances.

1. Appleland Orchard RI, LLC d/b/a “Appleland Orchard RI, LLC” , 135 Smith Avenue
2. Broadway Appliance, Inc. d/b/a “J’S Broadway Appliance & TV”, 47 Cedar Swamp Road #18
3. Ephraim Doumato Jewelers, Inc. d/b/a “Ephraim Doumato Jewelers”, 425 Putnam Pike
4. Kohl’s Department Stores, Inc. d/b/a “Kohl’s Department Stores, Inc.”, 371 Putnam Pike
5. Mattress Firm, Inc. d/b/a “Mattress Firm #170005”, 445 Putnam Pike
6. Michaels Stores, Inc. d/b/a “Michaels Arts & Crafts #2703”, 371 Putnam Pike
7. NEFL, Inc. d/b/a “New England Frozen Lemonade”, 15 Indian Head Trail
8. Rhode Island CVS Pharmacy, LLC d/b/a “CVS Pharmacy #330”, 445 Putnam Pike



Memorandum

DATE: March 27, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: Annual Renewal of two (2) Massage Establishment Licenses for the April 2nd Town Council Meeting

BACKGROUND:

The businesses listed below have filed their applications for renewal.

TOWN REVENUE:

The cost to renew the Massage Establishment License is \$100.00 per year.

APPROVAL STATUS:

All paperwork is complete for Town Council approval.

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve the annual renewal of two (2) Massage Establishment Licenses, as listed, as applied, subject to compliance with all State regulations and local ordinances:

1. Chalom MacDermott d/b/a “Massage Nirvana & Bodywork”, 29 Smith Avenue, Unit 4
2. Oasis Spa, Inc., d/b/a “Oasis Spa, Inc.”, 9 Cedar Swamp Road #9



Memorandum

DATE: March 27, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: Annual Renewal of three (3) Massage Therapy Licenses for the April 2nd Town Council Meeting

BACKGROUND:

The businesses listed below have filed their applications for renewal.

TOWN REVENUE:

The cost to renew the Massage Therapy License is \$75.00 per year.

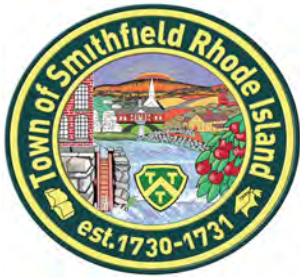
APPROVAL STATUS:

All paperwork is complete for Town Council approval

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve the annual renewal of three (3) Massage Therapy Licenses, as listed, as applied, subject to compliance with all State regulations and local ordinances:

1. Chalom MacDermott working at “Massage Nirvana & Bodywork”, 29 Smith Avenue, Unit 4
2. William M. Bradley working at “Body Grateful Day Spa”, 10A Cedar Swamp Road
3. Ying Shu Li working at “Oasis Spa, Inc.”, 9 Cedar Swamp Road #9



Memorandum

DATE: March 27, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: One (1) One-Day Beer/Wine License for the Smithfield Senior Center for the April 2nd
Town Council Meeting

BACKGROUND:

The Smithfield Senior Center has applied for one (1) One-Day Beer/Wine License.

TOWN REVENUE:

The fee for a Beer/Wine License is \$15.00 per day. Under State Law this fee cannot be waived.

SUPPORTING DOCUMENTS:

Copy of License Application
Copy of BCI – No record
TIP Cards
Letter of explanation

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve one (1) One-Day Beer/Wine License as follows:

- Spring Fling Party to be held on Tuesday, April 23, 2024 from 12:00 p.m. to 3:00 p.m.

The party will take place at the Smithfield Senior Center, One William J. Hawkins, Jr. Trail from 12:00 p.m. to 3:00 p.m., as applied, subject to compliance with all State regulations and local ordinances.

**TOWN OF SMITHFIELD
OFFICE OF THE TOWN CLERK
LICENSE APPLICATION**

FEE: \$15.00
Per Day

PLEASE COMPLETE APPLICATION AND RETURN
WITH FEE TO THE OFFICE OF THE TOWN CLERK BY:

PLEASE PRINT:

Note: Please fill in ALL the necessary information.

Date of Application: 3/15/24

Type of License: CLASS-F (BEER & WINE) Check One:

New) Renewal Transfer

Name of Applicant: [Signature]

Date of Birth: 8/25/75

Resident Address: [Signature]

Business Address: 1 William J. Harkness Dr. # 511 Plat Lot

Operating Under Trade Name of: _____

Resident Telephone: _____ Business Telephone: 949-45910

If incorporated, fill in necessary information: State: Title, Date of Birth, Partner's/Owner's (Other than person applying) (Pres., Vice Pres., Sec., Treas.)

Name: _____	Address: _____	Title: _____	DOB: _____
Name: _____	Address: _____	Title: _____	DOB: _____
Name: _____	Address: _____	Title: _____	DOB: _____

Describe operation of business: _____

Hours of Operation: _____

Signature of Applicant: [Signature]

Title: Acting Coordinator

Applies to business establishments only:

In case of emergency/person to contact

Name: _____	Address: _____	Phone: _____
Name: _____	Address: _____	Phone: _____

For Official Use Only

Police Chief: [Signature]
SIGNATURE NOT REQUIRED

Building Official: _____
RJ Dept. of Health: _____
SIGNATURE NOT REQUIRED

Fire Chief: _____
Owner of premises: [Signature]
SIGNATURE NOT REQUIRED

At a meeting of the Smithfield Town Council, held on 4/2/24 the above stated application was:

() Approved () Denied License #: 15 Date Issued: _____



RI On-Premise

CERTIFIED

Issued: 02/16/2023

Expires: 02/15/2026

ID #: 28431000

STEVEN BEAULIEU

1395 ATWOOD AVE #207-208

JOHNSTON, RI 02919

For service visit us online at www.gettips.com

TIPS Trainer: Rae Desrosiers, 59028



RI On-Premise

CERTIFIED

Issued: 02/16/2023

Expires: 02/15/2026

ID #: 28430997

KAREN ARMSTRONG

1395 ATWOOD AVE #207-208

JOHNSTON, RI 02919

For service visit us online at www.gettips.com

TIPS Trainer: Rae Desrosiers, 59028

it with you as proof of your TIPS certification.

ID #: 28430996

Name: ANNE MARIE ST LAURENT

Exam Date: 02/16/2023 Expiration Date: 02/15/2026



RI On-Premise

CERTIFIED

Issued: 02/16/2023

Expires: 02/15/2026

ID #: 28430996

ANNE MARIE ST LAURENT

1395 ATWOOD AVE #207-208

JOHNSTON, RI 02919

For service visit us online at www.gettips.com

TIPS Trainer: Rae Desrosiers, 59028

ID #: 28430995

Name: KATHLEEN MCADAM-PRICKET

Exam Date: 02/16/2023 Expiration Date: 02/15/2026



RI On-Premise

Issued: 02/16/2023

Expires: 02/15/2026

ID #: 28430995

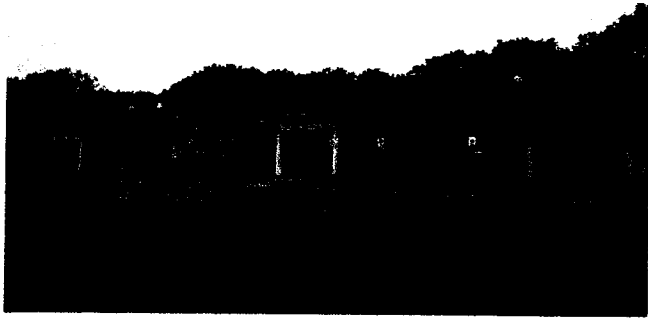
KATHLEEN MCADAM-PRICKET

1395 ATWOOD AVE #207-208

JOHNSTON, RI 02919

For service visit us online at www.gettips.com

TIPS Trainer: Rae Desrosiers 159028



Town of Smithfield

Smithfield Senior Center

One William J. Hawkins Jr. Trail, Smithfield, RI 02828
Telephone (401) 949-4590 Fax (401) 949-4593

March 15, 2024

Town of Smithfield
Office of the Town Clerk
64 Farnum Pike
Smithfield, RI 02917

Members of the Town Council:

The Smithfield Senior Center will be hosting a Spring Fling (Woodstock theme) party on Tuesday, April 23rd, from 12-3. Complimentary wine and beer will be served.

I am asking for your approval for a permit for this function. Thank you.

Sincerely,

Kate McAdam-Prickett
Assistant Director/Activity and Program Coordinator



Memorandum

DATE: March 27, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: Annual renewal of one (1) Bingo License for the April 2nd Town Council Meeting

BACKGROUND:

Raymond C. LaPerche PTA has submitted their application for the renewal of their Bingo License.

TOWN REVENUE:

The fee for the renewal of the Bingo License for the Raymond C. Laperche PTA has been customarily waived.

APPROVAL STATUS:

All paperwork is complete for Town Council approval.

RECOMMENDED MOTION:

Move that the Smithfield Town Council act upon approving the annual renewal of one (1) Bingo License for Raymond C. LaPerche PTA, located at 11 Limerock Road, as applied, subject to compliance with all State regulations and local ordinances. Fee waived.



Memorandum

DATE: March 27, 2024

TO: Smithfield Town Council

FROM: Carol Banville – License Coordinator

SUBJECT: Change of date for one (1) One-Day Beer/Wine License for RIFC d/b/a “Rhode Island Football Club” for the April 2nd Council Meeting

BACKGROUND:

Brett Luy had originally applied for twelve (12) One-Day Beer/Wine Licenses for the March 5, 2024 Council Meeting. The RIFC d/b/a “Rhode Island Football Club” would like to change one of their event dates on their one (1) One-Day Beer/Wine License from April 27, 2024 to April 26, 2024.

RECOMMENDED MOTION:

Move that the Smithfield Town Council approve the change of date for the RIFC d/b/a “Rhode Island Football Club” for one (1) One-Day Beer/Wine License for the RIFC d/b/a “Rhode Island Football Club” from April 27, 2024 to April 26, 2024.



Town of Smithfield
Office of the Town Clerk
64 Farnum Pike
Smithfield, RI 02917

March 22, 2024

To Whom It May Concern,

On March 5, 2024, Rhode Island FC was granted (12) Class F, One Day Beer and Wine Licenses to operate at Bryant University on the following dates:

Saturday March 16, 2024
Saturday April 6, 2024
Saturday April 13, 2024
Saturday April 27, 2024
Saturday May 11, 2024
Saturday May 25, 2024

Saturday June 8, 2024
Wednesday June 26, 2024
Friday July 5, 2024
Saturday July 27, 2024
Saturday August 10, 2024
Saturday August 17, 2024

Since that time, we have had a schedule change and will no longer be hosting any events on Saturday April 27th. We will instead now host that event on Friday April 26th. We would like to respectfully request a transfer of our April 27, 2024 license to April 26, 2024.

I have included here a copy of the April 27, 2024 license as approved by the town council, as well as our original application for all (12) permits. We understand that this will need to go to a town council vote and would like to know if this matter can be added to the agenda for the town council meeting scheduled for Tuesday April 2, 2024.

Thank you for your time and consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Holmes". The signature is written in a cursive style and is positioned above the printed name.

Tim Holmes
RIFC | Director of Operations



memorandum

DATE: March 13, 2024
TO: Smithfield Town Council
FROM: Randy R. Rossi, Town Manager
RE: **Superior Court Order for Notice of Litigation**

The attached Superior Court Order involves litigation petitioned by the Town to address finding the owners of the referenced lots and attempting to clear titles for them. The Town is trying to confirm property owners so we can address what to do with the lots if there are not any owners.

The Court Order requires that the topic be discussed at two consecutive Town Council meetings to ensure that proper notice of the litigation is provided. The Town has also provided notice by posting the Order at the Town Hall and on its website and the Special Master has published twice in the Valley Breeze.

There is no action required to be taken by the Town Council at this time.

**STATE OF RHODE ISLAND
PROVIDENCE, SC.**

SUPERIOR COURT

**TOWN OF SMITHFIELD,
*Petitioner,***

v.

**THE MISCELLANEOUS PARCELS OF
REAL ESTATE, IDENTIFIED AS
PLAT 41 LOT 09; PLAT 41, LOT 11;
PLAT 41, LOT 12; PLAT 41, LOT 14;
PLAT 41, LOT 15; PLAT 41, LOT 16;
PLAT 41, LOT 17; PLAT 41, LOT 18;
PLAT 41, LOT 19; PLAT 41, LOT 20;
PLAT 41, LOT 21; PLAT 41, LOT 22;
PLAT 41, LOT 23; PLAT 41, LOT 24;
PLAT 41, LOT 26; PLAT 41, LOT 27;
PLAT 41, LOT 28;
PLAT 41, LOT 30; PLAT 41, LOT 31;
PLAT 41, LOT 32; PLAT 41, LOT 33;
PLAT 41, LOT 34; PLAT 41, LOT 35;
PLAT 41, LOT 36; PLAT 41, LOT 37;
PLAT 41, LOT 38; PLAT 41, LOT 39;
PLAT 41, LOT 40; PLAT 41, LOT 41;
PLAT 41, LOT 42; PLAT 41, LOT 43;
PLAT 41, LOT 44; PLAT 41, LOT 45;
PLAT 41, LOT 46; PLAT 41, LOT 47;
PLAT 41, LOT 48; PLAT 41, LOT 49;
PLAT 41, LOT 50; PLAT 41, LOT 51;
PLAT 41, LOT 57; PLAT 41, LOT 61;
PLAT 41, LOT 62;
PLAT 41, LOT 63; PLAT 41, LOT 65;
PLAT 41, LOT 71; PLAT 41, LOT 72;
PLAT 41, LOT 73; PLAT 41, LOT 74;
PLAT 41, LOT 75; PLAT 41, LOT 76;
PLAT 41, LOT 77, PLAT 41, LOT 78;
PLAT 41, LOT 79; PLAT 41, LOT 80;
PLAT 41, LOT 81, PLAT 41, LOT 82;
PLAT 41, LOT 83; PLAT 41, LOT 84;
PLAT 41, LOT 90; PLAT 41, LOT 91;
PLAT 41, LOT 93; PLAT 41, LOT 94;
PLAT 41, LOT 95; PLAT 41, LOT 96;
PLAT 41, LOT 97; and PLAT 41, LOT 98,**

Respondents.

