

New Victualling Only License Requirements

- Fill out application and BCI (Background check) drop off both forms to the Smithfield Police Department for the Police Chief's signature
- Fill out Business Registration Form
- Copy of Retail Sales Permit from the RI Division of Taxation
- Rhode Island Department of Health approval
- Cost of license is \$50.00
- Signatures of the Building Official, Fire Chief and the owner of premises
- Once all paperwork is received the new license will be placed on the Town Council agenda for approval (**please note:** all complete paperwork must be received in the Town Clerk's Office the Wednesday of the week before a Town Council Meeting by 12:00 p.m.)