



East Smithfield Public Library

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Board of Trustees Meeting June 20, 2023 – 6:00 p.m.

AGENDA:

- A. CALL TO ORDER**
- B. EMERGENCY EVACUATION AND HEALTH NOTIFICATION**
- C. PUBLIC COMMENT**
- D. SECRETARY'S REPORT**
 - 1. Approve minutes from previous meetings.**
- E. TREASURER'S REPORT**
 - 1. Balances report.**
- F. PRESIDENT'S REPORT**
 - 1. Work on future management plan.**
 - 2. Update on legal matter in executive session.**
- G. FOL REPORT**
 - 1. Report on current activities.**
- H. DIRECTOR'S REPORT**
 - 1. Progress on Strategic Plan.**
 - 2. Budget update.**

3. Juneteenth will probably become state holiday next year.
4. Interior designers say we need to hire architect.
5. Big Brothers, Big Sisters clothing drive will be held July 24 – 28 and possibly a few hours on the 29th.

I. NEW BUSINESS

1. Consider and possible vote on SIMPLE IRA for staff.
2. Schedule policy committee meeting

J. OLD BUSINESS

1. Change to Personnel Policy about PTO calculations and the full time employee health benefits line that reads, “Employees hired prior to January 1, 2002 are grandfathered for health benefits if they work twenty (20) hours or more per week.”
2. Vote on sign.

K. EXECUTIVE SESSION– If necessary, to consider and act upon such matters as may be considered at a meeting closed to the public pursuant to the Open Meetings Law.

L. SCHEDULE NEXT MEETING AND ADJOURN

"The public is welcome to any meeting of the Board of Trustees. If communication assistance (readers/interpreters/captions) or any other accommodation to ensure equal participation is needed, please contact the Smithfield Town Manager's Office at 401-233-1010 at least forty-eight (48) hours prior to the meeting." The meeting will take place in person or on Zoom depending on Governor's decisions. Please contact director@myespl.org by noon on Tuesday to receive the link for the meeting. ****NOTE – The Board will not be meeting in July and August.**