C.A. No.: PM-2023-05423

ORDER

This matter having come before the Court upon the Special Master's Interim Report, it is hereby:

ORDERED, ADJUDGED and DECREED:

1. The instant Order shall be posted for thirty (30) consecutive days at the Town of Smithfield (the "Town") Town Hall, advising any interested parties to submit any ownership or other third-party claims in connection with the above-captioned respondent properties (the "Subject Properties") within one-hundred twenty (120) days of entry of the instant Order (the "Claims Bar Date");
2. The instant Order, shall also be posted on the Town Website for thirty (30) consecutive days advising of the Claims Bar Date;
3. Advertisement of the instant Order shall be placed in *The Valley Breeze*, for two (2) consecutive weeks advising of the Claims Bar Date;
4. The Special Master shall record the Order of appointment on the land evidence records for the Town with an index referencing the Special Master's appointment; and
5. Notice of the proceedings shall be posted in the next two (2) Town Council agendas advising of the Claims bar Date.


Enter as an Order of this Court this 24th day of January, 2024.

BY ORDER:

/s/ Carin Miley
Deputy Clerk I
January 24, 2024

Clerk, Superior Court

ENTER:


Brian P. Stern
Associate Justice

Associate Justice

Prepared by:

/s/ John A. Dorsey

John A. Dorsey (#8373)
Ferrucci Russo Dorsey P.C.
207 Quaker Lane, Suite 301
West Warwick, RI 02893
Tel: 401-455-1000
Fax: 401-455-7778
E-mail: jdorsey@frlawri.com

CERTIFICATION OF SERVICE

I certify that on the 9th day of January, 2024, the within document was electronically filed and electronically served through the Rhode Island Judiciary Electronic Filing System, on all parties registered to receive electronic service in this matter. The document is available for viewing and/or downloading from the Rhode Island Judiciary's Electronic Filing System.

/s/ John A. Dorsey




TOWN OF SMITHFIELD

DEPARTMENT OF PUBLIC WORKS

PHONE: (401) 233-1034

FAX: (401) 233-1075

MEMORANDUM

Date: April 2, 2024
To: Honorable Town Council
Through: Randy R. Rossi, Town Manager
From: Gene Allen, Public Works Director 

RE: WR # 30672051 – Cedar Forest Road – Installation of Pole #3

Please be advised that I have reviewed the application to install one new pole at the aforementioned location, and find the proposed location acceptable.

Financial Impact:

The costs associated with this work are by RI Energy.

Recommendation:

That the Smithfield Town Council approve pole petition WR 30672051 from RI Energy Co. to install one new pole #3 on Cedar Forest Road as described in the attached petition.

Moved: *That the Smithfield Town Council approve pole petition WR 30672051 from RI Energy Co. to install one new pole #3 on Cedar Forest Road as described in the attached petition.*

Town Copy



**Rhode Island
Energy**
a PPL company

RECEIVED

MAR 13 2024

SMITHFIELD TOWN CLERK

Town of Smithfield
Town Clerk
64 Farnum Pike
Esmond, RI 02917

March 6, 2024

To Whom It May Concern:

Enclosed please find a petition of NARRAGANSETT ELECTRIC and VERIZON NEW ENGLAND INC., covering joint NARRAGANSETT ELECTRIC-VERIZON NEW ENGLAND INC pole locations

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

Narraganset Electric Contact: Wendy Paluch 280 Melrose Street 3rd FL, Providence, RI 02907

If you have any questions regarding this permit, please contact Ms. Paluch at: 4014306531 or wapaluch@ng.rienergy.com

Very truly yours,

Christopher Montalto,
Distribution Design

Enclosures



**Rhode Island
Energy**
a PPL company

**PETITION OF NARRAGANSETT ELECTRIC FOR JOINT OR IDENTICAL POLE
LOCATION TO THE HONORABLE TOWN COUNCIL OF SMITHFIELD, RI**

Town of Smithfield
Town Clerk
64 Farnum Pike
Esmond, RI 02917

THE NARRAGANSETT ELECTRIC & Verizon New England Inc.,

Respectfully asks permission to locate and maintain poles, wires, and fixtures, including the necessary sustain and protecting fixtures to be owned and used in common by you petitioner along and across the following public ways:

Cedar – Forest Rd

Installing P3 to service new customer, P3-1 and P3-7 on customer property

Therefore, your petitioners pray that they be granted joint of identical location for existing poles and permission to erect and maintain poles and wires together with such sustaining and protecting fixtures as they may find necessary, said poles erected or to erected substantially in accordance with the plan filed herewith marked:

WR# 30672051

Dated 1/12/2024

Your petitioner agrees to reserve or provide space for one cross arm at a suitable point on each of said poles for the fire, police, telephone signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NARRAGANSETT ELECTRIC

BY: Christopher Martalbo

VERIZON NEW ENGLAND, INC. *[Signature]*

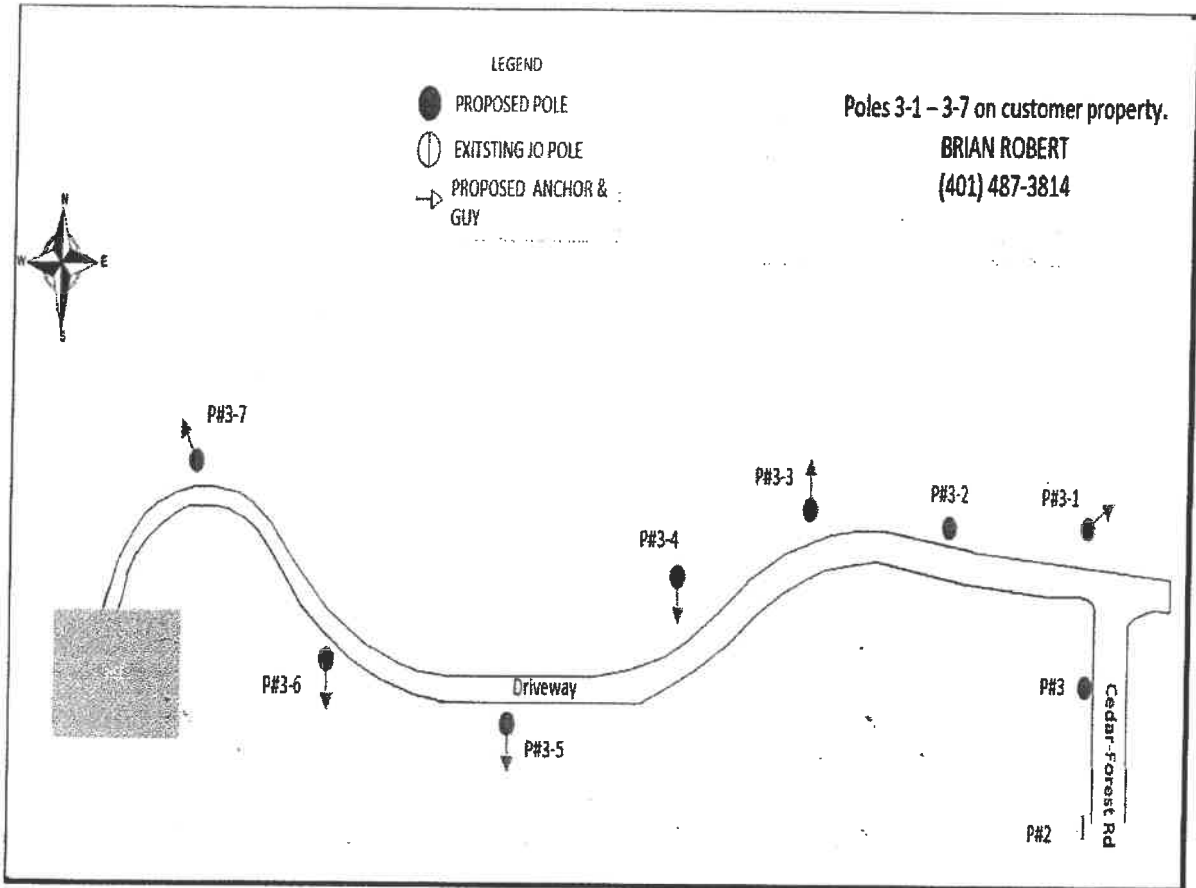
BY Daryl Crossman - 03/05/2024

The foregoing petition been read, it was voted that the consent at the

For the use of public ways named for the purposes stated in said petition be and it hereby is granted-----
work to be done subject to the supervision of

A true copy of the vote at the _____

Adopted _____ and recorded in Records Book# _____ Page _____



Narragansett Electric COMPANY AND VERIZON

PLAN TO ACCOMPANY PETITION DATED: 1/12/2024

TO THE: Town Esmond OF: Esmond FOR: P#3

POLE LOCATION ON: P#3 Cedar-Forest Rd

DATE OF PLAN: 1/12/2024 PLAN# 30672051

DESCRIPTION OF WORK: Installing pole #3 to service new customer.
Poles #3-1 - #3-7 on customer property.

DATE OF EXISTING GRANT: _____ MAP# _____

SYMBOL KEY
 1 Existing Pole Location
 1 Proposed New Pole Location



TOWN OF SMITHFIELD
DEPARTMENT OF PUBLIC WORKS
PHONE: (401) 233-1034 FAX: (401) 233-1075

MEMORANDUM

Date: April 2, 2023
To: Honorable Town Council
Through: Randy R. Rossi, Town Manager
From: Gene Allen, Public Works Director

RE: RFP for DPW Main Garage Roof Replacement Services – Request to reject all Bids

BACKGROUND:

The RFP for the DPW main garage roof replacement was recently advertised and bids were received. Upon review, all bids were significantly beyond the available budget for the roof replacement. The project will be evaluated and we will request to re-advertise in the near future.

FINANCIAL IMPACT:

The bids received were beyond the available funding that is in the capital budget for this project. The available funding for this project is \$125,000.

RECOMMENDATION:

It is my recommendation that the Smithfield Town Council reject the bids received for the DPW main building roof replacement project.

MOVED: *That the Smithfield Town Council reject the bids received for the DPW main building roof replacement project.*



TOWN OF SMITHFIELD

BID TABULATION

DATE: February 22, 2024
PROJECT: DPW Roof Replacement
PREPARED BY: CARLOS SANTOS
 PURCHASING AGENT

RESPONDER NAME	CONTACT INFO.	Lump Sum - Roofing Cost Proposal	Deck Replacement Per: Sq. Ft.
A&M Sheet Metal & Roofing 9 Industrial Way Riverside, RI 02915	Attn: Michael Hull Jr. Phone: 401-265-2137 amroofing2516@gmail.com	\$143,900.00	\$38.50
Capeway Roofing Systems, Inc. 664 Sanford Road Westport, MA 02790	Attn: Dion Calheta Phone: 508-678-2670 Krybicki@capewayroofing.com	\$206,900.00	\$12.00
Silktown Roofing, Inc. 27 Pleasant Street Manchester, CT 06040	Attn: John C. McConville Phone: 508-887-8908 jason@silktownroofing.com	\$177,900.00	\$30.00
Eagle Cornice Co., Inc. 89 Pettaconsett Avenue Cranston, RI 02920	Attn: Joe Brillon Phone: 401-781-6570 joe@eaglecornice.com	\$275,000.00	\$50.00
Sole Source Construction, LLC 766 Pippin Orchard Rd. Cranston, RI 02921	Attn: Adam Sepe Phone: 401-712-2700 Solesourceconstruction@gmail.com	\$128,800.00	\$128.00
Commercial Roofing 340 Kennedy Drive, PO BOX 647 Putnam, CT 06260	Attn: Christopher Quercia Phone: 860-928-9199 cozi@comroofing.com	\$204,000.00	\$8.00
Patrick Mckenna Roofing 55 East Street Pawtucket, RI 02860	Attn: David Justin Smith Phone: 401-727-0020 cor@patrickjmckennarroofing.com	\$219,530.00	\$35.00
RoofMasters 15 Enterprise Lane, F Smithfield, RI 02917	Attn: Richard Mckenna Phone: 401-232-1020 mckenna@roofmasterri.com	\$153,428.39	\$3.00

REFERRED TO THE EVALUATION COMMITTEE AND FUTURE RECOMMENDATION WILL BE FORWARDED TO THE TOWN COUNCIL FOR APPROVAL.



CARLOS SANTOS
PURCHASING AGENT

Town of Smithfield

PURCHASING AGENT
FINANCE OFFICE, SMITHFIELD TOWN HALL
64 FARNUM PIKE
SMITHFIELD, RHODE ISLAND 02917
TELEPHONE: (401) 233-1000 EXT: 138
EMAIL: CSANTOS@SMITHFIELDRI.GOV

DATE: March 26, 2024
TO: Honorable Town Council
FROM: Carlos Santos, Purchasing Agent
CC: Randy R. Rossi, Town Manager
Caitlyn Choiniere, Finance Director
Scarlett Carreiro, Senior Center/Human Services Director

RE: Award of Request for Proposal (RFP) # 240212 Smithfield Senior Center – Roof replacement & window and door repair.

BACKGROUND:

At the February 20, 2024 meeting, The Town Council approved the advertising of Request for Proposal (RFP) # 240212 on behalf of the Smithfield Senior Center for Roof replacement and window and door repair. The Proposal was advertised, the deadline to respond was 10:00AM on March 15, 2024, at which time six (6) proposals were received.

The responding contractors are:

The Alliance Co. LLC located in Cranston, RI with a Lump Sum Bid of \$198,870.00; SuperStructure Building Co. with a Lump Sum Bid of \$195,110.00; Plan B Construction located in Barrington, RI with a Lump Sum Bid of \$193,110.00; Construction & Disaster/RoofMasters located in Smithfield, RI with a Lump Sum Bid of \$108,985.00; Cape Cod Builders Inc. located in Bourne, MA with a Lump Sum Bid of \$167,625.00 and Strategic Solutions Team LLC located in Providence RI with a Lump Sum Bid of \$136,108.00.

The Evaluation Team, after much discussion is recommending the award of this RFP # 240212, Smithfield Senior Center – Roof replacement & window and door repair to the lowest, qualified contractor; Construction & Disaster/RoofMasters located in Smithfield, RI with a Lump Sum Bid of \$108,985.00.

ATTACHMENTS:

Bid Tabulation, Master Evaluation Form, Proposal.

FINANCIAL:

Funding will be from a grant funded through the States/Small Cities Community Development Block Grant from the Office of Housing and Community Development, a State Agency and the Department of Housing and Urban Development, a Federal Agency.

MOTION:

That the Smithfield Town Council hereby Awards RFP # 240212 Smithfield Senior Center – Roof replacement & window and door repair to the lowest, qualified contractor; Construction & Disaster/ RoofMasters located in Smithfield, RI with a Lump Sum Bid not to exceed \$108,985.00.

**TOWN OF SMITHFIELD
BID TABULATION**



Project: Smithfield Senior Center-Roof replacement- Window&Door repair/replace
 Project No.: RFP# 240212
 Bid Date: March 15, 2024
 Prepared by: Carlos A. Santos,
 Purchasing Agent

		The Alliance Co. LLC 1680 Elmwood Ave. Cranston, RI 02910 Phone: 401-808-2129 Tice Williams		SuperStructure Building Co. 381C Waites Corner Road West Kingston, RI 02892 Phone: 401-529-9846 e: superstructure41@aol.com Fred Cindrlich		Plan B Construction Co. 86 Blanding Ave. Barrington, RI 02806 Phone: 508-212-1557 e: bdpatch@cox.net Brian Patch		Const.&Disaster/RoofMasters 15 Enterprise Lane, F Smithfield, RI 02917 Phone: 401-400-7008 e:Rmckenna@roofmastersri.com Richard McKenna		Cape Cod Builders Inc. 14 Bosuns Lane Bourne, MA 02532 Phone: 508-566-1510 e: capecodbuilders@hotmail.com Chase A. Pappas		Strategic Solutions Team LLC 14 Squanto Street Providence, RI 02904 Phone: 401-330-6365 e: info@strategicsolutionsteam.com Dr. Ese Aso	
ITEM NO.	BID ITEM DESCRIPTION	UNIT BID PRICE	AMOUNT	UNIT BID PRICE	AMOUNT	UNIT BID PRICE	AMOUNT	UNIT BID PRICE	AMOUNT	UNIT BID PRICE	AMOUNT	UNIT BID PRICE	AMOUNT
1	PROJECT - LUMP SUM		\$ 198,870.00		\$ 195,110.00		\$ 193,400.00		\$ 108,985.00		\$ 167,625.00		\$ 136,108.00
2	Senior Center Roof			\$ 142,995.00		\$ 153,000.00		\$ 90,000.00		\$ 108,000.00		\$ 103,508.00	
3	Bocce Court Roof			\$ 19,066.00		\$ 16,000.00		\$ 10,760.00		\$ 16,875.00		\$ 14,000.00	
4	Maintenance shed Roof			\$ 7,149.00		\$ 8,000.00		\$ 4,850.00		\$ 6,750.00		\$ 6,000.00	
5	Windows - LUMP SUM	\$ 40,000.00		\$ 16,800.00		\$ 11,000.00		\$ 2,250.00		\$ 27,000.00		\$ 9,000.00	
6	30x60 windows/each (28)			\$ 560.00		\$ 367.00		\$ 75.00		\$ 25,000.00		\$ 300.00	
7	22x60 windows/each (2)			\$ 560.00		\$ 367.00		\$ 75.00		\$ 2,000.00		\$ 300.00	
8	Doors-LUMP SUM (9 doors)			\$ 9,100.00		\$ 5,400.00		\$ 1,215.00		\$ 9,000.00		\$ 3,600.00	
	TOTAL BID AMOUNT	\$	198,870.00	\$	195,110.00	\$	193,400.00	\$	108,985.00	\$	167,625.00	\$	136,108.00

*REFERRED TO THE EVALUATION COMMITTEE AND FUTURE RECOMMENDATION WILL BE FOWARDED TO THE TOWN COUNCIL FOR APPROVAL



TOWN OF SMITHFIELD

RFP # 240212 – Senior Center – Roof Replacement, Window & Door Adjustment/Repair or Replace

- An evaluation committee will review and evaluate each submitted proposal in accordance with the requirements of this RFP. The evaluation will include weighted criteria detailed below. If further information is desired, vendors may be requested to make additional written submissions or oral presentations to the Town.
- Proposal will be evaluated on the following:

ITEM	Evaluation criteria	Score
1.	Company Information, Experience and Years in Business	20
2.	Quality of Required documents stated in RFP	20
3.	Financial Responsibility, Experience and References	20
4.	Business Location in Town	5
5.	Understanding scope of project & Pricing	35
Grand Total		100

COMPANIES RESPONDING:

EVALUATING TEAM:

COMPANY NAME	Scarlett Carreiro	Gene Allen	Mike Phillips	Kevin Cleary	Robert Caine	Kate McAdam-Prickett	Carlos Santos	Total SCORE
Strategic Solution Team, LLC	15	29	38	30	20	36	31	199
Cape Cod Builders, Inc.	85	83	76	80	81	82	79	566
The Alliance Co. LLC	5	6	29	11	10	23	19	103
Super Structure Building Co.	65	30	42	24	38	43	36	278
Plan B Construction Co.	68	75	69	70	72	68	74	496
Const. & Disaster/RoofMasters	98	94	86	86	83	76	84	607

TOWN OF SMITHFIELD, RI



**ATTACHMENT A
COST PROPOSAL FORM**

AGREES TO RESPOND ON: RFP# 240212 Smithfield Senior Center-Roof, Window & Door Replacement	
DATE AND TIME TO BE OPENED: Wednesday, March 13, 2024 at 10:00 AM	
VENDOR NAME:	Construction & Disaster Solutions/RoofMasters
VENDOR ADDRESS:	15 Enterprise Lane, F
CITY, STATE, ZIP:	Smithfield, RI 02917
SOC. SEC. # OR FED. ID#:	47-4165710

WHEREAS, the TOWN OF SMITHFIELD has duly asked for proposals for performance of services and/or supply of goods in accordance with the indicated specifications.

The person or entity does irrevocably offer to perform the services and/or furnish the goods in accordance with the specifications, which are hereby incorporated by reference in exchange for the proposal price below.

This offer will remain open and irrevocable until the TOWN OF SMITHFIELD has accepted this proposal or another proposal on the specifications or abandoned the project.

The bidder agrees that acceptance by the TOWN OF SMITHFIELD will transform the proposal into a contract. This proposal and contract will be secured by Bonds, if required by the specifications.

LUMP SUM: Roofing, Window & Doors Cost Proposal:

One Hundred Eight Thousand, Nine Hundred Eighty Five Dollars \$ 108,985.00
 (In words) (In figures)

ITEMIZED COSTS

I. ROOFING Senior Center - Cost:

Ninety Thousand Dollars \$ 90,000.00
 (In words) (In figures)

a. ROOFING Bocce Court - Cost:

Ten Thousand Six Hundred Seventy Dollars \$ 10,760.00
 (In words) (In figures)

b. ROOFING Maintenance Shed - Cost:

Four Thousand Eight Hundred Fifty Dollars \$ 4,850.00
 (In words) (In figures)

GAF ROOFING SYSTEMS

MAR 09, 2024



SMITHFIELD SENIOR CENTER

1 William J Hawkins Trail
Greenville, RI
02828



We can help you with

Roofing Solar Siding Skylights
Residential & Commercial

customer_service@roofmastersri.com
401-400-7008

INTRODUCTION

Dear Smithfield Senior Center,

Thank you for allowing us to provide an assessment of your roofing need, we hope to earn your trust and be your contractor of choice for this project. **ROOFMASTERS** is a customer service focused, professional exterior contractor specializing in residential roofing, siding, skylights, windows, and seamless gutters that has earned the trust of local homeowners throughout Rhode Island.

Our company is fully bonded, registered, and overly insured. In addition, we are certified contractors with the 3 largest brands in the roofing industry We are a **GAF Master Elite** certified contractor, Which Only 2% of roofers in North America hold these credentials.

We have seen a lot of products over the years and have handpicked the ones that we know and trust. Products that will hold up to the harsh New England weather Conditions. We are a GAF Master Elite contractor providing 50 years of Materials & Labor coverage of all products installed on your roof backed by GAF, plus GAF backs our work with 25 years of Workmanship coverage. As members of GAF program all our crew members are factory trained to practice the best installation techniques ensuring top quality craftsmanship which provides you with peace of mind knowing your work is being done by experts.

Hiring us means you're getting over 100 years of experience combined. We're focused on your satisfaction with us before, during and after the work is done. We install **WATERTIGHT** products with **WATERTIGHT** warranties, and above all else we deliver the **ROOFMASTERS** customer service experience. We want you to feel confident in recommending us to neighbors, colleagues, family and friends - ask about our **referral program to earn extra cash**. Find the roof assessment and estimate for your project on the upcoming pages. We're happy to answer any questions so that you're comfortable with the details in this quote. Thank you for allowing us the opportunity to work with you.

GAF HDZ SYSTEM

Description

House (Roofing)

Inspection, measurement & assessment of your via site visit, drone and satellite imagery.

Use a lawn & ground protection system of tarps and covers to limit risk of any damages.

This also helps ensure full cleanup of trash, waste & debris during tear off

We take all precautions to protect your property as thoroughly as possible

Full removal and disposal of existing roof, underlayment and accessory items...

Prepare the roof deck to ensure safe & strong roof installation surface and apply Tri-built synthetic underlayment and leak barrier

Install a GAF HDZ with the following products:

* TRI-BUILT Ice and water barrier at the eaves & around all penetrations and vents

* Tribuilt Synthetic underlayment

* Tribuilt starter shingles installed along the eaves, providing 110 mph wind coverage

* F8 Premium White Drip eaves & rakes

* GAF HDZ Shingle color of your choice with 6 nails/ shingle

* TRI-BUILT ridge vent installed at the ridge

* GAF SEAL-A-RIDGE cap shingles installed to match shingle color

Senior Center Roof

Bocce Court

Maintaince Shed

Full cleanup of the yard and surrounding area with magnets & assistance tools.

10-year Smart Choice Protection

*25-year StainGuard Plus Technology labeled shingles

*Maximum Wind Speed Coverage 130 MPH

*SYSTEM PLUS LIMITED WARRANTY

Roof Inspection after job completion by member of QA team via drone and or visual.

Snow Melt System maintaince to system. Re attach as needed.

Plywood Sheathing/ Wood Ledger Board (Deck)

Plywood Replacement-We will include up to two sheets of plywood in the event we identify any rot while working. \$100 per sheet for every sheet over the two sheets. We will notify you if it is going to exceed \$200

In the event your home has deck boards for sheathing we will replace any rotted/ compromised/ damaged or unstable sheathing to ensure a proper nailing surface with 2.3/8" galvanized ring shank nails to ensure strong base. Decking to be replaced at \$8/ foot Minium \$125.

Window & Doors

Windows Repairs/Restoration

28 @ 36x60

2 @ 22x60

Door Repairs/adjustments

6 Full lite

3 HALF lite

Quote subtotal \$108,985.00

Total \$108,985.00

*** Due to market volatility, supply chain disruptions and issues beyond our control we can honor the above pricing for a period of 30 days, or until our next price increase ***

AUTHORIZATION

GAF HDZ System

\$108,985.00

Name: Smithfield Senior Center

Address: 1 William J Hawkins Trail, Greenville, RI

Estimates valid for 30 days from date of estimate / A 50% deposit is required before any project begins

Ask us about Optional Upgrades

Description	Qty	Unit price	Line total
<input type="checkbox"/> Intake Smart Vent - Allows better intake to properly vent your roofing system.		\$12.00	\$0.00
<input type="checkbox"/> ChimneyRx Brushable Crown Repair is a fast-setting elastomeric coating that forms a flexible waterproof membrane. It's specifically formulated to repair and protect chimney crowns from water intrusion.		\$300.00	\$0.00
<input type="checkbox"/> Chimney Rx Masonry Chimney Water Repellent is a modified siloxane based product, specifically designed for chimneys, that penetrates deeply into most masonry and concrete pores. Unlike acrylics, silicones, and other waterproofing sealers that form a film on the surface and trap water vapors, this product allows deep penetration of the active ingredients of up to 1/4 inch or more.		\$300.00	\$0.00
<input type="checkbox"/> Hidden Vented Soffit Maintenance free hidden vented soffit.		\$25.00	\$0.00
<input type="checkbox"/> PVC Trim Boards a bullet proof trim package. Best done when installing a new roof.		\$60.00	\$0.00
<input type="checkbox"/> Aluminum Fascia 019 White Cladding. Incapsulate your trim for a low maintenance alternative then painting year after year.		\$25.00	\$0.00
<input type="checkbox"/> 5K Gutter 032 Seamless Gutter Install & Down Spouts		\$16.42	\$0.00
<input type="checkbox"/> 6K Gutter 032 Seamless Gutter and Down Spouts		\$19.40	\$0.00
<input type="checkbox"/> Hydro Gutter Guard Leaf Protection System Best in the country		\$15.00	\$0.00

Customer Comments / Notes

My Product Selections

Shingle color

Metal color

Smithfield Senior Center:

Date:

By signing this form I agree to and confirm the following: I certify that I am the registered owner of the above project property, or have the legal permission to authorize the work as stated. I agree to pay the total project price and understand that this work will be completed in accordance with industry best practices.

GAF Timberline[®] UHDZ[™]
Ultra High Definition[®] Lifetime[®] Shingles



Go beyond with our Premium Laminate Shingle

Choose a combination of beauty and benefits that go beyond any shingle GAF has offered to date, with Dual Shadow Line for dramatic sunset shadows all day long and a 30-year StainGuard Plus PRO[™] limited warranty against blue-green algae discoloration.²



Timberline® UHDZ™ Shingles

Benefits:

- Patent-pending **Dual Shadow Line** for dramatic sunset shadows all day long.
- **30-year StainGuard Plus PRO™ Algae Protection Limited Warranty** against blue-green algae discoloration with 10% MORE Time-Release Algae-Fighting Technology.²
- **WindProven™ Limited Wind Warranty** — when installed with the required combination of GAF Accessories, Timberline® UHDZ™ Shingles are eligible for a wind warranty with no maximum wind speed limitation.³
- **LayerLock® Technology** mechanically fuses the common bond between overlapping shingle layers.
- **Up to 99.9% nailing accuracy** — the StrikeZone® nailing area is so easy to hit that a roofer placed 999 out of 1,000 nails correctly in our test.¹
- **Dura Grip™ sealant** pairs with the microgranule surface of the StrikeZone® nailing area. Then, an asphalt to-asphalt monolithic bond cures for durability, strength, and exceptional wind uplift performance.
- **For the best look** — use TimberTex® Premium Ridge Cap Shingles or TimberCrest® Premium SBS-Modified Ridge Cap Shingles.

Product details:

Product/System Specifics

- Fiberglass asphalt construction
- **Dimensions (approx.):** 13 1/4" x 39 3/8" (337 mm x 1,000 mm)
- **Exposure:** 5 5/8" (143 mm)
- **Bundles/Square:** 3
- **Pieces/Square:** 64
- **StainGuard Plus PRO™ Algae Protection² Limited Warranty**
- **Hip/Ridge:** TimberTex®; TimberCrest®; Seal-A-Ridge®; Z®Ridge; Ridglass®
- **Starter:** Pro-Start®; QuickStart®; WeatherBlocker™

Applicable Standards & Protocols:

- UL Listed to ANSI/UL 790 Class A
- State of Florida approved
- Classified by UL in accordance with ICC-ES AC438
- Meets ASTM D7158, Class H
- Meets ASTM D3161, Class F
- Meets ASTM D3018, Type 1
- Meets ASTM D3462⁴
- Miami-Dade County Product Control approved
- ICC-ES Evaluation Reports ESR-1475 and ESR-3267
- Meets Texas Department of Insurance Requirements
- Meets CSA A123.5⁵

¹ Lifetime refers to the length of warranty coverage provided and means as long as the original individual owner(s) of a single-family detached residence (or eligible second owner(s)) owns the property where the qualifying GAF products are installed. For other owners/structures, Lifetime coverage is not applicable. Lifetime coverage on shingles requires the use of GAF Lifetime Shingles only. See the *GAF Shingle & Accessory Limited Warranty* for complete coverage and restrictions. Visit gaf.com/LRS for qualifying GAF products. Lifetime coverage on shingles and accessories requires the use of any GAF Lifetime Shingle and at least 3 qualifying GAF Accessories. See the *GAF Roofing System Limited Warranty* for complete coverage and restrictions. For installations not eligible for the *GAF Roofing System Limited Warranty*, see the *GAF Shingle & Accessory Limited Warranty*. Visit gaf.com/LRS for qualifying GAF products.

² Results based on study conducted by Home Innovation Research Labs, an independent research lab, comparing installation of Timberline HD® Shingles to Timberline HDZ® Shingles on a 16-square roof deck using standard 4-nail nailing pattern under controlled laboratory conditions. Actual results may vary.

³ 30-year StainGuard Plus PRO™ Algae Protection Limited Warranty against blue-green algae discoloration is available only on products sold in packages bearing the StainGuard Plus PRO™ logo. See *GAF Shingle & Accessory Limited Warranty* for complete coverage and restrictions, and qualifying products.

⁴ 15-year WindProven™ limited wind warranty on GAF Shingles with LayerLock® Technology requires the use of GAF Starter Strips, Roof Deck Protection, Ridge Cap Shingles, and Leak Barrier or Attic Ventilation. See *GAF Roofing System Limited Warranty* for complete coverage and restrictions. Visit gaf.com/LRS for qualifying GAF products. For installations not eligible for the WindProven™ limited wind warranty, see *GAF Shingle & Accessory Limited Warranty* for complete coverage and restrictions.

⁵ Periodically tested by independent and internal labs to ensure compliance with ASTM D3462 at time of manufacture.

⁶ Refers to shingles sold in Canada only.

Colors:



Note: It is difficult to reproduce the color clarity and actual color blends of these products. Before selecting your color, please ask to see several full-size shingles.



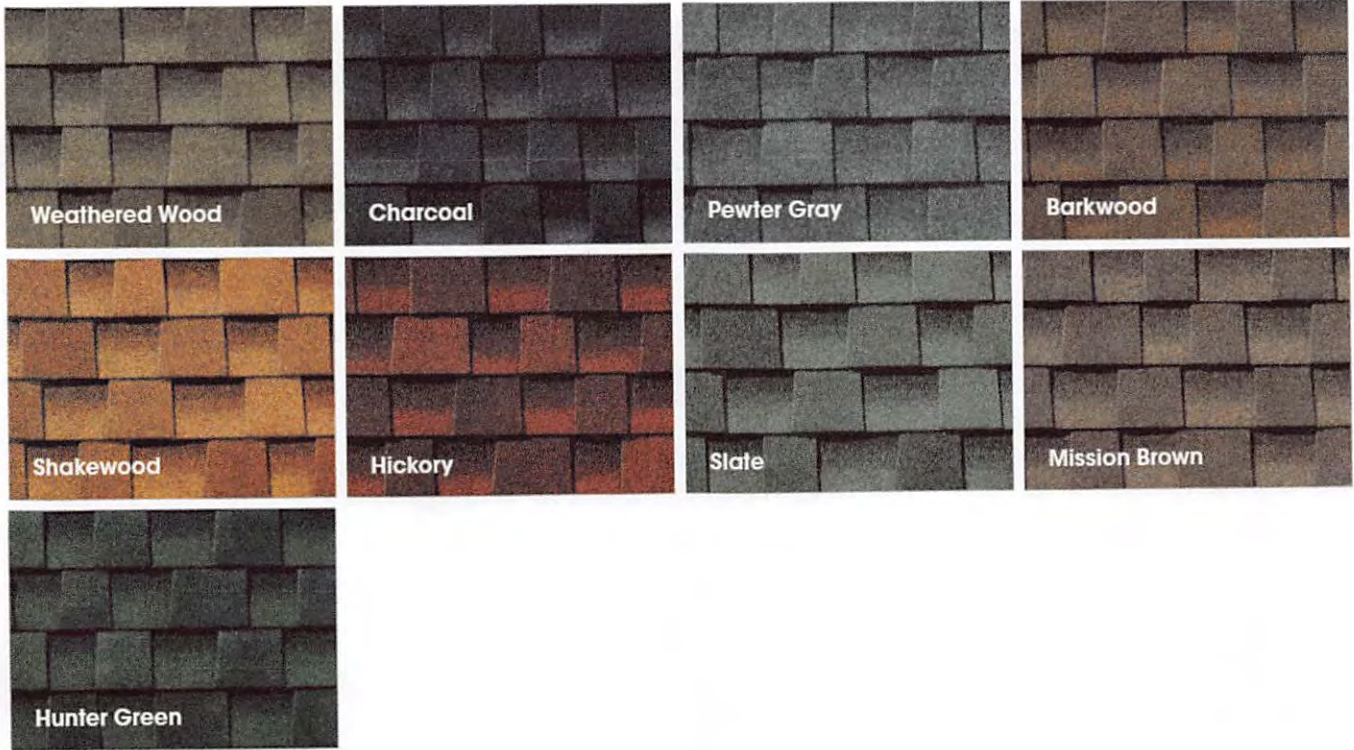
We protect what matters most™



Color Availability



Nationally Available Colors



Regionally Available Colors (See next page for details.)



For more details visit gaf.com/TimberlineHDZ

Note: It is difficult to reproduce the color clarity and actual color blends of these products. Before selecting your color, please ask to see several full-size shingles.

The GAF Lifetime¹ Roofing System



Ridge Cap Shingles

The finishing touch that helps defend against leaks at the hips and ridges



Cobra[®] Attic Ventilation

Helps reduce attic moisture and heat



Lifetime Shingles¹

Beautify and protect for years to come



Starter Strip Shingles

Helps guard against shingle blow-offs



Roof Deck Protection

Helps shield the roof deck from moisture infiltration



Leak Barrier

Helps prevent leaks caused by wind-driven rain and ice dams

Install any GAF Lifetime¹ Shingle and at least 3 qualifying GAF Accessories and get a Lifetime¹ limited warranty on your qualifying GAF products plus

non-prorated coverage for the first 10 years. For even stronger coverage, ask your GAF factory-certified contractor² about enhanced GAF warranties.



¹ Lifetime refers to the length of warranty coverage provided and means as long as the original individual owner(s) of a single-family detached residence [or eligible second owner(s)] owns the property where the qualifying GAF products are installed. For other owners/structures, Lifetime coverage is not applicable. Lifetime coverage on shingles requires use of GAF Lifetime shingles only. See *GAF Shingle & Accessory Limited Warranty* for complete coverage and restrictions. Lifetime coverage on shingles and accessories requires use of any GAF Lifetime Shingle and at least 3 qualifying GAF accessories. See *GAF Roofing System Limited Warranty* for complete coverage and restrictions. Visit gaf.com/LRS for qualifying GAF products. For installations not eligible for the *GAF Roofing System Limited Warranty*, see the *GAF Shingle & Accessory Limited Warranty*.

² Contractors enrolled in GAF certification programs are not employees or agents of GAF, and GAF does not control or otherwise supervise these independent businesses. Contractors may receive benefits, such as loyalty rewards points and discounts on marketing tools from GAF for participating in the program and offering GAF enhanced warranties, which require the use of a minimum amount of GAF products.

Failed Pipe Flashings the #1 Roof Leak!



Many pipe flashings look like these even newer homes should be inspected.

The Solution: The Ultimate Pipe Flashing®

US PATENTS D662230, 8,484,914



Made from ultra-pure silicone, just like sand it's made from silica and is 100% stable in the sun.

"Silicone is virtually unaffected by weather – rain, snow, humidity, ozone or the sun's damaging ultraviolet (UV) rays"

We help you invent the future.™
dowcorning.com
DOW CORNING

Most of all, it's about the proprietary design.

- The PVC compression collar makes for an extremely water-tight seal.
- The large plate allows for a truly proper installation.
- Designed for thermal movement and flat to very steep roofs.
- ALL Lifetime Tool® products are guaranteed water-tight for the life of your roof. (see website for details)

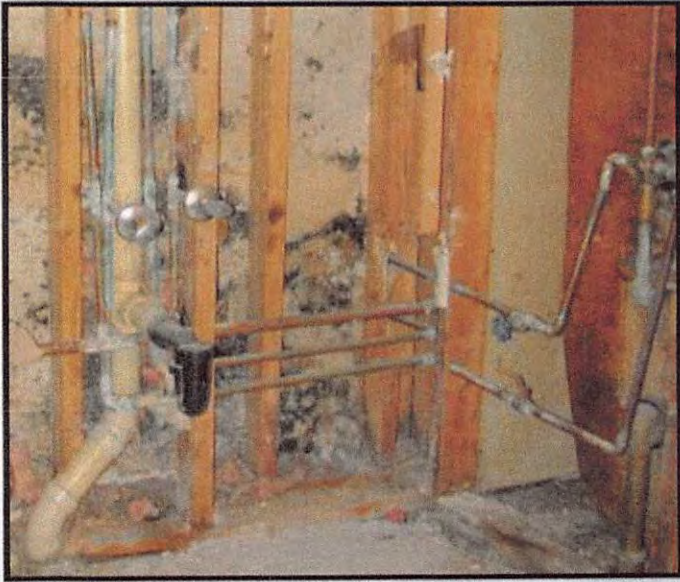
**LIFETIME TOOL®
& BUILDING
PRODUCTS LLC**

LIFETIMETOOL.COM 877-904-1002

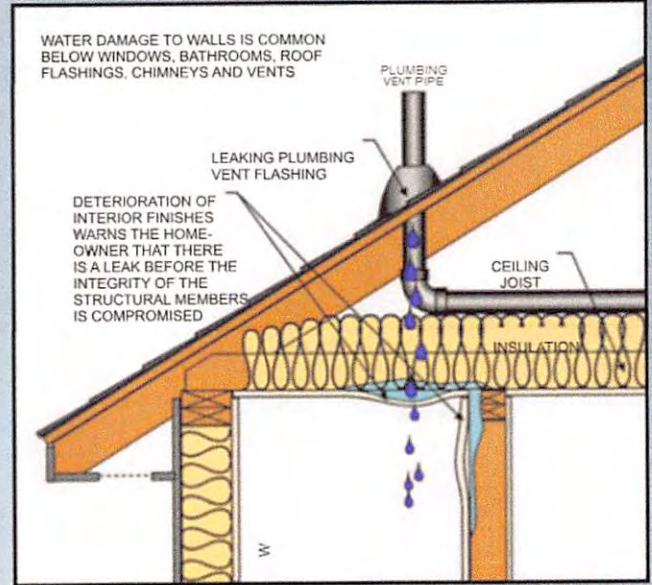


Why you need quality flashings!

Common locations for water damage



Plumbing pipes are inside the walls and floors and leaks can travel easily throughout the house. They are usually discovered as stains on your ceilings, walls or floors.



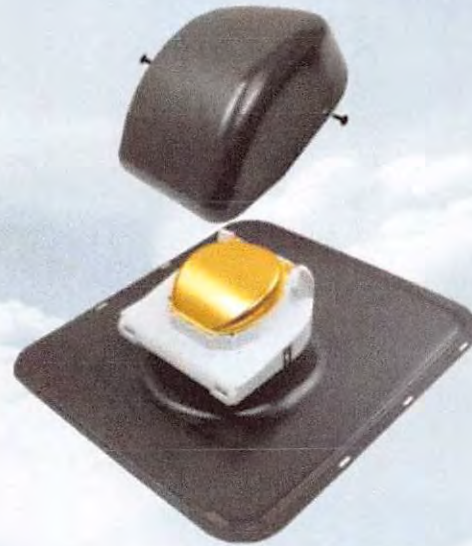
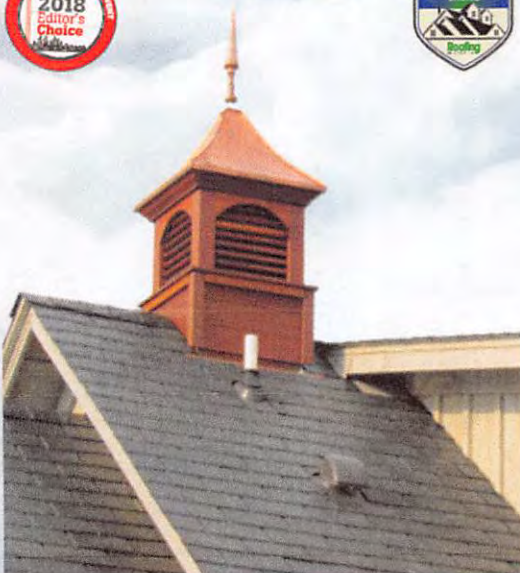
© Tom Feiza Mr. Fix-It Inc.

Gradual water damage of this type caused by deterioration of pipe flashing IS NOT typically covered by insurance as it can be deemed to be a maintenance issue.

Hidden damage can go undetected for years!

THE ULTIMATE BATH/DRYER VENT

US PATENTS D934409 S, OTHER PAT. PENDING



FOR SHINGLE ROOFS!



110 MPH

WIND DRIVEN RAIN TEST



HOW'D THE OTHER GUYS DO?
NOT EVEN CLOSE!

Independent Testing by Farabaugh Engineering

- Removable cap for service
- For use with 3" and 4" pipe, drop pipe and adapter included
- Rubber damper cushions for quieter operation
- Large plate for a leak-proof installation
- Removable snap-in stainless steel screen (for bath venting ONLY)
- Even the black oxide screws are stainless steel, for a lifetime of easy cap removal
- Built to truly last the life of the roof

TERMS AND CONDITIONS

You may cancel this contract from the day you enter the contract until 3 days after you receive a copy of the contract. If you do not receive the goods or services within 90 days of the date stated in the contract without penalty. You lose that right to cancel if you accept delivery of services after the 90 days. For more information, you may contact your local consumer affairs office. If you cancel this contract, RoofMasters has 15 days to refund monies/ down payment outside of product costs. You must allow for the prompt pickup of any materials or dumpsters that may have been delivered to your home or job site. To cancel, you must give notice of cancellation at the address in this contract and via email as both parties have a copy for their records.

** Due to market volatility, supply chain disruptions and issues beyond our control we can honor the above pricing for a period of 30 days. If you choose us for your project after that time period, we may need to reevaluate your pricing prior to accepting the contract. **

I/We understand that if rotted/damaged wood sheathing is discovered during tear-off RoofMasters reserves the right to replace sheathing and bill at market price in addition to the estimated cost below. RoofMasters will call me for authorization if wood replacement will exceed \$375. Additionally, if you decline to authorize us to change wood decking your warranty may be void by the manufacturer.

I/We understand that I/We, the homeowners, should remove items from the interior walls of the home that may be damaged or fall due to vibrations from the loading/installation of shingles on to my roof (if applicable), or installation of siding. RoofMasters is not liable for interior damages such as broken glass, items falling off shelves, damage to hidden utility/ electrical lines in walls or ceilings. Any damage during the process is purely accidental and not the contractor's responsibility.

I/We understand that as the homeowners, we are responsible for covering valuables in the attic space that may have roof debris fall onto them especially if sheathing is being replaced. RoofMasters is not liable for such damages to items in the attic or cleaning this area.

I/We understand that minimal siding or stucco damage may result when the roof is torn off areas where siding/stucco meets the roof surface, especially where improperly applied RoofMasters is not liable for said damage and will minimize risk of damage to the best of our ability. RoofMasters is not liable or responsible for the cost to repair these areas should damage occur.

I/We understand that any warranty for material used during the project is provided by the material manufacturer. Unless agreed upon otherwise, RoofMasters provides a 10-year Workmanship Warranty on portions of the project in which RoofMasters fully replaced any existing products. We are not responsible to the work of other contractors, foot traffic, additions, tying into our work or others who step onto the roofs and could potentially cause damage.

RoofMasters will register and furnish any extended manufacturers warranties upon project completion and when all payments made.

I/We understand that certain products, some of which may deteriorate more rapidly and should be inspected on a regular basis, (please contact RoofMasters for an annual roof inspection) and have no claim to material surpluses.

I/We certify that I am the registered owner of the above project property or have the legal permission to authorize RoofMasters to perform the work as stated and agree to pay the total project price.

I/We understand that any insurance claims are subject to the specific terms and conditions outlined by the insurance company and may be subject to insurance company approval. Additionally,

I/We understand that it is illegal in the state of Rhode Island to profit from an insurance claim, and that any/all insurance

payments are to be paid to RoofMasters within 24 hours.

I/We understand that payment in full is due upon completion of work as stated and agreed upon in contract. All invoices not paid in full after 15 days will be subject to a 2% monthly interest charge and legal action including notice to creditors, property liens and/or involvement by local authorities.

I acknowledge that I have read and understand this page. Initials:

[]

WHAT TO EXPECT

What to expect:

- We'll contact you 2-3 days to schedule the installation, if there is anything outside that could be damaged, please move it to the back corner of the yard or into the garage prior to install day or ask us for help on the morning of installation to ensure nothing gets damaged or broken.
- If there is anything inside hanging on walls or in the attic that could be damaged or has great value, we ask you to cover it or move it to a safer area towards the inside of the home
- We start working early (7:00am) to begin removing the existing roof on your home and work until done, expect 8-12 hours of work (depending on the size of the roof). Materials will be delivered the same day or a day earlier depending on availability.
- The installation process is LOUD. We use air compressors for nail guns, think of a lawn mower engine running for 8 hours consecutively
- This process is potentially disruptive to anyone inside, especially pets, depending on your pet it may be a good idea to have your pets off-site for the day. You know them better than us, but we care about everyone inside. It's your choice!
- The crews will take breaks and sit in the shade on breaks and when they have lunch. They may leave to get lunch or Gatorade, if they leave, they'll be back shortly.
- We strive to be done in 1 day with your roof installation, sometimes the job turns into more work than we anticipated, and it may extend into the next day, we'll make you aware if this occurs! Scope of Work for the Roof Installation:
- We will protect your home, landscaping and driveway with heavy duty tarps and breathable canvas covers that resist rips and tears as the 2+ TONS of shingle waste, nails, roof debris and metal are removed from the home. We do our best to protect the home & surrounding areas.
- We will remove and dispose of all the existing shingles, felt paper/underlayment's, vents, pipe boots, flashings, edge metals etc. WE WILL NOT REUSE OLD MATERIALS, we dispose of them safely & properly in our dump trailers. The dump trailers are on wheels, so we don't damage your driveway. The dump trailer will be removed the following day and safely hauled away.
- Our team will clean the lawn, bushes and landscaping and perform a magnetic sweep multiple times to ensure we clean up every piece of debris & trash from the roof.
- After the existing roof is removed, we will perform a thorough inspection of the roof decking to assess its strength, stability, and ability to structurally support your new roofing system. We will replace ANY boards or pieces that don't meet the criteria above or show mold, are rotting or splitting, etc. We will take photos to document this,
- After we ensure a safe, solid roof deck for your roofing system to be installed upon we will begin the installation process of the roofing system of your choice. This process is loud & potentially disruptive to those inside especially pets, if it's possible to have your pets off-site for the day that is sometimes preferred depending on your pet.
- The components of the roofing system are installed throughout the day, and this is where you can start to see the roof come together with the color & style you chose. The installation of the new roof typically starts early to midafternoon & goes until the evening (depending on the job)
- We will perform various cleanups throughout the day and a thorough cleaning at the end of the day & double check before we leave for the day. We will perform a magnet sweep of the property to ensure nails are not left behind.



GAF SHINGLE & ACCESSORY LIMITED WARRANTY
SEE DETAILS



GAF ROOFING SYSTEM LIMITED WARRANTY
SEE DETAILS



SYSTEM PLUS LIMITED WARRANTY
SEE DETAILS



SILVER PLEDGE LIMITED WARRANTY
SEE DETAILS



GOLDEN PLEDGE LIMITED WARRANTY
SEE DETAILS

	GAF SHINGLE & ACCESSORY LIMITED WARRANTY SEE DETAILS	GAF ROOFING SYSTEM LIMITED WARRANTY SEE DETAILS	SYSTEM PLUS LIMITED WARRANTY SEE DETAILS	SILVER PLEDGE LIMITED WARRANTY SEE DETAILS	GOLDEN PLEDGE LIMITED WARRANTY SEE DETAILS
Eligibility Requirements	None! Great coverage accompanies purchase of the product.	Installation of GAF Shingles + At Least 3 Qualifying Accessory Products*	Installation of GAF Shingles + At Least 3 Qualifying Accessory Products* Installed by GAF Certified or Master Elite Roofing Contractor**	Installation of GAF Shingles + At Least 4 Qualifying Accessory Products* Installed by GAF Master Elite Roofing Contractor**	Installation of GAF Shingles + At Least 5 Qualifying Accessory Products* Installed by GAF Master Elite Roofing Contractor**
Warranty Term for GAF Shingles	Lifetime***	Lifetime***	Lifetime***	Lifetime***	Lifetime***
Smart Choice Protection Period****	10 Years	10 Years	50 Years	50 Years	50 Years
StainGuard Warranty Term	10 Years for StainGuard-Labeled Shingles 25 Years for StainGuard Plus-Labeled Shingles and Ridge Cap Shingles	10 Years for StainGuard-Labeled Shingles 25 Years for StainGuard Plus-Labeled Shingles and Ridge Cap Shingles	10 Years for StainGuard-Labeled Shingles 25 Years for StainGuard Plus-Labeled Shingles and Ridge Cap Shingles	10 Years for StainGuard-Labeled Shingles 25 Years for StainGuard Plus-Labeled Shingles and Ridge Cap Shingles	10 Years for StainGuard-Labeled Shingles 25 Years for StainGuard Plus-Labeled Shingles and Ridge Cap Shingles
Wind Warranty Term	15 Years	15 Years	15 Years	15 Years	15 Years
Maximum Wind Speed Coverage	130 mph with Special Installation****	Non-LayerLock-labeled shingles: 130 mph with Special Installation**** LayerLock-labeled shingles: WINDPROVEN Limited Wind Warranty: No maximum wind speed limitation! **** Requires installation of LayerLock-labeled shingles (4 nails per shingle) + At Least 4 Qualifying Accessory Products* including Starter Strip Shingles (Eaves & Rakes), Ridge Cap Shingles, Roof Deck Protection and choice of Attic Ventilation or Leak Barrier.	Non-LayerLock-labeled shingles: 130 mph with Special Installation**** LayerLock-labeled shingles: WINDPROVEN Limited Wind Warranty: No maximum wind speed limitation! **** Requires installation of LayerLock-labeled shingles (4 nails per shingle) + At Least 4 Qualifying Accessory Products* including Starter Strip Shingles (Eaves & Rakes), Ridge Cap Shingles, Roof Deck Protection and choice of Attic Ventilation or Leak Barrier.	Non-LayerLock-labeled shingles: 130 mph with Special Installation**** LayerLock-labeled shingles: WINDPROVEN Limited Wind Warranty: No maximum wind speed limitation! **** Requires installation of LayerLock-labeled shingles (4 nails per shingle) + At Least 4 Qualifying Accessory Products* including Starter Strip Shingles (Eaves & Rakes), Ridge Cap Shingles, Roof Deck Protection and choice of Attic Ventilation or Leak Barrier.	Non-LayerLock-labeled shingles: 130 mph with Special Installation**** LayerLock-labeled shingles: WINDPROVEN Limited Wind Warranty: No maximum wind speed limitation! **** Requires installation of LayerLock-labeled shingles (4 nails per shingle) + At Least 4 Qualifying Accessory Products* including Starter Strip Shingles (Eaves & Rakes), Ridge Cap Shingles, Roof Deck Protection and choice of Attic Ventilation or Leak Barrier.
Tear-Off	Not covered	Not covered	Covered (when necessary)	Covered (when necessary)	Covered (when necessary)
Disposal	Not covered	Not covered	Not covered	Covered (when necessary)	Covered (when necessary)
Workmanship	Not covered	Not covered	Not covered	10 Years	25 Years 30 Years - Timberline® UHD

WARRANTY

This document warrants that should a defect in workmanship, related to the work completed by RoofMasters occur within 10 years of project completion RoofMasters will complete repairs within the original project scope of work at no additional charge to the client. This warranty does not cover normal wear and tear, hail damage, wind damage, sun damage, intentional or accidental damage by any person, animal or acts of God that may or may not merit an insurance claim. This warranty only applies to portions of the project in which RoofMasters fully replaced any existing products, and does not cover minor repairs or service issues done to another contractor's work. Defects in the building materials used to complete work do not fall under the scope of this workmanship warranty; any building products installed will instead be covered by the product's original manufacturer warranty.

Smithfield Senior Center
1 William J Hawkins Trail Greenville, RI 02828
Date Completed:

Thank you for choosing RoofMasters to complete work on your property. We trust you had a great customer experience! In the coming days you'll get an email to review our company on various platforms and websites, these reviews are critical to our company, and we ask you to please take a few moments to help our company!



References

Town of North Providence
Mayor Charlie Lombardi
2000 Smith Street
North Providence, RI 02911
401-232-0900 Ext. 1226

Woonsocket Housing Authority
Paul Levreault
679 Social Street
Woonsocket, RI 02895
401-767-8000

Lincoln Housing Authority
Keith Fortier
10 Franklin Street
Lincoln, RI 02865
401-724-8910

Prior Services for the Town Of Smithfield

- Smithfield Senior Center
- Smithfield DPW

Construction & Disaster Solutions/RoofMasters Officers

Richard Mckenna
110 Williams Rd
Smithfield, RI 02917
401-479-3077

Rmckenna@roofmastersri.com

Steven Golotto
117 Williams Rd
Smithfield, RI 02917
401-265-5859

sgolotto@roofmastersri.com



TOWN OF SMITHFIELD
ON BEHALF OF THE
SMITHFIELD SCHOOL DEPARTMENT



SMITHFIELD

Town of Smithfield

PURCHASING AGENT
FINANCE OFFICE, SMITHFIELD TOWN HALL
64 FARNUM PIKE
SMITHFIELD, RHODE ISLAND 02917
TELEPHONE: (401) 233-1000 EXT: 138
EMAIL: CSANTOS@SMITHFIELDRI.GOV

DATE: March 26, 2024
TO: Honorable Town Council
FROM: Carlos Santos, Purchasing Agent
CC: Randy R. Rossi, Town Manager
Dawn Bartz, Superintendent of Schools
Angelo Mencucci, Director of Grounds & Buildings

RE: Town Council Approval to advertise a Request for Proposals (RFP) 24315
for Boiler Cleaning Services.

SUBJECT

The Town of Smithfield on behalf of the Smithfield School Department is requesting Town Council approval to advertise an RFP to perform the annual boiler/burner cleaning for all heating boilers and domestic water heaters in the school system. The Smithfield School Department has four (4) building locations that will be serviced and are listed below:

1. Pleasant View Elementary School - 100 Pleasant View Avenue
2. La Perche Elementary School - 11 Limerock Road
3. Old County Road School - 200 Old County Road
4. Administration Office - 49 Farnum Pike

As per the scope of work, multiple boilers may be located in each building.

ATTACHMENTS:

Copy of Request for Proposals.

MOTION:

That the Smithfield Town Council hereby authorize the advertisement of the RFP to perform the annual boiler/burner cleaning for all heating boilers and domestic water heaters in the four (4) building locations.

TOWN OF SMITHFIELD

State of Rhode Island



On Behalf of
The Smithfield School Department



SMITHFIELD
PUBLIC SCHOOLS

Request for Proposals

RFP # 24315

BOILER CLEANING SERVICES

TOWN OF SMITHFIELD

State of Rhode Island

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Page 2.	Table of contents / introduction
Page 3.	Terms & Requirements Instructions
Page 4.	Notice to vendors
Pages 5 - 7.	Specifications / scope of work
Page 8.	RFP requirements
Page 9.	Evaluation criteria / Timeline
Pages 10 - 11.	Attachment A- cost proposal form

Introduction:

The Town of Smithfield on behalf of the Smithfield school department is requesting sealed proposals to perform the annual boiler/burner cleaning for all heating boilers and domestic water heaters in the school system. The Smithfield School Department has four (4) building locations that will be serviced and are listed below:

1. Pleasant View Elementary School 100 Pleasant View Avenue
2. LaPerche Elementary School 11 Limerock Road
3. Old County Road School 200 Old County Road
4. Administration Office 49 Farnum Pike

As per the scope of work, multiple boilers may be located in each building.

There will be a **Mandatory Pre-Proposal Site Visit and Meeting held on April 10, 2024 at 10:00 AM** at the Pleasant View Elementary School, 100 Pleasant View Avenue.

Sealed proposals will be received at the Finance office, Smithfield Town Hall, 64 Farnum Pike, Smithfield, RI 02917 until 10:00am, **Wednesday, April 17, 2024** at which Time all bids will be publicly opened and read aloud.

TOWN OF SMITHFIELD

State of Rhode Island



ON BEHALF OF



SMITHFIELD
SCHOOL DEPARTMENT

THE SMITHFIELD SCHOOL DEPARTMENT

State of Rhode Island

Terms and Requirements for Request for Proposal

Item Description: **BOILER CLEANING SERVICES – SMITHFIELD SCHOOL DEPARTMENT**

Date and Time to be **OPENED: Wednesday, April 17, 2024 at 10:00 AM**

Proposals may be submitted up to **10:00 AM** on the above meeting date at the Finance Office, Attention Purchasing Agent, Smithfield Town Hall 64 Farnum Pike, Smithfield, RI 02917, during normal business hours, 8:30 AM through 4:30 PM. All proposals will be publicly opened and read at the Town Hall Council Chambers, second floor, Town Hall.

Instructions

1. Bidders must submit sealed proposals in an envelope clearly labeled with the above captioned item or work. The proposal envelope and any information relative to the proposal must be addressed to the **Purchasing Agent**, Smithfield Town Hall 64 Farnum Pike, Smithfield, RI 02917. Any communications that are not competitive sealed proposals (i.e., product information or samples) should have **"NOT A BID"** written on the envelope or wrapper.
2. Proposals must meet the attached specifications. Any exceptions or modifications must be noted and fully explained.
3. Proposal responses must be in ink or typewritten.
4. The price or prices proposed should be stated both in **WRITING** and in **NUMERALS**, and any proposal not so stated may be rejected.
5. Proposals **SHOULD BE TOTALED** WHEN APPLICABLE. Do not group items: price each item individually. Awards may be made on the basis of **total** proposal or by **individual items**.
6. Each responder is required to state in their proposal their full name and place of residence; and must state the names of persons or firms with whom he/she is submitting a joint proposal. All proposals **SHOULD BE SIGNED IN INK**.
7. One original proposal and **three copies** shall be submitted.

TOWN OF SMITHFIELD

State of Rhode Island

NOTICE TO VENDORS

1. The Town of Smithfield reserves the right to waive any and all informalities and to award the contract on the basis of the lowest responsible evaluated bid proposal.
2. No proposal will be accepted if made in collusion with any other responder.
3. A responder who is an out-of-state corporation shall qualify or register to transact business in this State, in accordance with Rhode Island General Laws, as amended, Sections 7-1.2-1401.
4. The Town of Smithfield reserves the right to reject any and all proposals.
5. In determining the lowest responsible evaluated bid proposal, cash discounts for payments less than thirty (30) days will not be considered.
6. The Town of Smithfield reserves the right to award to one responder, or to split the award.
7. All proposals will be disclosed at the formal proposal opening. After a reasonable lapse of time, tabulation of proposals may be seen on the Town's website:
(<https://www.smithfieldri.gov/departments/finance/purchasing-bids/closed-solicitations/-folder-135>)
8. As the Town of Smithfield is exempt from the payment of Federal Excise Taxes and Rhode Island Sales Tax, prices quoted are not to include these taxes.
9. In case of error in the extension of prices quoted, the unit price will be considered.
10. The contractor will not be permitted to either assign or underlet the contract, nor assign legally or equitably any moneys hereunder, or its claim thereto without the previous written consent of the Town Manager.
11. A certificate of insurance shall be required of a successful bidder within five (5) days of contract award. The Town of Smithfield shall be an *additionally named insured* in the title holder box of said certificate.
12. For contracts involving construction, alteration and/or repair work, the provisions of State Labor Law concerning payment of prevailing wage rates apply (See R.I. General Law Sec. 37-13-1 et seq. as amended).
13. No goods should be delivered or work started without Notice from the Town.
14. In accordance with RI Gen. Law § 37-14.1-1, it is the policy of the State of Rhode Island to support the fullest possible participation of firms owned and controlled by minorities (MBEs) and women (WBEs). Pursuant to §§ 37-14.1- 2 and 37-14.1-6, MBEs and WBEs shall be included in all state purchasing, including, but not limited to, the procurement of goods, services, construction projects, or contracts funded in whole or in part with state funds, or funds which, in accordance with a federal grant or otherwise, the state expends or administers. MBEs and WBEs shall be awarded a minimum of ten percent (10%) of the dollar value of the entire procurement or project. MBE participation credit shall only be granted for firms duly certified as MBEs or WBEs by the State of Rhode Island, Department of Administration, Office of Diversity, Equity and Opportunity, MBE Compliance Office (MBECO). The current directory of firms certified as MBEs or WBEs may be accessed at <http://odeo.ri.gov/offices/mbeco/mbe-wbe.php> or by contacting **Dorinda Keene at the MBECO at (401) 574-8670 or via email at Dorinda.Keene@doa.ri.gov**

TOWN OF SMITHFIELD

State of Rhode Island

BOILER CLEANING SPECIFICATIONS

PROJECT SCOPE

The purpose of this project is to perform the annual boiler/burner cleaning for all heating boilers and domestic water heaters in the school system. The Smithfield School Department has four building locations that will be serviced as listed below:

- | | |
|------------------------------------|--------------------------|
| 1. Pleasant View Elementary School | 100 Pleasant View Avenue |
| 2. LaPerche Elementary School | 11 Limerock Road |
| 3. Old County Road School | 200 Old County Road |
| 4. Administration Office | 49 Farnum Pike |

Boiler Locations & Information

Location (Department)	Boiler/Furnace Equipment	Information
Administration Building 49 Farnum Pike	HB Smith Cast Iron Sectional Series 28 A-4	#2 fuel 2.5 GPH
Administration Building 49 Farnum Pike	Bock Hot Water Tank Model# 32 E	32 gallon #2 Fuel
LaPerche Elementary School 11 Limerock Road	Boiler #1 Lochinvar Model FBN 3001	Natural Gas Ser.# 2030-120246251
LaPerche Elementary School 11 Limerock Road	Boiler #2 Lochinvar Model FBN 3001	Natural Gas Ser.# 2030-120246250
LaPerche Elementary School 11 Limerock Road	Laars Neo-Therm Hot Water Heater Model# G19422933	Natural Gas Ser.# 422933
Old County Road School 200 Old County Road	Boiler #1 Lochinvar Model FBN 2501	Natural Gas Ser.# 2030-120246253
Old County Road School 200 Old County Road	Boiler #2 Lochinvar Model FBN 2501	Natural Gas Ser.# 2030-120246255
Old County Road School 200 Old County Road	Laars Neo-Therm Hot Water Heater Model# G20422932	Natural Gas Ser.# 422932
Pleasant View Elementary School 100 Pleasant View Ave.	Boiler #1 Lochinvar Model FBN 2001	Natural Gas Ser.# 2030-120246401
Pleasant View Elementary School 100 Pleasant View Ave.	Boiler #2 Lochinvar Model FBN 2001	Natural Gas Ser.# 2030-120245730
Pleasant View Elementary School 100 Pleasant View Ave.	Laars Neo-Therm Hot Water Heater Model# G20480302	Natural Gas Ser.# 480302
Gallagher Middle School 10 Indian Run Trail	Boiler #1 De Dietrich Cast Iron Sectional Model# GT 430-12A	Natural Gas Power Flame Burner Model# C3- G- 20
Gallagher Middle School 10 Indian Run Trail	Boiler #2 De Dietrich Cast Iron Sectional Model# GT 430-12A	Natural Gas Power Flame Burner Model# C3- G- 20
Gallagher Middle School 10 Indian Run Trail	Boiler #3 Lochinvar Model# FBN1501	Natural Gas Ser.# 2305-132671589
Gallagher Middle School 10 Indian Run Trail	Solid State Ultra Force Hot Water Tank Model# SUS-120-750-NEA100	Natural Gas Ser.# 2308132996592
Smithfield High School 90 Pleasant View Ave.	Boiler #1 De Dietrich Cast Iron Sectional Model# GT 530-1BA	Natural Gas Power Flame Burner Model# C3- GO- 25B
Smithfield High School 90 Pleasant View Ave.	Boiler #2 De Dietrich Cast Iron Sectional Model# GT 530-1BA	Natural Gas Power Flame Burner Model# C3- GO- 25B
Smithfield High School 90 Pleasant View Ave.	Boiler# 3 Lochinvar Model# FBN2001	Natural Gas Ser.# 2305-132919806
Smithfield High School 90 Pleasant View Ave.	Solid State Ultra Force Hot Water Tank Model# SUS-120-750-NEA100	Natural Gas Ser.# 2308132996593

**** All above units are currently operational, maintained to industry standards and have PFR certifications.**

TOWN OF SMITHFIELD

State of Rhode Island

The procedures are to be carried out as described, and the contractor is responsible for all work described in the specification to be turnkey with no extra costs.

The contractor must be trained to service Lochinvar Condensing Boilers. Additionally, the contractor must be familiar with and able to provide service on cast iron sectional boilers.

All work is to be performed in a workman-like manner. All boiler rooms are to be left free of water, mud, soot, etc. The condition of the boiler rooms upon completion of the work shall be equal to or better than prior to cleaning.

CONDENSING BOILERS

Cleaning Maintenance

- Address reported problems.
- Inspect interior; clean and vacuum if necessary.
- Clean condensate trap and fill with fresh water.
- Check for leaks (water, gas, flue, condensate)
- Verify flue and air lines in good condition and sealed tight.
- Check system water pressure/system • piping/expansion tank
- Check control settings
- Check ignition and flame sense electrodes (sand off any deposits; clean and reposition)
- Check wiring and connections
- Perform start-up checkout and performance verification per Section 10 in the Armor Installation and Operation Manual.
- Flame inspection (stable, uniform) • Flame signal (at least 10 micro amps at high fire)
- Clean the heat exchanger if flue temperature is more than 54°F above return water temperature.
- Check Delta T (Temperature Rise)
- Clean heat exchanger
- Remove and clean burner using • compressed air only.
- Clean the blower wheel.
- Notify the Maintenance Director of any required repairs

TOWN OF SMITHFIELD

State of Rhode Island

CAST IRON BOILERS

Fireside Cleaning

- Open all fireside doors, inspection opening, smoke hoods, etc.
- Remove burner from boiler to gain access to combustion chamber for cleaning and inspection.
- Wire brush all fireside surfaces.
- Vacuum all soot deposits and properly dispose of off premises.
- Clean soot deposits and accumulations from smoke hoods, secondary air openings, and all flue passages, baffles, etc.
- Inspect refractory, combustion chambers, fireside seals, casing, and boiler insulation.
- Notify the Maintenance Director of any required repair

STARTUP & CHECK

- Upon completion, all boiler/burner units are to be fired and checked for proper operation. All burners are to be set up for maximum efficiency.
- Efficiency tests are to be performed with an electronic combustion analyzer that provides a printout of combustion test results for documentary purposes. Copies of all test results shall be provided to the Maintenance Director.
- At the time of firing, all boiler limit, interlock, and safety switches and devices are to be checked individually for proper operation. If any device fails to perform correctly, a report is to be made of the failure to the Maintenance Director and the unit is to be left shut down (disabled) until repairs have been made.
- When this project is complete, all equipment will be left fully operational for the heating season.

TOWN OF SMITHFIELD

State of Rhode Island

REQUIREMENTS:

1. There will be a **Mandatory Pre-Proposal Site Visit and Meeting held on April 10, 2024 at 10:00 AM** at the Pleasant View Elementary School, 100 Pleasant View Avenue.
2. Each responder shall be held as to have visited and examined the premises, the equipment as compared to specifications requirements, the condition of equipment, any obstructions, etc. that would interfere with satisfactorily carrying out the work prior to proposal submission.
3. No allowance shall subsequently be made on behalf of the successful responder by reason of any error or neglect on his or her part.
4. Responders must guarantee that the services can be provided to the Smithfield School Department within the time specified in the proposal form.
5. Services which do not, in the opinion of the Town, meet the specified requirements will not be accepted.

6. Inquiries:

Inquiries concerning clarification on any portion of this RFP should be made to:

Carlos Santos

Purchasing Agent

64 Farnum Pike

Smithfield, RI 02917

csantos@smithfieldri.gov

Cost Proposal:

- i. The cost proposal should include the following information:
 - a. The responder shall submit Attachment "A" filled out completely.
 - b. The cost proposal should contain all pricing information relative to performing the services as described in this specification.
 - c. The pricing shall remain for the duration of the contract.
7. Proposal – to include the following:
 - i. A brief general statement describing your agency and its ability to provide the indicated services, including the total number of staff, support and professional employees.
 - ii. Background information regarding the specific individuals who will be responsible for running this project from your agency.
 - iii. List at least three (3) references of other clients that are non-profit organizations, include the name and telephone number of a person to contact.
 - iv. List any prior services or products supplied to the Town of Smithfield.

TOWN OF SMITHFIELD

State of Rhode Island

8. Evaluation Criteria:

i. The Town will review and evaluate each submitted proposal in accordance with the requirements of this RFP. The evaluation will include weighted criteria detailed below. If further information is desired, vendors may be requested to make additional written submissions or oral presentations to the Town.

ii. Proposal will be evaluated on the following:

		Score
1.	Company Information and Years in Business	20
2.	Required documents stated in RFP	20
3.	Experience and References	20
4.	Business located in Smithfield	5
5.	Pricing	35
	Grand Total	100

9. No vendor questions will be accepted after April 12, 2024 at 4:00 PM

FINAL SELECTION:

- i. The Smithfield Town Council will select a firm after taking into account the recommendation submitted by the evaluation committee. The Smithfield School Committee will take final action as to whether to go forward with the project. Following the notification of the firm selected, it is expected a contract will be executed by the parties.
- ii. A firm's submission of a proposal indicates acceptance of all the conditions contained in this RFP unless clearly and specifically noted in the proposal submitted.

TIMELINE:

Request for Proposals Issued	April 3, 2024 at 10:00 AM
Mandatory Pre-Proposal Site Visit & Meeting	April 10, 2024 at 10:00 AM
Deadline for questions from vendors	April 12, 2024 at 4:00 PM
Proposal Due Date and Opening	April 17, 2024 at 10:00 AM

TOWN OF SMITHFIELD

State of Rhode Island



ON BEHALF OF



SMITHFIELD

THE SMITHFIELD SCHOOL DEPARTMENT

ATTACHMENT A

COST PROPOSAL FORM

Agrees to respond on: **BOILER CLEANING SERVICES – SMITHFIELD SCHOOL DEPARTMENT**
Date and time to be opened: **Wednesday, April 17, 2024 at 10:00 AM**

VENDOR NAME:	
VENDOR ADDRESS:	
CITY, STATE, ZIP:	
Soc. Sec. # or Fed. ID #	

Contract Year: July 1, 2024 – June 30, 2025

BID (Includes all Material, Labor and Equipment): Pleasant View Elementary School

\$ _____
(In numerals)

(In words)

BID (Includes all Material, Labor and Equipment): LaPerche Elementary School

\$ _____
(In numerals)

(In words)

BID (Includes all Material, Labor and Equipment): Old County Road School

\$ _____
(In numerals)

(In words)

TOWN OF SMITHFIELD

State of Rhode Island

BID (Includes all Material, Labor and Equipment): Administration Building

\$ _____
(In numerals)

(In words)

Total Lump Sum Cost in Numbers: _____

Total Lump Sum Cost in Words: _____

PHONE _____ FAX _____

CONTACT PERSON NAME TITLE

CONTACT PERSON SIGNATURE



TOWN OF SMITHFIELD
ON BEHALF OF THE
SMITHFIELD SCHOOL DEPARTMENT



SMITHFIELD
SCHOOL DEPARTMENT

Town of Smithfield
PURCHASING AGENT
FINANCE OFFICE, SMITHFIELD TOWN HALL
64 FARNUM PIKE
SMITHFIELD, RHODE ISLAND 02917
TELEPHONE: (401) 233-1000 EXT: 138
EMAIL: CSANTOS@SMITHFIELDRI.GOV

DATE: March 26, 2024
TO: Honorable Town Council
FROM: Carlos Santos, Purchasing Agent
CC: Randy R. Rossi, Town Manager
Dawn Bartz, Superintendent of Schools
Angelo Mencucci, Director of Grounds & Buildings

RE: Town Council Approval to advertise a Request for Proposals (RFP)
240315 for the purchase of two (2) Trucks.

SUBJECT

The Town of Smithfield on behalf of the Smithfield School Department is requesting Town Council approval to advertise an RFP for the purchase of two (2) Trucks, as described below:

Vehicle 1.0)

One (1) **2024 Ford F350 4X4 Super Cab Pick Up XL 148" WB with an 8' Fisher HD2 Plow Package (Supplied and Installed)**, as specified in the RFP, looking for a delivery date prior to June 30, 2025. The Vendor will also supply a vehicle description that will list all options associated with specified vehicle.

Vehicle 2.0)

One (1) **2024 Ford F-650 Gas XL Regular Cab Base, 16 Foot Aluminum Body with a Stow-Away Standard Power Lift Gate (Supplied and Installed)**, comparable to what has been specified in the RFP, looking for a delivery date prior to June 30, 2025. The Vendor will also supply a vehicle description that will list all options associated with specified vehicle.

ATTACHMENTS:

Copy of Request for Proposals.

MOTION:

That the Smithfield Town Council hereby authorize the advertisement of the RFP for the purchase of two (2) Trucks as described herein and in the RFP.

TOWN OF SMITHFIELD

State of Rhode Island



On Behalf of
The Smithfield School Department



SMITHFIELD
PUBLIC SCHOOLS

Request for Proposals

RFP # 240315

Purchase of two (2) trucks

TOWN OF SMITHFIELD

State of Rhode Island



**ON BEHALF OF
THE SMITHFIELD SCHOOL DEPARTMENT**



Terms and Requirements for Request for Proposal

Item Description: **Purchase of two (2) trucks – as follows:**

(Vehicle 1) 2024 Ford F350 4X4 Super Cab Pick Up XL 148" WB with an 8' Fisher HD2 Plow Package

(Vehicle 2) 2024 Ford F-650 Gas XL Regular Cab Base, 16 Foot Aluminum Body with a Stow - Away Standard Power Lift Gate

Date and Time to be **OPENED: Wednesday April 17, 2024 at 10:00 AM**

Proposals may be submitted up to **10:00 AM** on the above meeting date at the Finance Office, Attention Purchasing Agent, Smithfield Town Hall 64 Farnum Pike, Smithfield, RI 02917, during normal business hours, 8:30 AM through 4:30 PM. All proposals will be publicly opened and read at the Town Hall Council Chambers, second floor, Town Hall.

Instructions

1. Bidders must submit sealed proposals in an envelope clearly labeled with the above captioned item or work. The proposal envelope and any information relative to the proposal must be addressed to the **Purchasing Agent**, Smithfield Town Hall 64 Farnum Pike, Smithfield, RI 02917. Any communications that are not competitive sealed proposals (i.e., product information or samples) should have "**NOT A BID**" written on the envelope or wrapper.
2. Proposals must meet the attached specifications. Any exceptions or modifications must be noted and fully explained.
3. Proposal responses must be in ink or typewritten.
4. The price or prices proposed should be stated both in **WRITING** and in **NUMERALS**, and any proposal not so stated may be rejected.
5. Proposals **SHOULD BE TOTALED** WHEN APPLICABLE. Do not group items: price each item individually. Awards may be made on the basis of *total* proposal or by *individual items*.
6. Each responder is required to state in their proposal their full name and place of residence; and must state the names of persons or firms with whom he/she is submitting a joint proposal. All proposals **SHOULD BE SIGNED IN INK**.
7. One original proposal and **three copies** shall be submitted.

TOWN OF SMITHFIELD

State of Rhode Island

NOTICE TO VENDORS

1. The Town of Smithfield reserves the right to waive any and all informalities and to award the contract on the basis of the lowest responsible evaluated bid proposal.
2. No proposal will be accepted if made in collusion with any other responder.
3. A responder who is an out-of-state corporation shall qualify or register to transact business in this State, in accordance with Rhode Island General Laws, as amended, Sections 7-1.2-1401.
4. The Town of Smithfield reserves the right to reject any and all proposals.
5. In determining the lowest responsible evaluated bid proposal, cash discounts for payments less than thirty (30) days will not be considered.
6. The Town of Smithfield reserves the right to award to one responder, or to split the award.
7. All proposals will be disclosed at the formal proposal opening. After a reasonable lapse of time, tabulation of proposals may be seen on the Town's website:
(<https://www.smithfieldri.gov/departments/finance/purchasing-bids/closed-solicitations/-folder-135>)
8. As the Town of Smithfield is exempt from the payment of Federal Excise Taxes and Rhode Island Sales Tax, prices quoted are not to include these taxes.
9. In case of error in the extension of prices quoted, the unit price will be considered.
10. The contractor will not be permitted to either assign or underlet the contract, nor assign legally or equitably any moneys hereunder, or its claim thereto without the previous written consent of the Town Manager.
11. A certificate of insurance shall be required of a successful bidder within five (5) days of contract award. The Town of Smithfield shall be an *additionally named insured* in the title holder box of said certificate.
12. For contracts involving construction, alteration and/or repair work, the provisions of State Labor Law concerning payment of prevailing wage rates apply (See R.I. General Law Sec. 37-13-1 et seq. as amended).
13. No goods should be delivered or work started without Notice from the Town.
14. Vendor should declare if they are listed under the State of RI Master Pricing Agreement (MPA) or is part of any Government Purchasing Co-operative and if so list the name of the co-operative.
15. In accordance with RI Gen. Law § 37-14.1-1, it is the policy of the State of Rhode Island to support the fullest possible participation of firms owned and controlled by minorities (MBEs) and women (WBEs). Pursuant to §§ 37-14.1- 2 and 37-14.1-6, MBEs and WBEs shall be included in all state purchasing, including, but not limited to, the procurement of goods, services, construction projects, or contracts funded in whole or in part with state funds, or funds which, in accordance with a federal grant or otherwise, the state expends or administers. MBEs and WBEs shall be awarded a minimum of ten percent (10%) of the dollar value of the entire procurement or project. MBE participation credit shall only be granted for firms duly certified as MBEs or WBEs by the State of Rhode Island, Department of Administration, Office of Diversity, Equity and Opportunity, MBE Compliance Office (MBECO). The current directory of firms certified as MBEs or WBEs may be accessed at <http://odeo.ri.gov/offices/mbeco/mbe-wbe.php> or by contacting **Dorinda Keene at the MBECO at (401) 574-8670 or via email at Dorinda.Keene@doa.ri.gov**

TOWN OF SMITHFIELD

State of Rhode Island

INTRODUCTION:

A. INTRODUCTION

Vehicle 1.0) The Town of Smithfield is soliciting proposals for one (1) **2024 Ford F350 4X4 Super Cab Pick Up XL 148" WB with an 8' Fisher HD2 Plow Package (Supplied and Installed)**, as specified herein for the Smithfield School Department with a delivery date prior to June 30, 2025. The Vendor will also supply a vehicle description that will list all options associated with specified vehicle.

Vehicle 2.0) The Town of Smithfield is soliciting proposals for one (1) **2024 Ford F-650 Gas XL Regular Cab Base, 16 Foot Aluminum Body with a Stow-Away Standard Power Lift Gate (Supplied and Installed)**, comparable to what has been specified herein for the Smithfield School Department with a delivery date prior to June 30, 2025. The Vendor will also supply a vehicle description that will list all options associated with specified vehicle.

B. SPECIFICATIONS

The following specifications are minimum requirements and are not meant to restrict any manufacturer's equipment from being considered; however, any deviations should be noted and whether they comply or exceed minimum specifications.

Vehicle 1.0) - 2024 Ford F350 4X4 Super Cab Pick Up XL 148" WB

- Oxford White Exterior / Medium Dark Slate Vinyl Interior
- 6.7-liter Gas V10 Engine
- Transmission 10 Speed Automatic
- All Terrain Tires
- Electronic Locking Axle
- Platform Running Boards
- Snow Plow Prep Package
- LED Box Lighting
- Up fitter Switches
- 410 Amp Alternator
- Dual Batteries
- **8' Fisher HD2 Plow Package Installed**
- Spray in Bed Liner
- Weather Tech Floor Liners (Front & Rear)
- Vent Visors

TOWN OF SMITHFIELD

State of Rhode Island

Vehicle 2) - 2024 Ford F-650 Gas XL Regular Cab Base

- Oxford White Exterior / Medium Dark Slate Vinyl Interior
- 7.3 liter V8 Engine
- 6 Speed Automatic Transmission
- Load Rated Front tires
- Dual Rear Tires Load Rated
- Lock up Transmission
- Heavy Duty Alternator 210A
- Dual Battery
- Battery Step
- Cloth interior Seating
- Full Vinyl Floor Covering

• **16 Foot Aluminum Body Installed**

- Body Length: 16 ft. OD
- Body Height: 91.25 in. OD
- Body Width: 96 in. OD
- Lined 3/8" Plywood Interior
- Pinewood Floor
- Complete Undercoating
- Extreme Duty Composite Roll Up Door
- 2 Access Handles
- Mounted Factory Backup Camera
- Backup Alarm

• **Stow-Away Standard Power Lift Gate Installed**

- Aluminum Platform 84"X42" * 10" Retention Ramp
- 2,500 lb. Capacity
- Includes Dock Bumpers and Rubber Pads

TOWN OF SMITHFIELD

State of Rhode Island

REQUIREMENTS:

1. No allowance shall subsequently be made on behalf of the successful responder by reason of any error or neglect on his or her part.
2. Responders must guarantee that the services can be provided to the Smithfield School Department within the time specified in the proposal form.
3. Services which do not, in the opinion of the Town, meet the specified requirements will not be accepted.
4. Inquiries:

Inquiries concerning clarification on any portion of this RFP should be made to:

Carlos Santos
Purchasing Agent
64 Farnum Pike
Smithfield, RI 02917
csantos@smithfieldri.gov

Cost Proposal:

- i. The cost proposal should include the following information:
 - a. The responder shall submit Attachment "A" filled out completely.
 - b. The cost proposal should contain all pricing information relative to performing the services as described in this specification.
 - c. The pricing shall remain for the duration of the contract.
5. Proposal – to include the following:
 - i. A brief general statement describing your agency and its ability to provide the indicated services, including the total number of staff, support and professional employees.
 - ii. Background information regarding the specific individuals who will be responsible for running this project from your agency.
 - iii. List at least three (3) references of other clients that are non-profit organizations, include the name and telephone number of a person to contact.
 - iv. List any prior services or products supplied to the Town of Smithfield.
 - v. Vendor should declare if they are listed under the State of RI Master Pricing Agreement (MPA) or is part of any Government Purchasing Co-operative and if so list the name of the co-operative.

TOWN OF SMITHFIELD

State of Rhode Island

6. Evaluation Criteria:

- i. The Town will review and evaluate each submitted proposal in accordance with the requirements of this RFP. The evaluation will include weighted criteria detailed below. If further information is desired, vendors may be requested to make additional written submissions or oral presentations to the Town.
- ii. Proposal will be evaluated on the following:

		Score
1.	Company Information and Years in Business	20
2.	Required documents stated in RFP	20
3.	State of RI MPA listing or part of Gov. Purchasing Co-op	20
4.	Business located in Smithfield	5
5.	Pricing	35
	Grand Total	100

7. No vendor questions will be accepted after April 12, 2024 at 4:00 PM

FINAL SELECTION:

- i. The Smithfield Town Council will select a firm after taking into account the recommendation submitted by the evaluation committee. The Smithfield School Committee will take final action as to whether to go forward with the project. Following the notification of the firm selected, it is expected a contract will be executed by the parties.
- ii. A firm’s submission of a proposal indicates acceptance of all the conditions contained in this RFP unless clearly and specifically noted in the proposal submitted.

TIMELINE:

Request for Proposals Issued	April 3, 2024 at 10:00 AM
Mandatory Pre-Proposal Site Visit & Meeting	N/A
Deadline for questions from vendors	April 12, 2024 at 4:00 PM
Proposal Due Date and Opening	April 17, 2024 at 10:00 AM

TOWN OF SMITHFIELD

State of Rhode Island



**ON BEHALF OF
THE SMITHFIELD SCHOOL DEPARTMENT**

**ATTACHMENT A
COST PROPOSAL FORM**

Agrees to respond on: **Vehicle 1) - 2024 Ford F350 4X4 Super Cab Pick Up XL 148" WB with an 8' Fisher HD2 Plow Package (Supplied and Installed)**

Vehicle 2) - 2024 Ford F-650 Gas XL Regular Cab Base, 16 Foot Aluminum Body with a Stow-Away Standard Power Lift Gate.

Date and time to be opened: **Wednesday, April 17, 2024 at 10:00 AM**

VENDOR NAME:	
VENDOR ADDRESS:	
CITY, STATE, ZIP:	
Soc. Sec. # or Fed. ID #	

Vehicle delivery to take place during the next Fiscal Year period: July 1, 2024 – June 30, 2025

BID (Includes all Material and Equipment):

Vehicle 1) - 2024 Ford F350 4X4 Super Cab Pick Up XL 148" WB with an 8' Fisher HD2 Plow Package.

\$ _____
(In numerals)

(In words)

BID (Includes all Material and Equipment):

Vehicle 2) - 2024 Ford F-650 Gas XL Regular Cab Base, 16 Foot Aluminum Body with a Stow-Away Standard Power Lift Gate.

\$ _____
(In numerals)

(In words)

PHONE _____ EMAIL _____

CONTACT PERSON NAME TITLE

CONTACT PERSON SIGNATURE

Recommended Motion:

That the Smithfield Town Council hereby adopts a resolution to amend RI General Law 44-3 “Property Subject to Taxation” relating to Bryant University.

RESOLUTION

TOWN OF SMITHFIELD, RHODE ISLAND

BE IT RESOLVED by the Town Council of the Town of Smithfield that it hereby supports an act entitled, “AN ACT RELATING TO BRYANT UNIVERSITY”, and requests that the Town’s legislative delegation introduce said Act in the present session of the General Assembly and work for its passage.

NOW, THEREFORE, BE IT RESOLVED that the Town Manager be instructed to forward a true copy of this Resolution and said Act to Senator David P. Tikoian, Representative Gregory J. Costantino and Representative Brian Rea.

PASSED: April 2, 2024

APPROVED:

T. Michael Lawton, President
Smithfield Town Council

Lyn M. Antonuccio, CMC
Town Clerk

AN ACT

RELATING TO BRYANT UNIVERSITY

It is enacted by the General Assembly as follows:

SECTION 1. Chapter 44-3 of the General Laws entitled “Property Subject to Taxation” is hereby amended:

§ 44-3-3 Property exempt

(8) Buildings and personal estate owned by any corporation used for a school, academy, or seminary of learning, and of any incorporated public charitable institution, and the land upon which the buildings stand and immediately surrounding them to an extent not exceeding one acre, so far as they are used exclusively for educational purposes, but no property or estate whatever is hereafter exempt from taxation in any case where any part of its income or profits, or of the business carried on there, is divided among its owners or stockholders; provided, however, that unless any private nonprofit corporation organized as a college or university located in the town of Smithfield reaches a ~~memorandum of tax~~ agreement with the town of Smithfield, it shall be subject to taxation in the same manner as other businesses in the town, whether or not said property used exclusively for educational purposes.~~the town of Smithfield shall bill the actual costs for police, fire, and rescue services supplied, unless otherwise reimbursed, to said corporation commencing March 1, 2014;~~

SECTION 1. Section 7 of an act of the general assembly entitled “An Act to Incorporate Bryant College of Business Administration” passed at the January session of the general assembly, A.D., 1949, as amended, is hereby further amended to read as follows:

Section 7. All the estate, both real and personal of said corporation, wheresoever located, whatever its condition, or whenever acquired, shall be exempt from all taxation so long as the same is used exclusively for educational purposes; provided, however, the value of the estate, both real and personal, of said corporation located within the Town of Smithfield, whatever its condition, or whenever acquired, shall be subject to taxation commencing July 1, 2024 by the town of Smithfield in the same manner as other businesses in the town, whether or not said property is used

exclusively for educational purposes, unless the corporation and the town of Smithfield reach an agreement on payment in lieu of taxes on or before June 30, 2024.

SECTION 2. This act shall take effect upon passage.

Recommended Motion:

That the Smithfield Town Council hereby adopts a resolution in support of a litter free Rhode Island.

**TOWN OF SMITHFIELD
RESOLUTION OF THE TOWN COUNCIL**

A RESOLUTION IN SUPPORT OF A LITTER FREE RHODE ISLAND

WHEREAS, Rhode Island is known for its natural beauty, including its pristine beaches, vibrant cities, and rural towns. Specifically, the Town of Smithfield enjoys its many walking trails and public parks; and

WHEREAS, Rhode Islanders in all thirty-nine cities and towns should be able to live in clean, litter-free and healthy communities; and

WHEREAS, as municipal officials, we are the stewards of such; and

WHEREAS, we must make a commitment to investing in environmental protection and educating residents on its importance and connection to improving our state's overall health; and

WHEREAS, we will work with our state partners to advance these goals, such as hosting community cleanups, passing local litter-related ordinances, or working on shifting community culture around littering.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Smithfield

(1) Formally pledges to Keep Rhody Litter Free by supporting Governor Daniel J. McKee's Litter Free Rhode Island campaign; and

(2) Encourages each of the residents of the Town of Smithfield to join us in taking this pledge by visiting litterfree.ri.gov; and

(3) Commits to fulfil our pledge through coordinating various events such as community cleanups.

BE IT FURTHER RESOLVED, that upon passage of this Resolution it be sent to His Excellency, the Honorable Governor of the State of Rhode Island, Daniel J. McKee.

In witness whereof I have hereunto set my hand and affixed the official seal of the Town of Smithfield this 2nd day of April 2024.

By the Smithfield Town Council

Lyn Antonuccio, Town Clerk

T. Michael Lawton, President
Smithfield Town Council

Recommended Motion:

That the Smithfield Town Council hereby cancels the April 16, 2024
Town Council meeting.